

Off-Campus Alcohol Use

AP 3501

The purchase of alcohol for college or District-related use off District property is restricted to fundraising or other college-sponsored activities that directly benefit Foothill and De Anza colleges. Any reimbursement for costs incurred must come from approved Foothill-De Anza Community Colleges Foundation (the Foundation) accounts. Alcohol for District- or college-sponsored activities cannot be served to or by any individuals who are less than 21 years of age.

- 1 Any off-campus, college-sponsored activity that includes the serving and/or purchase of alcohol, must have identified one member of the college or district staff or faculty as the person responsible for the event.
2. District Pro Cards may not be used to purchase alcohol.
3. Reimbursements for the purchase of alcohol for off-campus events must be made by check requests from Foundation accounts. The name of the person responsible for the event must be indicated on the check request.
4. All check requests submitted for alcohol purchase must be approved by the responsible college or District administrator.

Reviewed by Chancellor's Advisory Council 11/3/06