

Agendas

AP 2340

The Chancellor, in consultation with the Board President, shall direct the compilation of each Board of Trustees meeting agenda. Items to be considered for inclusion on the agenda may be submitted to the Chancellor through the vice chancellors and college presidents for Chancellor's Cabinet review. In accordance with board policy, members of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting.

Each meeting agenda shall set forth the location and time of the meeting and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. Each regular meeting agenda shall also provide members of the public an opportunity to comment on matters not on the agenda, but within the subject matter jurisdiction of the Board.

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Chancellor recommends approval. In accordance with law, the public has a right to comment on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

At least 72 hours prior to each regular meeting and 24 hours prior to a special meeting, the meeting agenda shall be posted in a location freely accessible to members of the public and on the internet at the following link:
<http://www.boarddocs.com/ca/fhda/Board.nsf/Public>. Upon request to the Chancellor's Office, agendas and supporting documents shall be distributed via website link to members of the public. The agenda and documents in the agenda packet shall be made available in appropriate alternate formats to persons with a disability upon request. A request for mailed copies of agendas or agenda packets may be made in writing to the Chancellor's Office. The request will be valid for the calendar year in which it is filed and must be renewed following January 1 of each year. The governing board may establish a reasonable fee for mailing the agenda or agenda packet.

See Board Policy 2340 Agendas

Education Code Section 72121
Government Code Sections 54954 et seq. and 6250 et seq.

Approved by Chancellor's Advisory Council 10/18/13