

The Board of Trustees of the Foothill-De Anza Community College District held its regular meeting on Monday, June 18, 2001. At 6:00 p.m. President P. Fong declared a quorum was present and commenced the regular meeting in the Carriage House Conference Room, 12345 El Monte Rd., Los Altos Hills, CA 94022. The Board adjourned to Closed Session and reconvened the Public Meeting at 7 p.m. in the Board Room of the District Administration Building. President P. Fong led the Board and those present in the Pledge of Allegiance.

PUBLIC SESSION

The roll call indicated the following members were present:

ROLL CALL

Paul Fong, President
Sandy Hay, Vice President
Mary Mason
Judith Moss
Dolores Sandoval
Les Leonardo, De Anza Student Trustee
Louis Robinson, Foothill Student Trustee

The following were also present:

Staff:	Catherine Bauknight	Kathy Blackwood
	Larry Bloom	Mike Brandy
	Carl Brown	Leo Chavez
	Carol Clawson	Jane Enright
	Bernadine Fong	Ann Geoffrion
	Alan Harvey	Richard Hansen
	Lisa Hocevar	Karen Lemes
	Frank Nunez	Hector Quinonez
	Carmen Redmond	Larry Rouse

Press: None

Students: None

Public: None

President P. Fong reported that no action was taken in Closed Session.

NO ACTION TAKEN IN
CLOSED SESSION

President P. Fong opened a Public Hearing in compliance with Article 8, Section 3547.5 of the California Government Code regarding the District's and SEIU's request to open negotiations on articles as listed. SEIU Chief Negotiator Lisa Hocevar stated that the current *Agreement* expires on October 31, 2001, not October 1, 2001 as documented. After no other comments were heard, President P. Fong closed the Public Hearing.

PUBLIC HEARING

President P. Fong asked if there were any additions or corrections to the minutes of the regular meeting of June 4, 2001. The minutes were approved as revised.

APPROVAL OF MINUTES
OF JUNE 4, 2001

President P. Fong asked if there was any correspondence which should be brought to the Board's attention. He noted invitations to the Board for the Latino-Latina Student Recognition Ceremony, held on June 15; invitation to a Retirees' Reception on June 29; and memo of information relating to graduation ceremonies on both campuses. President Fong also noted that he received a note from former Foothill Student Trustee Darcy Radloff-Riker who recently graduated from Stanford University and quoted from her note, "I could not have done it without my experiences as a student trustee."

CORRESPONDENCE

Trustee Moss reported that she attended De Anza's Math Performance Success Graduation ceremony on June 14 and De Anza's Foreign Students' Ceremony.

HEARINGS

President P. Fong noted that he returned from the ACCT (Association of Community College Trustees) All Regional Seminar where he was nominated to continue to represent the Pacific Region on the ACCT Board.

De Anza President Martha Kanter invited the Board to attend the Nursing Pinning Ceremony for the De Anza Registered Nurses on Thursday evening, June 28, 2001, at 6:30 pm in the Sunken Gardens.

De Anza Vice President of Finance and College Services Mike Brandy displayed a drawing of the proposed De Anza Transit Center which has been approved and will be funded by the Valley Transit Authority.

Foothill President Bernadine Fong apologized to the Board for leaving the June 4 Board meeting early. She explained that there was a possible emergency situation at Middlefield Campus which turned out not to be true.

Faculty Association President Rich Hansen announced the FA Scholarship winners for 2000-2001. They are Ngan Nguyen from Foothill and Amy Daddario from De Anza. He also reported on the distribution of \$20,000 of scholarship funds from an anonymous donor in 1993 which have been awarded to deserving students since 1993 until the present. He added that all funds have been awarded and a letter of appreciation will be sent to the anonymous donor.

President Fong asked if any items should be removed from the Consent Calendar. Item 4 was removed. It was M/S/C (Mason/Moss) (advisory vote - 2 yes) to take action as recommended on Items 1 - 8, excluding Item 4 as follows:

CONSENT CALENDAR

Item 1, Adopted a Resolution and Declaration of Official Intent as required by Banc One Leasing Corporation for the purpose of negotiating and entering into an agreement for the lease of equipment from Apple Computer, Inc. and Dell Marketing, L.P.

Item 2, Authorized the District's Manager of Material and Purchasing Services to issue Purchase Orders to Compaq and its reseller,

Systems Performance Consultants, for a total amount not to exceed \$415,882.34 including applicable sales tax.

Item 3, Adopted a resolution Reestablishing the 2001-2002 Appropriation Limit at \$179,194,573.

Item 5, Approved/Ratified Personnel Actions as Follows:

PERSONNEL

- Employee:* **Sal Breiter**
Position: Instructor
College: De Anza
Division: Social Science/Humanities
Action: Employment *No. of Months:* 10
Effective Date: September 20, 2001
Compensation: Column II, Step B - \$4,646.75/mo

- Employee:* **Patricia Crespo-Martin**
Position: Spanish Instructor
College: Foothill
Division: Language Arts
Action: Employment *No. of Months:* 10
Effective Date: September 20, 2001
Compensation: Column IV, Step A - \$4,863.55/mo

- Employee:* **Anne Geoffrion**
Position: Supervisor, Computer and Networks
College: Central Services
Division: Educational Technology Services
Action: Retirement
Effective Date: July 18, 2001

- Employee:* **Patricia Guitron**
Position: Counselor, Puente
College: De Anza
Division: Counseling
Action: Employment *No. of months:* 11
Effective Date: August 20, 2001
Compensation: Column III, Step C - \$5,090.78/mo

- Employee:* **Natasha Joplin**
Position: Counselor
College: De Anza
Division: Counseling
Action: Employment *No. of months:* 11
Effective Date: August 20, 2001
Compensation: Column II, Step E - \$5,319.73/mo

•*Employee:* **Marilyn McDonald**
Position: District Archivist
College: Foothill
Division: Instruction & Institutional Research
Action: Two additional personal leave days
Effective Dates: 2000-2001 academic year
Conditions: In accordance with Article 16.1 of the District/FA Agreement

•*Employee:* **Don Nickel**
Position: Counselor
College: De Anza
Division: Counseling
Action: Employment *No. of months:* 11
Effective Date: August 20, 2001
Compensation: Column II, Step D - \$5,090.78/mo

•*Employee:* **Terri O'Connor**
Position: Director, Marketing, Communications and Development
College: De Anza
Division: President's Office
Action: Approve Administrative Leave in accordance with Chapter VII of the Administrators Handbook
Effective Date: June 24, 2001 – August 24, 2001

•*Employee:* **Eloise Orrell**
Position: Director, Radiology Program
College: Foothill
Division: Biology and Health Sciences
Action: Partial unpaid leave of absence of 50 percent
Effective Date: July – August 2001
Conditions: In accordance with Article 16 of the District/FA Agreement

•*Employee:* **Todd J. Petersen**
Position: Men's Basketball Coach/Physical Education Instructor
College: Foothill
Division: Human Performance and Physical Education
Action: Employment *No. of Months:* 10
Effective Date: September 20, 2001
Compensation: Column II, Step C - \$4,863.55/mo

•*Employee:* **Julio C. Rivera-Montanez**
Position: Spanish Instructor
College: Foothill
Division: Language Arts
Action: Employment *No. of Months:* 10
Effective Date: September 20, 2001
Compensation: Column V, Step F - \$6,209.54/mo

•*Employee:* **Daphne Small**
Position: Director, Student Activities
College: Foothill
Division: Student Development and Instruction
Action: Employment *No. of Months:* 11
Effective Date: July 1, 2001
Compensation: Column II, Step B - \$4,646.75/mo

•*Employee:* **Mary Thomas**
Position: Reference Librarian
College: Foothill
Division: Technology and Instruction
Action: Employment *No. of Months:* 10
Effective Date: September 20, 2001
Compensation: Column II, Step E - \$5,319.73/mo

•*Employee:* **Linda Ullah**
Position: Teacher-In-Residence
College: Foothill
Division: Center for Innovation
Action: Employment in grant-funded position
Effective Date: September 20, 2001 - June 30, 2002
Compensation: Column III, Step J - \$6,650.10/mo
Comments: In accordance with the provisions of the Education Code section 87470. No backup is provided as this is a renewal of a one-year contract.

Item 6, Approved the actions reflected in the Human Resources Report dated June 18, 2001.

Item 7, Approved Faculty Training/Retraining Stipends as recommended by the Professional Development Leave Committee.

Item 8, Approved Professional Development Leave Reports from faculty members who successfully met the objectives of their leaves.

Item 4, Ratification of Contracts, Agreements, Independent Contractors, was addressed by Trustee Mason who requested clarification of a line item relating to a *Contract* identified as SJSU Foundation (San Jose State University Foundation) for the *Consideration* of \$150,000 + 15% overhead for administrative costs. Chancellor Chavez explained that the Packard Foundation had allocated \$100,000 to Foothill-De Anza Foundation for a proposed consortium between San Jose State University, Foothill-De Anza Community College District and University of California Santa Cruz to provide an instructional program at Moffett Field.

RATIFICATION OF
CONTRACTS,
AGREEMENTS,
INDEPENDENT
CONTRACTORS

The check from Packard Foundation was issued to Foothill-De Anza Colleges Foundation to fund salary and benefits of an Executive Director for the Consortium; however, San Jose State incurred the expense. Therefore, the funds need to be transferred from the Foothill-De Anza

Colleges Foundation to SJSU Foundation. Foothill-De Anza has committed \$50,000 to the project (as have the other members of the Consortium). Chancellor Chavez noted that the contract will be brought to the Board for its review and approval before the District goes forward as a member of the Consortium and allocates \$50,000.

Item 9, 2001-02 Tentative Budget, was presented by Budget Director Kathy Blackwood who gave an overview of the State Budget projections including the impact of the State Budget on the District Unrestricted General Fund, Changes in Budget Assumptions, Tentative Budget Assumptions, and Fund 14--2001-2002 Budget. Ms. Blackwood also included information on Productivity, Source of Funds, Use of Resources, concluding with a Total Revenue Budget of \$200,033,212.

ADOPTED THE 2001-02
TENTATIVE BUDGET

Following questions and discussion on the Budget, Controller Hector Quinonez gave an overview of GASB 35 (Government Accounting Standards Board) and explained plans for the implementation of the new standards.

It was M/S/C (Mason/Sandoval) (advisory vote – 2 yes) to adopt the 2001-2002 Tentative Budget.

President P. Fong addressed Measure E Items 10 – 14. Associate Director of Operations Frank Nunez responded to several questions relating to these items.

It was M/S/C (Moss/Sandoval) (advisory vote – 2 yes) to take action as recommended on Item 10, Rejection of all Bids for Bid Proposal Number 864, Boiler Replacement Project, Districtwide.

MEASURE E PROJECTS
APPROVED

It was M/S/C (Mason/Hay) (advisory vote - 2 yes) to take action as recommended on Item 11, Award of Master Agreement as well as Addenda F-1 through F-4 for Foothill Campus to Environment Construction Services for the fixed and lump sums of \$5384 each for Addenda F-1 through F-3, and for \$2760 for Addendum #F-4, as well as reimburseables totaling \$945 for all four Addenda, for professional asbestos abatement design services.

It was M/S/C (Hay/Sandoval) (advisory vote - 2 yes) to taken action as recommended on Item 12, Ratification of Foothill Addendum No. F13 to the Agreement for Consultant Services with Sandis Humber Jones as follows: Civil Surveying for the Sciences Complex (Project #102) & Student Services Building (Project #103) at Foothill College for \$1,500.

It was M/S/C (Moss/Mason) (advisory vote - 2 yes) to take action as recommended on Item 13, Ratification of Foothill Addendum No. F14 to the Agreement with Cleary Consultants in the amount of \$5,300, plus \$530 for reimburseables.

It was M/S/C (Mason/Moss) (advisory vote - 2 yes) to take action as recommended on Item 14, Approval of Addendum No. 2 to the Agreement with Clements and Associates for civil engineering services for the Center for Innovation (CFI) at Foothill College, for an amount not-to-exceed \$7,000.

The Board's attention was called to the following dates to remember:

DATES TO REMEMBER

June 21, 2001 – Board Retreat
July 16, 2001 – Regular Board Meeting
July 25, 2001 – Board Retreat

The meeting was adjourned at 8:35 p.m.

ADJOURNMENT

Leo E. Chavez, Chancellor and
Secretary of the Board of Trustees

cmb
Minutes Approved:
July 16, 2001