



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

BOARD WORKSHOP

August 16, 2004

CALL TO ORDER AND ROLL CALL

President Paul Fong declared a quorum was present and called the meeting to order at 5:06 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Paul Fong, President
Betsy Bechtel
Sandy Hay, Acting Vice President
Hal Plotkin

for Public Session

Melanie Dunn, De Anza College Student Trustee
Rodolfo Vazquez, Foothill College Student Trustee

Trustee Absent: Andrea Leiderman

President Fong led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Mike Brandy	Martha Kanter	Javier Rueda
	Jane Enright	Marsha Kelly	John Schulze
	Christina Espinosa-Pieb	Ron Levine	Dennis Shanakian
	Bernadine Chuck Fong	Judy Miner	Bernata Slater
	Robert Griffin	Dan Mitchell	Marisa Spatafore
	Jeanine Hawk	Jon O'Bergh	Tonette Torres
	Rich Hansen	Willie Pritchard	

Press: Clyde Noel, Los Altos *Town Crier*

Students: None

Public: Laura Casas-Frier

HEARINGS: ITEMS NOT ON THE AGENDA

Trustees

Student Trustees Dunn and Vazquez reported on their attendance at the Student Trustee Workshop sponsored by the Community College League of California.

Staff

Chancellor Martha Kanter reported on the release of the California Performance Review (CPR), distributing a synopsis of the chapter regarding education and recommendations, and an article from

the San Francisco Chronicle which was critical of the CPR's proposals. Trustee Plotkin noted that Faculty Association President Rich Hansen wrote an editorial regarding the CPR that was published in the Chronicle. Following up on a discussion about facilities planning at the last Board meeting, Chancellor Kanter reported that staff was researching the matter regarding a letter of intent to the State Chancellor's Office promoting the concept of a new campus center for the District, and will bring forward a recommendation to the Board at a subsequent meeting.

Foothill President Bernadine Chuck Fong reported that Karen Lenkeit Meezan won an award for her website. She also shared the news that former employee Demi Georgas had passed away. Acting De Anza President Judy Miner reported that Edwina Stoll was named Teacher of the Week by the San Jose Mercury News. She also shared the news that former employee Betty Senewald had passed away.

Students / Public

There were no students or members of the public who wished to address the Board on items not on the agenda.

Item 1

2004-05 BUDGET ANALYSIS AND ITS IMPACT ON Foothill-DE ANZA

Vice Chancellor of Business Services Mike Brandy reviewed the strategies used to achieve the 2003-04 ending balance of \$15.7 million. He explained that the \$4.2 million undesignated balance (the amount after deducting for reserves, encumbrances and carryover) is proposed to be distributed in thirds as follows: restoration of bargaining unit cuts, restoration of cuts to the colleges and Central Services, and a set-aside to offset health benefits increases for 2005-06. He noted that the proposal still needs to be discussed with the bargaining units.

Vice Chancellor Brandy reviewed revenue assumptions and enrollment and productivity projections for 2004-05, pointing out that expenses still exceed revenue by \$2 million. He reviewed strategies for reducing the operating budget. The unfunded medical liability was discussed. The trustees thanked Vice Chancellor Brandy for the excellent presentation. Trustee Bechtel expressed concern about whether the District was sufficiently funding infrastructure needs. Vice Chancellor Brandy explained that there is not a significant net increase in building square footage for 2004-05, so this is not an issue at this time; however, there will be a net increase in 2005-06, and a recommendation will be made to build a growth factor into the 2005-06 budget.

The point was made that, even with the inadequate level of funding for community colleges, the District will still be able to serve an expected 35,808 full-time equivalent students. Non-resident enrollment was discussed. The Board was reminded that the budget passed by the legislature includes a fee increase to \$17 per quarter unit for students effective Fall 2004.

CLOSED SESSION

At 6:10 p.m., the Board adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Milton, et al. — USDC #C04 1117 RMW

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Number of Potential Cases: 1

Legal Counsel Present:

John Shupe, attorney

Executive Administrators Present:

Martha Kanter, Chancellor

Mike Brandy, Vice Chancellor of Business Services

Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity

Bernadine Chuck Fong, President of Foothill College

Judy Miner, Vice President of Instruction, De Anza College

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Jane Enright

Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Martha Kanter, Chancellor

Mike Brandy, Vice Chancellor of Business Services

Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity

Bernadine Chuck Fong, President of Foothill College

Judy Miner, Vice President of Instruction, De Anza College

DATES TO REMEMBER

August 30, 2004 — Regular Meeting

September 13, 2004 — Audit & Finance Committee Meeting

September 13, 2004 — Regular Meeting

REPORTING OUT FROM CLOSED SESSION & ADJOURNMENT

President Fong re-convened the public session at 7:40 p.m. in the District Board Room and reported that no action was taken in closed session. President Fong then adjourned the meeting.

jco

Approved: 9/13/04

Martha J. Kanter, Chancellor
Secretary, Board of Trustees