



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

March 8, 2004

CALL TO ORDER AND ROLL CALL

President Paul Fong declared a quorum was present and called the meeting to order at 6:30 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Paul Fong, President
Betsy Bechtel
Sandy Hay
Hal Plotkin

for Public Session

Adam Welch, De Anza College Student Trustee
Sarah Wiehe, Foothill College Student Trustee

Trustees Absent:

Andrea Leiderman, Vice President

CLOSED SESSION

The Board immediately adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Jane Enright
Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Martha Kanter, Chancellor
Mike Brandy, Vice Chancellor of Business Services
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity
Bernadine Chuck Fong, President of Foothill College
Judy Miner, Interim President of De Anza College

RE-CONVENE PUBLIC SESSION

President Fong re-convened the public session at 7:03 p.m. in the District Board Room. He led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

Students / Public

Community member Bob Clifford addressed the Board to encourage Foothill College in its efforts to increase community involvement at meetings; he also addressed issues related to the renovation of the locker rooms.

APPROVAL OF CONSENT CALENDAR

Student Trustee Welch called the Board's attention to the Human Resources Report and the hiring of the Assistant III position funded by DASB, thanking Vice Chancellor of Human Resources and Equal Opportunity Jane Enright for working with students to fill the position.

M/S/C: Welch/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified Items 1 and 2 of the Consent Calendar as follows:

Item 1 — **Approved PERSONNEL ACTIONS:**

Name: **Willard A. Coursey**
Position: Internal Auditor
College: District
Division: Chancellor's Office
Action: **Resignation for purposes of retirement**
Effective Date: June 30, 2004

Name: **Patrick Gannon**
Position: Director, Food Service
College: De Anza
Division: College Services
Action: **Extend Employment Contract**
Effective Date: April 15, 2004 to June 30, 2004
Comments: In accordance with Administrators Handbook, Chapter III

Name: **Manuel Mendoza**
Position: Manager, Custodial Operations
College: De Anza
Division: College Services
Action: **Extend Employment Contract**
Effective Date: March 18, 2004 to June 30, 2004
Comments: In accordance with Administrators Handbook, Chapter III

Item 2 — **Approved HUMAN RESOURCES REPORT**

Item 3

IMPACT OF MARCH 2 ELECTION

Chancellor Martha Kanter provided a brief update on the impact of the election, particularly the passage of Propositions 55, 57 and 58 that will move the District slowly toward budget stability and provide capital outlay funds for the colleges. Student Trustee Welch and President Fong commented on the impact of the propositions as well.

Item 4

2004-05 BOARD LEGISLATIVE GOALS

Trustee Hay pointed out that the issue regarding the blanket fee waiver is not whether unredirected students will be discouraged from enrolling because of the fee, but whether colleges will be funded to serve these students. The suggestion was made to restate the concern in terms of the blanket fee waiver offering an unnecessary advantage to redirected students. Trustee Plotkin expressed concern about advocating for the ability to raise fees, which could undermine efforts to advocate for more funding support. As a compromise, the suggestion was made to remove references to particular fees. Faculty Association (FA) President Rich Hansen discussed the FA position opposing fee increases in general. He also suggested removing the reference to a specific percentage for growth funds since the figure will likely change.

M/S/C: Hay/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: Endorsed the 2004-05 Board Legislative Goals with the three changes as proposed above.

Item 5

REDUCTION OF SERVICE AND FACULTY POSITION

Student Trustee Welch noted his support for this action since it addresses student needs.

M/S/C: Welch/Hay
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved reduction in force of 1 full-time equivalent academic position of Instructor due to a reduction in service in the area of Aviation at the end of the current academic year, and directed administration to send appropriate notice to the employee whose position is affected by this action.

Item 6

FACULTY RE-EMPLOYMENT FOR 2004-05 AND 2005-06

M/S/C: Bechtel/Wiehe
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved faculty re-employment for 2004-05 and 2005-06 for the following:
De Anza College: Anna Werner

Item 7

ADMINISTRATOR CONTRACTS

Student Trustee Welch requested from Vice Chancellor Enright the range of salaries for the administrative positions listed for this item. Trustee Plotkin clarified a comment he made at the

previous meeting, saying that word needs to go out to dispel the erroneous perception that administrators are not sharing in the burden of cuts to the same degree as faculty and classified staff.

- M/S/C:** Wiehe/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: 1) Approved one-year contracts, two-year contracts and non-extension of contracts for the administrators listed in Attachment A
2) Reduced one administrative contract from 12 months to 11 months as listed in Attachment A

Item 8

RETENTION OF CURRENT EMPLOYMENT CONTRACTS FOR EXECUTIVE ADMINISTRATORS

Chancellor Martha Kanter noted that, due to uncertainty in the state budget, the multi-year contracts of the executive administrators would not be rolled forward for an additional year as normally would occur.

- M/S/C:** Hay/Plotkin
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved employment contracts for the following executive administrators:
Martha Kanter, Chancellor — through 6/30/07
Bernadine Chuck Fong, President, Foothill College — through 6/30/06
Mike Brandy, Vice Chancellor of Business Services — through 6/30/06
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity — through 6/30/06
Willie Pritchard, Vice Chancellor of Technology — through 6/30/06

Item 9

REINSTATEMENT OF POSITION REDUCTIONS IN OCCUPATIONAL TRAINING INSTITUTE (OTI)

De Anza Interim President Judy Miner acknowledged the leadership of Dean of Biological, Health Sciences and Workforce Development Stephanie Sherman, who assumed responsibility for OTI last fall and worked diligently to obtain funding for these reinstatements. SEIU Chapter Chair Javier Rueda also expressed his gratitude.

- M/S/C:** Wiehe/Hay
Advisory vote: 2 yes
Board vote: unanimous
Action: Restored the following positions to 12 months and increased the contracts of the following employees accordingly:
Alamban, Carlita — Administrative Assistant I
Abad, Sofia — OTI Services Coordinator
Albert, Denie — Employment Training Advisor
Dickard, Jeffrey — Employment Training Advisor
Hamilton, Lois — Employment Training Advisor

Israel, Paula — Employment Training Advisor
Savla, Dinmani — OTI Budget Analyst
Dishno, Daniel — OTI Program Coordinator, Senior
Jones, Ronnie — OTI Services Coordinator
Zlotkowski, Carol — Senior Secretary
Restored the following position to 100% and increased the contract of the following employee accordingly:
Ogilvie, Willie — OTI Internship Associate

Item 10

REINSTATEMENT OF POSITION REDUCTION IN SPECIAL EDUCATION/ADAPTIVE PHYSICAL EDUCATION

De Anza Interim President Judy Miner acknowledged the leadership of Dean of Special Education and Applied Technologies Steve Sellitti in enabling this reinstatement. President Fong spoke from his experience as a student at De Anza about the importance of the position.

M/S/C: Hay/Plotkin
Advisory vote: 2 yes
Board vote: unanimous
Action: Restored the following position to 12 months and increased the contract of the following employee accordingly:
Bloom, Larry — Adaptive Physical Education Specialist

DATES TO REMEMBER

March 15, 2004 — Audit & Finance Committee
March 15, 2004 — Regular Meeting
April 5, 2004 — Regular Meeting

ADJOURNMENT

President Fong adjourned the meeting at 8:07 p.m.

jco
Approved: 4/5/04

Martha J. Kanter, Chancellor
Secretary, Board of Trustees

ATTACHMENT A

TWO YEAR CONTRACTS FROM JULY 1, 2004 TO JUNE 30, 2006				
FOOTHILL COLLEGE ADMINISTRATORS				
BEERS, GEORGE S	DEAN, INTERNATIONAL AND DISTANCE EDUCATION	EDUC	20050630	1 J
BURNS, MARIE-ELAINE	DEAN, MIDDLEFIELD AND EVENING CAMPUS	EDUC	20050630	1 J
DORSEY, DONALD E	DEAN, STUDENT AFFAIRS AND ACTIVITIES	EDUC	20050630	1 J
GATLIN, SUSAN L	DEAN, PHYSICAL EDUCATION AND HUMAN PERFORMANCE	EDUC	20050630	1 J
GRAHAM, DUNCAN W	DEAN, FINE ARTS AND COMMUNICATION	EDUC	20050630	1 J
GREGORIO, GERTRUDES	DEAN, ADAPTIVE LEARNING AND DISABLED SERVICES	EDUC	20050630	1 J
GUSMAN, FRANCES ANN	DEAN, STUDENT OUTREACH AND RETENTION	EDUC	20050630	1 J
HARVEY, ALAN	VICE PRESIDENT, EDUCATIONAL RESOURCES AND INSTRUCTION	EDUC	20050630	1 J
HUEG, KURT	DIRECTOR, MARKETING, PUBLIC RELATIONS AND DESIGN SERVICES	PROG	20050630	1 K
HURD JR, WARREN GEORGE	DEAN, FACULTY AND STAFF	EDUC	20050630	1 J
JOHNSON, PENELOPE A	DEAN, COUNSELING AND STUDENT SUPPORT	EDUC	20050630	1 J
LINDAUER, CHARLES M	DEAN, COMPUTERS, TECHNOLOGY AND INFORMATION	EDUC	20050630	1 J
MUMMERT, JOHN BARRY	DIRECTOR, FOOTHILL FACILITIES AND OPERATIONS	PROG	20050630	1 K
MYERS, ROSEANN	VICE PRESIDENT, STUDENT DEVELOPMENT AND INSTRUCTION	EDUC	20050630	1 J
PATTERSON, WILLIAM R	VICE PRESIDENT, INSTITUTIONAL RESEARCH AND INSTRUCTION	EDUC	20050630	1 J
PATZ, PENELOPE	VICE PRESIDENT, TECHNOLOGY AND INSTRUCTION	EDUC	20050630	1 J
PAVIC, MARY A	DEAN, BIOLOGY AND HEALTH SCIENCES	EDUC	20050630	1 J
SINO, VIVIAN	DEAN, DISTANCE AND MEDIATED LEARNING	EDUC	20050630	1 J
YOSHIHARA, KAREN L	DEAN, LANGUAGE ARTS (FH)	EDUC	20050630	1 J
DE ANZA COLLEGE ADMINISTRATORS				
BLINICK, CARON S	DEAN, COMMUNITY SERVICES AND OLDER ADULT EDUCATION	EDUC	20050630	2 J
CANTER, NANCY J	DEAN, CREATIVE ARTS	EDUC	20050630	2 J
CASTILLO, CINDY	DIRECTOR, FINANCIAL AID AND SCHOLARSHIPS	PROG	20050630	2 K
ESPINOSA-PIEB, CHRISTINA G	DEAN, ACADEMIC SERVICES	EDUC	20050630	2 J
FRISCHE, ALLEN R	DIRECTOR, BUDGET AND PERSONNEL	PROG	20050630	2 K
GRIFFIN, ROBERT EDMOND	VICE PRESIDENT, STUDENT SERVICES AND INSTITUTIONAL RESEARCH	EDUC	20050630	2 J
JEANPIERRE, LETHA L	DEAN, BUSINESS/COMPUTER SYSTEMS	EDUC	20050630	2 J
JONES-DULIN, DONNA T	DIRECTOR, COLLEGE SERVICES	PROG	20050630	2 K
KUBO, DUANE	DEAN, IINTERCULTURAL/INTERNATIONAL STUDIES	EDUC	20050630	2 J
KYNE, KATHLEEN	DEAN, ADMISSIONS AND RECORDS	EDUC	20050630	2 J
LESKINEN, ANNE L	DEAN, PHYSICAL SCIENCE, MATH AND ENGINEERING (DA)	EDUC	20050630	2 J
MC CARTHY, JAMES M	DEAN, LIBRARY SERVICES	EDUC	20050630	2 J
MINER, JUDY	VICE PRESIDENT, INSTRUCTION	EDUC	20050630	2 J
OCONNOR, TERRI	DIRECTOR, MARKETING, COMMUNICATIONS AND DEVELOPMENT	PROG	20050630	2 K
RODRIGUEZ JR, BENITO	DIRECTOR, CAMPUS SAFETY	PROG	20050630	2 K
SELLITTI, STEVEN L	DEAN, SPECIAL EDUCATION AND APPLIED TECHNOLOGIES	EDUC	20050630	2 J
SHERMAN, STEPHANIE JESSE	DEAN, BIOLOGY AND HEALTH SCIENCES	EDUC	20050630	2 J
SWENSSON, JOHN K	DEAN, LANGUAGE ARTS (DA)	EDUC	20050630	2 J
WALTON-KEYS, TRUDY JENISE	DEAN, EOPS/CARE AND STUDENT DEVELOPMENT	EDUC	20050630	2 J
WARNOCK, RONALD H	DEAN, PHYSICAL EDUCATION AND ATHLETICS	EDUC	20050630	2 J
WILKINS-GREENE, CAROLYN M	DEAN, HUMANITIES AND SOCIAL SCIENCE	EDUC	20040630	2 J
CENTRAL SERVICE ADMINISTRATORS				
KELLY, MARSHA C	DIRECTOR, RISK MANAGEMENT	PROG	20050630	4 K
NUNEZ, FRANCISCO P	ASSOCIATE DIRECTOR, FACILITIES, OPERATIONS AND CONSTRUCTION MGMT	PROG	20050630	4 K
QUINONEZ, HECTOR	CONTROLLER	PROG	20050630	4 K
REDMOND, CARMEN A	MANAGER, PURCHASING SERVICES	PROG	20050630	4 K
SCHULZE, JOHN E	EXECUTIVE DIRECTOR, FACILITIES, OPERATIONS AND CONSTRUCTION MGMT	PROG	20050630	4 K
WEBER, CLAUDETTE	MANAGER, CONSTRUCTION PROGRAM	PROG	20050630	4 K
WILLIAMS, MARILYN	MANAGER, CUSTODIAL OPERATIONS	PROG	20050630	4 K

RETAIN CONTRACTS THROUGH JUNE 30, 2005			
FOOTHILL COLLEGE ADMINISTRATORS			
PAULE, ROMEO B	ASSOCIATE DIRECTOR, FOOTHILL BOOKSTORE	PROG	20050630 1 K
DE ANZA COLLEGE ADMINISTRATORS			
JONES, DERYL W	ASSOCIATE DIRECTOR, DE ANZA COLLEGE BOOKSTORE	PROG	20050630 2 K
LADD, JAMES C	DIRECTOR, FOOTHILL-DE ANZA COMMUNITY COLLEGE BOOKSTORES	PROG	20050630 2 K
MENENDEZ, JOSE	DIRECTOR, PRINTING SERVICES	PROG	20050630 2 K
CENTRAL SERVICE ADMINISTRATORS			
BARR, ROBERT B	EXECUTIVE DIRECTOR, INSTITUTIONAL RESEARCH AND PLANNING	PROG	20050630 4 K
GYUIRE, GERALD JAMES	DIRECTOR, INFORMATION SYSTEMS	PROG	20050630 4 K
LUCIW, SHARON T	DIRECTOR, SYSTEMS AND NETWORKS	PROG	20050630 4 K
PARMAN, GREGORY	DIRECTOR, HUMAN RESOURCES	PROG	20050630 4 K
ONE YEAR CONTRACT FROM JULY 1, 2004 TO JUNE 30, 2005			
DE ANZA COLLEGE ADMINISTRATORS			
GANNON, PATRICK L	MANAGER, FOOD SERVICE	PROG	20040414 2 K
KUHN JR, FREDERICK L	DIRECTOR, PROFESSIONAL AND WORKFORCE DEVELOPMENT	EDUC	20040630 2 J
MENDOZA, MANUEL RAMOS	MANAGER, CUSTODIAL OPERATIONS	PROG	20040317 2 K
WARD, MARY JACQUELYN	DEAN, DISTANCE AND EXTENDED LEARNING	EDUC	20040630 2 J
CENTRAL SERVICE ADMINISTRATORS			
KOENIG, FRANCIS WILLIAM	ASSOCIATE DIRECTOR, FACILITIES, OPERATIONS AND CONSTRUCTION MGMT	PROG	20040630 4 K
ONE YEAR CONTRACT FROM JULY 1, 2004 TO JUNE 30, 2005 - REDUCED TO 11 MONTHS			
DE ANZA COLLEGE ADMINISTRATORS			
BURSON, KATHLEEN A	DEAN, CHILD DEVELOPMENT AND EDUCATION	EDUC	20040630 2 J
EXTEND CONTRACT TO DECEMBER 31, 2004			
CENTRAL SERVICE ADMINISTRATORS			
HYLTON, CHERYL ANN	ASSOCIATE DIRECTOR, DEVELOPMENT	PROG	20040630 4 K
GRANT FUNDED - INFORMATION ONLY			
ONE YEAR CONTRACTS WILL BE ISSUED WHEN FUNDING IS CONFIRMED			
FOOTHILL COLLEGE ADMINISTRATORS			
SERMON, VALERIE K	DIRECTOR, NASA/AMES INTERNSHIP TRAINING PROGRAM	EDUC	20040630 1 J
DE ANZA COLLEGE ADMINISTRATORS			
BROWN, CARL L	DIRECTOR, HIGH TECH CENTER TRAINING UNIT	PROG	20040630 2 K
KRITSCHER, MATTHEW D	DEAN, COUNSELING AND MATRICULATION	EDUC	20040112 2 J
	01-13-2004 TO 01-12-2005 EXTEND 01-12-2005 TO 06-30-2005?		
HAWK, JEANINE	V P FINANCE & COLLEGE SERVICES	EDUC	
	02-17-2004 TO 02-16-2005 EXTEND 02-17-2005 TO 02-16-2006		
MILLS, MARTHA L	DIRECTOR, CALIFORNIA VIRTUAL CAMPUS	EDUC	20040630 4 J