



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

December 6, 2004

CALL TO ORDER AND ROLL CALL

President Paul Fong declared a quorum was present and called the meeting to order at 5:30 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Paul Fong, President
Betsy Bechtel
Sandy Hay
Hal Plotkin

for Public Session

Melanie Dunn, De Anza College Student Trustee
Rodolfo Vazquez, Foothill College Student Trustee

Absent

Andrea Leiderman

President Fong led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Mike Brandy	Jeanine Hawk	Willie Pritchard
	Claudette Brero-Gow	Ken Horowitz	Hector Quinonez
	Marie Fox Ellison	Martha Kanter	Carmen Redmond
	Jane Enright	Marsha Kelly	Javier Rueda
	Christina Espinosa-Pieb	Judy Miner	Marisa Spatafore
	Robert Griffin	Dan Mitchell	Paul Starer
	Rich Hansen	Jon O'Bergh	
	Alan Harvey	Greg Parman	
<i>Press:</i>	Clyde Noel, Los Altos <i>Town Crier</i>		
<i>Students:</i>	Alex Bucur	Matthew Leavenworth	Jeffrey Perkins
	Yoshihisa Ikeya	Stephanie Noble	Brian Ross
<i>Public:</i>	Jonathan Baer	Tom Perry-Smith	Terry Terman
	Laura Casas Frier	Stephen Pond	
	Mary Levine	John Shupe	

ANNUAL ORGANIZATION MEETING

President Fong asked each trustee to complete his or her ballot for President and pass the ballot to the Board Secretary, Chancellor Martha Kanter. Chancellor Kanter then read the ballots as follows:

Trustee Bechtel voted for Sandy Hay
Trustee Fong voted for Sandy Hay
Trustee Hay voted for Sandy Hay
Trustee Plotkin voted for Sandy Hay
Student Trustee Dunn voted for Sandy Hay
Student Trustee Vazquez voted for Sandy Hay

Chancellor Kanter declared that Sandy Hay was unanimously elected Board President. Trustee Hay assumed the President's seat and thanked Trustee Fong for his leadership during the past year. President Hay then asked each trustee to complete his or her ballot for Vice President and pass the ballot to the Board Secretary. Chancellor Kanter read the ballots as follows:

Trustee Bechtel voted for Betsy Bechtel
Trustee Fong voted for Betsy Bechtel
Trustee Hay voted for Betsy Bechtel
Trustee Plotkin voted for Betsy Bechtel
Student Trustee Dunn voted for Betsy Bechtel
Student Trustee Vazquez voted for Betsy Bechtel

Chancellor Kanter declared that Betsy Bechtel was unanimously elected Board Vice President. President Hay noted that, in keeping with Board Policy, Chancellor Kanter would continue to serve as Board Secretary. He deferred committee appointments to the next meeting to provide time for each trustee to let him know which committees they might be interested in. He brought to the Board's attention the revised calendar of 2005 Board meetings. Trustee Bechtel proposed changing the September 12 Board meeting to September 19, and the other trustees supported the change.

APPROVAL OF MINUTES

M/S/C:	Plotkin/Vazquez
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved the minutes of the November 1, 2004 meeting and the minutes of the November 15, 2004 meeting with a minor change in some wording

FOUNDATION REPORT

Trustees Bechtel and Plotkin provided an update regarding the Foundation Board.

CORRESPONDENCE

President Hay asked if there was any correspondence which should be brought to the Board's attention. Trustee Bechtel reported that she had received several email messages regarding a Foothill instructor and has asked staff to look into the matter.

PUBLIC HEARINGS

President Hay opened the public hearings on *2004-05 Compensation Settlement between District and California School Employees Association* and *2004-05 Compensation Settlement between District and Faculty Association*. No members of the public wished to address the Board. President Hay closed the public hearings.

HEARINGS: ITEMS NOT ON THE AGENDA

Trustees

Trustee Fong reported that he attended the Community College League of California Annual Convention, where he chaired a pre-conference session regarding opportunities for small businesses. He also reported that Foothill President Bernadine Chuck Fong’s presentation on learning outcomes received a positive response. Trustee Plotkin reported that Chancellor Kanter had arranged several meetings with local legislators, which he attended; Trustee Bechtel and President Hay also attended some of the meetings.

Staff

Chancellor Kanter acknowledged members of the District’s Legislative Committee and reported on efforts to follow-up with legislators. She also reported that seed money has been received for the Allied Health Training Center, a joint effort with local districts and workforce boards. Finally, she announced that Joint Venture Silicon Valley’s release of the 2005 Silicon Valley Index was scheduled for January 27, 2005. Foothill Instructor Ken Horowitz addressed the Board concerning childhood obesity and Measure E oversight.

Students / Public

President Hay acknowledged one of the District’s founding trustees, Mary Levine, who addressed the Board to tell a story about the Civil Rights bill of 1964. De Anza students Yoshihisa Ikeya, Jeffrey Perkins, Matthew Leavenworth, Stephanie Noble, Brian Ross and Alex Bucur addressed the Board with their concerns about classroom equipment, classroom size and the value of classes taught by De Anza Instructor Augustine Martinez. They requested larger classroom space and asked the Board to agendaize the item for discussion. President Hay said the Board would provide a response to the request.

Jonathan Baer addressed the Board with a request to alert the public that the Griffin House would be discussed at the December 13 meeting, and expressed hope that the Board would be receptive to ideas expressed at that meeting.

Chancellor Kanter displayed the new District logo which would begin to be incorporated after January 1, 2005, and thanked staff members Shelley Schreiber and Lori Thomas for their work in designing the choices for the logo.

APPROVAL OF CONSENT CALENDAR

At the request of Faculty Association President Rich Hansen, Trustee Fong asked that Items 5 and 6 be removed from the Consent Calendar.

- M/S/C:** Bechtel/Plotkin
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved / Ratified Items 1-4 and 7-12 of the Consent Calendar as follows:

Item 1 — **Approved** TRUSTEE REQUEST FOR MEDICAL LEAVE
Reconfirmed the medical leave for Andrea Leiderman through December 31, 2004, finding that she is unable to attend full meetings on a regular basis

Item 2 — **Ratified** CONTRACTS AND AGREEMENTS

Item 3 — **Acknowledged** LISTING OF DISTRICT INVESTMENTS AS OF SEPTEMBER 30, 2004

Item 4 — **Approved** RESOLUTION #2004-27 AUTHORIZING SEPARATE BANK ACCOUNTS

Item 7 — **Approved** BOARD POLICY 5076, SUSPENSION/TERMINATION OF SUPPORT SERVICES FOR STUDENTS WITH DISABILITIES

Approved BOARD POLICY 5077, ACADEMIC ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Approved BOARD POLICY 5078, COURSE REPEATABILITY FOR STUDENTS WITH DISABILITIES

Item 8 — **Approved** BOARD POLICY 6141, PUBLIC DOMAIN

Item 9 — **Approved** ADDITIONS TO WINTER 2005 SCHEDULE FOR FOOTHILL COLLEGE COMMUNITY EDUCATION AT MIDDLEFIELD CAMPUS

Item 10 — **Denied** CLAIM AGAINST THE DISTRICT BY ANESSA DAILEY

Item 11 — **Approved** PERSONNEL ACTIONS:

Name: **Cassie Hanna**
Position: Instructor
College: De Anza
Division: Biological and Health Sciences
Action: **Employment**
Effective Date: September 22, 2005 * # of Months: 10
Compensation: Column II, Step I @ \$6,587.08 per month

Name: **Juliana Kang**
Position: Instructor
College: De Anza
Division: Creative Arts
Action: **Employment**
Effective Date: September 22, 2005 * # of Months: 10
Compensation: Column III, Step B @ \$5,159.25 per month

Name: **Barbara Peurifoy**
Position: Instructor
College: De Anza
Division: Biological and Health Sciences
Action: **Employment**
Effective Date: September 22, 2005 * # of Months: 10
Compensation: Column II, Step E @ \$5,643.17 per month

Item 12 — **Approved** HUMAN RESOURCES REPORT

Item 5

DELEGATION OF AUTHORITY RESOLUTIONS

Vice Chancellor of Business Services Mike Brandy reviewed the changes, noting that the most significant change concerned independent contractor agreements based on previous comments from Trustee Plotkin. Vice Chancellor Brandy also addressed a question from Faculty Association President Rich Hansen and explained that the position of Vice Chancellor is accorded a higher level of signature authority and does not need to be reiterated in every resolution.

M/S/C: Plotkin/Fong
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved Delegation of Authority Resolutions

Item 6

RESOLUTION AUTHORIZING PARTICIPATION IN THE RETIREE HEALTH BENEFIT PROGRAM JOINT POWERS AGENCY

Vice Chancellor of Business Services Mike Brandy reviewed the benefits of the Joint Powers Agency (JPA) and the new GASB requirements regarding retiree health benefits liability. He explained that the action before the Board only applies to joining the JPA (for a minimal cost of \$2,500) in order to have some control over its formation, and there is no obligation to invest the District's funds. Any decision to invest funds would need future Board approval. Responding to a question from Trustee Bechtel, he clarified that any funds invested by the District would remain under the District's control. Faculty Association President Rich Hansen suggested faculty input on the JPA. Vice Chancellor Brandy noted that the JPA meetings would be public in compliance with the Brown Act. He also noted that GASB requires actuarial studies and the JPA may provide leverage to negotiate reduced costs for such services.

M/S/C: Fong/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved Resolution #2004-28 authorizing participation in the Retiree Health Benefit Program Joint Powers Agency

Item 13

APPROVAL OF AUDIT FOR YEAR ENDING JUNE 30, 2004

Tom Perry-Smith of Perry-Smith & Company discussed the audit report. He noted that the report was reviewed by the Audit & Finance Committee and received the Committee's endorsement. He described it as a positive report with no material weaknesses or reportable condition. Student Trustee Dunn complimented Mr. Perry-Smith on a well-organized, easy to read report. Trustee Bechtel urged the District to move ahead quickly to implement the recommendations concerning cash and cash handling.

M/S/C: Plotkin/Dunn
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved the Audit for the Year Ending June 30, 2004

Item 14

BID #979 – THREE-YEAR CONTRACT FOR PRINTING AND MAILING SHORT COURSE BOOKLET

A question from President Hay about this print project prompted a discussion about printing and efforts to support the De Anza Print Shop. Director of Purchasing and Material Services Carmen Redmond clarified that the type of printing specified for this project cannot be performed in-house, and the bid incorporates specialized mailing and delivery services. SEIU Chapter Chair Javier Rueda and Faculty Association President Rich Hansen spoke in support of developing the capability for more sophisticated printing at De Anza or changing the parameters of projects so they can be printed in-house. De Anza Vice President of Finance and College Services Jeanine Hawk noted that the Print Shop is exploring the cost/benefit of leasing more sophisticated presses. De Anza Vice President of Instruction Judy Miner spoke about the importance of maintaining the high-quality look of the IMPACT brochure based on competitive market conditions and what has been successful in attracting students.

Trustee Plotkin requested a “Reprographics Survival Plan” report to the Board at a future meeting that examines all printing contracts, distinguishing which projects can be adjusted to allow printing at De Anza and which must be printed by outside vendors. The suggestion was also made to include information on outreach efforts by the Print Shop to increase revenue by soliciting outside business. The other trustees expressed support for such a report as well. Trustee Fong requested that printed materials incorporate the “union bug” whenever printing is done by a shop with union employees, either in-house or externally. A question was raised about whether bid specifications can require that work be done by print shops that hire union employees, but it was pointed out that the law does not permit such restrictions in public project bids.

M/S/C: Fong/Bechtel
Advisory vote: 1 yes (Vazquez), 1 no (Dunn)
Board vote: unanimous
Action: Authorized the Director of Purchasing Services to award a three-year contract estimated at \$276,142.52 to Casey Printing, pursuant to Bid #979

Item 15

AUTHORIZATION TO PURCHASE FURNITURE FOR DE ANZA SCIENCE CENTER

M/S/C: Fong/Plotkin
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized the District Purchasing Director to issue purchase order(s) not to exceed \$88,000 for Science Center Complex furniture pursuant to the Santa Clara County Contract #5500000640 and the U.S. Communities Contract RQ01-411313-16B

Item 16

BOARD POLICY 3143, CONTRACTS

Vice Chancellor of Business Services Mike Brandy presented the revised policy for a first reading. Trustee Fong requested that the District work on including wording that supports “local, small and emerging businesses.”

Item 17

PROPOSED REVISIONS TO Foothill-De Anza Community Colleges Foundation Bylaws

Foundation Director Marie Fox Ellison presented the revised bylaws for a first reading and responded to several questions from Faculty Association President Rich Hansen. Trustee Bechtel explained that the Foundation Board now includes as voting members five ex-officio members (the two trustee representatives, chancellor and college presidents), and a larger number of directors enhances fund-raising abilities. Trustee Plotkin raised a question about whether it was appropriate to include indemnification rules. Legal counsel John Shupe explained that such rules are typically included in bylaws and he has not heard of any problems related to the ability to obtain insurance.

Item 18

2004-05 Compensation Settlement Between the District and California School Employees Association (CSEA)

- M/S/C:** Plotkin/Fong
Advisory vote: 2 yes
Board vote: unanimous
Action:
- 1) Approved the 2004-05 Salary Agreement between the District and CSEA, Unit A, effective July 1, 2004, pending ratification by CSEA, as follows:
 - salary schedule increased by 2.41%, effective July 1, 2004
 - District contributions to the Educational Assistance Fund for 2004-05 will be suspended, and all funds remaining from 2003-04 shall be rolled forward and be available to employees in 2004-05
 - 2) Approved changes to Article 18, *Contracting Out of Work*

Item 19

2004-05 Compensation Settlement Between the District and Confidential Employees

- M/S/C:** Fong/Vazquez
Advisory vote: 2 yes
Board vote: unanimous
Action:
- 1) Approved the 2004-05 Salary Agreement between the District and Confidential Employees as follows:
 - salary schedule adjustment of 2.41%, effective July 1, 2004

Item 20

2004-05 Compensation Settlement Between the District and Faculty Association

Responding to a question from Student Trustee Vazquez, Vice Chancellor of Human Resources and Equal Opportunity Jane Enright explained that any personnel reductions for 2005-06 will be addressed in 2005. She also commended Faculty Association (FA) representative Anne Paye and the FA negotiating team for their work, and reported that faculty had unanimously ratified the settlement. FA President Rich Hansen thanked the Board for recognizing the faculty's contribution to productivity.

- M/S/C:** Plotkin/Fong
Advisory vote: 2 yes
Board vote: unanimous
Action:
- 1) Approved the 2004-05 Compensation Settlement between the District and the Faculty Association as follows:
 - salary adjustment of 2.41%, retroactive to July 1, 2004
 - Changes in contract language for Article 24.6
 - 2) Approved establishment of a Health Benefits Reserve of \$500,000
 - 3) Approved addition of a hold harmless provision to Article 22A, *Paid Medical Benefits for Part-Time Faculty*
 - 4) Approved restoration of Professional Conference Fund of \$126,000
 - 5) Approved restoration of five (5) quarters of Professional Development Leave in 2004-05

Item 21

MEASURE E CONSENT CALENDAR

- M/S/C:** Bechtel/Fong
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified the Measure E Consent Calendar, A-P as follows:
- A.** *Title:* Addendum #D-12
Vendor: Signet Testing Laboratories, Inc.
Agreement Date: December 3, 2001
Campus: De Anza College
Project No.: 266
Project Name: CDC Infant/Toddler Play Area
Amount: \$1,560
For: Special Testing Inspection Services
Action: Ratification
- B.** *Title:* Addendum #D-11
Vendor: Environmental Construction Services, Inc.
Agreement Date: July 18, 2000
Campus: De Anza College
Project No.: 208
Project Name: Campus Entries
Amount: \$2,560
For: The performance of an asbestos and lead paint survey at De Anza college cottage #1 and #2. Including but not limited to investigating the site and reporting, Polarized Light Microscopy (PLM) Bulk sample analysis, and lead paint sample analysis.
Action: Ratification

- C.** *Title:* Addendum #D-13
Vendor: Signet Testing Laboratories, Inc.
Agreement Date: December 3, 2001
Campus: De Anza College
Project No.: 224
Project Name: S Quad/Phase I/Modernization
Amount: \$895
For: Special testing and inspection services
Action: Ratification
- D.** *Title:* Addendum #D-16
Vendor: Cleary Consultants, Inc.
Agreement Date: January 1, 2001
Campus: De Anza College
Project No.: 224
Project Name: S Quad/Phase I/Modernization
Amount: \$4,200
For: Geotechnical testing and inspection services
Action: Ratification
- E.** *Title:* Change Order #21
Vendor: West Coast Contractors
Agreement Date: October 22, 2002
Campus: De Anza College
Project No.: 202
Project Name: Science Center
Amount: \$37,254
For: Construction changes including time and material electrical changes, paving changes due to grading adjustments, upgraded chemistry storage locker latches, and changes to ceiling pocket details
Action: Ratification
- F.** *Title:* Change Order #10
Vendor: SJ Amoroso
Agreement Date: December 1, 2003
Campus: De Anza College
Project No.: 207
Project Name: Lot C Parking Structure
Amount: \$33,622
For: Infill walls electrical room, premium hours, 16GA covers for canopy openings, lower ceilings for inspector, HC ramps, wheel stops, stair well guard rail
Action: Ratification

- G.** *Title:* Change Order #8
Vendor: Hensel Phelps Construction Company
Agreement Date: November 25, 2003
Campus: De Anza College
Project No.: 203
Project Name: Student and Community Services
Amount: \$10,848
For: Interior steel revisions, impacts to the loading dock, installation of isolation valves between chiller Unite #1 and #2, substitution on the pre-manufactured wire system at light fixtures, and revisions to the casework
Action: Ratification
- H.** *Title:* Change Order #1
Vendor: Underground Construction
Agreement Date: July 12, 2004
Campus: De Anza College
Project No.: 241
Project Name: Utility Vault Replacement
Amount: \$14,306
For: Unforeseen underground conditions
Action: Ratification
- I.** *Title:* Change Order #4
Vendor: Interstate Grading & Paving
Agreement Date: April 28, 2004
Campus: Foothill College
Project No.: 134
Project Name: Parking Lot 1 & 7
Amount: \$2,969
For: Design modifications & design changes needed to complete the work
Action: Ratification
- J.** *Title:* Change Order #2
Vendor: Bay Area Contractors
Agreement Date: April 20, 2004
Campus: Foothill College
Project No.: 404
Project Name: Plant Services Addition D160
Amount: \$-1,389
For: Deletion of building insulation from contractor scope
Action: Ratification

- K.** *Title:* PAA #19, Revision #8
Vendor: Perkins + Will
Agreement Date: October 30, 2000
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$5,187
For: Additional electrical engineering, audio visual and telecommunications design revisions and coordination efforts
Action: Ratification
- L.** *Title:* PAA #19, Revision #9
Vendor: Perkins + Will
Agreement Date: October 30, 2000
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$9,951
For: Architectural and engineering services for the Lower Campus Complex documents “repackaging to remove the Central Plant Building No. 8500 from the Lower Campus Complex project bid package (the Central Plant to be a separate stand alone project). Refer to PAA Revision No. 9 and Perkins + Will attachments dated November 12, 2004 for elaboration.
Action: Ratification
- M.** *Title:* PAA #20, Revision #4
Vendor: Perkins + Will
Agreement Date: October 30, 2000
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$5,649
For: Additional electrical engineering, audio visual and telecommunications design revisions and coordination efforts
Action: Ratification
- N.** *Title:* PAA #25, Revision #3 to PO #M351668
Vendor: Perkins + Will
Agreement Date: November 6, 2000
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$2,415
For: Mechanical and electrical engineering drawing and specification revisions for the substitution of the Dolphin Water Treatment System at the Central Plant Building in lieu of the currently specified chemical water treatment system
Action: Ratification

- O.** *Title:* Change Order #3
Vendor: SJ Amoroso
Agreement Date: July 21, 2004
Campus: De Anza College
Project No.: 220
Project Name: PE Quad Renovation
Amount: (\$9,550)
For: Construction items including deletion of some drinking fountains; credit for alternate curb detail; plus three carpentry items
Action: Ratification

- P.** *Title:* Revision #1 to PO M453725
Vendor: Cleary Consultants, Inc.
Agreement Date: July 17, 2000
Campus: Foothill College
Project No.: 404
Project Name: Plant Services Addition to Building D160
Amount: \$2,078
For: Additional services for soils engineering observation, testing, and consultation
Action: Ratification

Item 22

APPROVAL OF CHANGE ORDER #04 TO CONTRACT WITH TRIDENT BUILDERS — LIGHTING REVISIONS IN BUILDINGS 2500/2600 OF THE PHYSICAL EDUCATION FACILITIES, Foothill College

Construction Program Manager Claudette Brero-Gow explained that the cost of the change order would be reimbursed by the contractor.

- M/S/C:** Plotkin/Vazquez
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved Change Order #04 to the contract with Trident Builders in the amount of \$51,000

Item 23

APPROVAL OF CHANGE ORDER #05 TO CONTRACT WITH TRIDENT BUILDERS — INSTALLATION OF MOTOR CONTROL CENTER IN PHYSICAL EDUCATION FACILITIES, Foothill College

Construction Program Manager Claudette Brero-Gow confirmed the added value of the change and explained that the cost of the change order would be covered by the college’s Measure E funds.

- M/S/C:** Fong/Bechtel
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved Change Order #05 to the contract with Trident Builders in the amount of \$60,978

Item 24

APPROVAL OF PROJECT ASSIGNMENT AMENDMENT (PAA) #F25, REVISION #4, TO AGREEMENT WITH PERKINS AND WILL ARCHITECTS — FOOTHILL PROJECT #152, LOWER CAMPUS COMPLEX, CENTRAL MECHANICAL PLANT

Construction Program Manager Claudette Brero-Gow explained that the state's requirement to create a separate, independent and stand-alone set of documents for the Central Mechanical Plant is a formality and will not affect the state's approval of the project.

M/S/C: Plotkin/Dunn
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved PAA #F25, Revision #4, to the agreement with Perkins and Will Architects in the amount of \$20,049

Item 25

ADDITIONAL SERVICES FOR CONTRACT WITH SANDIS HUMBER JONES — CAMPUS ENTRIES, PROJECT #208, DE ANZA COLLEGE

M/S/C: Plotkin/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved additional services for the contract with Sandis Humber Jones in the additional amount of \$46,250

DATES TO REMEMBER

December 13, 2004 — Regular Meeting
January 3, 2005 — Regular Meeting

At 7:58 p.m., the Board recessed briefly for a public meeting of the Financing Corporation.

CLOSED SESSION

At 7:59 p.m., President Hay reconvened the public meeting, and the Board immediately adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

LIABILITY CLAIM

Claimant: Catherine Popell
Agency Claimed Against: Foothill-De Anza Community College District

Executive Administrators Present:

Martha Kanter, Chancellor
Mike Brandy, Vice Chancellor of Business Services
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity
Alan Harvey, Vice President of Educational Resources and Instruction, Foothill College
Marsha Kelly, Director of Risk Management
Judy Miner, Vice President of Instruction, De Anza College

Legal Counsel Present:

John Shupe, attorney

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Number of Potential Cases: 1

Executive Administrators Present:

Martha Kanter, Chancellor

Mike Brandy, Vice Chancellor of Business Services

Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity

Alan Harvey, Vice President of Educational Resources and Instruction, Foothill College

Judy Miner, Vice President of Instruction, De Anza College

Legal Counsel Present:

John Shupe, attorney

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Jane Enright

Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Martha Kanter, Chancellor

Mike Brandy, Vice Chancellor of Business Services

Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity

Alan Harvey, Vice President of Educational Resources and Instruction, Foothill College

Judy Miner, Vice President of Instruction, De Anza College

REPORTING OUT FROM CLOSED SESSION / ADJOURNMENT

President Hay re-convened the public session at 9:00 p.m. to report that no action was taken in closed session, then immediately adjourned the meeting.

jco

Approved: 1/3/05

Martha J. Kanter, Chancellor
Secretary, Board of Trustees