

The Board of Trustees of the Foothill-De Anza Community College District held its regular meeting on Monday, March 18, 2002. At 5:30 p.m., President Hay declared a quorum was present and commenced the regular meeting in the Chancellor's Office of the District Administration Building, 12345 El Monte Rd., Los Altos Hills, CA 94022. The Board immediately adjourned into Closed Session and reconvened into Public Session at 7 p.m. in the District Board Room. President Fong led the Board and those present in the Pledge of Allegiance.

PUBLIC SESSION

The roll call indicated the following members were present:

ROLL CALL

Sandy Hay, President
Mary Mason, Vice President
Paul Fong
Andrea Leiderman
Judith Moss
Sarah Wiehe, Foothill College Student Trustee
Les Leonardo, De Anza Student Trustee

The following were also present:

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|--------|---------------------|------------------|
| Staff: | Dorie Anderson | Diana Argabrite |
| | Catherine Bauknight | Larry Bloom |
| | Donna Bradshaw | Leo Chavez |
| | Jeff Dickard | Margo Dobbins |
| | Jane Enright | Daniel Garza |
| | Agnes Hamilton | Alex Hochstraser |
| | Ken Horowitz | Etheridge James |
| | Martha Kanter | Jan Kuersten |
| | Albert Lacuesta | Marilyn Larson |
| | Karen Lemes | Margaret Lund |
| | Faith Milonas | Blanche Monary |
| | Nick Muntean | Ines Pardo |
| | Pamela Parker | Penny Patz |
| | Kathy Plum | Willie Pritchard |
| | Hector Quinonez | Carmen Redmond |
| | Clifford Ritchie | Eric Rosenthal |
| | Larry Rouse | Javier Rueda |
| | John Schulze | Marisa Spatafore |
| | Tom Strand | Lori Thomas |
| | Lina Vargas | |

Press: None

Students: None

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|---------|--------------|--------------|
| Public: | Dee Gonzales | Greg Pullman |
| | Isabel White | |

President Hay announced that no reportable action was taken in Closed Session.

REPORTING OUT FROM
CLOSED SESSION

President Hay asked if there were any additions or corrections to the minutes of the regular meeting of March 4, 2002. The minutes were approved as drafted.

APPROVAL OF MINUTES
OF MARCH 4, 2002

President Hay asked if there was any correspondence which should be brought to the Board's attention. Trustee Moss acknowledged receipt of a note from District SEIU Member Karen Lemes.

CORRESPONDENCE

President Hay asked if there were any trustees, staff, students or members of the public who wished to address the Board on matters not on the agenda.

HEARINGS

Trustee P. Fong welcomed Trustee Andrea Leiderman to the Board.

TRUSTEE LEIDERMAN
WELCOMED

President Hay announced that Trustee P. Fong will serve as a representative from the Foothill-De Anza Board of Trustees to the Foothill-De Anza Colleges Foundation Board.

P. FONG APPOINTED
REPRESENTATIVE TO
FOUNDATION BOARD

Service Employees International Union (SEIU) Local 715 Chapter Chair Javier Rueda addressed the Board on SEIU's concerns relating to the District's overuse of temporary employees. The following people spoke in support of the concerns expressed by Mr. Rueda: Karen Lemes, Dorie Anderson, Agnes Hamilton, Albert Lacuesta, Daniel Garza, Margo Dobbins, Diana Argabrite, Etheridge James, Donna Bradshaw, and Dee Gonzales.

CONCERNS RELATING
TO THE DISTRICT'S
OVERUSE OF
TEMPORARY
EMPLOYEES
EXPRESSED

President Hay thanked the speakers for their remarks.

De Anza President Kanter commented on several items of interest from De Anza including: 1) an invitation to attend a luncheon focusing on the Regional Learning Communities Consortium; 2) the receipt of funding for a new 3-year program focusing on curriculum planning with high schools that will be conducted in summers at NASA/Ames; and 3) an announcement that Hewlett-Packard will hold its stockholders meeting at Flint Center the following morning, March 19, 2002.

Foothill Vice President Penny Patz noted that President Bernadine Fong was attending the League for Innovation *Innovations 2002 Conference* in Boston. She also announced that the Foothill Girls' Basketball team made it to the final "eight," but were defeated in Stockton last week.

Faculty Association President Faith Milonas commented that she has experienced the Board's efforts in problem solving in many past situations and offered encouragement to the Board in finding a solution to the concerns relating to the overuse of temporary employees.

Foothill Academic Senate President Larry Rouse reported on the scholarships recently established by the Academic Senate. He also noted that Foothill Instructor Melanie Pla-Richard has been nominated by the Senate for the Regina Standback-Stroud Diversity Award for 2001-2002.

Trustee Mason thanked Dr. Rouse for the efforts he has made in reviving *The Sentinel*. She added that she is enjoying reading it and thinks that it is a quality student newspaper.

Foothill Dental Hygiene Instructor and Palo Alto Resident Ken Horowitz welcomed Ms. Leiderman to the Board and addressed the Board on the subject of honoring California laws regarding "open government."

President Hay asked if any items should be removed from the Consent Calendar. No items were removed. It was M/S/C (Mason/Wiehe) (advisory vote - 2 yes) to take action as recommended on Items 1 through 5 as follows:

CONSENT CALENDAR

Item 1, Adopted an Amendment to Board Policy 3210—Capitalization of District Property.

Item 2, Authorized the District Purchasing Manager to place orders in excess of the legally mandated bid threshold, currently \$58,900, for standard Apple Computer equipment throughout the duration of the Apple Collegiate Purchase Program Agreement without conducting competitive bids.

Item 3, Approved Personnel Actions as Follows:

PERSONNEL

Employee: **Robert Randall Bryant**
Position: Instructor, Automotive Technology
College: De Anza
Division: Applied Technologies
Action Requested: **Unpaid Leave of Absence (military)**
Effective Dates: February 13, 2002 through February 12, 2003
Remarks: Leave in accordance with Article 16.25.1 of the *Agreement* between the District and the Faculty Association as prescribed by Education Code 87700

Employee: **Manuel Mendoza**
Position: Manager, Custodial Operations
College: De Anza
Division: Finance and College Services
Action Requested: **Employment**
Effective Date: March 18, 2002
Compensation: Level F/ Step I @ \$5,295/month

Employee: **Cara Miyasaki**
Position: Instructor, Dental Assisting Program
College: Foothill
Division: Biological and Health Sciences
Action Requested: **Partial unpaid leave of absence of 33 percent**
Effective Date: Spring Quarter 2002
Note: Amends Board action taken on 8/27/01 approving a 22 percent unpaid leave of absence for the 2001-2002 academic year.

Item 4, Approved the actions reflected in the Human Resources Report dated March 18, 2002.

Item 5, Approved the Foothill-De Anza Colleges Short Courses schedule for Spring and Summer 2002.

President Hay asked if any item should be removed from Item 6, Measure E Consent Calendar. No items were removed. It was M/S/C (Fong/Mason) (advisory vote – 2 yes) to take action on Item 6 A – J as follows:

APPROVAL OF
MEASURE E CONSENT
CALENDAR

- A.** *Title:* Agreement between Compel and FHDA
 Vendor: Compel, for consulting services
 Agreement Date: 11/20/01
 Campus: Foothill College
 Project No.: 115 & 119
 Project Name: Physical Education & Fine Arts Phase II
 Amount: \$30,306
 For: Design services for Voice/Data/Audio/Visual Services
 Action Requested: Approval
- B.** *Title:* Project Assignment Amendment #4
 Vendor: Sugimura & Associates
 Agreement Date: 12/20/01
 Campus: Foothill College
 Project No.: 401
 Project Name: Service Shops
 Amount: \$9,700
 For: Preparation of a Final Project Proposal (FPP) for state funding
- C.** *Title:* Addendum #F24
 Vendor: Cleary Consultants, for Geotechnical Services
 Agreement Date: 7/18/00
 Campus: Foothill College
 Project No.: 135
 Project Name: Parking Lots 2 & 3
 Amount: Not-to-exceed \$5,000
 For: Geotechnical investigation to explore the general thickness of the existing pavements sections and the underlying soil conditions and develop a pavement design recommendation for the project
 Action Requested: Approval
- D.** *Title:* Addendum #F-25
 Vendor: Cleary Consultants, for Geotechnical Services
 Agreement Date: 7/18/00
 Campus: Foothill College
 Project No.: 153
 Project Name: Campus Center
 Amount: \$7,350
 For: Geotechnical investigation to explore the soils and foundation conditions in the new building sites and to develop recommendations for the earthwork and foundation engineering aspects of the project
 Action Requested: Approval

- E.** *Title:* Change Order No. 6
 Vendor: Hagenson Pacific
 Agreement Date: 7/18/01 for General Contracting Services
 Campus: Foothill College
 Project No.: F01
 Project Name: Center for Innovation
 Amount: \$40,534
 For: Additional work including detail work listed in
 itemized list, furring at Galleria to install
 acoustical wall panel, painting of ductwork in
 cyber café tan brown

 Action Requested: Approval

- F.** *Title:* Project Assignment Amendment #F-20
 Vendor: Sandis Humber Jones
 Agreement Date: 12/18/00
 Campus: Foothill College
 Project No.: 134
 Project Name: Site Entry
 Amount: \$8,250
 For: Preparation and analysis of alternative entry road
 configurations

 Action Requested: Ratification

- G.** *Title:* Addendum #D07 for Asbestos Abatement
 Consultant Services for the L Quad Renovations
 Vendor: Environmental Construction Services, Inc.
 Agreement Date: 6/5/01
 Campus: De Anza College
 Project No.: 205
 Project Name: L Quad Renovations
 Amount: \$15,026
 For: Pre-construction field testing and analysis and
 construction monitoring

 Action Requested: Ratification

- H.** *Title:* Project Addendum #D02 for Geotechnical
 Services for the Pool Repair Project
 Vendor: Cleary Consultants, Inc.
 Agreement Date: 7/18/00
 Campus: De Anza College
 Project No.: 257
 Project Name: Pool Repair Project
 Amount: \$2,200
 For: Soils recommendations for construction of the
 surge tank and new slab-on-grade, and
 monitoring of construction

 Action Requested: Ratification

- I.** *Title:* Construction Change Order No. 3
 Vendor: McCrary Construction Company
 Agreement Date: 8/23/01
 Campus: De Anza College
 Project No.: 206
 Project Name: Child Development Center
 Amount: -\$53,331
 For: Re-route existing pipes, add isolation valves,
 cabinetry support bathroom wall curbs,
 interior glazing change, relocate sewer cleanouts,
 increase stud size, value engineering credits
 Action Requested: Ratification for CO#3 for a credit of \$53,331

- J.** *Title:* Escrow Agreement for Security Deposits in
 Lieu of Retention
 Vendor: Tinney Construction with Bay Area Bank
 Agreement Date: 1/15/02
 Campus: Foothill College
 Project Name: The Bricks
 Amount: 10 percent of Escrow in Lieu of Retention
 For: Escrow of the Bricks Project
 Action Requested: Ratification

Item 7, Agreement for Services between Chris Schooler, General Construction Inspector, and Foothill-De Anza Community College District, was addressed by Director of Operations, Facilities and Construction Management John Schulze who gave an overview of the scope of services included in the Agreement.

APPROVED AGREEMENT
BETWEEN CHRIS
SCHOOLER AND THE
DISTRICT

Following questions and discussion, it was M/S/C (Mason/Fong) (advisory vote – 2 yes) to approve the Agreement for the Services of General Construction Inspector between Chris Schooler and Foothill-De Anza Community College District.

Item 8, Mobile Modular Lease Agreement for OTI Relocation/ Modular Village Expansion, was addressed by Director Schulze who asked that the item be pulled from the agenda.

ITEM 8 PULLED FROM
AGENDA

Item 9, Project Assignment Amendment DO3 to Cottong & Taniguchi Landscape Architects for Project #248 at De Anza College, was addressed by Director Schulze who gave an overview of the project relating to landscape design services for the Kirsch Center for Environmental Design.

APPROVED PROJECT
ASSIGNMENT
AMENDMENT DO3 TO
COTTONG &
TANIGUCHI FOR
KIRSCH CENTER

It was M/S/C (Mason/Fong) (advisory vote – 2 yes) to approve the Project Assignment Amendment #D03 to Cottong & Taniguchi for the fixed lump sum amount of \$47,250 plus an allowance of \$2,500 for reimbursable expenditures.

Item 10, Professional Development Leave Reports, was addressed by Vice Chancellor of Human Resources and Equal Opportunity Jane Enright, who noted that the Professional Development Leave Committee has reviewed and approved Professional Development Leave Reports from the faculty members who successfully met the objectives of their leaves and that the Reports are on file and available for review in the Human Resources Office.

APPROVED
PROFESSIONAL
DEVELOPMENT LEAVE
REPORTS

It was M/S/C (Fong/Moss) (advisory vote – 2 yes) to approve the Professional Development Leave Reports as submitted.

The Board’s attention was called to the following dates to remember:

DATES TO REMEMBER

- Monday, April 1, 2002 – Regular Meeting
- Monday, April 1, 2002 – Audit and Finance Committee
- Monday, April 15, 2002 – Regular Meeting

The meeting was adjourned at 7:55 p.m.

ADJOURNMENT

Leo E. Chavez, Chancellor and
Secretary of the Board of Trustees

cmb
Minutes Approved:
April 1, 2002