



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

October 6, 2003

CALL TO ORDER AND ROLL CALL

President Mary Mason declared a quorum was present and called the meeting to order at 7:00 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022. She led the Board and those present in the Pledge of Allegiance. The following trustees, staff, press, students and members of the public were present:

Trustees Present:

Mary Mason, President
Judith Moss, Vice President
Paul Fong
Sandy Hay
Andrea Leiderman

Adam Welch, De Anza College Student Trustee
Sarah Wiehe, Foothill College Student Trustee

Staff:

Walter Alvarado	Ken Horowitz	Dan Mitchell
Bob Barr	Letha Jeanpierre	Blanche Monary
Silvia Bichler	Rich Jensen	Jon O'Bergh
Mike Brandy	Rob Johnstone	Bill Patterson
Jane Enright	Donna Jones-Dulin	Willie Pritchard
Christina Espinosa-Pieb	Martha Kanter	Carmen Redmond
Bernadine Chuck Fong	Andrew LaManque	Javier Rueda
Nancy Gill	Anne Leskinen	John Schulze
Robert Griffin	Diane Mathios	Marisa Spatafore
Rich Hansen	Jose Menendez	Paul Starer
Tess Hansen	Jean Miller	Claudette Weber
Alan Harvey	Judy Miner	Karen Yoshihara

Press: Clyde Noel, *Los Altos Town Crier*

Students: Jonathan Edwards, *La Voz* Keegan Patterson, *Sentinel* Luke Stangel, *La Voz*

Public: Betsy Bechtel Kendra McIntyre Jennifer Wu
Laura Casas Frier Steven Pond Doris Yeh
Jim Klingensmith Nick Steierup Tse-Yu Yeh
Carolyn Kuo Terry Terman

APPROVAL OF MINUTES

The minutes of the September 22, 2003 meeting were approved as drafted.

FOUNDATION REPORT

Trustee Moss reported on the recent Foundation Board meeting, noting that a key agenda item involved finalizing the fee structure aimed at enabling the Foundation to operate on a self-sustaining basis.

CORRESPONDENCE

President Mason asked if there was any correspondence which should be brought to the Board's attention. There was none.

HEARINGS: ITEMS NOT ON THE AGENDA

Trustees

President Mason reported on her attendance with Chancellor Martha Kanter at the Fall Leadership Conference sponsored by the State Chancellor's Office. Student Trustee Wiehe reported on her attendance at an Art in Technology exhibit.

Staff

Chancellor Kanter noted that Trustee Hay's request for a report on the effectiveness of teaching and learning had been scheduled for December 1. She mentioned several papers concerning the crisis in student access which she would make available to anyone who was interested. She also announced that the annual organizational meeting and seating of the new trustees would need to be held at a second meeting in December and proposed December 15. Trustee Leiderman expressed a preference for December 8, which Student Trustee Wiehe noted would fall at the start of finals. President Mason asked Chancellor Kanter to consider these comments and schedule a date. De Anza Interim President Judy Miner announced the appointment of instructor Paul Setziol to the Statewide Academic Senate's Committee on Educational Policy and displayed a newspaper article featuring instructor Karen Chow as "Teacher of the Week." Foothill President Bernadine Chuck Fong introduced Foothill Academic Senate President Paul Starer.

Students / Public

Cupertino residents Tse-Yu Yeh, Doris Yeh and Kendra McIntyre addressed the Board with their concerns about the De Anza Parking Garage project and offered suggestions to minimize the impact on the neighborhood. Trustee Leiderman requested that the matter be placed on the October 20 agenda with a report from staff addressing the issues raised: currency of the Environmental Impact Report, mitigation of noise and light, traffic congestion, removal of trees, and outreach to keep the community informed.

President Mason noted a request to advance Item #10 on the agenda. Hearing no objections, Item #10 was moved up to follow the Consent Calendar.

APPROVAL OF CONSENT CALENDAR

Vice Chancellor of Human Resources and Equal Opportunity Jane Enright requested to remove the personnel action regarding Stephanie Sherman. Vice Chancellor of Business Services Mike Brandy clarified that a contract listed in Item #1 for PPL was not a monthly charge.

M/S/C: Hay/Wiehe
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified Items 1-4 of the Consent Calendar as follows:

Item 1 — **Ratified** CONTRACTS AND AGREEMENTS

Item 2 — **Approved** AWARD OF BID #972: SALE OF ONE LOT MISCELLANEOUS SURPLUS FURNITURE AND ONE LOT MISCELLANEOUS COMPUTER, AUDIO/VISUAL AND OFFICE EQUIPMENT

Authorized the District Purchasing Director to sell the surplus equipment to the highest qualified bidder, California Electronic Buyers International, for a total price of \$1,109.99

Item 3 — **Approved** PERSONNEL ACTIONS:

Name: **Veronica Acevedo Avila**
Position: Counselor
College: De Anza
Division: Counseling and Matriculation
Action: **Extend Unpaid Leave of Absence**
Effective Date: September 18, 2003 through December 12, 2003
Comments: In accordance with Article 16 of the *Agreement* between the District and FA. This action supersedes the action taken by the Board on 08/04/03.

Name: **Veronica Acevedo Avila**
Position: Counselor
College: De Anza
Division: Counseling and Matriculation
Action: **Partial Unpaid Leave of 40%**
Effective Date: January 1, 2004 – June 25, 2004
Comments: In accordance with Article 16 of the *Agreement* between the District and FA. This action supersedes the action taken by the Board on 08/04/03.

Name: **Debra Lew**
Position: Counselor
College: Foothill
Division: Counseling and Student Services
Action: **Approve 5 additional Personal Necessity Leave days**
Effective Date: 2003/2004 Academic Year
Comments: In accordance with Article 16.1 of the *Agreement* between the District and FA.

Name: **Elizabeth Rienecker-Stubblefield**
Position: Learning Disabilities Specialist/Instructor
College: Foothill
Division: Adaptive Learning
Action: **Approve Unpaid Leave of Absence**
Effective Date: December 8, 2003 through June 25, 2004
Comments: In accordance with Article 16.28 of the *Agreement* between the District and FA.

Item 4 — **Approved HUMAN RESOURCES REPORT**

Item 10

PRESENTATION OF DESIGN DEVELOPMENT PROGRESS FOR THE CAMPUS CENTER PROJECT AT Foothill COLLEGE

Nick Steierup from Perkins & Will presented the design for the project. Responding to questions from Student Trustee Welch, he explained that the design will provide a public gathering place for students. Responding to two additional questions from Student Trustee Welch, Foothill President Fong explained that space will be allocated for student government during construction, and food service will be supplied through trucks at various campus locations, with sheltered dining space provided in a corner of the Learning Resources Center. Questions were also asked about the existing bus stop and elevator for disabled students. Foothill President Fong explained that an alternate path onto campus from the existing bus stop will need to be devised, and disabled students will have good access from the other bus stop and lots on the opposite side of campus. Trustee Leiderman requested that the college provide outreach to those students to ensure that they are informed.

M/S/C: Wiehe/Welch
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved design development documents for the Campus Center Project at Foothill College

Item 5

2002-03 INNOVATOR OF THE YEAR AWARD

De Anza Vice President of Student Services Robert Griffin presented the 2002-03 Innovator of the Year Award to Nancy Gill, Director of the Foothill College Writing Center. The Board and Foothill President Fong shared in congratulating Ms. Gill on her accomplishments.

Item 6

PRESENTATION ON RESEARCH STUDIES

Executive Director of Institutional Research & Planning Bob Barr gave a presentation on research studies, assisted by researchers Rob Johnstone and Andrew LaManque, instructors Diane Mathios and Tess Hansen, Foothill Division Dean of Language Arts Karen Yoshihara and De Anza Division Dean of Physical Science, Mathematics & Engineering Anne Leskinen. The presentation focused on best practices that have been validated by the District's research. Trustee Hay complimented researcher Johnstone on an outstanding example of how research can help students. Responding to a question from Trustee Moss, Executive Director Barr said that the data confirms the value of

tracking ethnicity for intervention efforts. Faculty Association President Rich Hansen and Mr. Barr expressed their hope that the District will act to support the types of practices that are demonstrated to increase student success.

Item 7

BOARD POLICY 4200, RENAMED “COMPENSATION”

Faculty Association President Hansen reiterated his objections as expressed at the September 22 meeting. Vice Chancellor of Human Resources and Equal Opportunity Jane Enright clarified that the change in wording is a codification of what the Board has publicly stated for the past 4-5 years and is not a change in philosophy. FA President Hansen asked for clarification on what constitutes “benefits,” and Vice Chancellor Enright responded that it comprises both regulatory and discretionary benefits that include but are not limited to health and welfare benefits, paid leaves, professional and other recognition awards, and paid holidays. Trustee Leiderman asked to amend the policy to specify “health and welfare” benefits, but Vice Chancellor Enright cautioned that the specification omits other benefits, and there was not support for this change. Student Trustee Welch expressed concern that the policy sends an adversarial message to labor groups.

- M/S/C:** Moss/Hay
- Advisory vote:** 1 yes (Wiehe), 1 no (Welch)
- Board vote:** Fong, Hay, Mason and Moss voted yes
Leiderman voted no
- Action:** Approved revised Board Policy 4200, “Compensation”

Item 8

2004 BOARD MEETING CALENDAR

- M/S/C:** Fong/Welch
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Adopted the 2004 Board Meeting Calendar

Item 9

MEASURE E CONSENT CALENDAR

- M/S/C:** Leiderman/Welch
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved / Ratified the Measure E Consent Calendar, A-C as follows:

- A. Vendor:** Cleary Consultants
- Agreement Date:** July 18, 2000
- Campus:** Foothill College
- Project No.:** 152
- Project Name:** Lower Campus Complex
- Amount:** \$2,100
- For:** Additional soils engineering design consultation services.
- Action:** Ratification

- B.** *Title:* PE Quad Chiller Study
Vendor: Salas O'Brien
Agreement Date: April 17, 2003
Campus: De Anza College
Project No.: 220
Project Name: PE Quad Renovation
Amount: \$5,500
For: Perform a preliminary evaluation of the impact of the cooling additions to the PE Quad on the existing S-2 Plant and peripherals.
Action: Ratification

- C.** Ratified Budget Transfer #FH 10/06/03-01 in the amount of \$17,556.

Item 11

LAYOFF DUE TO LACK OF FUNDS AND LACK OF WORK

De Anza Instructor Jean Miller, De Anza Classified Senate representative Silvia Bichler, SEIU Chapter Chair Javier Rueda, De Anza Academic Senate President Dan Mitchell, FA President Rich Hansen and De Anza Press Operator Walter Alvarado expressed their concerns about the proposed layoff and reduction in printing services, especially during the evening. Staff reviewed efforts to find alternative solutions and increase revenue, along with survey results showing very low usage of printing services during evening hours. It was also noted that Printing Services is an enterprise fund that is expected to be self-sustaining, college departments have had to cut back a great deal on printing due to the significant reduction in B budgets, and there is an industrywide downturn due to the economy.

Trustee Leiderman questioned why the layoff was coming as a separate action so soon after the budget had already been adopted, and Vice Chancellor of Business Services Mike Brandy responded that the department had delayed action as long as possible while other solutions were being sought. Student Trustee Welch and Trustee Hay expressed concern that the layoff would have a negative impact on instruction. Trustee Fong expressed hope that the deficit could be eliminated if everyone who opposed the layoff chipped in to support Printing Services, and proposed delaying action for three months. Trustees Mason and Moss underscored the difficulty of making decisions to eliminate jobs, but emphasized the importance of balancing the budget. They noted the likelihood that the deficit will increase and a cut will then need to come from somewhere else in the college budget, increasing the likelihood of another layoff.

- M/S/C:** Fong/Leiderman
Advisory vote: 1 yes (Welch), 1 no (Wiehe)
Board vote: Fong, Hay and Leiderman voted yes
Mason and Moss voted no
Action: Delayed action on the layoff for three months while alternative solutions continue to be sought

DATES TO REMEMBER

October 20, 2003 — Regular Meeting
November 3, 2003 — Regular Meeting

ADJOURNMENT

President Mason adjourned the meeting at 11:00 p.m.

jco

Approved: 10/20/03

Martha J. Kanter, Chancellor
Secretary, Board of Trustees