CALL TO ORDER AND ROLL CALL

President Hal Plotkin declared a quorum was present and called the meeting to order at 4:30 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:
  Hal Plotkin, President
  Bruce Swenson, Vice President
  Betsy Bechtel
  Paul Fong
  Laura Casas Frier

for Public Session
  Jordan Eldridge, De Anza College Student Trustee
  Sarah Snow, Foothill College Student Trustee

CLOSED SESSION

The Board immediately adjourned into closed session in the Chancellor’s Office with the individuals listed below to discuss:

CONFEERENCE WITH LABOR NEGOTIATOR
  District Negotiator: Jane Enright
  Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:
  Kim Chief Elk, Director of Human Resources
  Andy Dunn, Vice Chancellor of Business Services
  Jane Enright, former Vice Chancellor of Human Resources and Equal Opportunity (retired)
  Carol Green, Office of Human Resources and Equal Opportunity
  Martha Kanter, Chancellor
  Judy Miner, President of Foothill College
  Brian Murphy, President of De Anza College
  Fred Sherman, Vice Chancellor of Technology

At 5:05 p.m., President Hal Plotkin declared a recess for the 50th Anniversary Reception.

RE-CONVENE PUBLIC SESSION

President Plotkin re-convened the public session at 6:04 p.m. in the District Board Room. He led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:


**Item 6**

**Resolution Acknowledging the 50th Anniversary of the Foothill-De Anza Community College District**

President Plotkin asked if there were any objections to advancing Item 6 on the agenda. Hearing no objections, he asked founding trustee Robert C. Smithwick to read the resolution acknowledging the District’s 50th Anniversary. Following the reading of the resolution, President Plotkin and Trustee Swenson presented former trustees Gerald Besson, Jay Jackman, Mary Levine, Mary Mason, Dolores Sandoval, and Dr. Smithwick with a 50th anniversary medallion in honor of their years of service to the District and invited them to make remarks.

**M/S/C:** Bechtel/Fong  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved Resolution #2007-22 Acknowledging the 50th Anniversary of the Foothill-De Anza Community College District

**Reporting Out from Closed Session**

President Plotkin reported that no action was taken in closed session.

**Approval of Minutes**

**M/S/C:** Eldridge/Snow  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved the minutes of the August 27, 2007 meeting

**Foundation Board Report**

Trustee Casas Frier reported that the Foothill Summer Gala successfully raised $100,000 for the college, and preparations were underway for De Anza’s “A Night of Magic.”
CORRESPONDENCE

President Plotkin asked if there was any correspondence which should be brought to the Board’s attention. Trustee Swenson reported that he received an email from retired Foothill President Bernadine Chuck Fong regarding the original architectural and landscaping themes of the college, and he suggested this would be useful for architects to consider as they design new projects.

HEARINGS: ITEMS NOT ON THE AGENDA

Public/Students
Speaking in support of the “3% at 50” retirement plan for peace officers were Gary Berg of the Campbell Police Officers’ Association, Matthew Dutra of the Sheriff’s Department, and Ken Leal of the Mountain View Police Officers’ Association.

Staff
Office J.R. Dorcak shared letters of support from the Palo Alto Police Officers’ Association, Santa Clara Police Officers Association and Statewide University Police Association for the “3% at 50” retirement plan. SEIU Chapter Chair Shelley Schreiber spoke about support for classified staff leadership and expressed support for the “3% at 50” retirement plan for peace officers.

Foothill College President Judy Miner reported that the college held its annual leadership and team building retreat at Asilomar, in which Student Trustee Snow participated. She reminded everyone about the September 25 50th Anniversary Celebration and Grand Opening of the new buildings. Chancellor Martha Kanter reported that she received letters from San Jose Councilmember Nora Campos and Santa Clara University President Paul Locatelli congratulating the District on the occasion of its 50th anniversary. She noted that local high school district superintendents and boards of trustees have been invited to the Board’s October 1 meeting at which a discussion will be held on the Bridge from High School to College. Lastly, she presented 50th Anniversary certificates to the student trustees and medallions to each of the elected trustees.

Trustees
Trustee Casas Frier reported that she attended a meeting of the Advisory Council on Legislation and Finance, an advisory committee of the Community College League of California. She also reported that she attended a meeting of the Los Altos-Mountain View branch of the American Association of University Women at which Chancellor Kanter was the keynote speaker. Trustee Fong announced that he would be attending the upcoming meeting of the California Community College Trustees board. President Plotkin provided an update on AB 577, reporting that prospects for funding the bill in next year’s state budget look promising. He noted that he would not be able to attend the September 25 Grand Opening since he would be attending a conference on Open Educational Resources.

APPROVAL OF CONSENT CALENDAR

M/S/C: Bechtel/Swenson
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified Items 1-5 of the Consent Calendar as follows:

Item 1 — Ratified CONTRACTS AND AGREEMENTS
Item 2 — Ratified BOOKSTORE PURCHASES

Item 3 — Acknowledged LISTING OF DISTRICT INVESTMENTS AS OF JUNE 30, 2007

Item 4 — Approved PERSONNEL ACTIONS:

Name: Shannon Hassett  
Position: Psychology Instructor  
College: De Anza College  
Division: Social Science and Humanities  
Action: Employment  
Effective Date: September 20, 2007  
# of months: 10  
Compensation: Column II, Step E @ $6,263.93 per month

Name: Marisa Spatafore  
Position: Director, Marketing, Communication & Development  
College: De Anza College  
Division: President’s office  
Action: Second One Year Employment Contract  
Effective Date: October 1, 2007 to June 30, 2008  
# of Months: 12

Item 5 — Approved HUMAN RESOURCES REPORT

Item 7
ADOPTION OF 2007-08 BUDGET

Vice Chancellor of Business Services Andy Dunn noted that there were no changes to the budget or underlying revenue and expense assumptions as presented to the Board at its August 27, 2007 meeting. He said he would be attending a statewide budget workshop next week to learn how the recently signed budget affects community colleges, and any impact on the District’s budget will be reflected in the First Quarter Report. Trustee Casas Frier asked about the impact of water district increases, and Vice Chancellor Dunn said he would look into it.

M/S/C: Fong/Eldridge  
Advisory vote: 2 yes  
Board vote: unanimous  
Action: Approved the 2007-08 Budget

Item 8
MEASURE E CONSENT CALENDAR

Trustee Bechtel noticed that the change order percentage above the contract amount was not included for items A and B and asked staff to be sure to include the percentage in the future.

M/S/C: Bechtel/Casas Frier  
Advisory vote: 2 yes  
Board vote: unanimous  
Action: Approved / Ratified the Measure E Consent Calendar A-G as follows:
A. **Title:** Change Order #17  
**Vendor:** Hagensen Pacific Construction, Inc.  
**Agreement Date:** September 25, 2006  
**Campus:** De Anza College  
**Project No.:** 213  
**Project Name:** Campus Center Renovation  
**Amount:** $57,152  
**For:** Miscellaneous construction changes including structural framing. HVAC work required to accommodate the roll up metal doors and additional cost associated with the unforeseen conditions of the patio lighting installation  
**Action:** Ratification

B. **Title:** Change Order #3  
**Vendor:** JMA Construction  
**Agreement Date:** September 20, 2005  
**Campus:** De Anza College  
**Project No.:** 229  
**Project Name:** Restroom Renovation  
**Amount:** $14,692  
**For:** Miscellaneous construction changes including changing tile size, cleaning roof drain, and replacing rotted soffit  
**Action:** Ratification

C. **Title:** Revision #3 to PO # M555154  
**Vendor:** DES Architects & Engineers, Inc.  
**Agreement Date:** April 5, 2004  
**Campus:** De Anza College  
**Project No.:** 217  
**Project Name:** Forum Modernization  
**Amount:** $10,000  
**For:** Additional design services associated with Forum due to additional scope items that the college and district requested after 100% CD; the additional scope included separation of Office 7 into two office spaces, new multimedia stations, replacement of all HVAC duct detectors, additional telecommunication design review I items, and replacing roof drains; ASR #3 was negotiated on 7/22/07 and settlement reached with the Design Team  
**Action:** Ratification
D. **Title:** Change Order #8  
**Vendor:** Trident Builders  
**Agreement Date:** June 17, 2005  
**Campus:** De Anza College  
**Project No.:** 275  
**Project Name:** S-Quad Phase II  
**Amount:** $6,016  
**For:** Data cable repair and wire mold installation; the total change orders to date represent 2.77% against the original contract amount (funding is included in the current budget)  
**Action:** Ratification

E. **Title:** Budget Transfer #57  
**Campus:** De Anza College  
**Project No.:** 299  
**For:** Budget Transfer #57 includes Project to Project and Program Contingency to Project Transfers reflecting a joint effort by De Anza College, District and Gilbane representative to prioritize and plan the efforts required to complete the Measure E Program needs at De Anza College  
**Action:** Ratification

F. **Title:** Change Order #29  
**Vendor:** West Bay Builders  
**Agreement Date:** January 18, 2005  
**Campus:** Foothill College  
**Project No.:** 153  
**Project Name:** Campus Center  
**Amount:** $78,724  
**For:** Install additional custom Glu-lam beam, hangers and brackets due to extreme angle and slope of the roof framing members per structural engineer at both buildings, increased electrical wire cost, install additional AC walkway and concrete panel on loop road per engineer clarification and install sneeze guard and swinging door at coffee bar to meet the codes; this change order plus all previous change orders represents 9.2% above the base contract amount (funding for this change is within the current budget)  
**Action:** Ratification
G. **Title:** Change Order #59  
**Vendor:** S. J. Amoroso Construction, Co., Inc.  
**Agreement Date:** February 24, 2005  
**Campus:** Foothill College  
**Project No.:** 152  
**Project Name:** Lower Campus Complex  
**Amount:** $31,675  
**For:** Fire alarm, keying, hardware, and multiple architectural changes; this change order plus all previous change orders represents 7.64% above the base contract amount (funding for this change is within the current budget)  
**Action:** Ratification

**Item 9**  
**Award of Contract Pursuant to Bid 1119-416 — Adobe Creek Outfall Repair Project**

**M/S/C:** Eldridge/Snow  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Authorized the Director of Purchasing Services to award a contract in the amount of $23,955 for the Base Bid Proposal Amount to the lowest responsible and responsive bidder, George Bianchi Construction, Inc.

**Item 10**  
**Agreement with WRNS Studio Architects — Project #766171, Loop Road Re-Alignment and Pedestrian Safety Improvement, Foothill**

**M/S/C:** Fong/Snow  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved Agreement with WRNS Studio Architects for a maximum amount of $115,000 including reimbursable expenses

**Item 11**  
**Renewal of Contract with Gilbane/Maas Company for Measure C Program and Construction Management Services, September 28, 2007 to December 31, 2007**

**M/S/C:** Bechtel/Swenson  
**Advisory vote:** 2 yes  
**Board vote:** unanimous  
**Action:** Approved contract renewal with Gilbane/Maas Company for the amount not to exceed $890,793 including reimbursable expenses and a 5% contingency

**Dates to Remember**

October 1, 2007 — Regular Meeting  
October 15, 2007 — Regular Meeting
ADJOURNMENT

President Plotkin adjourned the meeting at 7:00 p.m.

jco
Approved: 10/1/07

Martha J. Kanter, Chancellor
Secretary, Board of Trustees