



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

# BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

June 19, 2006

## CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 6:05 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

### **Trustees Present:**

Betsy Bechtel, President  
Hal Plotkin, Vice President  
Paul Fong  
Laura Casas Frier  
Bruce Swenson

### for Public Session

Adrian Diaz, Foothill College Student Trustee  
Joseph Derflinger, De Anza College Student Trustee

President Bechtel led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Bob Barr	Robert Griffin	Jon O'Bergh
	Mike Brandy	Melanie Hale	Penny Patz
	Claudette Brero-Gow	Rich Hansen	Willie Pritchard
	Debbie Budd	Jeanine Hawk	Hector Quinonez
	Bernie Day	Lydia Hearn	Ernie Schmidt
	Jane Enright	Ken Horowitz	Shelley Schreiber
	Bernadine Chuck Fong	Martha Kanter	Marisa Spatafore
	Marie Fox Ellison	Ron Levine	Paul Starer
	Kevin Glapion	Judy Miner	Laurel Torres
	Gertrude Gregorio	Brian Murphy	

*Press:* None

*Students:* Jordan Eldridge  
Scott McDonough

<i>Public:</i>	Herbert Fong	Mark Newton	Armando Ramos
	Jennifer Fong	Victor Ojakian	Terry Terman

## **APPROVAL OF MINUTES**

**M/S/C:** Plotkin/Diaz  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved the minutes of the June 5, 2006 and June 7, 2006 meetings

## **CORRESPONDENCE**

President Bechtel asked if there was any correspondence which should be brought to the Board's attention. Trustee Plotkin acknowledged receiving congratulatory notes from the community on the success of Measure C.

## **HEARINGS: ITEMS NOT ON THE AGENDA**

### *Public*

There were no members of the public who wished to address the Board.

### *Students*

De Anza student Scott McDonough said that significant interest has been expressed for a "peace room" at De Anza, an interfaith concept that has been endorsed by the InterClub Council, DASB Senate and some faculty.

### *Staff*

Foothill instructor Ken Horowitz thanked the Board for its work on the Measure C campaign and shared the following advice: place safety first and address concerns about speeding on the perimeter road; engage everyone from the start in the planning process; and consider Senator Simitian's design-build policy as an alternative way to approach construction. De Anza Academic Senate President Lydia Hearn provided an update on the transition to plus/minus grading. De Anza President Brian Murphy reminded the Board about commencement ceremonies on June 24 and reported that De Anza student Samuel Akau had been featured in a San Jose Mercury-News article about his graduation and his experience as one of the "Lost Boys" of Sudan. Foothill President Bernadine Chuck Fong reminded the Board about commencement ceremonies on June 30. She announced that former Foothill Student Trustee Bridget Howe had been appointed to the California Community Colleges Board of Governors. She reported that a Foothill student was featured on the cover of a UC Santa Cruz transfer brochure, and the Foothill Classified Senate had been honored by the Statewide Senate as a model.

Chancellor Kanter acknowledged Herbert and Jennifer Fong in the audience, husband and daughter of Bernadine Chuck Fong. She reported that she and Trustee Casas Frier attended the kindergarten graduation ceremony at Anne Darling Elementary School sponsored by the Silicon Valley Higher Education Roundtable. She also reported that she and Vice Chancellor of Business Services Mike Brandy were continuing to work with the community college system office and the legislature to retain ongoing equalization funding.

### *Trustees*

President Bechtel thanked staff and her colleagues on the Board for working to help pass Measure C. She reminded the Board members about the Board's self-evaluation scheduled for the next meeting. She announced that Trustee Casas Frier had agreed to be a mentor for Student Trustee Diaz and Trustee Swenson had agreed to be a mentor for Student Trustee Derflinger. She reported that she

attended the Foothill Student Scholarship reception and encouraged the other trustees to attend the colleges' end-of-the-year events.

Trustee Fong, acknowledging that Foothill President Bernadine Chuck Fong would be retiring, expressed his gratitude to her for her leadership of the college. He thanked President Bechtel and Trustee Plotkin for providing strong leadership on the bond campaign. Trustee Casas Frier thanked the community for supporting the bond measure.

### **APPROVAL OF CONSENT CALENDAR**

President Bechtel pointed out a correction in the narrative for Item 7, noting that the contract for Gay Krause was correct but the narrative had the wrong salary figure. Trustee Swenson requested that Item 5 be removed.

**M/S/C:** Swenson/Plotkin  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved / Ratified Items 1-4 and 6-10 of the Consent Calendar as follows:

**Item 1** — **Ratified** CONTRACTS AND AGREEMENTS

**Item 2** — **Approved** GANN APPROPRIATION LIMIT  
Adopted Resolution #2006-17 establishing Gann Appropriation Limit for 2006-07 at \$219,296,771

**Item 3** — **Approved** CONTRACT WITH CAPSTONE TURBINE CORPORATION  
Authorized the Executive Director of Facilities, Operations and Construction Management to executive a contract for the Performance Plus Supreme Service Plan in an amount not to exceed \$119,836.80 for a three-year term

**Item 4** — **Approved** SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING CONSORTIUM  
CONTRACT FOR 2006-07

**Item 6** — **Approved** CONTRACT RENEWAL FOR RICHARD HENNING: 12-month contract at \$9,181.00 per month

**Item 7** — **Approved** CONTRACT RENEWAL FOR GAY KRAUSE: 11-month contract at \$6,425.00 per month

**Item 8** — **Approved** CHANGES TO THE 2006-07 FOOTHILL COLLEGE CURRICULUM

**Item 9** — **Approved** PERSONNEL ACTIONS:

*Name:* **Gregory Anderson**  
*Position:* Director, Language Arts Student Success and Readiness Programs  
*College:* De Anza  
*Division:* Language Arts  
*Action:* **Extend 06-07 Contract to 12 Months**  
*Effective Date:* July 1, 2006 – June 30, 2007

*Name:* **Veronica Acevedo Avila**  
*Position:* Counselor  
*College:* De Anza  
*Division:* Counseling and Matriculation  
*Action:* **Reduction in Contract to 70%**  
*Effective Date:* September 21, 2006 – June 29, 2007

*Name:* **Elyse Barnett**  
*Position:* Instructor  
*College:* Foothill  
*Division:* Business and Social Sciences  
*Action:* **Resignation for Purpose of Retirement**  
*Effective Date:* June 1, 2006  
*Comments:* In accordance with Article 16.23 of the *Agreement* between the District and the Faculty Association.

*Name:* **Leticia Delgado**  
*Position:* Counselor  
*College:* Foothill  
*Division:* Counseling  
*Action:* **Reduction in Contract to 50%**  
*Effective Date:* October 1, 2006 – November 30, 2006

*Name:* **Sue Gatlin**  
*Position:* Interim Vice President of Technology and Instruction  
*College:* Foothill  
*Division:* Technology, Instruction and Career & Workforce Education  
*Action:* **Employment as Interim Vice President**  
*Effective Date:* July 3, 2006  
*Compensation:* Level M, Step 5 @ \$10,955 per month

*Name:* **Warren Hurd**  
*Position:* Dean  
*College:* Foothill  
*Division:* Faculty and Staff  
*Action:* **Amend Retirement Date**  
*Effective Date:* August 17, 2006  
*Comments:* Corrects Board Action item of February 6, 2006

*Name:* **Kay Jones**  
*Position:* Technical Services Librarian  
*College:* Foothill  
*Division:* Technology, Instruction and Career & Workforce Education  
*Action:* **Employment**  
*Effective Date:* September 21, 2006 *# of Months:* 10  
*Compensation:* Column II, Step I @ \$7,114.21 per month

*Name:* **Jeri Montgomery**  
*Position:* Director, De Anza Bookstore  
*College:* De Anza  
*Division:* Finance and College Services  
*Action:* **Employment**  
*Effective Date:* June 19, 2006 *# of Months:* 12  
*Compensation:* Level G, Step 1 @ \$6,111.76 per month

*Name:* **Andrew Ruble**  
*Position:* Art Instructor – Ceramics  
*College:* Foothill  
*Division:* Fine Arts and Communication  
*Action:* **Employment**  
*Effective Date:* September 21, 2006 *# of Months:* 10  
*Compensation:* Column III, Step C @ \$5,829.21 per month

*Name:* **Russell Wong**  
*Position:* Learning Disability Specialist/Instructor  
*College:* Foothill  
*Division:* Adaptive Learning  
*Action:* **Employment**  
*Effective Date:* September 21, 2006 *# of Months:* 10  
*Compensation:* Column II, Step H @ \$6,857.21 per month

*Position:* Director, Bond Program Management (2 Positions)  
*College:* Central Services  
*Division:* Facilities and Operations/Plant Services  
*Action:* **Approve New Position**  
*Effective Date:* July 1, 2006  
*Compensation:* Level J/Administrative Salary Schedule

**Item 10** — Approved HUMAN RESOURCES REPORT

**Item 5**

AGREEMENT WITH COMPAS

Trustee Swenson expressed his support for the job corps program at De Anza College and wanted to ensure that the program remains strong. He asked about faculty hiring and evaluations. De Anza Vice President of Instruction Judy Miner responded, explaining that instructor Mike Engle visits the training sites throughout the state and oversees faculty hiring and evaluations to ensure that the college's high standards are maintained. She reported that the program employs approximately 70 part-time faculty per year and that many have continued since the program's inception. De Anza President Brian Murphy added that the college is very mindful of maintaining high standards in the program.

**M/S/C:** Swenson/Plotkin  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved a three-year agreement with CompAS effective July 1, 2006, estimated at approximately \$3.6 million annually

**Item 11**

PROCLAMATION HONORING BERNADINE CHUCK FONG AS PRESIDENT EMERITA OF FOOTHILL COLLEGE

President Bechtel read the proclamation. Faculty Association Rich Hansen thanked Dr. Fong for her service as a faculty member and administrator. SEIU Chapter Chair Shelley Schreiber thanked Dr. Fong for the care and concern she always demonstrated for classified staff and the community. Student Trustee Diaz thanked Dr. Fong on behalf of students and expressed how honored he had been to work with her. Trustee Plotkin, Trustee Casas Frier, Trustee Swenson and Chancellor Martha Kanter gave comments praising Dr. Fong’s legacy.

- M/S/C:** Swenson/Diaz
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved the proclamation honoring Bernadine Chuck Fong as President Emerita of Foothill College upon her retirement June 30, 2006

**Item 12**

SALARY ADJUSTMENT FOR CHANCELLOR

Faculty Association (FA) President Rich Hansen asked what is meant for a salary to be competitive, and Trustee Fong replied that the Board had discussed that issue several years ago and determined that competitive means a ranking within the top three among the Bay 10 community college districts. FA President Hansen asked additional questions about comparative salaries, which Vice Chancellor of Human Resources and Equal Opportunity Jane Enright answered.

- M/S/C:** Fong/Plotkin
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Approved an increase in the Chancellor salary to \$216,228 effective July 1, 2006

**Item 13**

2006-07 SALARY SCHEDULE AND SALARY INCREASE FOR PRESIDENTS AND VICE CHANCELLORS

Vice Chancellor of Human Resources and Equal Opportunity Jane Enright noted that the proposed action would keep the District current with practices at other community colleges.

- M/S/C:** Plotkin/Diaz
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** 1) Approved the following salary schedules for 2006-07:

**President**

Step 1	Step 2	Step 3	Step 4	Step 5
\$13,333	\$14,000	\$14,700	\$15,435	\$16,207



## **Item 17**

### TENTATIVE BUDGET 2006-07

Vice Chancellor of Business Services Mike Brandy presented the tentative budget, pointing out that the budget is structurally balanced with an ending balance projected at \$700,000, based on several assumptions that he outlined. Chancellor Kanter provided an update on efforts to correct the unfairness of the basic funding formula proposed by the California Community Colleges system office and the threat to some ongoing equalization funding. Vice Chancellor Brandy pointed out challenges regarding certain budget areas such as the parking fund, for which the state has not authorized a parking fee increase in more than two decades; the Foothill Bookstore, which is disadvantaged by its relocation to cramped, temporary quarters while the new campus center is being built; and De Anza Food Services, which will need to scale back production while the campus center is renovated. The Child Development Center fund has stabilized and is projected to have a positive ending balance. He pointed out that, if Foothill-De Anza were funded at the national average for community colleges, the District would receive an additional \$60 million annually.

President Bechtel asked about a \$5.8 million carryover in Fund 15. Vice Chancellor Brandy explained that this is comprised of a variety of carryovers for self-supporting accounts and includes items such as Celebrity Forum contracts that have been booked but not expensed and \$600,000 for Community Services to fund the new planetarium. He offered to include an additional exhibit in the future with more detail about such carryovers.

Faculty Association President Rich Hansen expressed concerns about employee costs for medical benefits.

<b>M/S/C:</b>	Plotkin/Casas Frier
<b>Advisory vote:</b>	2 yes
<b>Board vote:</b>	unanimous
<b>Action:</b>	Approved the Tentative Budget 2006-07

## **Item 18**

### BOARD CALENDAR FOR 2007

Chancellor Martha Kanter presented the draft calendar of Board meetings for 2007 for a first reading.

## **Item 19**

### PRESENTATION: MENTAL HEALTH AND SUICIDE PREVENTION SERVICES FOR STUDENTS

De Anza Vice President of Student Services and Institutional Research Robert Griffin, Foothill Dean of Adapted Learning and Disabled Services Gertrude Gregorio, Foothill Counselors Melanie Hale and Ernie Schmidt, and De Anza Counselors Kevin Glapion and Laurel Torres presented information on college mental health and suicide prevention services for students, contrasting the different approaches at each college. Among the recommendations that the presenters suggested for strengthening the programs, at Foothill there is a need to hire additional therapists and staff assistants, formalize the mental health crisis response team, implement an internship program, and provide more outreach and communication; at De Anza there is a need to strengthen the effectiveness of the crisis response team, coordinate campus screening days for disorders such as

depression and anxiety, continue to foster relationships with community mental health providers, and increase student awareness and a peer support system.

President Bechtel pointed out that the De Anza website needs the ability for the search function to link searches on the word “suicide” with available services. The presenters responded to questions from the trustees. Trustee Plotkin expressed appreciation for the essential work that is done and would like to see efforts strengthened. He discussed marketing the colleges’ services and how that might be supported. Foothill Academic Senate President Paul Starer discussed issues surrounding how the District is not adequately funded by the state in order to provide the best services that students deserve. Student Trustee Derflinger suggested that information be presented to DASB for help with funding marketing efforts to students.

## **Item 20**

### MEASURE E CONSENT CALENDAR

**M/S/C:** Plotkin/Derflinger  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved / Ratified the Measure E Consent Calendar, A-D as follows:

- A.** *Title:* Change Order #9  
*Vendor:* West Bay Builders  
*Agreement Date:* January 1, 2005  
*Campus:* Foothill College  
*Project No.:* 153  
*Project Name:* Campus Center  
*Amount:* \$12,688  
*For:* Connect existing fire hydrant at west side of Bldg 2000 to new water main; clarification of electrical and data outlets per user group requests and other minor electrical revisions  
*Action:* Ratification
- B.** *Title:* Change Order #26  
*Vendor:* S.J. Amoroso Construction Co., Inc.  
*Agreement Date:* February 24, 2005  
*Campus:* Foothill College  
*Project No.:* 152  
*Project Name:* Lower Campus Complex  
*Amount:* \$2,326  
*For:* Provide a footing pedestal at stair #4 landing; added wall reinforcements at benches at Building 7500  
*Action:* Ratification

- C. *Title:* Change Order #7  
*Vendor:* Aztec Consultants  
*Agreement Date:* June 28, 2005  
*Campus:* Foothill College  
*Project No.:* 146  
*Project Name:* Fieldhouse & Restrooms  
*Amount:* \$2,314  
*For:* Install new conduit for fire alarm system to connect new exterior enunciator to existing hardware in Plant Services Closet  
*Action:* Ratification
- D. Rejected all bids received for Bid #1046 — Purchase of Exterior Light Fixtures, De Anza College

### **DATES TO REMEMBER**

July 10, 2006 — Study Session and Regular Meeting  
August 7, 2006 — Study Session and Regular Meeting

### **CLOSED SESSION**

At 8:35 p.m., the Board adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

#### **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision (a) of Section 54956.9)

Name of Case: Friends of the Griffin House v. Foothill-De Anza Community College District

##### **Executive Administrators Present:**

Martha Kanter, Chancellor  
Mike Brandy, Vice Chancellor of Business Services  
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity  
Bernadine Chuck Fong, President of Foothill College  
Brian Murphy, President of De Anza College  
Penny Patz, Vice President of Technology, Instruction and Career & Workforce  
Education, Foothill College

##### **Legal Counsel Present:**

Doug Aikins

#### **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision (a) of Section 54956.9)

Name of Case: WCAB No. STK0195642

##### **Executive Administrators Present:**

Martha Kanter, Chancellor  
Mike Brandy, Vice Chancellor of Business Services  
Jane Enright, Vice Chancellor of Human Resources and Equal Opportunity  
Bernadine Chuck Fong, President of Foothill College  
Brian Murphy, President of De Anza College  
Penny Patz, Vice President of Technology, Instruction and Career & Workforce  
Education, Foothill College

**Legal Counsel Present (by phone):**  
Eric Ostling

**REPORTING OUT FROM CLOSED SESSION AND ADJOURNMENT**

President Bechtel reconvened the public session at 9:10 p.m., reporting that no action was taken in closed session, then adjourned the meeting.

jco

Approved: 7/10/06

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Martha J. Kanter, Chancellor  
Secretary, Board of Trustees