



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

February 2, 2009

CALL TO ORDER AND ROLL CALL

President Laura Casas Frier declared a quorum was present and called the meeting to order at 5:00 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Laura Casas Frier, President
Betsy Bechtel, Vice President
Pearl Cheng
Hal Plotkin
Bruce Swenson

for Public Session

Patrick Ahrens, De Anza College Student Trustee

Absent

Confiance Dukunde, Foothill College Student Trustee

CLOSED SESSION

The Board immediately adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny

Employee Organizations: All Represented and Unrepresented Groups

PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations & Construction Management
Andy Dunn, Vice Chancellor of Business Services
Martha Kanter, Chancellor
Brian Murphy, President of De Anza College
Judy Miner, President of Foothill College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

RE-CONVENE PUBLIC SESSION

President Casas Frier re-convened the public session at 6:05 p.m. in the District Board Room. She led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Charles Allen Anne Argyriou Tom Armstrong Gina Bailey Judy Baker Bob Barr Becky Bartindale George Beers Maureen Chenoweth Dolores Davison Andy Dunn	Christina Espinosa-Pieb Marie Fox Ellison Rich Hansen Art Heinrich Lisa Hocevar Ken Horowitz Letha Jeanpierre Donna Jones-Dulin Martha Kanter Marsha Kelly Ron Levine	Judy Miner Brian Murphy Dorene Novotny Frank Nunez Jon O’Bergh Anne Paye Fred Sherman Chien Shih Katie Townsend-Merino Brenda Visas
<i>Press:</i>	None		
<i>Students:</i>	Hong Hu Sarah Wiehe		
<i>Public:</i>	Dexter Dawes Terry Terman		

REPORTING OUT FROM CLOSED SESSION

President Casas Frier reported that no action was taken in closed session.

APPROVAL OF MINUTES

President Casas Frier proposed changes under “Item 26, NASA Research Park (NRP) Development Update” for the minutes of December 1, 2008, and “Item 1, Update on NASA Research Park and Limited Liability Corporation” for the minutes of January 8, 2009.

M/S/C:	Plotkin/Cheng
Advisory vote:	1 yes
Board vote:	unanimous
Action:	Approved the minutes of the meetings of December 1, 2008 as amended; December 3, 2008; December 8, 2008; January 8, 2009 as amended; and January 20, 2009

CORRESPONDENCE

President Casas Frier asked if there was any correspondence which should be brought to the Board’s attention. There was none.

FOUNDATION BOARD REPORT

Trustees Cheng and Swenson reported that the Foundation Board discussed endowment assets, which have decreased by approximately 19% due to the economic recession, and asset allocation. The Foundation Board also welcomed several new members.

HEARINGS: ITEMS NOT ON THE AGENDA

Public / Students

League of Women Voters representative Terry Terman reported that he had difficulty gaining access to the building for the January 8, 2009 Board meeting.

Staff

Foothill Instructor and community member Ken Horowitz spoke about budget matters and the recent education forum hosted by Senator Joe Simitian. Foothill President Judy Miner thanked President Casas Frier and Trustee Swenson for attending the event to honor Gay and Bill Krause on the tenth anniversary of the Krause Center for Innovation. Chancellor Martha Kanter thanked the faculty, staff and trustees who attended the Community College League of California Legislative Conference in Sacramento. She reminded the trustees of the upcoming meeting of the Bay 10 community college trustees and CEOs. She displayed the Technology Focus Award that was awarded to the District for the Community College Consortium for Open Educational Resources under the leadership of Dean of Foothill Global Access Judy Baker. De Anza President Brian Murphy announced a student rally planned for March in Sacramento. Faculty Association President Rich Hansen reported that the Faculty Association of California Community Colleges held an open forum at Laney College at which Assembly member Sandre Swanson spoke about the importance of the 2010 governor’s race and the need to change the two-thirds vote requirement to pass a state budget.

Trustees

Trustee Plotkin reported that he attended the education forum hosted by Senator Simitian. Student Trustee Ahrens elaborated on plans for the student rally on March 16. He also reported that DASB recently completed its budget deliberations after considering an increased number of funding requests due to cutbacks and the state budget crisis. Trustee Cheng reported that she attend the New Trustee Orientation and Legislative Conference presented by the Community College League of California. She was pleased to learn about plans by legislators to form a community college caucus. President Casas Frier reported that she and Executive Director of Facilities, Operations and Construction Management Charles Allen attended the Navy’s Advisory Committee for the restoration and clean-up of Moffett Field. She also reported that she attended the Legislative Conference, and expressed interest in joining students for the March rally. She apologized for missing the January 20 meeting as she was attending the inauguration of President Barack Obama.

APPROVAL OF CONSENT CALENDAR

Item 2 was removed at the request of Student Trustee Ahrens and Item 5 was removed by President Casas Frier.

- M/S/C:** Plotkin/Bechtel
- Advisory vote:** 1 yes
- Board vote:** unanimous
- Action:** Approved / Ratified Items 1, 3, 4 and 6-8 of the Consent Calendar as follows:

Item 1 — **Ratified** CONTRACTS AND AGREEMENTS

Item 3 — **Approved** AWARD OF CONTRACT PURSUANT TO BID 1188 — PROVIDE COLLOCATION SITE DISASTER RECOVERY SERVICES FOR EIS HARDWARE Authorized the Vice Chancellor of Technology to enter into a contract with Abtech Support in the amount not to exceed \$361,349.70

Item 4 — **Approved** AUTHORIZATION TO PURCHASE AND INSTALL FLOW CYTOMETRY EQUIPMET AND SOFTWARE PURSUANT TO BID 1190 Rejected the bids from Accuri Cytometers, Inc. and Beckman Coulter, Inc. as non-responsive and awarded a contract to BD Biosciences in the amount of \$103,896

Item 6 — **Approved** NEW FOOTHILL TRANSFER STUDIES CERTIFICATE OPTIONS

Item 7 — **Approved** PERSONNEL ACTIONS:

Name: **Behrouz A. Forouzan**
Position: Instructor
College: De Anza
Division: Computer Information Systems
Action: **Resignation for the Purpose of Retirement**
Effective June 26, 2009
Dates:
Compensation: In accordance with Article 19 of the *Agreement* between the District and the Faculty Association

Name: **Letha Jeanpierre**
Position: Interim Vice President
College: De Anza
Division: Educational Resources and College Operations
Action: **Interim Assignment**
Effective February 3, 2009 through June 30, 2009
Dates:
Compensation: 10% increase to \$13,770.05 per month in accordance with the Administrative Handbook, Chapter III

Item 8 — **Approved** HUMAN RESOURCES REPORT

Item 2

NON-RESIDENT TUITION RATE FOR 2009-10

Responding to a question from Student Trustee Ahrens, Vice Chancellor of Business Services Andy Dunn explained the mechanism for adjusting the rate annually.

M/S/C: Ahrens/Plotkin
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved the rate of \$122 per quarter unit for non-resident students and the capital outlay rate of \$8 per quarter unit for foreign students for the 2009-10 fiscal year

Item 5

SALE OF MISCELLANEOUS SURPLUS E-WASTE EQUIPMENT

President Casas Frier asked how the District defines “obsolete” for computers. Vice Chancellor of Technology Fred Sherman explained that it is based on a four-year lifecycle, and while the computer may still function, it may not be able to run current software required to meet students’ educational needs. Trustees Bechtel and Plotkin noted that both DASB and the Occupational Training Institute have the opportunity to evaluate the suitability of surplus computers for donation to students before such equipment is sold or surplussed.

M/S/C: Casas Frier/Ahrens
Advisory vote: 1 yes
Board vote: unanimous
Action: Made a finding that the property does not exceed \$5,000 in value and authorized the Purchasing Services Supervisor to sell the items in accordance with Education Code 81452(a)

Item 9

SUMMER BOARD STUDY SESSION

Chancellor Kanter explained the rationale for holding one summer study session rather than two and responded to questions. Trustee Bechtel expressed support for the elimination of the first summer study session and said it will help encourage efficient use of the time available.

M/S/C: Swenson/Bechtel
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved changing the Board calendar to eliminate the study session on July 6 and hold only a regular Board meeting on that date

Item 10

CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) — NOMINATION

M/S/C: Bechtel/Swenson
Advisory vote: 1 yes
Board vote: unanimous
Action: Nominated Laura Casas Frier as a candidate for the CCCT board

Item 11

LEGISLATIVE GOALS 2009-10

Chancellor Kanter presented the draft Legislative Goals for 2009-10 for a first reading. Responding to a question from Trustee Bechtel, she said that the reference to the Field Act is not a new goal, and efforts have been made to alter outdated Field Act requirements in recent years. Vice Chancellor Andy Dunn added that a different approval process would relieve the District of the cumbersome process involving the Division of State Architect. President Casas Frier suggested switching the order of growth funding and COLA in State Legislative Priority 1. She also pointed out that the DREAM Act does not impact immigration status and proposed changing various references to note that the District supports AB 540 requirements. Faculty Association President Hansen commended

the Board for its support of the DREAM Act, but cautioned the Board about supporting student fee increases.

Item 12

PROFESSIONAL DEVELOPMENT LEAVES FOR 2009-10

Trustee Plotkin said he was impressed with how many faculty are dedicating themselves to professional development activities to improve student learning.

M/S/C:	Plotkin/Swenson
Advisory vote:	1 yes
Board vote:	unanimous
Action:	Approved Professional Development Leaves for 2009-10 for the following faculty: Diana Alves de Lima, Doli Bambhania, Marcy Betlach, Carolyn Brown, Michael Chang, Mayra Cruz, Robert Dickerson, Kathy Flores, Phuong Lam, Louis Gary Lamit, Londa Larson, Keith Lee, Debra Lew, Faith Milonas, Kimberly Pearce, Marrietta Reber, Robbie Reid, Debi Schafer-Braun, Leticia Serna, Kim Wolterbeek and Joseph Woolcock

Item 13

PRESENTATION: OPEN EDUCATIONAL RESOURCES

Dean of Foothill Global Access Judy Baker provided an update on the District's Open Educational Resources (OER) efforts. She reviewed efforts at Foothill and De Anza and shared examples of how OER save students money; in one example, an OER book for one class saved students \$90,000 annually. She highlighted developments regarding the Community College Consortium for Open Educational Resources (CCCOER), reporting that 85 community colleges in the United States and Canada have now joined. She also gave an update on the Open Textbook Project funded by the William and Flora Hewlett Foundation. She reviewed goals for 2010: increase the membership in the CCCOER, increase the number of faculty trained in the use and development of OER, increase the number of open textbooks used and developed by faculty, and coordinate training with the Student Public Interest Research Groups. Trustee Plotkin commended Dr. Baker for an extraordinary job galvanizing colleagues around the country and spearheading such rapid progress in the promotion of OER.

Item 14

ANNUAL "ACCOUNTABILITY FOR REPORTING FOR COMMUNITY COLLEGES" REPORT

Executive Director of Institutional Research Bob Barr presented the results of the annual Accountability for Reporting for Community Colleges (ARCC) report for Foothill and De Anza. He explained that the 2007 data was presented last year as part of the colleges' State of the College reports, but the State Chancellor's Office now requires the data to be presented to the Board as a stand-alone item that the Board officially accepts. He and Chancellor Kanter reviewed how a variety of factors are used in the metrics and affect which colleges are included in the "peer group" for each of the seven measurements.

Executive Director Barr reviewed the seven measurements for Foothill and De Anza and trends over time. Trustee Swenson asked about the decline in the Student Progress Achievement rate, and Dr. Barr speculated that it was due to an environmental effect. Foothill President Miner added that it

could reflect the state of the economy, since students can be enticed to leave school for high-paying jobs when the economy is booming. Trustee Swenson asked if it is possible to track cohorts for special programs such as Pass the Torch, and Dr. Barr responded affirmatively and noted available studies already done by his office. Trustee Swenson commented that the Percent Successful in Basic Skills Courses rate looks very positive.

Trustee Plotkin asked about one of the declines attributed to a “reporting error.” Dr. Barr said it will be corrected in next year’s report. Trustee Swenson discussed how the data might be shared so each faculty member can see how his or her own classes are performing. Faculty Association President Hansen suggested making the data available to each faculty member in a way that they can access on their own. He pointed out that the attrition pie chart and data needs refinement.

In conclusion, Dr. Barr said that both colleges have performed very well on most of the indicators, and especially cited improvement in Basic Skills indicators. Trustee Swenson asked if there was anything specific that should be done based on the data, and Dr. Barr suggested supporting the colleges’ efforts to improve their performance. Chancellor Kanter added advocating with the legislature to fund projects such as Basic Skills. Foothill President Miner suggested supporting the program mix identified in the colleges’ master plans, which strikes the best balance in consideration of the fact that the colleges cannot afford to do everything.

M/S/C: Cheng/Ahrens
Advisory vote: 1 yes
Board vote: unanimous
Action: Accepted the 2008 “Accountability for Reporting for Community Colleges” report for Foothill and De Anza

Item 15

CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT

Citizens’ Bond Oversight Committee chair Dexter Dawes presented the annual report. He noted that no discrepancies were found in the materials that the Committee reviewed related to Measure C projects. He explained that special scrutiny was directed to the overhead account, which was audited by independent auditing firm Perry-Smith LLC, and no problems were found. He reported that the Committee expressed concern about the implications of the State Controller’s audit of technology procurement under San Joaquin Delta College’s bond measure program, and asked staff to investigate the issue further. He said the Committee was pleased with the good cooperation of staff throughout the year.

M/S/C: Bechtel/Cheng
Advisory vote: 1 yes
Board vote: unanimous
Action: Accepted the 2008 Citizens’ Bond Oversight Committee Annual Report

Item 16

BUDGET UPDATE

Vice Chancellor Dunn provided a budget update. He said the District’s cash flow is in good shape into September, but he will bring a recommendation to approve a Tax Revenue and Anticipation Note in the event that short-term borrowing is needed. He reported that there are sufficient resources

to meet the February and May financial aid disbursements to students. Trustee Swenson asked about the possibility of federal assistance to higher education institutions. Chancellor Kanter said there will be some money for capital projects if the Senate passes The American Recovery and Reinvestment Plan, but no base funding for higher education. Faculty Association President Hansen distributed “Overviews and Strategies for 2009-10 Budget Crisis” which compared the District’s and Faculty Association’s approaches to the budget deficit and recommended a freeze on hiring, structural re-organization of the District and colleges, and prioritizing a solution for the budget’s structural imbalance before addressing the impact of state budget cuts.

Item 17

UPDATE ON SUSTAINABILITY POLICY AND PLANS

Executive Director of Facilities, Operations and Construction Management Charles Allen presented an overview of the District’s environmental sustainability efforts, citing the long range goals identified in the policy: reduce energy consumption as compared to a 2007-08 baseline; design and construct new facilities to meet or exceed LEED certified requirements; increase self-generated energy capacity; reduce water usage; increase the number of vehicles that run on alternative fuels; minimize waste generation; maximize the use of recyclable material in food services operations; commit to initiate tangible actions to reduce greenhouse gasses; and develop methods to monitor consumption and report to the Board. He reported that the District has been successful in reducing energy consumption but faces the challenge of finding ways to reduce it further.

De Anza Associate Vice President of College Operations Donna Jones-Dulin presented De Anza sustainability highlights, including the installation of low-flow toilets, water sensors, and a weather-regulated irrigation system; a project to replace window panes to lower energy consumption; designing the Visual and Performing Arts Center to meet LEED “Silver” certification; designing the Mediated Learning Center to meet LEED “Platinum” certification; education through Environmental Studies courses; community and civic engagement efforts; and construction of an on-campus bus stop to encourage use of mass transit. She also reviewed measurement efforts, including STARS, a system of common sustainability measurements for higher education.

Trustee Bechtel said she would like to see outreach efforts to educate students about what they can do personally. Associate Vice President Jones-Dulin noted that many such efforts are already underway, including the WISE 37 student organization and DASB’s environmental committees. Student Trustee Ahrens highlighted other student-led initiatives, and Chancellor Kanter noted the Sustainability Across the Curriculum efforts of faculty. Responding to a question from Trustee Bechtel, Associate Vice President Jones-Dulin reported that compostable dining products are now being used by food services, but the issue of bottled water is still being examined. Chancellor Kanter said she would bring a report to the Board on vending arrangements that may be more sustainable to address Trustee Bechtel’s interest in eliminating the sale of bottled water.

Foothill Director of Facilities and Special Projects Brenda Visas presented Foothill sustainability highlights, pointing out the newness of Foothill’s Environmental Sustainability Committee compared to efforts at De Anza. She expects the Committee will put together a plan by June. She reviewed efforts including sustainable gardening, photovoltaic installations, planned site improvements to reduce water usage, and eco-friendly dining products.

Item 18

MEASURE E CONSENT CALENDAR

M/S/C: Bechtel/Ahrens
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved / Ratified the Measure E Consent Calendar, A-E as follows:

- A.** *Title:* Change Order #17
Vendor: S. J. Amoroso Construction Co., Inc.
Agreement Date: June 29, 2007
Campus: De Anza College
Project No.: 765-209
Project Name: Visual and Performing Arts Center
Amount: \$83,380
For: Provide back boxes for audiovisual equipment, electrical revisions to dressing room makeup lighting, Euphrat Museum wall framing revisions, roof structural beam waterproofing, projection screen installation coordination with Group-II contractors, and revised grading / layout for AC paving and curb/gutter. The Contract Completion date of December 31, 2008 is unaltered by this Change Order.

The total Change Orders to date represent 5.89% against the original Contract amount. The funding is included in the current budget.

Action: Ratification

- B.** *Title:* Revision #1 to PAA #D14 (PO #M979729)
Vendor: Sandis
Agreement Date: May 28, 2002
Campus: De Anza College
Project No.: 765-280
Project Name: ADA Asphalt Walkway Improvements
Amount: \$27,300
For: Provide design and engineering services for program validation and the design development necessary to develop the ADA barrier removal criteria for the De Anza campus and define areas to be addressed in an ADA Transition Plan. The scope will include: development of project through coordination meetings with client team including the identification of necessary ADA compliant exterior pedestrian pathways, provide options for achieving ADA compliance on all required routes, review options for developing the ADA path-of-travel plan, perform an initial topographical survey, develop 100% design development documents, and provide an engineer's estimate for the Design Development Phase.

Action: Approval

- C.** *Title:* Extension of Agreement for Services (PO #H876434)
Vendor: Quali-Con Enterprises
Agreement Date: June 4, 2007
Campus: De Anza College
Project No.: 209
Project Name: Visual and Performing Arts Center
Amount: \$0
For: Extend inspection services through June 30, 2009 for the purposes of completing and closing out Project 209 (Visual and Performing Arts Center). The State requires the use of qualified building inspectors on all construction projects.
Action: Approval
- D.** *Title:* Change Order #73
Vendor: S. J. Amoroso Construction Co., Inc.
Agreement Date: February 24, 2005
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$26,746
For: Settlement cost for miscellaneous site work changes.

This change order plus all previous change orders represents 9.20% above the base contract amount. The funding for this change is within the current budget.
Action: Ratification
- E.** *Title:* Revision #1 to PO #H980057
Vendor: IKON Office Solutions
Agreement Date: October 21, 2008
Campus: District & Foothill College
Project Name: Foothill Campus Center Litigation
Amount: \$10,000
For: Revision #1 increases PO #H980057 by \$10,000 to a new total of \$29,500 for scanning services in the preparation of documents for litigation. The contract date is also being extended to June 30, 2009.
Action: Approval

Item 19

MEASURE C CONSENT CALENDAR

- M/S/C:** Plotkin/Bechtel
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved / Ratified the Measure C Consent Calendar, A-I as follows:

- A.** *Title:* Project Assignment Amendment #2
Vendor: Cogent Energy, Inc.
Agreement Date: February 3, 2009
Campus: Foothill College
Project No.: 160
Project Name: Physical Sciences & Engineering Center
Amount: \$170,400
For: Professional Commissioning Services to confirm proper functioning of all major mechanical, electrical and plumbing systems, and as required to meet LEED Fundamental and LEED Enhanced commissioning requirements. The scope of services includes providing all required documentation, performing timely observations and support for specified systems, and supporting the District's other consultants during the commissioning effort.
Action: Ratification
- B.** *Title:* PAA #F02 – Forum 5000 Commissioning
Vendor: Enovity Inc.
Agreement Date: January 21, 2009
Campus: Foothill College
Project No.: 101
Project Name: Forum 5000 Renovation
Amount: \$36,360
For: Commission of HVAC systems including: supply and return, exhaust, passive and mechanical systems; and lighting and lighting control systems
Action: Ratification
- C.** *Title:* Change Order #1
Vendor: Joseph J. Albanese, Inc.
Agreement Date: November 19, 2008
Campus: Foothill College
Project No.: 162B Parking and Circulation
Project Name: Roundabout and Parking Lot 8 Improvement
Amount: \$1,754
For: Sign and striping revisions to direct traffic flow through the Roundabout and Parking Lot 8.

This change order represents 4% above the base contract amount. The funding for this change is within the current budget.
Action: Ratification

- D.** *Title:* Professional Services – Revision #3
Vendor: Ratcliff Architects
Agreement Date: February 3, 2009
Campus: Foothill College
Project No.: 160
Project Name: Physical Sciences & Engineering Center
Amount: \$85,710
For: The basic services added by this revision include \$72,360 for design and construction administration services for extending and connecting a number of utilities from the project site to the main campus utility corridor not included in the original scope; \$4,605 for additional coordination between the Soccer and Softball Fields finish grades; and \$8,745 for incorporating new aerial and topographic data into the civil project drawings, for a total added fee of \$85,710
Action: Approval
- E.** *Title:* Professional Services
Vendor: RGA Environmental
Agreement Date: January 7, 2009
Campus: Foothill College
Project No.: 160
Project Name: Physical Sciences & Engineering Center
Amount: \$19,500
For: Professional services to classify approximately 620 chemicals proposed for use in the Physical Sciences and Engineering Center, in order to determine Building Code requirements
Action: Ratification

- F.** *Title:* Revision #7 to PO #G774030
Vendor: Christopher A. Joseph
Agreement Date: March 6, 2007
Campus: Foothill College
Project No.: 766172
Project Name: Environmental Impact Report (EIR)
Amount: \$4,000
For: Christopher A. Joseph to provide the following actions in response to correspondence from Caltrans letter dated December 23, 2008.

Traffic Forecasting:

Comment to Response CT-9

Provide a traffic impact analysis under 2030 Cumulative plus Project Conditions for Caltrans review regarding the interchange of El Monte Road and I-280.

Summarize PM Cumulative plus Project, Project Only Traffic in Table I

Summarize PM traffic under Project Only and 2030 Cumulative plus Project Conditions for ease of review in a summary format.

Highway Operations:

Comment to Response CT-3

Provide an analysis of the queuing to determine the impacts to I-280 for Caltrans review and comment.

Action: Approval

- G.** *Title:* Contract for Services
Vendor: MJO Earthscience Services, Inc.
Agreement Date: December 9, 2008
Campus: De Anza College
Project No.: 766255
Project Name: Auto Technology – Sump Closure
Amount: \$52,720
For: Develop work plan for sump closure, conduct preliminary sampling of soils and laboratory analyses, complete the demolition of in-ground concrete sumps along with the excavation and removal of sump concrete materials, demolition and removal of dynamometer, confirmation soil sampling for regulatory clearance of sumps, dynamometer and piping including soils and laboratory analyses, management of regulatory oversight, compilation of all data and the preparation and presentation of a final report (contract has been signed by Andy Dunn, Vice Chancellor of Business Services)
Action: Ratification

- H.** *Title:* Revision #3 to PO #G876098 for Modification of Task #3
Vendor: tBP/Architecture, Inc.
Agreement Date: October 15, 2007
Campus: District
Project No.: 801
Project Name: Mountain View Center Feasibility Study
Amount: \$25,000
For: Revision #3 modifies Task #3 in the amount of \$25,000 to a new total of \$90,000 for condition assessment, cost estimate, and consultation services for property acquisition to the Agreement for Services. Additional effort was necessary to complete the property condition assessment in accordance with the planned scope of services. The initial estimate was established with the understanding that the authorized amount may need to be increased depending upon the analysis required after the consultant was allowed full access to the property.
Action: Approval

- I.** *Title:* Revision #2 to 08-09 Agreement for Services
Vendor: Gilbane-Maas
Agreement Date: July 7, 2008
Project Name: Measure C Bond Program
Amount: \$0
For: Measure C Program and Construction Management Services:
• Implement electronic approval process for Measure C accounts payable.
• 6-month extension of Project Accountant Position from January through June, 2009.
• 1-month extension of Move Coordinator Position from the end of January to the end of February, 2009.
Action: Ratification

Item 20

CANCELLATION OF PRE-QUALIFICATION PROCESS FOR TWO MEASURE C HISTORICAL RENOVATION PROJECTS AT DE ANZA COLLEGE (RFQ 1180)

Purchasing Services Supervisor Gina Bailey explained that the criteria were too narrow and over-zealous, and due to the timing of the project, there is not sufficient time to develop a new set of pre-qualification criteria. Responding to a question from Trustee Plotkin, Executive Director Allen said that standard requirements will be included in the request for bid, including a Project Stabilization Agreement.

- M/S/C:** Plotkin/Ahrens
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved cancellation of the pre-qualification process for the Baldwin Winery and East Cottages projects at De Anza College, thus opening the competition for properly licensed general contractors to bid on the two historical renovation projects

Item 21

MEASURE C PROJECT LIST REVISION — FOOTHILL BUDGET TRANSFER #10

M/S/C: Swenson/Cheng
Advisory vote: 1 yes
Board vote: unanimous
Action: Approved the Bond Project List Revision with Foothill Budget Transfer #10

DATES TO REMEMBER

March 2, 2009 — Regular Meeting

March 9, 2009 — Regular Meeting

ADJOURNMENT

President Casas Frier adjourned the meeting at 8:42 p.m.

jco

Approved: 3/2/09

Martha J. Kanter, Chancellor
Secretary, Board of Trustees