

FOOTHILL-DE ANZA COMMUNITY  
COLLEGE DISTRICT

MINUTES  
May 20, 2002

The Board of Trustees of the Foothill-De Anza Community College District held its regular meeting on Monday, May 20, 2002. At 5:30 p.m. President Hay declared a quorum was present and commenced the regular meeting in Conference Room A of the Hinson Campus Center, De Anza College, 21250 Stevens Creek Blvd., Cupertino, CA 95014. The Board adjourned to Closed Session in the Don Bautista Room and President Hay reconvened the Public Meeting at 7:00 p.m. in Conference Room A. He led the Board and those present in the Pledge of Allegiance.

PUBLIC SESSION

The roll call indicated the following members were present:

ROLL CALL

Sandy Hay, President  
Mary Mason, Vice President  
Paul Fong  
Andrea Leiderman  
Judith Moss  
Les Leonardo, De Anza College Student Trustee  
Sarah Wiehe, Foothill College Student Trustee

The following were also present:

Staff:	Marly Bergerud	Margaret Bdzil
	Caron Blinick	Larry Bloom
	Nancy Canter	Leo Chavez
	Christina Espinosa-Pieb	Gloria Holstein
	Ken Horowitz	Karen Johnson
	Martha Kanter	Julie Madigan
	Kathy Plum	Hector Quinonez
	Larry Rouse	Marisa Spatafore
	John Schulze	Susan Stann
	John Swensson	Jaci Ward
	Marion Winters	Tina Woo
	Paulette Young	

Students:	Anthony Choice	Shirin Darbani
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Public: Crownie Billik, League of Women Voters  
Steve Nelson  
Nancy Rogers, League of Women Voters  
Geri Stewart, League of Women Voters  
Desmond Schurr  
Bob Smithwick, Founding Trustee

Press: none

President P. Hay reported that no action was taken in Closed Session.

NO ACTION IN  
CLOSED SESSION

President Hay invited De Anza President Kanter to commence the State of the College presentation, which she made jointly with DASB President Shirin Darbani, Classified Senate President Karen Johnson, Academic Senate President Kathy Plum, Interim Diversity Coordinator Marion Winters, Dean of Language Arts John Swensson, Instructor Julie Madigan, Vice President of Workforce and Economic Development Marly Bergerud, and CACT Director Paulette Young. The presentation focused on student success and equity, communications across the curriculum, and workforce and economic development.

DE ANZA STATE OF  
THE COLLEGE

The presentation was interrupted in order that several De Anza students who were waiting for the Public Hearing portion of the agenda could address the Board on student equity, especially related to staffing decisions and diversity.

INTERRUPTION FOR  
PUBLIC HEARING

The State of the College presentation resumed, with staff responding to questions from the Board, and was then concluded by De Anza President Kanter.

President Hay asked if there were any additions or corrections to the minutes of the meeting of May 6, 2002. The minutes were approved as drafted.

APPROVAL OF  
MINUTES OF MAY 6,  
2002

President Hay asked if there was any correspondence which should be brought to the Board's attention. There was no correspondence.

CORRESPONDENCE

President Hay asked if there were any trustees, staff, students or members of the public who wished to address the Board on matters not on the agenda.

HEARINGS

De Anza President Kanter announced a public hearing on the college Environmental Impact Report scheduled for May 22.

A member of the public, Steve Nelson, addressed the Board on Measure E, requesting that the public be kept better informed.

President Hay asked if any items should be removed from the Consent Calendar. Items 5, 6 and 8 were removed. It was M/S/C (Mason/Leiderman) (advisory vote - 2 yes) to take action as recommended on Items 1-4, 7, 9 and 10 of the Consent Calendar as follows:

CONSENT  
CALENDAR

Item 2, Authorized travel for Trustee Paul Fong to attend the Association of Community College Trustees Combined Regional Seminar in Las Vegas, Nevada, June 9-12, 2002.

Item 3, Awarded a contract for Bid Proposal 885-A, purchase of oscilloscopes for De Anza Physical Sciences Department, to Fluke Electronics Corporation, Inc. for \$66,976.44 including sales tax.

Item 4, Declared Triad Millworks, Inc. as non-responsive to the bid call and awarded a contract for Bid Proposal 894-101, millwork for the Krause Center for Innovation at Foothill College, to Tinney Construction Corporation for \$142,184.

Item 7, Adopted the resolution to authorize separate bank accounts as presented.

Item 9, Approved the actions reflected in the Human Resources Report dated May 20, 2002.

Item 10, Approved 2002-03 Faculty Training/Retraining Stipends.

Item 5, Cancellation of Pre-Qualification Process for Subcontractors for Bid Proposal 881 (Science Center Complex, De Anza College), was addressed by Director of Facilities, Operations and Construction Management John Schulze, who clarified that 1) some qualified firms had been excluded, and 2) "financial requirements" referred to audited financial statements. It was M/S/C (Mason/Wiehe) (advisory vote – 2 yes) to cancel the pre-qualification process for subcontractors for Bid Proposal 881.

CANCELED PRE-QUALIFICATION FOR BID PROPOSAL 881

Item 6, Ratification of Contracts and Agreements, was addressed by Director Schulze, who responded to a question from Trustee Moss about the payment for a feasibility study that had been billed late. It was M/S/C (Moss/Fong) (advisory vote – 2 yes) to ratify the contracts and agreements.

RATIFIED CONTRACTS AND AGREEMENTS

Item 8, Personnel Actions, was addressed next. Ken Horowitz discussed concerns about district finances and hiring decisions. It was M/S/C (Moss/Wiehe) (advisory vote – 2 yes) to approve/ratify personnel actions as follows:

APPROVED PERSONNEL ACTIONS

*Name:* Yaya De Luna  
*Position:* History Instructor  
*College:* Foothill  
*Division:* Language Arts  
*Action:* Reduction in contract of 22.22% under Reduced Workload Program  
*Effective Date:* Spring Quarters of 2002-03 and 2003-04  
*Conditions:* In accordance with Article 18 of the District/FA Agreement

*Name:* Jamie Doll  
*Position:* Computer Information Systems Instructor  
*College:* Foothill  
*Division:* Computer, Technology and Information Systems  
*Action:* Employment *No. of Months:* 10  
*Effective Date:* September 19, 2002  
*Compensation:* Column 2, Step I — \$6,457.92/month

*Name:* Brian Evans  
*Position:* Economics Instructor  
*College:* Foothill  
*Division:* Business and Social Sciences  
*Action:* Employment *No. of Months:* 10  
*Effective Date:* September 19, 2002  
*Compensation:* Column 5, Step A — \$5,294.41/month

*Name:* Suzan Hutton Yoshihara  
*Position:* ESL Instructor  
*College:* De Anza  
*Division:* Language Arts  
*Action:* Unpaid Leave of Absence  
*Effective Date:* Academic Year 2002-2003 with return Fall Quarter 2003  
*Conditions:* In accordance with Article 16.28 of the District/FA Agreement

*Name:* William Nagel  
*Position:* Graphic Design/Interactive Design Instructor  
*College:* De Anza  
*Division:* Creative Arts  
*Action:* Employment *No. of Months:* 10  
*Effective Date:* September 19 – June 28, 2003  
*Compensation:* Column II , Step A — \$4,596.30/month

*Name:* Leonis A. Osterdock  
*Position:* Pharmacy Technology Instructor & Program Director  
*College:* Foothill  
*Division:* Biological and Health Sciences  
*Action:* Employment *No. of Months:* 10  
*Effective Date:* September 19, 2002  
*Compensation:* Column 1, Step H — \$5,992.50/month

*Name:* Shanan Rosenberg  
*Position:* Men's Basketball Coach & Physical Education Instructor  
*College:* Foothill  
*Division:* Physical Education and Human Performance  
*Action:* Employment *No. of Months:* 10  
*Effective Date:* September 19, 2002  
*Compensation:* Column 2, Step D — \$5,294.41/month

*Name:* Valerie K. Sermon  
*Position:* Manager, NASA/Ames Internship Program  
*College:* Foothill (District position reporting through Foothill)  
*Division:* Instruction and Institutional Research  
*Action:* Employment *No. of Months:* 12  
*Effective Date:* June 1, 2002  
*Compensation:* Level F, Step 1 — \$5,295.00/month

*Name:* John Swensson  
*Position:* Dean, Language Arts  
*College:* De Anza  
*Division:* Language Arts  
*Action:* Employment *No. of Months:* 12  
*Effective Date:* June 1, 2002  
*Compensation:* Level K, Step II — \$8,278.63/month

President Hay asked if any items should be removed from Item 11, the Measure E Consent Calendar. It was M/S/C (Mason/Fong) (advisory vote – 2 yes) to take action as recommended on Item 11-A, B, C and D as follows:

APPROVED  
MEASURE E  
CONSENT  
CALENDAR

**A**

*Title:* Agreement for Consultant Services  
*Vendor:* kSD, Inc.  
*Agreement Date:* 4/22/02  
*Campus:* De Anza College  
*Project No.:* 203  
*Project Name:* Student and Community Services Building  
*Amount:* \$38,676  
*For:* Professional design services for Student Bookstore located in the Student and Community Services Building.  
*Action:* Approved

**B**

*Title:* Change Order No. 3  
*Vendor:* Arcon Construction, Inc.  
*Agreement Date:* 1/14/02  
*Campus:* Foothill College  
*Project No.:* 104  
*Project Name:* Fine Arts Phase I  
*Amount:* \$11,264  
*For:* Electrical, plumbing and carpentry changes in Buildings 1600, 1700 and 1800  
*Action Request:* Approved

**C**

*Title:* Agreement for Consultant Services  
*Vendor:* Bill Gould Design  
*Agreement Date:* 4/23/02  
*Campus:* De Anza College  
*Project No.:* 249  
*Project Name:* OTI Relocation  
*Amount:* \$32,000  
*For:* Professional design services for relocation of OTI buildings.  
*Action:* Approved

**D**

*Title:* Revision to PO #H250235  
*Vendor:* Community College Services Group  
*Agreement Date:* 10/01/01  
*Campus:* De Anza and Foothill colleges  
*Project No.:* Unspecified  
*Project Name:* Campus Center, Life Science, Student Services, Field House & Restrooms, Maintenance Building (Foothill) Science Building, Student Services, S4 to Math, Bookstore to Math, Kirsch (all equipment) (De Anza)  
*Original Amount:* \$30,000  
*Net Change:* \$52,000  
*New Amount:* \$82,000  
*For:* Amendment to agreement to prepare FPPs by May 1, 2002 for State Capital Outlay and Local Assistance Programs.  
*Action:* Approved

Item 12, Third Quarter Financial Report, 2001-02, was addressed by Controller Hector Quinonez, who reviewed the report and responded to questions from the trustees.

THIRD QUARTER  
REPORT  
PRESENTED

Item 13, Resolution to Adopt Budget Revisions and Transfers, was addressed by Controller Quinonez. It was M/S/C (Mason/Moss) (advisory vote – 2 yes) to approve the resolution to adopt budget revisions and transfers.

APPROVED BUDGET  
REVISIONS AND  
TRANSFERS

The Board's attention was called to the following dates to remember:

DATES TO  
REMEMBER

June 3, 2002 Regular Meeting at Foothill College  
June 3, 2002 Audit and Finance Committee Meeting  
June 17, 2002 Regular Meeting

The public meeting adjourned at 9:15 p.m.

ADJOURNMENT

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Leo E. Chavez, Chancellor and  
Secretary of the Board of Trustees

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Approved: June 3, 2002