



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

December 12, 2005

CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 3:34 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Betsy Bechtel, President
Hal Plotkin, Vice President
Paul Fong
Laura Casas Frier
Bruce Swenson

for Public Session

Maryam Noor, De Anza College Student Trustee

Absent

Bridget Howe, Foothill College Student Trustee

President Bechtel led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Mike Brandy	Rich Hansen	Brian Murphy
	Claudette Brero-Gow	Jeanine Hawk	Jon O'Bergh
	Debbie Budd	Kurt Hueg	Willie Pritchard
	Jane Enright	Rob Johnstone	Shelley Schreiber
	Bernadine Chuck Fong	Martha Kanter	John Schulze
	Marie Fox Ellison	Judy Miner	Bernata Slater

Press: None

Students None

:

<i>Public:</i>	Joan Barram	Charles Heath
	Gene Bregman	Terry Terman

CORRESPONDENCE

President Bechtel asked if there was any correspondence which should be brought to the Board's attention. Trustee Plotkin mentioned a letter from a constituent which he forwarded to Chancellor Martha Kanter, and a letter from Greg Pullman of SEIU which he also forwarded to Chancellor Kanter.

HEARINGS: ITEMS NOT ON THE AGENDA

Trustees

Trustee Plotkin reported on the successful efforts of County Supervisor Jim Beall to establish a Santa Clara County Health Benefits Coalition, which resulted as an outgrowth from the Health Benefits Forum sponsored by the District earlier in the year. He noted that a meeting of the Coalition would be held at De Anza on January 6.

Staff

Chancellor Martha Kanter reminded the Board of the meeting with Assemblymember Ira Ruskin scheduled for December 14. She reported that she met with the chief executive officers of Silicon Valley hospitals and the executive director of the NOVA Workforce Board to discuss doubling enrollment capability for nursing students. Foothill President Bernadine Chuck Fong reported that she chaired the CEO search committee for the president of LaGuardia Community College in New York. She also reported that she had been invited to join the SCT Advisory Committee and had been invited by Secretary of State Condoleezza Rice to an international education meeting. Faculty Association President Rich Hansen spoke about the need for the District to demonstrate its commitment to the human element of the District, not just the physical and financial elements.

Students / Public

There were no students or members of the public who wished to address the Board on items not on the agenda.

COMMITTEE APPOINTMENTS

President Bechtel announced that she had made the following appointments:

- Representative to Santa Clara County Committee on School District Organization — Paul Fong
- Chairperson, Audit & Finance Committee — Hal Plotkin
- Member, Audit & Finance Committee — Bruce Swenson
- Foundation Board Directors — Paul Fong and Laura Casas Frier

APPROVAL OF CONSENT CALENDAR

- M/S/C:** Plotkin/Swenson
- Advisory vote:** 1 yes
- Board vote:** unanimous
- Action:** Approved / Ratified Items 1-4 of the Consent Calendar as follows:

Item 1 — **Ratified** CONTRACTS AND AGREEMENTS

Item 2 — **Approved** BOARD POLICY 4640 – HARASSMENT AND DISCRIMINATION

Item 3 — **Approved** HUMAN RESOURCES REPORT

Item 4 — **Approved** ADMINISTRATIVE LEAVE FOR TRUDY WALTON

Item 5

DISCUSSION WITH BOND CONSULTANT OF POSSIBLE BOND MEASURE FOR 2006

Chancellor Martha Kanter introduced Charles Heath from The Tramutola Company and Gene Bregman of Bregman & Associates. Mr. Bregman, whose firm conducted 600 interviews of District voters who were likely to go to the polls (with a +/- 4% margin of error), reviewed the results of the poll and responded to questions. Mr. Heath said he was not aware of any local school districts planning a bond measure for the June 2006 election, although Chancellor Kanter noted there may be a statewide capital outlay bond. Mr. Heath recommended a figure in the range of \$300,000 to be raised by a citizens committee for a campaign to support the bond.

Executive Director of Facilities, Operations and Construction Management John Schulze reviewed a draft list of projects that included unfunded Measure E projects due to the escalating cost of construction and changes required as a result of the earthquake fault; large capital projects; scheduled maintenance; the development of an off-campus site; instructional equipment; and a replacement for the information system. He noted that the list of projects had been developed by the campuses and vetted by planning and governance groups. Responding to a question from Trustee Swenson, Vice Chancellor of Business Services Mike Brandy explained the difference between maintenance projects that could be capitalized (such as replacing all windows) and those that cannot and therefore must be covered by the operating budget (such as repairing a broken window). Responding to a question from Trustee Frier, Vice Chancellor Brandy explained how failure to renovate facilities places more stress on staff as the facilities become more difficult to maintain. The District will continue to refine and prioritize the list of projects.

Mr. Heath suggested that the District start thinking about preparing the bond measure language and articulating the District's needs to the community. Board members expressed interest in knowing the District's square footage before Measure E, how Measure E enhanced the square footage, how the list of proposed projects would affect square footage, and how further increases in square footage relate to enrollment growth projections and state capital outlay standards. Vice Chancellor Brandy will bring responses to this information back to the Board at a subsequent meeting..

Item 6

BUDGET UPDATE

Vice Chancellor of Business Services Mike Brandy provided an overview of revenues and expenses over the past four years compared to the current budget, highlighting how medical benefits expenses have increased dramatically while salary as a percentage of the budget has fallen. He demonstrated how the state COLA was used to bring the budget into ongoing structural balance for 2005-06 and what would happen structurally if the COLA was removed for other purposes. He cautioned that the budget assumes a productivity level of 562 while last year's actual productivity level was 548.

Item 7

MEASURE E CONSENT CALENDAR

M/S/C:	Fong/Plotkin
Advisory vote:	1 yes
Board vote:	unanimous
Action:	Approved / Ratified the Measure E Consent Calendar, A-F as follows:

- A.** *Title:* Change Order #8
Vendor: O.C. Jones
Agreement Date: July 8, 2005
Campus: Foothill College
Project No.: 120
Project Name: Stadium
Amount: \$27,662
For: Underground trenching for light pole feeders due to field conditions, modify existing goal posts and additional electrical support for De La Sal game
Action: Ratification
- B.** *Title:* Change Order #12
Vendor: Trident Builders
Agreement Date: February 24, 2004
Campus: Foothill College
Project No.: 115
Project Name: PE Renovations
Amount: (\$1,499)
For: Adds and deducts for miscellaneous interior work at the P.E. complex
Action: Ratification
- C.** *Title:* Revision #1 to PO H555291
Vendor: Netcor Design Systems, Inc.
Agreement Date: June 3, 2004
Campus: Foothill College
Project No.: 117
Project Name: Administration Building Renovation
Amount: \$4,365
For: Incorporation of additional services requested by ETS after the design phase for telecommunications; scope revisions include equipment specification and location changes, additional cabling between equipment racks, rack elevation drawings, and coordination of efforts
Action: Ratification
- D.** *Title:* Standard Form of Agreement
Vendor: Consolidated Engineering Laboratories
Agreement Date: July 18, 2005
Campus: De Anza College
Project No.: 229
Project Name: Restroom Renovation
Amount: \$4,311
For: Provide material testing and special inspection services
Action: Ratification

- E. *Title:* Change Order #24
Vendor: S.J. Amoroso Construction
Agreement Date: January 16, 2004
Campus: De Anza College
Project No.: 248
Project Name: Kirsch Center for Environmental Studies
Amount: \$380
For: Miscellaneous construction changes including mechanical and roofing
Action: Ratification

- F. *Title:* Change Order #25
Vendor: S.J. Amoroso Construction
Agreement Date: July 21, 2004
Campus: De Anza College
Project No.: 220
Project Name: P.E. Quad Renovation
Amount: \$20,372
For: Miscellaneous changes including carpentry, plumbing, mechanical, electrical, site work, and teledata
Action: Ratification

Item 8

CERTIFICATION OF ELECTION RESULTS, NOVEMBER 8, 2005

- M/S/C:** Plotkin/Bechtel
- Advisory vote:** 1 yes
- Board vote:** unanimous
- Action:** Accepted the Statement of Votes and Certificate of Election Results and declared the totals to be the final results of the November 8, 2005 election

Trustee Plotkin reported that CSEA President Leo Contreras had expressed concern about a possible bond measure because of an unfair burden on custodians and other CSEA staff resulting from the Measure E projects, and Mr. Contreras had therefore requested to make a future presentation to the Board.

DATES TO REMEMBER

January 17, 2006 — Workshop and Regular Meeting

CLOSED SESSION

At 5:55, the Board adjourned into closed session in the Chancellor’s Office with the individuals listed below to discuss:

CONFERENCE WITH LABOR NEGOTIATOR

- District Negotiator: Jane Enright
- Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:
Martha Kanter, Chancellor

Mike Brandy, Vice Chancellor of Business Services
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity
Bernadine Chuck Fong, President of Foothill College
Brian Murphy, President of De Anza College

REPORTING OUT FROM CLOSED SESSION AND ADJOURNMENT

At 6:55 p.m., President Bechtel reconvened the public session to report that no action was taken in closed session and adjourned the meeting.

jco

Approved: 1/17/06

Martha J. Kanter, Chancellor
Secretary, Board of Trustees