



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

## **BOARD OF TRUSTEES**

**MINUTES**

**SPECIAL MEETING**

**May 27, 2003**

### **CALL TO ORDER AND ROLL CALL**

President Mary Mason declared a quorum was present and called the meeting to order at 5:00 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

#### **Trustees Present:**

Mary Mason, President  
Judith Moss, Vice President  
Paul Fong  
Sandy Hay  
Andrea Leiderman  
Deanna Stewart, De Anza College Student Trustee (public session)  
Sarah Wiehe, Foothill College Student Trustee (public session)

President Mason led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Kathy Blackwood	Christina Espinosa-Pieb	Judy Miner
	Larry Bloom	Bernadine Fong	Jon O'Bergh
	Mike Brandy	Robert Griffin	Greg Parman
	Lois Callahan	Martha Kanter	Willie Pritchard
	Will Coursey	Marsha Kelly	John Schulze
	Jane Enright	Faith Milonas	Marisa Spatafore

*Press:* Clyde Noel, Los Altos *Town Crier*

*Students:* None

*Public:* None

### **HEARINGS: ITEMS NOT ON THE AGENDA**

#### *Trustees*

President Mason mentioned a letter she received regarding the Adobe Creek Watershed and asked Chancellor Lois Callahan to distribute copies to the other trustees.

#### *Staff*

De Anza President Martha Kanter reported that the college has decided to conduct an internal search for an interim president. This process would preclude external applicants, but meets with the approval of the state chancellor's office.

Students / Public

There were no students or members of the public who wished to address the Board on matters not on the agenda.

**Item 1**

LISTING OF DISTRICT INVESTMENTS AS OF MARCH 31, 2003

Acting Vice Chancellor of Business Services Mike Brandy presented the listing of District investments for the Board's review.

**Item 2**

2002-03 THIRD QUARTER REPORT

Acting Vice Chancellor of Business Services Mike Brandy presented the Third Quarter Report and responded to questions from the trustees.

**Item 3**

MEASURE E CONSENT CALENDAR

<b>M/S/C:</b>	Moss/Fong
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	Approved Resolution #2003-7 for Budget Revisions and Resolution #2003-8 for Budget Transfers

**Item 4**

UPDATE ON 2003-04 BUDGET

Acting Vice Chancellor of Business Services Mike Brandy presented information regarding the 2003-04 budget, reviewed the strategies to reduce the District's projected deficit, and responded to questions.

**Item 5**

REINSTATEMENT OF POSITION AND CORRECTION TO LAYOFF ACTION OF MAY 5, 2003

<b>M/S/C:</b>	Wiehe/Fong
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	1) Approved reinstatement of the Administrative Assistant I position in the Child Development Center 2) Approved action to notify the affected employees of layoff in regard to two eliminated positions with the corrected title of Interactive Graphic Designer

## **Item 6**

### **DELEGATION OF AUTHORITY RESOLUTION: PART-TIME FACULTY CONTRACTS**

Vice Chancellor of Human Resources and Equal Opportunity Jane Enright explained that this resolution addresses a recommendation from the external auditor. It has been reviewed by the external auditor and legal counsel, who both believe it meets the requirements of the Ed. Code. The intent is to bring forward this resolution annually with the other delegation of authority resolutions.

<b>M/S/C:</b>	Hay/Stewart
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	Approved Resolution #2003-9, Employment of Part-Time Faculty

### **DATES TO REMEMBER**

June 2, 2003 — Regular Meeting  
June 16, 2003 — Regular Meeting

### **ADJOURNMENT**

President Mason adjourned the meeting at 6:22 p.m.

jco  
Approved: 6/16/03

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Lois A. Callahan, Interim Chancellor  
Secretary, Board of Trustees