Request for accommodations may be made by students who have documented their disability with appropriate college Disabled Students Programs and Services (DSP&S) personnel, according to procedures established in DSP&S and eligibility standards established by 5 California Code of Regulations, Sections 56002, 56004, and 56006.

Requests must be made in a timely fashion to the appropriate DSP&S office on each campus. Students must also inform their instructors of their accommodation needs, as appropriate, in order that the instructor may engage in any necessary collaborative efforts with the student and DSP&S to deliver appropriate accommodations. Each request for accommodation shall be reviewed on an individualized basis, by the appropriate college official.

In the event of a dispute regarding an accommodation, the concerned party may bring the matter through the established accommodation dispute procedures, as outlined in the DSP&S Student Handbooks on each campus and/or described on their respective campus DSP&S web sites. The ADA/504 Coordinator or designated district official with knowledge of accommodation requirements, pending a final resolution of the dispute, may make an interim decision regarding provision of the accommodation.

See Board Policy 5077

Dated 11/15/04