

The Board of Trustees of the Foothill-De Anza Community College District held its regular meeting on Monday, January 8, 2001. At 7:00 p.m. President P. Fong declared a quorum was present and commenced the regular meeting in the Board Room of the District Administration Building, 12345 El Monte Rd., Los Altos Hills, CA 94022. He led the Board and those present in the Pledge of Allegiance.

PUBLIC SESSION

The roll call indicated the following members were present:

ROLL CALL

Paul Fong, President
Sandy Hay, Vice President
Mary Mason
Judith Moss
Dolores Sandoval
Brannon Alexander, Foothill College Student Trustee
Fernanda Castelo, De Anza College Student Trustee

The following were also present:

Staff:	Catherine Bauknight	Janet Brynjolfsson
	Leo Chavez	Mishka Chudilowsky
	Carol Clawson	Jane Enright
	Alan Harvey	Ken Horowitz
	Bernadine Fong	Rich Hansen
	Jan Kuersten	Jim Keller
	Judy Miner	Julie Phillips
	Carmen Redmond	Larry Rouse
	John Schulze	Mary Sievers
	Laureen Wong	

Press: None

Students: None

Public: Donald Aitken
John Assunto, Gilbane
Dave Deppen, Sim Van der Ryn
Franz Steiner, VBN Architects

President P. Fong presented a gavel plaque to Judith Moss in appreciation of her outstanding leadership as the 2000 Board President.

MOSS RECOGNIZED

President P. Fong asked if there were any additions or corrections to the minutes of the regular meeting of December 4, 2000. The minutes were approved as drafted.

APPROVAL OF MINUTES
OF DECEMBER 4, 2000

President P. Fong asked if there was any correspondence which should be brought to the Board's attention. There was none.

CORRESPONDENCE

President P. Fong asked if there were any trustees, staff, students or members of the public who wished to address the Board on matters not on the agenda.

HEARINGS

Foothill President B. Fong thanked the Board and Chancellor for supporting her Sabbatical during fall quarter. She commented that it was a very rewarding and productive experience and thanked Vice President Penny Patz for serving as acting president in her absence.

President B. Fong distributed new Foothill Calendars to the Board members and noted a recent article in the *Los Altos Town Crier* that named Gay Krause, Director of Foothill's Center for Innovation, as Los Altos of the Year.

Acting De Anza President Judy Miner announced that two De Anza students Adriano Toni and Garret Lenox have been named to the National Soccer Coaches Association of America All American Team for 2000-2001 and will travel to Indianapolis and be honored at a ceremony there later in January.

Dr. Miner also invited everyone to view a recent watercolor done by Creative Arts Dean Nancy Kanter, *Color of Impact for Winter*. She added that enrollment is up for the Winter quarter about 3.6 percent.

Director of Facilities John Schulze distributed a case study of Foothill-De Anza's participation in the Pacific Gas and Electric Company Standard Performance Contract Program and reported that the District saved \$205,000 in the last year by improving lighting and HVAC efficiency. He also distributed charts showing electricity and gas usage on both campuses for a two-year period and pointed out that there is a decrease in usage.

Foothill Dental Hygiene Instructor Ken Horowitz addressed the Board with several personal comments.

Acting De Anza President Miner introduced Donna Jones-Dulin, the new Director of College Services at De Anza College.

Trustee Sandoval noted that she recently toured the IBEW Electricians Local 332 and the Pipe Trades Local 393 apprenticeship programs and discussed the curriculum for the programs with a representative from the State Architect's office. She thanked Fred Critchfield, Director of Economic Development at Foothill College, for arranging the tours.

President Fong asked if any items should be removed from the Consent Calendar. He noted that action relating to employee Linda Huntimer listed in Item 8 should not be considered and should be withdrawn from the agenda. Also, Items 5, 6 and action relating to employee Willie Pritchard listed in Item 8 were withdrawn from the Consent Calendar. It was M/S/C (Mason/Sandoval) (advisory vote - 2 yes) to take action as recommended on Items 1 through 4, 7, 8 (excluding Huntimer and Pritchard) and 9 of the Consent Calendar as follows:

CONSENT CALENDAR

Item 1, Adopted Proposed Board Policy 9130, Trustee Compensation.

Item 2, Approved an agreement between the Foothill-De Anza Community College District and Accent International Consortium for Academic Programs Abroad, Limited, to conduct an overseas study program in Paris France, Spring quarter 2001.

Item 3, Adopted a resolution authorizing James Keller, Vice Chancellor, Business Services, and Carmen Redmond, Manager of Material and Purchasing Services, to enter into a lease-purchase contract with Banc One on behalf of the District to finance the telephone system.

Item 4, Ratified Contracts, Agreements and Independent contractor Agreements signed in late November and December 2000.

Item 7, Ratified an Independent contractor Agreement for Katrin Spinetta from December 4, 2000 through June 29, 2001 with compensation of \$50,000 (payable at the rate of \$7,142 per month) for the purpose of providing Institutional Research consultation at De Anza College and assisting the Foothill-De Anza District Research Advisory Committee in its development and implementation of a District Research structure.

Item 8, Approved Personnel Actions as Follows:

PERSONNEL

Employee: **Barbara Erysian**
Position: Instructor
College: De Anza
Division: Physical Science/Math/Engineering
Action: Unpaid Leave of Absence
Effective Date: Winter Quarter 2001
Conditions: In accordance with Article 16.28 of the Agreement between the District and FA

Employee: **Kevin Glapion**
Position: Counselor
College: De Anza
Division: Special Education
Action: Employment # of months: 10
Effective Date: January 8, 2001
Compensation: Column II, Step E - \$5,319.73/month

Employee: **Ben Kline**
Position: Instructor
College: De Anza
Division: Social Studies
Action: Employment # of months: 10
Effective Date: January 8, 2001
Compensation: Column V, Step I - \$6,414.68/month

Employee: **Thomas Maddox**
Position: Instructor
College: Foothill
Division: Business and Social Sciences
Action: Retirement
Effective Date: June 30, 2001

Employee: **Penny Patz**
Position: Vice President, Technology and Instruction
College: Foothill
Division: Technology
Action: Extend Acting President Assignment
through January 5, 2001
Effective Dates: January 1, 2001 – January 5, 2001

Item 9, Approved the actions reflected in the Human Resources Report dated January 8, 2001.

President P. Fong addressed Item 5, Ratification of Employment of Independent Contractor Edwin A. Dunn. Jr. Faculty Association (FA) President Rich Hansen questioned the rationale for filling this position at this time since the District has established a new administrative position, Director, District Safety and Security. Chancellor Chavez and Foothill President B. Fong responded to the issue.

RATIFIED EMPLOYMENT
OF INDEPENDENT
CONTRACTOR EDWIN A.
DUNN, JR.

It was M/S/C (Mason/Moss) (advisory vote - 2 yes) to ratify an Independent Contractor Agreement for Edwin A. Dunn, Jr. from December 18, 2000 to April 2001 to serve as Interim Chief of Police for the Foothill-De Anza Community College District Police Department, Foothill College with compensation not to exceed \$38,000 over the term of the contract.

President P. Fong addressed Item 6, Ratification of Employment of Independent Contractor Jane Reed. FA President Hansen questioned the need for hiring this position. Chancellor Chavez and Acting De Anza President Judy Miner responded to the issue.

RATIFIED EMPLOYMENT
OF INDEPENDENT
CONTRACT JANE REED

It was M/S/C (Mason/Moss) (advisory vote - 2 yes) to ratify an Independent Contractor Agreement for Jane Reed from January 2, 2001 through June 30, 2001 with compensation of \$8,000 between January 2 and February 28, 2001 and \$16,000 between March 1 and June 30, 2001 (payable at \$25.00 per hour) for the purpose of assisting the Creative Arts Division to identify and prioritize fundraising projects and assisting the Foothill-De Anza Community College Foundation with fundraising projects as assigned.

President P. Fong addressed Item 8, Ratification of the Employment of Willie Pritchard as the District’s Vice Chancellor, Technology. FA President Hansen questioned several issues relating to the hiring process for District-level positions and how members of the hiring committee are chosen. Chancellor Chavez responded to Mr. Hansen’s questions and stated that proper hiring procedures were followed.

RATIFIED EMPLOYMENT
OF WILLIE PRITCHARD
AS VICE CHANCELLOR,
TECHNOLOGY

It was M/S/C (Hay/Castelo) (advisory vote – 2 yes) to ratify the following Personnel Action as follows:

Employee: **William Pritchard**
Position: Vice Chancellor, Technology
College: District
Action: **Employment**
Effective Date: January 1, 2001
Compensation: \$124,597 per year

Item 10, Board Committee Assignments, was addressed by President P. Fong who made the following committee appointments:

**BOARD COMMITTEE
APPOINTMENTS**

- Board Representative to the County Committee on School District Organization Selection **Mary Mason**
- Chair, Audit and Finance Committee **Mary Mason**
- Member, Audit and Finance Committee **Sandy Hay**
- Representative, Foundation Board **Dolores Sandoval**
- Representative, Foundation Board **Sandy Hay**
- Member, Measure E Committee **Judy Moss**
- Member, Measure E Committee **Paul Fong**

Item 11, Chancellor's Recognition Award, was addressed by Chancellor Chavez who invited Foothill President B. Fong to introduce the recipient of the award, Jan Kuersten, Academic Scheduling Coordinator at Foothill College. Chancellor Chavez congratulated Mrs. Kuersten and presented her with a Chancellor's Recognition Award Certificate. Members of the Board joined Chancellor Chavez in congratulating Mrs. Kuersten.

**CHANCELLOR'S
RECOGNITION AWARD
TO JAN KUERSTEN**

Item 12, Contract for Architectural Services for the De Anza College Environmental Studies Building to VBN Architects, was addressed by Director of Facilities John Schulze who introduced De Anza Vice President Mike Brandy. Mr. Brandy gave an overview of the development of the plans for an environmental building at De Anza College and invited Franz Steiner of VBN Architects and Dave Deppen from Sim Van der Ryn, architectural firms that specialize in designing buildings that are environmentally friendly, to give a brief presentation relating to some of the special features planned for the building. They were joined by Julie Phillips, coordinator of De Anza's Environmental Studies Program, who commented on the Program and responded to questions from the Board members.

**APPROVED CONTRACT
FOR ARCHITECTURAL
SERVICES TO VBN
ARCHITECTS**

It was M/S/C (Sandoval/Mason) (advisory vote – 2 yes) to award a contract for architectural services for the De Anza College Environmental Studies building to VBN Architects in the amount of \$1,300,834 plus an allowance of \$50,000 for reimbursable expenses.

Item 13, Award of Amendment F01 to Contract for Professional Services to Impact Sciences, was addressed by Director of Facilities Schulze. Trustee Sandoval requested copies of the Initial Environmental Impact Studies for both campuses that were generated by the original contract with Impact Sciences. Mr. Schulze stated that he would provide copies to all the Board members.

**AWARDED
AMENDMENT F01 TO
CONTRACT FOR
PROFESSIONAL
SERVICES TO IMPACT
SCIENCES**

It was M/S/C (Sandoval/Mason) (advisory vote – 2 yes) to award an amendment to the July 18, 2000 contract for professional services to Impact Sciences in the amount of \$97,630 plus an allowance of \$5,000 for reimbursable expenses.

Item 14, Contract for Professional Services to Energy Resource Associates for replacement of boilers and related mechanical work at Foothill and De Anza Colleges and the District Annex, was addressed by Mr. Schulze. It was M/S/C (Mason/Hay) (advisory vote – 2 yes) to award a contract for professional services to Energy Resource Associates

**AWARDED CONTRACT
FOR PROESSIONAL
SERVICES TO ENERGY
RESOURCE ASSOCIATES**

for the fixed and lump sum of \$49,600 plus an allowance of \$5,000 for reimbursable expenses.

Item 15, Award of four each “Project Assignment Amendment to Agreement Between Foothill-De Anza Community College District and Perkins & Will” for Foothill Campus, was addressed by Mr. Schulze.

AWARDED FOUR EACH
PROJECT ASSIGNMENT
AMENDMENT TO
AGREEMENT WITH
PERKINS AND WILL

It was M/S/C (Mason/Castelo) (advisory vote – 2 yes) to award four each “Project Assignment Amendment to Agreement Between Foothill-De Anza Community College District and Perkins & Will” as follows: (1) Business & Social Sciences Project #109: Buildings 3100, 3200, 3300, and 3400; (2) The Bricks Project #142: Buildings 3000, 4100, 5200, and 6000; (3) Completion of Fine Arts Cluster Programming, Projects 104 and 119B; (4) Fine Arts-Phase 1 Project #104: Buildings 1600, 1700, and 1800.

Item 16, Agreement Between the Foothill-De Anza Community College District and Sandis Humber Jones, Civil Engineers, was addressed by Mr. Schulze. He noted that this contract will provide the necessary civil engineering services required for the implementation of various Measure E projects. It was M/S/C (Mason/Moss) (advisory vote – 2 yes) to award a contract for an agreement between the Foothill-De Anza Community College District and Sandis Humber Jones.

AWARDED CONTRACT
FOR AGREEMENT WITH
SANDIS HUMBER JONES

Item 17, Ratification of Revised Contract for Architectural Services for De Anza College Interdisciplinary Science Center previously awarded to Anshen & Allen on October 16, 2000, was addressed by Mr. Schulze who explained that there were some 40 revisions that have been negotiated to this contract. It was M/S/C (Sandoval/Mason) (advisory vote – 2 yes) to ratify the revised contract for architectural services for the De Anza College Interdisciplinary Science Center previously awarded to Anshen & Allen on October 16, 2000.

RATIFIED REVISED
CONTRACT FOR
ARCHITECTURAL
SERVICES FOR DE ANZA
COLLEGE
INTERDISCIPLINARY
SCIENCE CENTER

Item 18, Ratification of an Amendment to the “Project Assignment Amendment to Agreement Between Foothill-De Anza Community College District and tBP Architecture” for the Restroom Renovation and Modernization Project 229 (De Anza College), was addressed by Mr. Schulze who noted that the Assigned Project Construction Budget on this Amendment was erroneously stated as \$920,000. He noted that the amount should have read \$448,224 and the Assigned Project Construction Budget should be reduced by \$471,776.

RATIFIED AMENDMENT
TO “PROJECT
ASSIGNMENT
AGREEMENT WITH TBP
ARCHITECTURE”

It was M/S/C (Sandoval/Hay) (advisory vote – 2 yes) to ratify the amendment that reduces the Assigned Project Construction Budget for Project 229, Restroom Renovation and Modernization (De Anza College) by \$471,776 to the corrected amount of \$448,224.

The Board’s attention was called to the following date to remember:

DATE TO REMEMBER

Monday, February 5, 2001 - Regular Meeting
PDLs
Chancellor’s Recognition Award –
Central Services

The meeting was adjourned at 8:15 p.m.

Leo E. Chavez, Chancellor and
Secretary of the Board of Trustees

cmb
Minutes Approved:
February 5, 2001