

Use of District Vehicles

3219

The Board of Trustees hereby authorizes the use of District vehicles solely for college-sponsored activities and District business. A “District vehicle” is defined as any District-owned passenger vehicle used primarily to transport students, employees or both.

The Chancellor or designee shall develop appropriate procedures and maintain a list of employees or registered volunteers-of-record who are authorized to drive District vehicles. Use of District vehicles shall be limited to travel within the state unless approved by the Chancellor or Vice Chancellor-Business Services.

Employees using private cars for authorized District business shall be subject to the rules and regulations for District vehicles and may apply for mileage reimbursement.

See Vehicle Handbook for implementation procedures

Approved 8/16/99