



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

# BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

**December 5, 2005**

## CALL TO ORDER AND ROLL CALL

President Sandy Hay declared a quorum was present and called the meeting to order at 6:05 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

### **Trustees Present:**

Sandy Hay, President  
Betsy Bechtel, Vice President  
Paul Fong  
Laura Casas Frier  
Hal Plotkin

### for Public Session

Bridget Howe, Foothill College Student Trustee  
Maryam Noor, De Anza College Student Trustee

### New Trustee

Bruce Swenson

President Hay led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Bob Barr	Scott Heffner	Rose Myers
	Margaret Bdzil	Ken Horowitz	Frank Nunez
	George Beers	Kurt Hueg	Jon O'Bergh
	Mike Brandy	Barbara Illowsky	Willie Pritchard
	Claudette Brero-Gow	Tom Izu	Hector Quinonez
	Jane Enright	Martha Kanter	Carmen Redmond
	Christina Espinosa-Pieb	Karen Lemes	Javier Rueda
	Marie Fox Ellison	Ron Levine	Shelley Schreiber
	Willie Frieson	Sharon Luciw	John Schulze
	Robert Griffin	Judy Miner	Karen Smith
	Rich Hansen	Sherri Mines	Marisa Spatafore
	Jeanine Hawk	Blanche Monary	Paul Starer
	Lydia Hearn	Brian Murphy	Janice Winkel

*Press:* None

*Students* None

:

<i>Public:</i>	Charles Allen	Mary Levine	Fran Swenson
	Thelma Epstein	Leslie Masunaga	Roger Swenson
	Patty Jeffreys	Tom Perry-Smith	Terry Terman
	John Kessler	Robert Smithwick	Kathy Torgersen
	Liz Kniss	Bob Swenson	Delia Ybarra

### **OATH OF OFFICE AND SEATING OF RECENTLY ELECTED TRUSTEES**

Paul Fong and Bruce Swenson took the oath of office and were sworn in by Chancellor Martha Kanter. President Hay relinquished his seat and Trustee Swenson joined the other trustees at the table.

### **ANNUAL ORGANIZATION MEETING**

#### **Election of Board President**

Vice President Bechtel asked the student trustees for an advisory vote for Board President. Student Trustee Howe named Betsy Bechtel and Student Trustee Noor named Hal Plotkin. The elected trustees marked their ballots for Board President and passed them to Chancellor Martha Kanter, who read the following results:

Trustee Bechtel voted for Betsy Bechtel  
Trustee Fong voted for Betsy Bechtel  
Trustee Frier voted for Betsy Bechtel  
Trustee Plotkin voted for Betsy Bechtel  
Trustee Swenson voted for Betsy Bechtel

Chancellor Kanter declared that Trustee Bechtel had been elected Board President by unanimous vote.

#### **Election of Board Vice President**

President Bechtel asked the student trustees for an advisory vote for Board Vice President. Student Trustee Howe named Hal Plotkin and Student Trustee Noor named Hal Plotkin. The elected trustees marked their ballots for Board Vice President and passed them to Chancellor Kanter, who read the following results:

Trustee Bechtel voted for Hal Plotkin  
Trustee Fong voted for Hal Plotkin  
Trustee Frier voted for Hal Plotkin  
Trustee Plotkin voted for Hal Plotkin  
Trustee Swenson voted for Hal Plotkin

Chancellor Kanter declared that Trustee Plotkin had been elected Board Vice President by unanimous vote.

#### **Election of Board Secretary**

In accordance with Board Policy 9120, President Bechtel nominated Chancellor Martha Kanter as Board Secretary.

**M/S/C:** Plotkin/Swenson  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved the appointment of Chancellor Martha Kanter as Board Secretary

President Bechtel recognized outgoing trustee Sandy Hay and presented him with a framed letter from the Board thanking him for his years of service as an instructor and a trustee. Academic Senate Presidents Lydia Hearn and Paul Starer presented Mr. Hay with a joint resolution of the Senates in honor of his role as a trustee. Former trustee Mary Levine presented Mr. Hay with a gift. Faculty Association President Rich Hansen thanked Mr. Hay for serving on the Board.

Newly elected trustee Swenson introduced and thanked Santa Clara County Supervisor Liz Kniss and Foundation Board Member Kathy Torgersen, as well as members of his family, and gave some remarks of appreciation. Re-elected trustee Fong also provided some complimentary remarks and thanked Supervisor Kniss, John Kessler and Delia Ybarra. Recently appointed trustee Frier thanked Supervisor Kniss as well and gave some remarks of appreciation. President Bechtel congratulated all three trustees. She made some comments regarding her role as Board President, explaining her intent to focus on community outreach.

### **Committee Appointments**

President Bechtel instructed Board members to inform her of their interest in serving on the various committees and said she would make appointments at the next meeting.

### **APPROVAL OF MINUTES**

**M/S/C:** Plotkin/Howe  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved the minutes of the November 7, 2005 meeting, with two corrections

**M/S/C:** Plotkin/Howe  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved the minutes of the November 9, 2005 meeting

### **FOUNDATION BOARD REPORT**

Trustee Frier reported that the Foundation discussed applications for new Board members, received favorable news about the performance of its investments, and was planning a retreat for January.

### **CORRESPONDENCE**

President Bechtel asked if there was any correspondence which should be brought to the Board's attention. There was none.

## **HEARINGS: ITEMS NOT ON THE AGENDA**

### *Trustees*

Trustee Frier displayed the Honorable Mention Award for Diversity that the District received from the State Chancellor's Office. She commended De Anza President Brian Murphy for the way in which he calmed the audience during the protests surrounding Colin Powell's visit. Trustee Fong displayed the runner-up certificate awarded to the District in the category of Student Equity by the Association of Community College Trustees' Pacific Region. He also reported that the current American Leadership Forum class in which he participates had agreed to support the Silicon Valley Center for the Health Professions, a joint project among local colleges (including Foothill-De Anza), hospitals and workforce boards.

President Bechtel mourned the passing of former Foothill President Tom Clements. She reported that she attended the Assembly Higher Education Subcommittee hearing at Foothill on December 1 that was organized by Assemblymember Ira Ruskin and the Campaign for College Opportunity. She also reported that she and members of the District's Legislative Committee met earlier in the day with Assemblymember Sally Lieber.

### *Staff*

Chancellor Martha Kanter reported that the League for Innovation in the Community College held its annual contest to recognize outstanding art students, and several Foothill and De Anza students had received awards. She passed around a book of the award-winning student art. She invited the Board to a meeting on December 14 with Assemblymember Ira Ruskin and to Joint Venture Silicon Valley's "State of the Valley" event on January 20.

Foothill Vice President of Student Development and Instruction Rose Myers, sitting in for Foothill President Bernadine Chuck Fong, distributed various college publications and invited the Board to a P.E. and Human Performance division open house and the January 18 Martin Luther King luncheon. De Anza President Brian Murphy reported that the college recently hosted visiting writer Doris Kearns Goodwin. He reported that three researchers from the "Good Works Project" at Stanford and the Claremont Graduate School visited the college earlier in the day; the researchers had spotlighted De Anza as one of three excellent educational institutions in the nation.

Vice Chancellor of Human Resources and Equal Opportunity Jane Enright, referring to the diversity awards mentioned by Trustee Fong, acknowledged Employment Services Supervisor Kim Chief Elk, Foothill Dean of Faculty and Staff Warren Hurd, and De Anza Diversity Coordinator Marion Winters for their work that resulted in the awards.

Faculty Association President Rich Hansen reported that faculty were preparing to initiate a "work-to-contract" protest in Winter Quarter in response to negotiations. He noted that the Academic Senates had endorsed the action. SEIU Chapter Chair Javier Rueda welcomed trustees Fong, Frier and Swenson. He introduced Chapter Chair-elect Shelley Schreiber, and addressed issues related to the work of classified staff and a cost-of-living adjustment. Classified staff members Sherri Mines, Karen Smith, Shelley Schreiber and Janice Winkel also spoke.

### *Students / Public*

There were no students or members of the public who wished to address the Board on items not on the agenda.

## **APPROVAL OF CONSENT CALENDAR**

Trustee Plotkin requested that Item 7 be removed for discussion.

**M/S/C:** Plotkin/Noor  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved / Ratified Items 1-6 and 8-11 of the Consent Calendar as follows:

**Item 1** — **Ratified** CONTRACTS AND AGREEMENTS

**Item 2** — **Approved** RESOLUTION #2005-28 AUTHORIZING SEPARATE BANK ACCOUNTS

**Item 3** — **Approved** DELEGATION OF AUTHORITY RESOLUTIONS

**Item 4** — **Approved** FOOTHILL AND DE ANZA COLLEGES *IMPACT* – COMMUNITY EDUCATION SHORT COURSES

**Item 5** — **Approved** NEW OPTION FOR BIODIVERSITY SPECIALIST CERTIFICATE, DE ANZA COLLEGE

**Item 6** — **Approved** REVISED BOARD POLICY 3250 – COMPUTER AND NETWORK USE: RIGHTS AND RESPONSIBILITIES

**Item 8** — **Approved** PURCHASE OF THREE UTILITY BODY TRUCKS  
Authorized the Director of Purchasing to issue a Purchase Order pursuant to the State of California Contract 1-05-23-20 to procure three vehicles for an amount not to exceed \$68,856.85

**Item 9** — **Approved** PERSONNEL ACTIONS:

*Name:* **Carmen M. Lizardi-Folley**  
*Position:* Instructor  
*College:* De Anza  
*Division:* Intercultural/International Studies  
*Action:* **Unpaid Leave of Absence**  
*Effective Date:* January 9, 2006 through March 31, 2006  
*Comments:* In accordance with Article 16.27 of the *Agreement* between the District and the Faculty Association

*Name:* **Sandra Urabe**  
*Position:* Director, NASA/Ames Internship/Training Program  
*College:* Foothill  
*Division:* Technology, Instruction & Career & Workforce Education  
*Action:* **Employment** # of months: 12  
*Effective Date:* December 1, 2005  
*Compensation:* Level F @ \$8,598.00 per month

**Item 10** — **Approved** HUMAN RESOURCES REPORT

**Item 11** — **Approved** 2005-06 PROFESSIONAL ACHIEVEMENT AWARD FOR SHIRLEY KENDALL

## **Item 7**

### CONTRACT EXTENSION FOR TEKSYSTEMS, INC. TO PROVIDE PERSONNEL FOR CALL CENTER

Foothill Academic Senate President Paul Starer inquired about the level of satisfaction with the services provided by TEKsystems. Vice Chancellor of Technology Willie Pritchard responded that survey results have not yet been tabulated. SEIU Chapter Chair Javier Rueda requested that the Board delay action so SEIU can determine whether any staff member would be able to temporarily hold the position. Trustee Fong proposed postponing action until the next meeting and spoke in favor of showing support to this request from classified staff. Trustee Plotkin pointed out that the District considered the possibility of a temporary assignment from within the staff ranks when the contract was originally brought forward but determined that it was not viable, so he was not in favor of postponement. He added, however, that he would not support outsourcing the position other than on an interim basis.

**M/S/C:** Plotkin/Bechtel  
**Advisory vote:** 2 no  
**Board vote:** Bechtel, Frier, Plotkin and Swenson voted yes  
Fong voted no  
**Action:** Approved the contract with TEKsystems, Inc. in the amount of \$40,000

## **Item 12**

### REVIEW OF AUDIT REPORT FOR YEAR ENDING JUNE 30, 2005

Tom Perry-Smith from Perry-Smith & Company thanked staff for their helpfulness during the audit conducted by his firm and presented the Audit Report for the year ending June 30, 2005. He reported that there were no audit adjustments or material weaknesses, and said he was pleased with the District's progress in addressing prior year recommendations, noting that there was only one remaining recommendation that had not been implemented. Vice Chancellor of Business Services Mike Brandy said the Board would be given an update on the implementation of the recommendations next year. Mr. Perry-Smith responded to questions. Trustee Swenson congratulated Vice Chancellor Brandy and his team for the good report. President Bechtel asked whether areas that are selected to audit are prioritized and scheduled according to risk. Vice Chancellor Brandy explained that the annual audit is performed according to standards established by the federal and state government, but the Business Services department selects areas of concern or special interest for separate operational audits during the year.

## **Item 13**

### PUBLIC HEARING: DRAFT ENVIRONMENTAL IMPACT REPORT (EIR), DE ANZA COLLEGE

De Anza Vice President of Finance and College Services Jeanine Hawk provided background regarding the EIR, and Patty Jeffreys from Placemakers presented the draft report. She noted the extensive outreach to the community publicizing the draft EIR and inviting comments. Vice President Hawk noted that the certification of the final EIR by the Board was scheduled for February 6, 2005. Ms. Jeffreys responded to questions.

President Bechtel opened the public hearing and invited members of the public to comment. Leslie Masunaga, chair of the California History Center board, expressed concerns about the planned demolition of one of the cottages. She said that any loss of a historical structure is regrettable and hoped that it would be feasible to move the cottage to another location. She also pointed out that the

remaining cottage would be very close to the roadway and is in fragile condition, which she would like to see addressed. Thelma Epstein, a member of the California History Center board, urged the Board to visit the campus to see the cottages firsthand before voting on the EIR in February. She stressed the importance of maintaining the remaining cottage. No one else wished to address the Board, so President Bechtel closed the public hearing. De Anza President Brian Murphy expressed appreciation to the California History Center board for its attentiveness to these issues.

## **Item 14**

### REGIONAL DEMOGRAPHICS REPORT

Executive Director of Institutional Research Bob Barr presented demographic information for the purpose of growth and facilities planning, focusing on growth in the northeast corner of the District and the corridor between Highway 101 and El Camino Real. By 2015, growth is projected to be 4,080 full-time equivalent students, and by 2030 an additional 4,735. He cautioned that the projections are based on ages 20 and above, so the figures are very conservative and do not include the large cohort of high school graduates, many of whom would likely enroll upon graduation. Trustee Swenson asked how much of the growth would be in the age group over 60, which historically has a lower participation rate in the District. Executive Director Barr said he would need to investigate that further. Board members expressed interest in an age breakdown for the participation rate. Executive Director Barr concluded his remarks by emphasizing the need for the District to plan and prepare to serve students expected from the projected enrollment growth over the next 10-25 years with the appropriate educational programs and facilities.

## **Item 15**

### REVISED BOARD POLICY 4640 – HARASSMENT AND DISCRIMINATION

Vice Chancellor of Human Resources and Equal Opportunity Jane Enright presented the policy for a first reading. She noted that, in the course of reviewing the revised policy, governance groups had expressed interest in updating the policy on academic freedom and addressing harassment of a general nature that is not covered by the legally-defined categories in Policy 4640.

## **Item 16**

### RESOLUTION IN SUPPORT OF CALIFORNIA COMMUNITY COLLEGE INITIATIVE

The Board discussed removing the statement regarding \$20 million for allied health since that has been removed from the proposed initiative. The Board also discussed whether to approve the resolution at this time or wait since the initiative's language is still changing. Chancellor Martha Kanter spoke about the importance for the Board to demonstrate its support now rather than later, but recommended the last sentence be changed to "proposals" with the understanding that this was not the final draft of the resolution.

<b>M/S/C:</b>	Fong/Plotkin
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	Approved Resolution #2005-29 in Support of California Community College Initiative as modified with the removal of the statement regarding \$20 million for allied health and a modification of wording in the last sentence

## **Item 17**

### MEASURE E CONSENT CALENDAR

**M/S/C:** Plotkin/Howe  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved / Ratified the Measure E Consent Calendar, A-P as follows:

- A.** *Title:* PAA #D07  
*Vendor:* Salas O'Brien  
*Agreement Date:* March 15, 2004  
*Campus:* De Anza College  
*Project No.:* 276  
*Project Name:* Science Center HVAC  
*Amount:* \$49,470 (Not to Exceed)  
*For:* Forensics and pre-schematic design services for the Science Center HVAC System  
*Action:* Ratification
- B.** *Title:* Change Order #22  
*Vendor:* S.J. Amoroso  
*Agreement Date:* January 16, 2004  
*Campus:* De Anza College  
*Project No.:* 248  
*Project Name:* Kirsch Center for Environmental Studies  
*Amount:* \$19,540  
*For:* Miscellaneous construction changes including sloped acoustical ceiling in room 115, flashing of posts at hot water solar panel frame, domestic water connection chiller, and framed openings in metal wall panels  
*Action:* Ratification
- C.** *Title:* Change Order #23  
*Vendor:* S.J. Amoroso  
*Agreement Date:* January 16, 2004  
*Campus:* De Anza College  
*Project No.:* 248  
*Project Name:* Kirsch Center for Environmental Studies  
*Amount:* \$36,156  
*For:* Miscellaneous construction changes including seismic cables on pendant light fixtures per DSA, electrical revisions, interior framing and insulation, and waterproofing  
*Action:* Ratification

- D.** *Title:* Change Order #23  
*Vendor:* S.J. Amoroso  
*Agreement Date:* July 21, 2004  
*Campus:* De Anza college  
*Project No.:* 220  
*Project Name:* PE Quad Renovation  
*Amount:* \$10,549  
*For:* Miscellaneous changes including carpentry and electrical  
*Action:* Ratification
- E.** *Title:* Change Order #24  
*Vendor:* S.J. Amoroso  
*Agreement Date:* July 21, 2004  
*Campus:* De Anza College  
*Project No.:* 220  
*Project Name:* PE Quad Renovation  
*Amount:* \$30,205  
*For:* Miscellaneous changes including civil, electrical, mechanical, casework and bleacher refurbishment  
*Action:* Ratification
- F.** *Title:* Revision #6 to PO H048672  
*Vendor:* VBN Architects  
*Agreement Date:* May 8, 2001  
*Campus:* De Anza College  
*Project No.:* 248  
*Project Name:* Kirsch Center for Environmental Studies  
*Amount:* \$9,803  
*For:* Incorporation of District's waterproofing consultant suggestions into construction documents and design revisions to the exterior stair's handrail  
*Action:* Ratification
- G.** *Title:* Revision #7 to PO H048672  
*Vendor:* VBN Architects  
*Agreement Date:* May 8, 2001  
*Campus:* De Anza College  
*Project No.:* 248  
*Project Name:* Kirsch Center for Environmental Studies  
*Amount:* \$12,000  
*For:* Additional LEED related design and construction administration services  
*Action:* Ratification

- H.** *Title:* Change Order #19  
*Vendor:* Vitton Construction  
*Agreement Date:* December 14, 2004  
*Campus:* De Anza College  
*Project No.:* 224  
*Project Name:* S-Quad Modernization Phase I  
*Amount:* \$4,322  
*For:* Miscellaneous architectural, plumbing and electrical  
*Action:* Ratification
- I.** *Title:* Revision #2 to PO M555151  
*Vendor:* DES Architects + Engineers, Inc.  
*Agreement Date:* May 19, 2004  
*Campus:* Foothill College  
*Project No.:* 117  
*Project Name:* Administration Building Renovation  
*Amount:* \$6,100  
*For:* Additional services for the incorporation of architectural and electrical engineering modifications to the telecommunications room requested by ETS; modifications include equipment location changes, changes to the sequence of work, and electrical power distribution  
*Action:* Ratification
- J.** *Title:* Revision #3 to PO M555151  
*Vendor:* DES Architects + Engineers, Inc.  
*Agreement Date:* May 19, 2004  
*Campus:* Foothill College  
*Project No.:* 117  
*Project Name:* Administration Building Renovation  
*Amount:* \$500  
*For:* Additional services for the investigative discussion with the Division of State Architect (DSA) for the possible reduction in the number of required plumbing fixtures relative to the previously DSA reviewed and approved project  
*Action:* Ratification
- K.** *Title:* Change Order #1  
*Vendor:* Grade Tech, Inc.  
*Agreement Date:* September 14, 2005  
*Campus:* Foothill College  
*Project No.:* 162  
*Project Name:* Parking Lot 1H  
*Amount:* \$13,216  
*For:* Improvements to the gravel portion of the parking lot including: additional base rock, additional lighting, and a temporary access road  
*Action:* Ratification

- L.** *Title:* PAA #D1-02, Revision #1 to PO M555157  
*Vendor:* Sandis Humber Jones  
*Agreement Date:* December 13, 2004  
*Campus:* Foothill College  
*Project No.:* 414  
*Project Name:* Service Shops  
*Amount:* \$1,865  
*For:* Additional construction administration services  
*Action:* Ratification
- M.** *Title:* Change Order #11  
*Vendor:* SJ Amoroso  
*Agreement Date:* February 24, 2005  
*Campus:* Foothill College  
*Project No.:* 152  
*Project Name:* Lower Campus Complex  
*Amount:* \$10,816  
*For:* Additional tree removal in conflict with site retaining wall;  
install waterproofing at below grade wall not shown on drawing  
*Action:* Ratification
- N.** *Title:* Final Change Order #5  
*Vendor:* Bay Area Contractors  
*Agreement Date:* April 20, 2004  
*Campus:* Foothill College  
*Project No.:* 404  
*Project Name:* Plant Services Addition & Mechanic Shop  
*Amount:* \$88  
*For:* Credit for concrete work not performed; provide labor for  
removal of excess concrete from existing footing; back charge  
for re-surveying the ADA ramp  
*Action:* Ratification
- O.** *Title:* Foothill Budget Transfer #32  
*Campus:* Foothill College  
*Project No.:* 152 and 171  
*Project Name:* Lower Campus Complex and Central Plant  
*Amount:* \$0  
*For:* Intra-project transfer in the amount of \$149,806 from the Central  
Plant Project to the Lower Campus Complex project of budget  
and scope for utility lid removal and mainline irrigation pipe  
installation within the utility trenches  
*Action:* Ratification

- P.** *Title:* Change Order #4  
*Vendor:* S.J. Amoroso  
*Agreement Date:* June 3, 2005  
*Campus:* Foothill College  
*Project No.:* 171  
*Project Name:* Central Plant  
*Amount:* (\$148,694)  
*For:* Delete the utility lid installation and alternate #2 “irrigation mainline replacement” scope of work so that it can be transferred to the Lower Campus Project (See the corresponding Board agenda item for the addition of this work to the Lower Campus Project)  
*Action:* Ratification

### **Item 18**

CHANGE ORDER #10 TO AGREEMENT WITH S.J. AMOROSO – FOOTHILL PROJECT #152, LOWER CAMPUS

- M/S/C:** Frier/Fong  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved Change Order #10 to the Agreement with S.J. Amoroso for \$117,492

### **Item 19**

AMENDMENT #3 TO AGREEMENT WITH STEPHEN P. DONOHUE INSPECTORS

- M/S/C:** Plotkin/Noor  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved Amendment #3 to the Agreement with Stephen P. Donohue Inspectors for the amount not to exceed \$115,340

### **Item 20**

AWARD OF CONTRACT PURSUANT TO BID #1012-225 – DE ANZA COLLEGE, CALIFORNIA HISTORY CENTER

Responding to a question from President Bechtel, Director of Purchasing and Material Services Carmen Redmond confirmed that the contract does not include any work on the cottages.

- M/S/C:** Howe/Noor  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** 1) Denied the bid protest submitted by Silicon Valley Builders, and  
2) Authorized the District Purchasing Director to award a contract not to exceed the amount of \$370,000 to the lowest responsible bidder, Peninsula Builders, Inc.

**Item 21**

AWARD OF CONTRACT PURSUANT TO BID #1017-234 – DE ANZA COLLEGE, ATHLETIC FIELDS BARRIER NETTING

<b>M/S/C:</b>	Plotkin/Howe
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	Authorized the District Purchasing Director to award a contract not to exceed the amount of \$89,900 to Judge Netting, Inc.

**DATES TO REMEMBER**

December 12, 2005 — Special Meeting  
 January 17, 2006 — Workshop and Regular Meeting

At 8:44 p.m., President Bechtel declared a recess in order to convene the Financing Corporation. At 8:45 p.m., President Bechtel reconvened the Board meeting. Former trustee Mary Levine spoke briefly about the historic Voting Rights Act.

**CLOSED SESSION**

At 8:50 p.m., the Board adjourned into closed session in the Chancellor’s Office with the individuals listed below to discuss:

**CONFERENCE WITH LABOR NEGOTIATOR**

District Negotiator:	Jane Enright
Employee Organizations:	All Represented and Unrepresented Groups

**Executive Administrators Present:**

Martha Kanter, Chancellor  
 Mike Brandy, Vice Chancellor of Business Services  
 Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity  
 Rose Myers, Vice President of Student Development and Instruction, Foothill College  
 Brian Murphy, President of De Anza College

**REPORTING OUT FROM CLOSED SESSION AND ADJOURNMENT**

President Bechtel reconvened the public meeting at 9:25 p.m. to report that no action was taken in closed session, and adjourned the meeting in memory of former Foothill President Tom Clements.

jco  
Approved: 1/17/06

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Martha J. Kanter, Chancellor  
 Secretary, Board of Trustees