



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

May 4, 2009

CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 3:15 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Betsy Bechtel, President
Hal Plotkin, Vice President
Pearl Cheng
Laura Casas Frier
Bruce Swenson

for Public Session

Patrick Ahrens, De Anza College Student Trustee
Confiance Dukunde, Foothill College Student Trustee

CLOSED SESSION

The Board immediately adjourned into closed session in the Board Room with the individuals listed below to discuss:

PUBLIC EMPLOYMENT

Position Title: Interim Chancellor

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management
Andy Dunn, Vice Chancellor of Business Services
Brian Murphy, President of De Anza College
Judy Miner, President of Foothill College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

Others Present:

Jane Enright, former Vice Chancellor of Human Resources and search consultant

The Board continued closed session in the Chancellor's Office with the individuals listed below to discuss:

PUBLIC EMPLOYEE EVALUATION

Position: Chancellor

Executive Administrator Present:

Martha Kanter, Chancellor

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny

Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management

Andy Dunn, Vice Chancellor of Business Services

Martha Kanter, Chancellor

Brian Murphy, President of De Anza College

Judy Miner, President of Foothill College

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity

Fred Sherman, Vice Chancellor of Technology

RE-CONVENE PUBLIC SESSION

President Bechtel re-convened the public session at 6:00 p.m. in the District Board Room. She led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Charles Allen	Marie Fox Ellison	Brian Murphy
	Rosemary Arca	Sue Gatlin	Dorene Novotny
	Anne Argyriou	Robert Griffin	Frank Nunez
	Gina Bailey	Al Guevara	Jon O'Bergh
	Shirley Barker	Jim Haynes	Bhavi Patel
	Becky Bartindale	Andrew Horng	Anne Paye
	Gabe Buenrostro	Ken Horowitz	Sirisha Pingali
	Maureen Chenoweth	Donna Jones-Dulin	Hector Quinonez
	John Coggnetta	Martha Kanter	Fred Sherman
	Dolores Davison	Marsha Kelly	Daphne Small
	Tricia Davoren	Colleen Lee-Wheat	Marisa Spatafore
	Andy Dunn	Sharon Luciw	Katie Townsend-Merino
	Jane Enright	Judy Miner	Martin Varela
	Christina Espinosa-Pieb	Blanche Monary	
<i>Press:</i>	None		
<i>Students:</i>	Steven Anderson	Raissa Mbassa	Sharon Su
	Stell Bahrami	Esha Menon	Michelle Zhong
	Hong Hu	Pratha Sangar	
	Patrick Leung	Terrell Sterling	
<i>Public:</i>	Anita Manwani		
	Terry Terman		

REPORTING OUT FROM CLOSED SESSION

President Bechtel reported that the Board conducted its search for the interim chancellor and took action in closed session to authorize staff to begin contract negotiations with a candidate for the position of Interim Chancellor. The appointment will be announced once a contract is signed.

APPROVAL OF MINUTES

President Bechtel pointed out a typographical error to be corrected.

M/S/C:	Plotkin/Cheng
Advisory vote:	2 yes
Board vote:	4 yes (Bechtel, Cheng, Plotkin, Swenson) / 1 abstention (Casas Frier)
Action:	Approved the minutes of the April 6, 2009 meeting as corrected

President Bechtel presented Student Trustees Ahrens and Dukunde with their Board name blocks and commended them for their service on the Board.

CORRESPONDENCE

President Bechtel asked if there was any correspondence which should be brought to the Board's attention. There was none.

HEARINGS: ITEMS NOT ON THE AGENDA

Public / Students

League of Women Voters representative Terry Terman reported that the League of Women Voters has taken a stand to oppose Propositions 1A-1E and to support Proposition 1F on the May 19 ballot. Foothill Student Stell Bharami thanked the Board for the opportunity for students to present the ASFC budgets.

Staff

Foothill Instructor Ken Horowitz expressed criticism and disappointment that he was not selected for an interview for the interim chancellor position and raised concern about the District's priorities. Foothill President Judy Miner distributed information regarding Latino Heritage Month. She reported that faculty members Bernie Day and MaryLou Heslet, along with Foothill honors students, participated in the Annual Honors Symposium at Stanford University. Lastly, she reported that Foothill was the only community college represented at a recent National Academy of Sciences Convocation.

De Anza President Brian Murphy expressed appreciation for the faculty who were able to accommodate 5,000 wait-listed students into classes. He announced the annual Spring Fling on May 7. Finally, he noted a student art installation on campus, "Counting Lives Lost," that recognizes casualties of the Iraq War. Chancellor Martha Kanter reported that President Obama has officially submitted to the Senate her nomination as Under Secretary of Education, but no word yet on a hearing date. She noted that the Health Services offices at both campuses are prepared should they encounter any cases of swine flu on campus. She announced a new Wellness Initiative for faculty and staff that has been organized by the Benefits Department. Foothill Academic Senate President Dolores Davison reported that Foothill Instructor Meredith Heiser was awarded a Fulbright Scholarship.

Trustees

Student Trustee Ahrens reported that he attended the Student Senate for California Community Colleges meeting. He also thanked student government leaders for their work at each campus and thanked DASB President Terrell Sterling for his leadership. He also thanked the De Anza Academic

Senate for the support provided to him throughout the year, and thanked De Anza President Murphy and Student Activities Director John Cognition for their guidance.

Trustee Plotkin reported that he gave a presentation on Open Educational Resources at the recent California Community College Trustees Conference.

PUBLIC HEARING

Open Negotiations for 2009-2012 Agreement between the District and Association of Classified Employees (ACE)

President Bechtel opened the public hearing. No one wished to address the Board. She then closed the public hearing.

APPROVAL OF CONSENT CALENDAR

At the request of Trustee Casas Frier, President Bechtel removed Items 2 and 8. She also noted a correction for Item 10, Personnel, explaining that the effective date for Paul Starer should be May 5, 2009.

M/S/C: Plotkin/Ahrens
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified Items 1, 3-7 and 9-12 of the Consent Calendar with one correction as follows:

Item 1 — **Approved** RESOLUTION #2009-08 AUTHORIZING TRUSTEE ABSENCE FOR LAURA CASAS FRIER

Item 3 — **Ratified** CONTRACTS AND AGREEMENTS

Item 4 — **Approved** DONATION OF MISCELLANEOUS SURPLUS DISTRICT FURNITURE AND EQUIPMENT

Made a finding that the property is of insufficient value to defray the cost of a sale, and authorized the Purchasing Services Supervisor to make a donation to Pacific Art League in accordance with Education Code 81452(c)

Item 5 — **Approved** SALE OR DISPOSAL OF MISCELLANEOUS SURPLUS DISTRICT FURNITURE AND EQUIPMENT

Made a finding that the property does not exceed \$5,000 in value and authorized the Purchasing Services Supervisor to sell, donate, or dispose of the items in accordance with Education Code 81452

Item 6 — **Approved** SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

Made a finding that the property does not exceed \$5,000 in value and authorized the Purchasing Services Supervisor to sell the items in accordance with Education Code 81452(a)

Item 7 — **Approved** SALE OR DISPOSAL OF THREE MODULAR TRAILERS

Authorized the disposal of three modular trailers in accordance with Education Code 81452

Item 9 — **Approved CONTRACT RENEWAL FOR ARUBA NETWORKS, INC.**

Item 10 — **Approved PERSONNEL ACTIONS:**

Name: **Veronica Acevedo Avila**
Position: Faculty
College: De Anza College
Division: Language Arts
Action: **Reassignment from Counseling to Language Arts as per Article 12**
Effective Dates: July 1, 2009

Name: **Robert Barr**
Position: Executive Director
College: Central Services
Division: Educational Technology Services
Action: **Resignation for the purpose of retirement**
Effective Date: April 30, 2009

Name: **Laurie Bertani**
Position: Counselor
College: Foothill College
Division: Counseling and Matriculation
Action: **Change from 11-month position to 10-month position**
Effective Date: July 1, 2009

Name: **Sid Davidson**
Position: Faculty
College: Foothill College
Division: Business and Social Sciences
Action: **Reduce load to .8889 as per Article 18**
Effective Date: Fall 2009 and continuing for 5 years

Name: **Gaeir Dietrich**
Position: Interim Director
College: De Anza College
Division: High Tech Center Training Unit
Action: **Interim Assignment**
Effective Date: May 5, 2009 through December 31, 2009
Compensation: Level H Step 8 @ \$9,878.61/month

Name: **Arno Dominguez**
Position: Faculty
College: Foothill College
Division: Physical Education and Human Performance
Action: **Resignation for the purpose of retirement under Article 19**
Effective Date: June 26, 2009

Name: **Karen Gillette**
Position: Librarian
College: Foothill College
Division: Career, Workforce and Technology
Action: **Resignation for the purpose of retirement under Article 19**
(revision to resignation per Board action of July 7, 2008)
Effective Date: June 26, 2009

Name: **Ann Lee-Yen**
Position: Faculty
College: De Anza College
Division: Child Development Center
Action: **Reduce load to .80 as per Article 18**
Effective Date: Fall 2009 and continuing for 10 years

Name: **Loraine Moen**
Position: Faculty
College: De Anza College
Division: Physical Sciences, Math & Engineering
Action: **Reduce load by .1111 for Fall 2009 and Winter 2010 for partial unpaid leave**
Effective Dates: Fall 2009 and Winter 2010

Name: **Paul Starer**
Position: Division Dean
College: Foothill College
Division: Language Arts
Action: **Employment**
Effective Dates: May 5, 2009
Compensation: Level J Step 4 @ \$10,837.32/month

Name: **John Wanlass**
Position: Faculty
College: De Anza College
Division: Business and Computer Systems
Action: **Resignation for the purpose of retirement under Article 19**
Effective Dates: August 7, 2009

Item 11 — Approved HUMAN RESOURCES REPORT

Item 12 — Approved ACE CLASSIFIED STAFF DEVELOPMENT LEAVES:

Pamela Brewer, Michelle Doan, Josefa Hernandez, Annette Perez, Julie Riggins,
Sandra Sokabe

Item 2

RESOLUTION IN SUPPORT OF PROPOSITIONS 1A-1F

Citing the importance of funding for children's and mental health issues, Trustee Casas Frier said she could not support Propositions 1D and 1E. Trustees Cheng, Plotkin, Swenson and President Bechtel agreed that choosing to support the propositions was a very difficult decision, but they are concerned that failure to pass the propositions will have catastrophic results for not only Foothill-De Anza but for education, health and human services throughout the state.

M/S/C: Ahrens/Plotkin
Advisory vote: 1 yes (Ahrens)
1 abstention (Dukunde)
Board vote: 4 yes (Bechtel, Cheng, Plotkin, Swenson)
1 no (Casas Frier)
Action: Approved Resolution #2009-09 in Support of Propositions 1A Through 1F

Item 8

ADVERTISING CONTRACT WITH WESTFIELD, LLC

Trustees Casas Frier and Swenson asked why there was a need for advertising in light of the volume of wait lists for classes. De Anza President Murphy explained the importance of marketing and outreach to ensure continued strong enrollment and guard against unpredictable enrollment drops. He also noted that a second summer session is planned for those courses with the heaviest wait lists. Student Trustee Ahrens expressed support for advertising to compensate for enrollment losses in the Job Corps program.

M/S/C: Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved advertising contract with Westfield, LLC

Item 13

PRESENTATION: STUDENT ACCOMPLISHMENTS DURING 2009-10

Student Trustee Ahrens asked that this item be delayed.

Item 14

APPROVAL OF DE ANZA ASSOCIATED STUDENT BODY (DASB) BUDGET 2009-10

DASB officers Terrell Sterling and Esha Menon presented the DASB Budget for 2009-10. Student Trustee Ahrens thanked the students for their hard work in passing a budget.

M/S/C: Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved the DASB Budget for 2009-10

Item 15

APPROVAL OF ASSOCIATED STUDENTS OF FOOTHILL COLLEGE (ASFC) BUDGET 2009-10

ASFC officers Steven Anderson, Raissa Mbassa and Pratha Sangar presented the ASFC Budget for 2009-10. President Bechtel asked about the carryover of Student Representation Fee funds. ASFC President Anderson explained that the fee covers attendance at student conferences and there are more events in some years than in others. There was a question about how DASB funds the kinds of activities covered by a Student Representation Fee, and Chancellor Kanter said she would obtain clarification and report back to the Board.

M/S/C:	Dukunde/Ahrens
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved the ASFC Budget for 2009-10

Item 16

CLASSIFIED STAFF PRESENTATION AND RESOLUTION PROCLAIMING MAY 18-22, 2009 CLASSIFIED STAFF APPRECIATION WEEK

Foothill Classified Senate President Maureen Chenoweth, De Anza Classified Senate President Al Guevara, and Central Services Classified Senate President Martin Varela gave a presentation designed by Foothill Administrative Assistant Bhavi Patel that highlighted the significant contributions that classified staff make throughout the District.

M/S/C:	Swenson/Casas Frier
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved Resolution #2009-10 Proclaiming May 18-22, 2009 Classified Staff Appreciation Week

Item 17

CHANCELLOR SEARCH PROCESS

Student Trustees Ahrens and Dukunde advocated for two student representatives on the search committee, one from each college. Board members requested the opportunity to provide input regarding the Chancellor Profile, and it was agreed to schedule this for the June 1 Board meeting. The Board supported inviting search firm finalists to make presentations at the June 1 Board meeting, and insisted that the individual from each firm who would conduct the search attend as well.

There was a discussion about the merits and drawbacks of including a trustee on the search committee. Trustee Swenson reported that, of four former trustees he contacted, three strongly favored the inclusion of a trustee and one was ambivalent. He and Trustee Casas Frier spoke in favor of including a trustee. President Bechtel and Trustee Plotkin spoke against the idea. Former Vice Chancellor of Human Resources and Equal Opportunity Jane Enright, who is assisting the District with the search, pointed out that the Chancellor does not serve on the search committee when selecting a college president but does review the finalists with the governing board.

Trustee Cheng suggested changes to the timeline to emphasize the Board's role in approving various aspects of the process. President Bechtel asked the trustees to send her by May 18 recommendations for community members to serve on the search committee. She said she would also work with the Foundation to identify individuals.

M/S/C:	Casas Frier/Ahrens
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved the composition of the search committee with the inclusion of two student representatives (one from each college), approved the timeline with changes proposed by Trustee Cheng, and appointed Jane Enright as ex-officio chair of the search committee with a co-chair to be selected by the search committee once it is formed

Item 18

ANNUAL REVIEW OF BOARD POLICY 9110.1 – NUMBER OF STUDENT TRUSTEES; TERM OF OFFICE; RIGHTS

M/S/C:	Ahrens/Dukunde
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved the revision to Board Policy 9110.1

Item 19

PRESENTATION: STUDENT LEARNING OUTCOMES

Foothill Instructor Rosemary Arca, De Anza Academic Senate President Anne Argyriou, De Anza Vice President of Instruction Christina Espinosa-Pieb, De Anza Instructor Jim Haynes, De Anza Instructor Colleen Lee-Wheat, and Foothill Vice President of Instruction and Institutional Research Katie Townsend-Merino provided an update regarding Student Learning Outcomes and progress in addressing related recommendations made by the Accreditation Teams. They described examples of assessment tools, the process for developing assessment tools and documenting work in this area, and ways in which the colleges support faculty and staff in these efforts. A follow-up report is due to the Accrediting Commission on October 15, 2009, so the colleges plan to provide that report at the October 5, 2009 Board meeting.

The presenters responded to questions from the trustees, explaining that the colleges are making significant progress. Foothill President Miner thanked the Board for supporting the decision to hire a Foothill Researcher, as the two college researcher positions are critical in the effort to meet the Student Learning Outcomes requirement.

Item 20

PARKING CITATION FEE

Vice Chancellor of Business Services Andy Dunn reported that he received notification from Santa Clara County explaining that an error was made in calculating the assessment fee increase and it will be higher than expected. Furthermore, the County may be able to retroactively apply the assessment to January 2008. President Bechtel asked whether students or some other group comprise the majority of citations, and Vice Chancellor Dunn said he would look into the question. Student Trustee Ahrens asked about the increase in citations after 2006. Vice Chancellor Dunn surmised that

it might be due to additional officers patrolling the parking lots; De Anza President Murphy suggested it might reflect the enrollment increase experienced by the colleges. Vice Chancellor Dunn clarified that the combination of debt service and police department operations exceeds the Fund 25 revenue that supports those costs by \$377,000, which must be covered by the general fund.

Student Trustee Ahrens said he receives many complaints from students regarding parking citations, and suggested improving signage visibility. President Bechtel agreed. She said she understands the need for an increase in the citation fee but felt that \$50 is too much. Student Trustee Ahrens said he could support an increase to \$40. Trustee Plotkin expressed concern about how parking permit fees are collected in the lots and noted a number of factors making this difficult for visitors. Chancellor Kanter suggested scheduling a larger discussion of revenue generation to address the parking fund issue, including options to bring down costs and avoid encroachment on the general fund, as well as other means to improve the collection of fees.

President Bechtel declared a brief recess at 9:00 p.m., then reconvened the meeting at 9:05 p.m.

Item 21

AUTHORIZATION TO NEGOTIATE CONTRACT WITH CALPERS AS GASB 45 COMPLIANCE VENDOR

Vice Chancellor Dunn clarified that the minimum commitment for the contract would be three years. He explained the rationale behind the recommendation of the Audit & Finance Committee, which was to obviate the need for District staff to make investment decisions and use the investment expertise of CalPERS. Trustee Plotkin added that the Audit & Finance Committee felt that, in a volatile investment market, the District would be better served by delegating investment decisions to the best investment group available. Trustee Swenson expressed concern about speculative real estate investments made by CalPERS. President Bechtel noted that those investments constituted a very small portion of their portfolio.

M/S/C:	Ahrens/Dukunde
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Authorized staff to begin contract negotiations with CalPERS

Item 22

BUDGET UPDATE

Vice Chancellor Dunn provided the latest information regarding the state budget, explaining that a deficit factor from the state is now likely since property tax revenues are less than projected. If the May 19 propositions fail to pass, the result could be an additional loss of \$9.3 million for Foothill-De Anza. The Community College League of California anticipates a reduced community college budget for 2009-10, which could represent a further loss in the range of \$3-6 million for the District.

Item 23

MEASURE E CONSENT CALENDAR

M/S/C:	Ahrens/Dukunde
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved / Ratified the Measure E Consent Calendar, A-E as follows:

- A. *Title:* Change #2 to ICA – PO #H980062
Vendor: Peter Gray Scott
Agreement Date: December 4, 2008
Campus: Foothill College
Project No.: 765-501
Project Name: Campus Center Building
Original Amount: \$ 8,775
Previous Change: \$10,000
This Change: **\$ 6,600**
New Total: \$25,375
For: Prepare for and attend two mediation conferences
Action: Ratification
- B. *Title:* Change Order #03R1
Vendor: JJ Nguyen, Inc.
Agreement Date: May 29, 2008
Campus: De Anza College
Project No.: 765-237
Project Name: Master Landscaping Phase I
Amount: \$8,467
For: Change order to return funds withheld from contractor for anticipated legal fees due to 600 pair damage settlement. The original amount withheld was \$8,894.11. Actual legal fees incurred by the District were \$427.50. \$8,466.61 will be returned to the contractor by this change order. The original contract completion date of September 19, 2008 is unaltered by this change order.

The total change orders to date represent less than 1% against the original contract amount. The funding is included in the current budget.
Action: Ratification
- C. *Title:* Revision #02 to PAA #D09 of Master Agreement
Vendor: Salas O'Brien Engineers, Inc.
Agreement Date: March 15, 2004
Campus: De Anza College
Project No.: 765-202
Project Name: Science Center
Amount: \$20,000
For: Services to be provided include appeals documentation/fees for seven unapproved credits, and all required materials and information for accreditation as a LEED Certified project. This revision is payable only upon receipt of LEED Certification.
Action: Approval

- D.** *Title:* PAA #D01
Vendor: Joni L. Janecki & Associates, Inc.
Agreement Date: May 4, 2009
Campus: De Anza College
Project No.: 765-278
Project Name: Master Landscape Phase II
Amount: \$108,780
For: The development of De Anza's Landscape Master Plan by the landscape architect will include an evaluation of current site conditions, a review of previous Master Plan efforts, review and observations regarding the conditions of prior landscape construction projects, a review of all accumulated arborist's condition reports, a review of site conditions including soils, drainage, pathways, site lighting and site furnishings, coordination of the college's arborist for current tree conditions and recommendations, and meetings and discussions with the college and others to develop a substantive, college-specific Landscape Master Plan for use in future landscape project planning efforts. The information developed in preparation of the De Anza College Landscape Master Plan will be utilized in the Design Development & Construction Document phases for Landscaping Phase II.
Action: Approval
- E.** *Title:* Agreement for Design Services
Vendor: Cody Anderson Wasney Architect, Inc.
Agreement Date: May 4, 2009
Campus: Foothill College
Project No.: 401
Project Name: New ETS/Data Center Building
Amount: \$1,109,318
For: Cody Anderson Wasney Architects, Inc. was selected to design a new ETS/Data Center building that will house the Educational Technology Services staff offices as well as the main data center for both Foothill and De Anza campuses. Design services include schematic design, design development, construction documentation, bidding/negotiations, and construction administration. This Agreement authorizes the basic services above for a fixed fee of \$1,109,318. The fee includes design services of all engineering consultants to the Architect.
Action: Approval

Item 24

MEASURE C CONSENT CALENDAR

- M/S/C:** Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified the Measure C Consent Calendar, A-F as follows:

- A.** *Title:* Agreement for Services
Vendor: Gilbane – MAAS
Agreement Date: April 11, 2009
Campus: Foothill College
Project No.: 121
Project Name: Library & ISC
Amount: \$20,000
For: Each year the District prepares a Five Year Construction Plan for submittal to the State Chancellor's Office on July 1. The purpose of the plan is to identify the District's capital construction needs for the support of academic programs. Project Proposals are submitted with the Five Year Construction Plan to request State Capital Outlay funding for the District's capital construction needs. This Agreement authorizes Gilbane-MAAS to develop Project Proposals for State Capital Outlay funding to submit with this year's 2011-2015 Five Year Construction Plan. The State Capital Outlay Funding would be used to augment Bond funding for the following projects: Final Project Proposal, 2011-12 Funding; Library & ISC Renovation, Foothill College, Initial Project Proposal, 2012-13 Funding; and Project to be determined. Payment will be made for services on an hourly basis, not to exceed \$20,000.
Action: Approval
- B.** *Title:* PAA #F-HMC-2A
Vendor: HMC Architects
Agreement Date: April 6, 2009
Campus: Foothill College
Project No.: #107, #110, #163
Project Name: #107 – Language Lab (Building 6300)
#110 – LA General Classrooms (Building 6500)
#163 – LA Division Office/Classrooms (Building 6200)
Amount: \$74,800
For: Architectural and engineering design services for schematic design and design development for renovation of the three projects listed above. The fee cost will be funded jointly by the corresponding Measure C project budgets. The projects will be designed concurrently under a single contract for efficiency of design and project management efforts. The Project Authorization Amendment establishes a fee of \$74,800, consisting of a lump sum for all basic services and allowance for reimbursable expenses. The fee includes design services of engineers consulting to the architect.
Action: Approval

- C.** *Title:* Revision #3 to PO #G876084
Vendor: Sugimura and Associates Architects
Agreement Date: April 14, 2009
Campus: Foothill College
Project No.: 101
Project Name: Forum
Amount: #11,320
For: Professional services to complete the design, submittal, and approval of the structural steel gutters at Forum 5000. The installation of new steel gutters was required due to an unforeseen condition discovered during construction. The new gutters will provide needed roof drainage and structural support of the roof deck. The structural engineer and building enclosure consultant will perform the appropriate analysis, prepare the substantiating calculations, prepare the necessary drawings and revise the existing drawings as required, prepare the associated retrofit details, and respond to DSA review comments and submittal requests relating to these items.
Action: Approval
- D.** *Title:* PAA #3A
Vendor: WRNS Studio
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 134
Project Name: Exterior Signage
Amount: \$39,600
For: Professional architectural services to refresh the Foothill College signage standards and produce a bid-appropriate set of drawings and specifications to install additional wayfinding signage at the Lower Campus and replace damaged or missing wayfinding and building signage campus-wide.
Action: Approval
- E.** *Title:* Change Order #2
Vendor: Rosendin Electric
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 161
Project Name: Fire Alarm Phase II
Amount: \$31,088
For: Correction of unforeseen conditions related to campuswide electrical safety repairs and upgrades work includes:
 - Repair damaged conduits and wiring in Building 3500
 - Relocation of main graphic annunciator for easier access
 - Replacement of rusted and defective gate valve in Building 5500
 - Provision of stock material for future cable repair/replacement
 - A 14-day time extension due to unforeseen field conditions*Action:* Ratification

- F.** *Title:* Change Order #6
Vendor: CRW Industries, Inc.
Agreement Date: February 11, 2009
Campus: Foothill College
Project No.: 101
Project Name: Forum 5000 Renovation
Amount: \$22,136
For: Miscellaneous changes related to design clarifications and unforeseen field conditions.

This change order plus previous change orders represents 9.65% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

Item 25

FOOTHILL COLLEGE SOCCER AND SOFTBALL COMPLEX – DESIGN DEVELOPMENT REVIEW

Foothill Dean of Physical Education and Human Performance Sue Gatlin presented the design to renovate the Soccer and Softball Complex located behind Parking Lot 4 adjacent to the Krause Center for Innovation. She reviewed problems with the existing field and explained how the re-design would improve the field's use for classes. Responding to questions from the trustees, she confirmed that there would be no lighting for evening field use in accordance with the wishes of the neighbors, the equestrian path would be retained, the parking lot would be reconfigured so there would be no loss of spaces, and the synthetic turf for the softball field would have a lifespan of 8-10 years requiring minimal maintenance by machine once a month. She also noted that the field would be fenced and gated. Responding to a question from Trustee Bechtel, she clarified that the area under discussion with the town of Los Altos Hills is a different site: the former practice field by the tennis courts.

- M/S/C:** Swenson/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved authorization for staff to continue with the design and proceed with preparation of construction documents

Item 26

APPROVAL OF TWO-MONTH EXTENSION OF EXISTING THREE-YEAR MOVING SERVICES CONTRACT WITH COROVAN MOVING AND STORAGE COMPANY

Responding to a question from Trustee Casas Frier, Purchasing Services Supervisor Gina Bailey explained the cost of the additional moving services.

- M/S/C:** Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved Change #1 to the agreement for moving services with Corovan Moving and Storage Company to extend the contract term through July 31, 2009 and increase the contract value by \$100,000

Item 27

AUTHORIZATION TO AWARD CONTRACT PURSUANT TO BID DOCUMENT #1196-123D/226A — P.E. AND CAMPUS CENTER FLOOR FINISHES

Responding to a question from Trustee Bechtel, Purchasing Services Supervisor Gina Bailey clarified that the project includes floors in the gyms at both colleges but only the Dining Hall at De Anza.

M/S/C: Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized the Purchasing Services Supervisor to award a contract pursuant to Bid 1196-123D/226A in the amount of \$63,556 to Hy Floor & Gameline Painting, Inc.

Item 28

AUTHORIZATION TO AWARD CONTRACT PURSUANT TO BID DOCUMENT #1197-130A — UTILITY LIDS PHASE 5, FOOTHILL COLLEGE

Purchasing Services Supervisor Gina Bailey explained that this phase is a continuation and does not complete the project.

M/S/C: Swenson/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized the Purchasing Services Supervisor to award a contract pursuant to Bid 1197-130A in the amount of \$98,888 to Redwood Engineering Construction

Item 29

RECOMMENDATION TO PRE-QUALIFY PROSPECTIVE BIDDERS FOR MEASURE C PROJECT AT FOOTHILL COLLEGE

M/S/C: Plotkin/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized the pre-qualification procedure for Foothill Project #142 (Soccer and Softball Fields) in accordance with Public Contract Code Section 20101

Item 30

AUTHORIZATION TO ADVERTISE FOR PRE-QUALIFICATION OF SYNTHETIC TURF PRODUCTS

M/S/C: Ahrens/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized advertisement for pre-qualification of synthetic turf products

Item 31

MEASURE C PROJECT LIST REVISION WITH CENTRAL SERVICES BUDGET TRANSFER #07, FOOTHILL BUDGET TRANSFER #13 AND DE ANZA BUDGET TRANSFER #14

Responding to a question from President Bechtel, Executive Director of Facilities, Operations and Construction Management Charles Allen confirmed that no projects are being removed with this revision.

M/S/C:	Plotkin/Dukunde
Advisory vote:	2 yes
Board vote:	unanimous
Action:	Approved the Measure C Bond Project List Revision with District Budget Transfer #07, Foothill Budget Transfer #13 and De Anza Budget Transfer #14

DATES TO REMEMBER

May 18, 2009 — Special Meeting
June 1, 2009 — Regular Meeting

ADJOURNMENT

President Bechtel adjourned the meeting at 9:45 p.m.

jco

Approved: 6/1/09

Martha J. Kanter, Chancellor
Secretary, Board of Trustees