

The Board of Trustees of the Foothill-De Anza Community College District held its regular meeting on Monday, April 16, 2001. At 7 p.m. President P. Fong declared a quorum was present and commenced the regular meeting in the Board Room of the District Administration Building, 12345 El Monte Rd., Los Altos Hills, CA 94022. President Fong led the Board and those present in the Pledge of Allegiance.

PUBLIC SESSION

The roll call indicated the following members were present:

ROLL CALL

Paul Fong, President
Sandy Hay, Vice President
Mary Mason
Judith Moss
Dolores Sandoval
Brannon Alexander, Foothill College Student Trustee
Fernanda Castelo, De Anza College Student Trustee

The following were also present:

Staff:	Carole Beck	Leo Chavez
	Carol Clawson	Jane Enright
	Bernadine Fong	Robert Griffin
	Alan Harvey	Rich Hansen
	Ken Horowitz	Martha Kanter
	Marsha Kelly	Kathy Kyne
	Karen Lemes	Judy Minor
	Kathy Plum	Willie Pritchard
	Hector Quinonez	Carmen Redmond
	Larry Rouse	John Schulze
	Lori Thomas	

Press: None

Students: None

Public:	John Assunto	Anita Martinez
	Megan Plum	

President Fong asked if there were any additions or corrections to the minutes of the regular meeting of April 2, 2001. The minutes were approved as drafted.

APPROVAL OF MINUTES
OF APRIL 2, 2001

President Fong asked if there was any correspondence, which should be brought to the Board's attention. There was none

CORRESPONDENCE

President Fong asked if there were any trustees, staff, students or members of the public who wished to address the Board on matters not on the agenda.

HEARINGS

Trustee Moss reported that she had attended the AACC Conference in Chicago last week and that it was quite different from most conferences she has attended in the past because rather than an audience

just of trustees, many other groups were represented at AACC and she found it very informative.

Student Trustee Fernanda Castelo reported on Club Activities at De Anza College and the different presentations that were made. She also reported that she had acted as a campus tour guide for a group of second graders from Christy McAuliffe School in Cupertino.

Trustee Sandoval congratulated Martha Kanter on the Sustainability Conference held at De Anza on April 12 & 13. She also reported that the non-profit organization in which she participates has been working with 4th and 5th graders to interest them in further education and they are learning about college and know what De Anza has to offer them.

Student Trustee Brannon Alexander reported on the CALSACC conference held at Foothill and on Lobby Day activities in Sacramento. Student Trustee Castelo complemented Foothill's ASFC on the extremely professional brochure put together by ASFC for the legislators.

Chancellor Chavez asked the Board to consider rescheduling the Board presentation on environmental issues, which he had earlier committed to calendaring prior to the end of the academic year. He asked that it be rescheduled in July so that staff has the opportunity to adequately prepare a comprehensive report. The Board agreed to this change and this item was rescheduled for the July 16 meeting. *

Foothill President Bernadine Fong described numerous events on the campus and conferences attended.

De Anza President Martha Kanter distributed copies of the several publications and described various events on the campus.

President Kanter also requested that the DASB budget presentation be delayed for two meetings so that DASB has the time to put together an appropriately complete report. The Board members decided that they would prefer to have a rough draft on the scheduled date of May 7, rather than delay the approval of the budget, especially since this has been calendared for over a year.

Academic Senate President Larry Rouse noted that both academic senates would make presentations on best practices at the Statewide Academic Senate meeting this week.

Kathy Plum introduced her daughter, Megan Plum.

Anita Martinez, Director of Community College Services of the College Board, spoke to recognize Martha Kanter and to present her with a plaque in honor of her outstanding work and advocacy on behalf of community colleges to the College Board. She noted that Dr. Kanter had done an exemplary job in representing her college, her district, and community colleges nationally.

President Fong asked if any items should be removed from the Consent Calendar. Items 1, 3 and 4 were removed. It was M/S/C (Castelo/Mason) (advisory vote - 2 yes) to take action as recommended on Items 2, 5 and 6.

CONSENT CALENDAR

Item 2, Ratified the submitted list of Contracts, Agreements, Independent Contractors.

Item 5, Approved Personnel Actions as Follows:

PERSONNEL

Employee: **Sylvia Hooks**
Position: Instructor
College: De Anza
Division: Physical Education & Athletics
Action: **Reduction in Contract of 33.33%**
Effective Date: Spring Quarter 2002 and each subsequent Spring Quarter
Note: In accordance with Article 18.2, Pre-Retirement Reduction in Contract, of the *Agreement* between the District and FA

Employee: **Robert Hubbs**
Position: Instructor
College: De Anza
Division: Physical Sciences/Math/Engineering
Action: **Retirement**
Effective Date: June 30, 2001
Note: In accordance with Article 19, Retirement Incentive Program, of the *Agreement* between the District and FA

Employee: **Wallis Leslie**
Position: Instructor
College: De Anza
Division: Language Arts
Action: **Temporary Contract Replacement**
Effective Date: Spring Quarter 2001

Employee: **Judi McAlpin**
Position: Campus Supervisor
College: Foothill
Division: Middlefield Campus
Action: **Promotion** # of months: 12
Effective Date: April 9, 2001 Level 57, Step C –
Compensation: \$4,705.17/month

Employee: **Mary Roberts Pape**
Position: Instructor
College: De Anza
Division: Business & Computer Systems
Action: **Unpaid Leave of Absence**
Effective Date: Fall Quarter, 2001
Note: In accordance with Article 16.28 of the *Agreement* between the District and FA

Position: Director of Admissions and Records
College: De Anza
Division: Student Services
Action: **Approve New Title: Dean, Admissions and Records**
Effective Date: April 1, 2001

Item 6, Approved the actions reflected in the Human Resources Report dated April 16, 2001.

Item 1, Trustee Moss asked if part time students were subject to the same health fee as full-time students. De Anza College Vice President for Student Services Robert Griffin responded that the fees were the same for full-time and part-time students. It was M/S/C (Mason/Fong) (advisory vote - 2 yes) to approve an increase in the Student Health Fee to \$9 each quarter at both colleges, beginning Summer Quarter 2001.

APPROVED AN INCREASE IN STUDENT HEALTH FEE

Item 3, Trustee Sandoval asked a question related to the Environmentally Sound Practices Policy and energy-saving vehicles and whether or not the district had considered the purchase of alternative fueled vehicles in this purchase. Schulze responded that this has been investigated and that generally such purchases are prohibitively expensive or such vehicles do not exist in the type of vehicle being purchased. He added that the State of California has made it virtually impossible to purchase such vehicles through the program.

AUTHORIZED PURCHASE OF VEHICLES

Trustee Sandoval made a motion that this item be delayed until such time as a more intensive exploration of the purchase of AFV could take place. The motion died for lack of a second. It was M/S/C (Moss/Mason) (advisory vote - 1 yes, 1 no) to authorize Purchasing Manager Carmen Redmond to issue Purchase Orders pursuant to the State of California Contract 1-01-23-20 to procure seventeen (17) vehicles for an amount not to exceed \$315,000. Trustee Sandoval noted her vote against the motion because of her perception of the importance of the issue and because she believed that the Board should not be in a position where they have to approve an item because of the timeline.

Item 4, Karen Lemes expressed her concern that the contract indicated that the independent contractor would be evaluating staff. Vice Chancellor for Technology Willie Pritchard indicated that he had discussed this with Ms Lemes and had agreed that this was not the practice and that item would be removed from the contract. It was MSC (Mason/ Sandoval) (advisory vote - 2 yes) to approve the @ONE Project Director Contract with Catherine Ayers.

APPROVED @ONE PROJECT DIRECTOR CONTRACT

Item 16. This item was moved to its proper place on the agenda. Kathy Kyne, Director of Admission and Records at De Anza College, was given the Chancellor's Recognition Award.

CHANCELLOR'S RECOGNITION AWARD

President Kanter described Ms. Kyne's outstanding leadership qualities. Since she arrived at De Anza from San Jose State University in 1997, she has provided vision and a "can do" attitude to make Admissions and Records a place where students receive exemplary service with a smile. She quickly saw that De Anza needed to have on-line individual education plans for every

student and has been working to make this happen through the CATS project. Kathy is a person who keeps students in the forefront of all that she does as an administrator. The high quality of Kathy's work and her commitment and exuberance about De Anza's mission and purpose make her a truly deserving recipient of this award.

Item 7, Update on Monta Vista Fault. Director of Facilities, Operations and Construction Management John Schulze described what is currently known about the Monte Vista fault, its location and its impact on Foothill's building plans.

UPDATE ON THE MONTE VISTA FAULT

This development has considerable impact on Foothill's Measure E Building Plans. The Campus Center Building was to be the cornerstone of the new Student Services Building; the program work can be applied to another location; the secondary effects are not fully understood at this time; it could significantly impact Foothill's budget planning for Measure E.

Other issues that still need to be investigated include District and personal liability, Insurance, FEMA mitigation funding, state capitol outlay funding as a Life Safety Issue. In addition, the fault appears to be heading directly toward the existing Child Development Center and the District Office Building, and further analysis is being undertaken.

The next steps are to complete geological studies, map the entire fault, gather more information to identify options, then to develop and approve a plan. The Board will be updated on a regular basis as new developments occur.

It was M/S/C (Mason/Hay) (advisory vote - 2 yes) to approve Items 8-15 related to Measure E Projects as follows:

MEASURE E PROJECTS APPROVED ITEMS 8-15

Item 8, Addendum #F-9 to the Agreement for Geotechnical Consultant Services with Cleary Consultants, Project #102, Foothill Sciences Complex. Ratified Foothill addendum # F-9 to the Agreement for Consultant Services between Foothill-De Anza Community College District and Cleary Consultants for investigation services in the amount of \$30,000, plus \$1,500 for reimburseables.

RATIFIED ADDENDUM TO CONTRACT WITH CLEARY CONSULTANTS

Item 9, Addendum #F-11 to the Agreement for Geotechnical Consultant Services with Cleary Consultants, Project #102, Foothill Sciences Complex. Ratified Addendum #F-11 to the Agreement with Cleary Consultants for geotechnical services for Foothill Sciences Complex alternative sites in the amount of \$4,900, plus an allowance of \$245 for reimburseable expenses.

RATIFIED ADDENDUM TO CONTRACT WITH CLEARY CONSULTANTS

Item 10, Project Assignment Amendment #13 to the Agreement with Perkins & Will, Project #102, Foothill Sciences Complex. Approved the project assignment amendment as follows: Perkins & Will PAA #13 – Sciences Complex, Additional Site Analysis Study, at Foothill College, for \$70,350, plus an allowance of \$5,198 for reimburseable expenses.

APPROVED AMENDMENT TO PERKINS & WILL #13

Item 11, Addendum #F-7 to the Agreement for Geotechnical Consultant Services with Cleary Consultants, Project #126, Foothill Campus Security Building. Ratified this addendum as follows: Addendum #F-7 to the Agreement with Cleary Consultants for geotechnical services for Foothill Campus Security Building in the amount of \$3,800, plus an allowance of \$190 for reimburseable expenses.

RATIFIED ADDENDUM
TO CONTRACT WITH
CLEARY CONSULTANTS

Item 12, Addendum #F-8 to the Agreement for Geotechnical Consultant Services with Cleary Consultants, Project #142, Foothill Faculty Offices (“The Bricks”). Ratified this addendum as follows: Addendum #F-8 to the Agreement with Cleary Consultants for geotechnical services for Foothill Faculty Offices in the amount of \$3,400, plus an allowance of \$170 for reimburseable expenses.

RATIFIED ADDENDUM
TO CONTRACT WITH
CLEARY CONSULTANTS

Item 13, Ratification of Project Assignment Amendment #F-10 to the Agreement with Sandis Humber Jones, Civil Engineers, Project #142, Foothill Faculty Offices (“The Bricks”). Ratified the project assignment amendment as follows: Sandis #F-10 – Civil Surveying for Foothill Faculty Offices in the amount of \$2,500, plus an allowance of \$125 for reimburseable expenses.

APPROVED
AMENDMENT TO
SANDIS HUBER JONES
#142

Item 14, Ratification of Addendum #F-10 to the Agreement for Geotechnical Services with Cleary Consultants, Project #135, District Office Parking Area, Foothill Physical Education Parking Area and Access Road. Ratified this addendum as follows: Addendum #F-10 to the Agreement with Cleary Consultants for geotechnical services and new pavement design for the District Office parking area, Physical Education parking area and access road in the amount of \$3,800, plus an allowance of \$190 for reimburseable expenses.

RATIFIED ADDEMDUM
TO CONTRACT WITH
CLEARY CONSULTANTS

Item 15, Ratification of Contract for Professional Services with WorldBuild Technologies, Inc., District Sustainability Plan. Ratified a contract for professional services with WorldBuild Technologies, Inc., for an amount not to exceed \$25,000.

RATIFIED CONTRACT
WITH WORLDBUILD
TECHNOLOGIES

Item 17, Contract with State Gas Services Program, Fixed Price Gas Service. It was M/S/C (Sandoval/Moss) (advisory vote - 2 yes) to award a contract to the State of California, DGS Natural Gas Services Program, for Fixed Price Gas Services, April 1, 2001-March 31, 2003.

AWARDED CONTRACT
TO STATE OF
CALIFORNIA FOR FIXED
PRICE GAS SERVICES

The Board’s attention was called to the following dates to remember:

DATE TO REMEMBER

May 7, 2001 – Regular Board Meeting
Chancellor’s Recognition Award – Foothill
ASFC/DASB Budgets

The meeting was adjourned at 8:55 p.m.

ADJOURNMENT

Leo E. Chavez, Chancellor and
Secretary of the Board of Trustees

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Minutes Approved: