



BOARD OF TRUSTEES

Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, CA 94022

May 4, 2009

*For information and disability access to materials, call 650-949-6100.
Requests for accommodation should be made no later than one business day
prior to meeting. Meetings are held in a location accessible to the disabled.*

Closed Session: 3:15 p.m.
Chancellor's Office

Public Session: 6:00 p.m.
District Board Room

*Members of the public who wish to comment on items or address the Board may do so
by completing a request form prior to the start of the meeting and are limited to five minutes each.*

AGENDA

Regular Meeting

CALL TO ORDER & ROLL CALL

ADJOURN TO CLOSED SESSION

Closed Session

3:15 p.m.

PUBLIC EMPLOYMENT

- Position Title: Interim Chancellor
- 3:15 Prepare Interview Questions
- 3:30 Candidate Interview
- 4:00 Discuss Candidate and Terms of Contract

4:30 p.m.

PUBLIC EMPLOYEE EVALUATION

Position: Chancellor

5:15 p.m.

CONFERENCE WITH LABOR NEGOTIATOR

- District Negotiator: Dorene Novotny
- Employee Organizations: All Represented and Unrepresented Groups

Public Session

RECONVENE PUBLIC SESSION

REPORTING OUT FROM CLOSED SESSION

INFORMATION

APPROVAL OF MINUTES

ACTION

April 6, 2009

CORRESPONDENCE

INFORMATION

HEARINGS: ITEMS NOT ON THE AGENDA

INFORMATION

The Board does not take action or respond to items not on the agenda.

- Public
- Students
- Staff
- Board

PUBLIC HEARING

INFORMATION

Open Negotiations for 2009-2012 Agreement between the District and
Association of Classified Employees (ACE) *(See Public Memo for backup)*

APPROVAL OF CONSENT CALENDAR

ACTION

1. Resolution Authorizing Trustee Absence for Laura Casas Frier **(Kanter x6104)**
2. Resolution in Support of Propositions 1A-1F **(Kanter x6104)**
3. Ratification of Contracts and Agreements **(Dunn x6201)**
4. Donation of Miscellaneous Surplus District Furniture **(Bailey x6165)**
5. Sale or Disposal of Miscellaneous Surplus District Furniture and Equipment **(Bailey x6165)**
6. Sale of Miscellaneous Surplus Electronic Equipment **(Bailey x6165)**
7. Sale or Disposal of Three Modular Trailers **(Bailey x6165)** *(See Public Memo for backup)*
8. Advertising Contract with Westfield, LLC **(Spatafore x8672)**
9. Contract Renewal for ARUBA Networks, Inc. **(Luciw x6161)**
10. Personnel Actions as Follows: **(Novotny x6211)**
 - Reassignment — Veronica Acevedo Avila, De Anza Faculty
 - Resignation for Purpose of Retirement — Robert Barr, Central Services Executive Director
 - Change from 11-Month to 10-Month Position — Laurie Bertani, Foothill Faculty
 - Reduction in Load to .8889 — Sid Davidson, Foothill Faculty
 - Interim Assignment — Gaeir Dietrich, De Anza Interim Director
 - Resignation for Purpose of Retirement — Arno Dominguez, Foothill Faculty
 - Resignation for Purpose of Retirement — Karen Gillette, Foothill Faculty
 - Reduction in Load to .80 — Ann Lee-Yen, De Anza Faculty
 - Reduction in Load by .1111 (Partial Unpaid Leave) — Loraine Moen, De Anza Faculty
 - Employment — Paul Starer, Foothill Dean
 - Resignation for Purpose of Retirement — John Wanlass, De Anza Faculty
11. Human Resources Report **(Novotny x6211)**
12. ACE Classified Staff Development Leaves **(Chief Elk x6109)**

STUDENTS

13. Presentation: Student Accomplishments During 2009-10 **(Ahrens x8520, INFORMATION)**
Foothill phone numbers are 650-949-xxxx — De Anza phone numbers are 408-864-xxxx

Dukunde x6204) (See Public Memo for backup)

14. Approval of De Anza Associated Student Body (DASB) Budget 2009-10 **ACTION**
(Griffin x8330)
15. Approval of Associated Students of Foothill College (ASFC) Budget 2009-10 **ACTION**
(Small x7389)

BOARD BUSINESS

16. Classified Staff Presentation and Resolution Proclaiming May 18-22, 2009
Classified Staff Appreciation Week **(Kanter x6104)** **ACTION**
17. Chancellor Search Process **(Kanter x6104)** **ACTION**
18. Annual Review of Board Policy 9110.1 – Number of Student Trustees; Term
of Office; Rights (*second reading*) **(Kanter x6104)** **ACTION**

INSTRUCTION AND CURRICULUM

19. Presentation: Student Learning Outcomes **(Espinosa-Pieb x8510,**
Townsend-Merino x7209) **INFORMATION**

BUSINESS AND FINANCE/FACILITIES

20. Parking Citation Fee **(Dunn x6201)** **INFORMATION**
21. Authorization to Negotiate Contract with CalPERS as GASB 45 Compliance
Vendor **(Dunn x6201) (See Public Memo for backup)** **ACTION**
22. Budget Update **(Dunn x6201) (See Public Memo for backup)** **INFORMATION**

MEASURE E PROJECTS

23. Measure E Consent Calendar **(Allen x6150)** **ACTION**
- A) Change #2 (Campus Center) – Peter Gray Scott
 - B) Change Order #03R1 (Master Landscaping Phase I) – JJ Nguyen, Inc.
 - C) Revision #02 to PAA #D09 (Science Center) – Salas O’Brien Engineers
 - D) PAA #D01 (Master Landscape Phase II) – Joni L. Janecki & Associates
 - E) Agreement (New ETS/Data Center Building) – Cody Anderson Wasney Architect

MEASURE C PROJECTS

24. Measure C Consent Calendar **(Allen x6150)** **ACTION**
- A) Agreement (Library and ISC) – Gilbane-Maas
 - B) PAA #F-HMC-2A (various) – HMC Architects
 - C) Revision #1 (Forum) – Sugimura & Associates
 - D) PAA #3A (Exterior Signage) – WRNS Studio

- E) Change Order #2 (Fire Alarm Phase II) – Rosendin Electric
- F) Change Order #6 (Forum 5000) – CRW Industries

- 25. Foothill College Soccer and Softball Complex – Design Development Review **ACTION**
(Allen x6150)
- 26. Approval of Two-Month Extension of Existing Three-Year Moving Services Contract with Corovan Moving and Storage Company **ACTION**
(Bailey x6165)
- 27. Authorization to Award Contract Pursuant to Bid Document #1196-123D/226A — P.E. and Campus Center Floor Finishes **ACTION**
(Bailey x6165)
- 28. Authorization to Award Contract Pursuant to Bid Document #1197-130A — Utility Lids Phase 5, Foothill College **ACTION**
(Bailey x6165)
- 29. Recommendation to Pre-Qualify Prospective Bidders for Measure C Project at Foothill College **ACTION**
(Bailey x6165)
- 30. Authorization to Advertise for Pre-Qualification of Synthetic Turf Products **ACTION**
(Bailey x6165)
- 31. Measure C Project List Revision with Central Services Budget Transfer #07, Foothill Budget Transfer #13 and De Anza Budget Transfer #14 **ACTION**
(Allen x6150)

DATES TO REMEMBER / FUTURE AGENDA ITEMS

INFORMATION

- May 18, 2009 — Special Closed Session
- June 1, 2009 — Regular meeting at Foothill College
 - Seating of the Student Trustees
 - Foothill State of the College Report
 - Tentative Budget (first reading)
 - Third Quarter Report
 - Quarterly Listing of District Investments
 - Board Policy 4185/Values Statement on Textbooks
 - Parking Citation Fee (action)

ADJOURNMENT

ACTION

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

TO: Members of the Board of Trustees
FROM: Martha J. Kanter, Chancellor
DATE: **May 4, 2009**
RE: Public Session, **6:00 PM District Board Room**

PUBLIC HEARING

Open Negotiations for 2009-2012 Agreement between the District and Association of Classified Employees (ACE)

In accordance with Government Code Section 3547, the Foothill-De Anza Community College District and ACE propose to begin negotiations on a new contract for July 1, 2009 through June 30, 2012. All Articles of the new *Agreement* are open.

CONSENT CALENDAR

1. Resolution Authorizing Trustee Absence for Laura Casas Frier

Trustee Laura Casas Frier was unable to attend the regular Board meeting on April 6, 2009 due to a family matter requiring her attention at home. The Board may grant such an absence if it is due to a hardship deemed acceptable by the Board. As stated in Education Code 72425(5)-d:

A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.

Included for adoption by the Board is a resolution verifying the fact of the absence which is required by Education Code Section 72425. Chancellor Martha Kanter recommends **approval**.

2. Resolution in Support of Propositions 1A, 1B, 1C, 1D, 1E, and 1F on the May 19, 2009 Statewide Ballot

In February 2009, after months of negotiations, the legislature and governor came to terms on an 18-month budget package bridging a record \$42 billion budget gap that re-stated the 2008-09 fiscal year budget and provided a blueprint for the 2009-10 fiscal year. The budgetary solution involved a combination of new revenues, spending reductions and voter approval of a package of budget reform and borrowing proposals. These ballot propositions will be presented to the voters in a special statewide election scheduled for May 19, 2009.

The 2009-10 fiscal year budget assumes \$5.8 billion in revenues from the approval of three of these ballot measures including Proposition 1C, the Lottery Modernization Act; Proposition 1D, the California Children and Families Act; and Proposition 1E, the Mental Health Services Act. In the event they do not pass, the recently adopted budget will be out of balance by this same \$5.8 billion and may result in a \$319 million dollar reduction of Proposition 98 resources to the community college system and an estimated reduction of \$9.3 million to Foothill-De Anza.

Proposition 1A would establish a “rainy day fund” under which spending available for a given year would depend on the previous ten years of revenue growth. If voters approve Proposition 1A, three taxes — the higher personal income tax rate of 0.125%, the reduction in the dependent credit, and the increase in the vehicle license fee — will be extended for two years. In addition, the 1¢ increase in the sales tax will be extended for one year. If Proposition 1A fails, these taxes will expire in 2010 or 2011 respectively.

Proposition 1B amends the state constitution as it relates to Proposition 98, providing “supplemental education” payments in place of recent “maintenance factor” payments. The Community College League of California (CCLC) estimates that community colleges would receive \$1 billion over the next decade to restore purchasing power and access if Proposition 1B’s education repayment plan is approved. This could result in funding of approximately \$29 million for Foothill-De Anza over this period. The provisions of Proposition 1B will not go into effect unless Proposition 1A is approved by the voters.

Proposition 1F would amend the Constitution to prevent the California Citizens Compensation Commission from approving increases in the annual salary of elected state officials in certain cases when the state General Fund is expected to end the year with a deficit.

In April, the California Community College Trustees and Chief Executive Officers of California Community Colleges boards voted unanimously to support the six ballot measures on the May 19 ballot.

Chancellor Martha Kanter recommends that the Board **adopt the Resolution #2009-09 in Support of Propositions 1A through 1F on the May 19 Special election ballot.**

3. Ratification of Contracts and Agreements

Presented to the Board for ratification is the list of contracts and agreements signed by Andy Dunn, Vice Chancellor of Business Services. Vice Chancellor Dunn recommends **ratification of the contracts and agreements as presented.**

4. Donation of Miscellaneous Surplus District Furniture

The District has miscellaneous surplus furniture that is in fair condition and of no further use to the District (see attached). The estimated aggregate market value is nominal based upon previous attempts by Purchasing Services to sell similar furniture.

Education Code 81452 (c) provides that if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, then the property may be donated to a charitable organization deemed appropriate by the board.

It is recommended that the identified furniture be donated to Pacific Art League, a tax-exempt public benefit corporation under section 501(c)(3) of the Internal Revenue Service Code. The organization has evaluated the furniture and found the items acceptable for use at the center. The donation would consist of:

- 9 each-red chairs with casters
- 2 each-gray 60 X 36 computer table
- 2 each-gray 5-drawer filing cabinets
- 1 each-gray 60 X 24 modular shelf

Purchasing Services Supervisor Gina Bailey recommends that the Board **make a finding that the property is of insufficient value to defray the cost of a sale, and authorize the Purchasing Services Supervisor to make a donation to Pacific Art League in accordance with Education Code 81452(c)**

5. Sale or Disposal of Miscellaneous Surplus District Furniture and Equipment

The District has miscellaneous surplus furniture and equipment that is of no further use to the District (see attached). The estimated aggregate market value is less than \$500 based upon previous attempts by Purchasing Services to sell similar items.

California Education Code 81452 provides that if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5000.00), or if the property is of

insufficient value to defray the costs of arranging a sale, then it may be sold, donated, or disposed of by any employee of the District empowered for that purpose by the board.

Therefore, Purchasing Services plans to auction the items on Publicsurplus.com. The District pays a commission on auction sales based upon the gross sale proceeds of the property. If the items do not sell, or cannot be donated, then they will be disposed of.

Purchasing Services Supervisor Gina Bailey recommends that the Board **make a finding that the property does not exceed \$5,000 in value and authorize the Purchasing Services Supervisor to sell, donate, or dispose of the items in accordance with Education Code 81452.**

6. Sale of Miscellaneous Surplus Electronic Equipment

The District has approximately 15 pallets of computers, monitors, printers, and miscellaneous electronic equipment. ETS departmental staff have determined that the items are obsolete and of no further use to the District. De Anza College OTI and the DASB have also found them to be unsuitable for further use. The District also has other electronic items that are in non-working condition or are of no further use. In accordance with the Electronic Waste Recycling Act, these items are considered electronic waste and should be sold to authorized State of California CRT material handlers, collectors and recyclers. See attached surplus forms prepared by the colleges for a list of electronic waste scheduled to be sold. The estimated aggregate market value of this electronic equipment is less than \$5,000.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services plans to post a notice on Bid Net and call for competitive bids from companies that are authorized State of California CRT material handlers, collectors and recyclers. Any net proceeds will be deposited to the District's general fund.

Purchasing Services Supervisor Gina Bailey recommends that the Board **make a finding that the property does not exceed \$5,000 in value and authorize the Purchasing Services Supervisor to sell the items in accordance with Education Code 81452(a).**

7. Sale or Disposal of Three Modular Trailers

California Education Code 81452 provides that if an item(s) was previously offered for sale pursuant to Education Code 81450, but for which no qualified bid was received, that it may be sold at private sale. Otherwise, if the governing board, by a unanimous vote of those

members present, finds that the property is of insufficient value to defray the costs of arranging a sale, it may be disposed of.

On March 12, 2009, the Board authorized the sale of three trailers pursuant to Education Code 81450 with the condition that they be sold and removed from the De Anza campus by May 29 to provide for the commencement of the Mediated Learning Center (MLC) site work project. Purchasing Services staff posted a legal advertisement in the San Jose Post-Record; notified city, county, and school purchasing agents of the sale; posted the advertisement on Bidnet, Craigslist, and PublicSurplus.com; and provided the notice to local San Francisco Bay Area Builders Exchanges. Staff also conducted an extensive search to contact companies that purchase, sell, and/or transport modular trailers. Although the outreach efforts generated a fair amount of initial interest in the bid, ultimately no bids to purchase the trailers were received. After the close of bids identified in the legal advertisement, one potential bidder did offer to remove the modular trailers for a fee to be paid by the District.

The De Anza College construction bond director and campus representatives therefore recommend that the removal of modular trailers be included in the demolition package as part of the MLC site work project. Any known interested contractors who are properly licensed to remove trailers will be forwarded to the pre-approved general engineering contractors.

Purchasing Services Supervisor Gina Bailey recommends that the Board **authorize the disposal of three modular trailers in accordance with Education Code 81452.**

8. Advertising Contract with Westfield, LLC

De Anza College is undertaking targeted recruitment and enrollment advertising campaigns to boost enrollment at the college in concert with strategic planning for the 2009-10 academic year. The contract with Westfield, LLC is for banner advertising in the Westfield Valley Fair and Oakridge shopping malls. The fall campaign will run at both malls August 1-30; the winter campaign will run December 5-27. De Anza President Brian Murphy recommends **approval.**

9. Contract Renewal for ARUBA Networks, Inc.

In March 2006, the Board authorized a three-year agreement between the District and WAN/LAN Solutions to acquire ARUBA wireless equipment pursuant to Bid #1011. The bid specifications in the WAN/LAN agreement provided that the contract term be subject to renewal for up to two additional years at prices, terms, and conditions that are mutually agreeable to both parties.

ARUBA Networks, Inc. assumed all of the WAN/LAN Solutions obligations in an agreement dated June 27, 2008 that was ratified by the Board on July 7, 2008. In this agreement, ARUBA Networks, Inc. committed to perform all obligations at least as well as WAN/LAN Solutions would have performed them.

District staff would like to renew the agreement with ARUBA Networks, Inc. for an additional two years to procure additional equipment (which will be funded through Measure C). The total cost of wireless network deployment remains within the previously prescribed budget for this project.

Vice Chancellor of Technology Fred Sherman recommends that the Board **approve the renewal of the contract with ARUBA Networks, Inc. for an additional two years.**

10. Personnel Items

Name: **Veronica Acevedo Avila**
Position: Faculty
College: De Anza College
Division: Language Arts
Action: **Reassignment from Counseling to Language Arts as per Article 12**
Effective Dates: July 1, 2009

Name: **Robert Barr**
Position: Executive Director
College: Central Services
Division: Educational Technology Services
Action: **Resignation for the purpose of retirement**
Effective Date: April 30, 2009

Name: **Laurie Bertani**
Position: Counselor
College: Foothill College
Division: Counseling and Matriculation
Action: **Change from 11-month position to 10-month position**
Effective Date: July 1, 2009

Name: **Sid Davidson**
Position: Faculty
College: Foothill College
Division: Business and Social Sciences
Action: **Reduce load to .8889 as per Article 18**
Effective Date: Fall 2009 and continuing for 5 years

Name: **Gaeir Dietrich**
Position: Interim Director
College: De Anza College
Division: High Tech Center Training Unit
Action: **Interim Assignment**
Effective Date: May 5, 2009 through December 31, 2009
Compensation: Level H Step 8 @ \$9,878.61/month

Name: **Arno Dominguez**
Position: Faculty
College: Foothill College
Division: Physical Education and Human Performance
Action: **Resignation for the purpose of retirement under Article 19**
Effective Date: June 26, 2009

Name: **Karen Gillette**
Position: Librarian
College: Foothill College
Division: Career, Workforce and Technology
Action: **Resignation for the purpose of retirement under Article 19**
(revision to resignation per Board action of July 7, 2008)
Effective Date: June 26, 2009

Name: **Ann Lee-Yen**
Position: Faculty
College: De Anza College
Division: Child Development Center
Action: **Reduce load to .80 as per Article 18**
Effective Date: Fall 2009 and continuing for 10 years

Name: **Loraine Moen**
Position: Faculty
College: De Anza College
Division: Physical Sciences, Math & Engineering
Action: **Reduce load by .1111 for Fall 2009 and Winter 2010 for partial unpaid leave**
Effective Dates: Fall 2009 and Winter 2010

Name: **Paul Starer**
Position: Division Dean
College: Foothill College
Division: Language Arts
Action: **Employment**
Effective Dates: July 1, 2009
Compensation: Level J Step 4 @ \$10,837.32/month

Name: **John Wanlass**
Position: Faculty
College: De Anza College
Division: Business and Computer Systems
Action: **Resignation for the purpose of retirement under Article 19**
Effective Dates: August 7, 2009

Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny recommends **approval**.

11. Human Resources Report

The Human Resources report is presented for Board approval. The report reflects the personnel actions in the following categories: new hires, promotions, permanent contract changes, reclassifications, resignations, retirements, leaves of absence, professional growth awards, service recognition awards and longevity awards for classified staff, part-time faculty and short-term and temporary employees. Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny recommends **approval**.

12. ACE Classified Staff Development Leaves

Board approval is requested for six (6) Classified Staff Development Leaves for the 2009-10 college year. A list of the applicants is attached.

Pam Brewer - 8/31/09-6/30/10
Michelle Doan - 9/1/09 -6/30/10
Josie Hernandez - 9/01/09-6/30/10
Annette Perez - 9/01/09 - 6/30/10
Julie Riggins - 9/1/09-6/30/10
Sandra Sokabe - 7/1/09-5/1/010

Director of Human Resources Kim Chief Elk and the Classified Staff Development Leave Committee recommend **approval**.

STUDENTS

13. Presentation: Student Accomplishments During 2009-10

De Anza Student Trustee Patrick Ahrens and Foothill Student Trustee Confiance Dukunde have prepared a short presentation highlighting student accomplishments during 2009-10.

14. Approval of DASB Budget, 2009-10

The De Anza Associated Student Body Senate deliberated during the fall and winter quarters, holding its first vote to approve the budget on February 11, 2009. On February 18, 2009, the DASB Senate held its confirming vote and approved the 2009-10 DASB operating budget. The Student Senators should be commended for recognizing their responsibility of allocating funds in a manner that benefits the students, academic programs and activities. Once again for this fiscal year, the Senate was able to creatively increase its income in order to support diminished college budgets. These funds were allocated using strict budgetary goals that serve the most vital college and student needs.

De Anza President Brian Murphy recommends **approval**.

15. Approval of ASFC Budget, 2009-10

On March 13, 2009, the Associated Students of Foothill College unanimously approved the ASFC Budget for 2009-10. The budget process began in November and continued through March 2009. ASFC received a total of 30 new budget requests. Being mindful of the current state of the economy and of the vision of the college, the ASFC Budget Commission strived and, in the end, succeeded in allocating funds to many new Foothill College programs and services that were in accordance with the ASFC Mission, Visions and Goals.

Foothill President Judy Miner recommends **approval**.

BOARD BUSINESS

16. Classified Staff Presentation and Resolution Proclaiming May 18-22, 2009 Classified Staff Appreciation Week

In honor of Classified Employee Appreciation Week, the Classified Senates in the District have created a presentation entitled “Classified Employees Help Students Succeed at Every Step.” The Senates will share this short presentation with the Board as a way of highlighting the significant contributions that classified staff make at both campuses to student success and to the physical health and safety of all individuals in the District. In addition, the presentation will recognize the contributions that Central Services classified staff make to the District (and thereby indirectly to students).

To recognize and commend the contributions of classified staff in furthering the mission and goals of the District to provide excellence and opportunity for all, the Board is also asked to approve a resolution proclaiming May 18-22, 2009 Classified Staff Appreciation Week. Chancellor Martha Kanter recommends **approval**.

17. Chancellor Search Process

The Board is hereby asked to review the search process and approve the timeline to select a new Chancellor for the District. The Board is also asked to approve the composition of the search committee and review the charge to the search committee. Chancellor Martha Kanter recommends that the Board **approve the timeline and composition of the search committee.**

18. Annual Review of Board Policy 9110.1 – Number of Student Trustees; Term of Office; Rights

The Education Code requires the Board of Trustees to annually review its student trustee policy by May 15. On April 6, 2009, the Board reviewed Board Policy 9110.1. No changes were proposed to the policy, but the suggestion was made to hold the annual review earlier in the year. Accordingly, the annual review will be agendized on the Board calendar for a first reading in January and a second reading in February. At this time, the Board is asked to readopt Board Policy 9110.1.

At the meeting of April 6, 2009, the Board also discussed a revision to Administrative Procedure 9110.1 to clarify reimbursement for campaign costs for student trustee candidates. That revised procedure is provided for the Board's information.

Chancellor Martha Kanter recommends that the Board **readopt Board Policy 9110.1.**

INSTRUCTION AND CURRICULUM

19. Presentation: Student Learning Outcomes

The purpose of educating our students is to provide them with the knowledge, skills, abilities and attitudes to be successful in college, in the workforce and, in the broader view, in our multicultural democracy and civic society. When students graduate, transfer and/or earn a certificate of achievement in a career-technical program, we expect them to demonstrate that they have achieved competency as a result of the courses, programs and services we have offered. The Student Learning Outcome and Assessment Cycle, known as SLOAC, is designed to articulate and document student achievements and to create opportunities to increase student success.

In October 2005, the Accrediting Commission for Community and Junior Colleges provided findings from evaluation teams that visited Foothill College and De Anza College. Both accreditation visiting teams recommended that the colleges:

1. Further develop well-defined and measurable student learning outcomes and evaluate these to increase effectiveness;
2. Make substantial progress to assess student learning outcomes for each course and program of study leading to the certificate of achievement and/or degree; and
3. Document how our institutions are using the results of this effort to improve student learning and success.

This presentation will provide further information to the Board of Trustees and the public about the efforts being made at our colleges to assess the learning outcomes of our students.

BUSINESS AND FINANCE/FACILITIES

30. Parking Citation Fee Adjustment

Foothill-De Anza currently charges \$35 per parking citation. This citation amount was last adjusted in 2006. Of this \$35, approximately \$11 is directed to various local and state agencies as well as covering citation processing costs. Under the current fee structure, Foothill-De Anza nets approximately \$24 per citation (Attachment 1). The County of Santa Clara Department of Revenue notified Business Services in March 2009 of a change in the assessment allocation that became effective January 1, 2009 (per SB 1407, which amended Government Code 76000). This change will result in a total of \$8 from each citation being withheld to fund county jail and state courthouse construction (Attachment 2). The result is that Foothill-De Anza is now netting an estimated \$16 per citation absent any change in citation fee structure (Attachment 3).

The administration has been very sensitive to ensuring the District Police Department is operated as efficiently as possible while not compromising the safety of the District community. A recent survey including responses from 16 districts that have police departments indicates Foothill-De Anza's core staffing level (field officers/student headcount) is leaner than any of the responding districts (Attachment 4).

The District Police Department budget is reflected in Fund 25. Revenues are derived largely from student parking decals, daily permits, fees from special events and citations. The allowable amount for student parking permits is limited by Ed Code and is not adjusted by an inflation factor. Although total revenues in Fund 25 are approximately \$2.3 million and Police Department operating expenses are in the order of \$1.4 million, the annual debt service for the Flint Center Parking structure of approximately \$1.2 million is also paid out of Fund 25. The result is a General Fund encroachment of approximately \$377,000 for fiscal year 2008-09 (Attachment 5).

The five year history of citations (Attachment 6) reflects nearly 18,000 citations being written in 2008. If the District were to increase citations by \$15 and assume the number of citations stayed constant at 18,000, that would result in an additional \$270,000 in revenue. Attachment 7 reflects a survey of citation amounts across the Bay 10 (+2) colleges. The average amount is currently \$31.33, although that average is driven downward by Marin at

\$12 per citation and Gavilan at \$15 per citation. Many of the colleges, universities and municipalities are planning to raise their fines to help recover costs due to the new State-mandated charge.

The District plans to bring an agenda item for action at the next Board meeting recommending that the citation amount be increased to \$50, which would result in a net increase of \$7 per citation after the new county and state exactions.

21. Authorization to Negotiate Contract with CalPERS as GASB 45 Compliance Vendor

The Governmental Accounting Standards Board (GASB), an independent, non-profit organization, was formed in 1984 to establish standards for financial accounting and reporting for local and state governmental entities, established a requirement involving post-employment benefits. GASB 45 is an accounting statement that requires Community College Districts, beginning in 2007 for the largest districts, to treat the unfunded post-employment benefit obligations on an accrual basis rather than on a pay-as-you-go cash basis. These new rules became effective in 2007-08 for districts with revenues of \$100 million or more (which includes the Foothill-De Anza Community College District), in fiscal year 2008-09 for districts with revenues between \$10 million and \$100 million, and in fiscal year 2009-10 for those districts with revenues less than \$10 million. GASB requires participating districts to recognize and disclose the liability and supplementary information.

The District has previously taken all the necessary steps to fully comply with this requirement. Foothill-De Anza was an active participant in forming a statewide community college retiree benefits trust through the Community College League of California (CCLC). Foothill-De Anza was also an early implementer of these standards. Based on the criteria noted above, the District was required to come into compliance with the GASB 45 requirements in 2007-08, and thus joined the Joint Powers Authority (JPA) established by the CCLC and began making contributions in 2006-07.

As reported at the June 16, 2008 Board meeting, the Audit & Finance Committee approved staff's recommendation that the Internal Retirement Board, which is comprised of the Audit & Finance Committee Chair, the Vice Chancellor of Business Services, and the Controller, review and compare the OPEB trust program offered by the Public Employees Retirement System (PERS) with the plan sponsored by the Community College League of California (CCLC). Further investigation indicated that there were multiple vendors offering this service and that the District would be best served by a broad examination of all available and/or interested service providers.

Business Services subsequently wrote and notified the CCLC benefit trust that Foothill-De Anza may elect to withdraw. This notice, if acted upon, would be effective July 1, 2009. Business Services also contracted with the RPM Group to assist with developing a Request For Qualifications (RFQ); evaluate, analyze and rank Statements of Qualification (SOQ's) received in response to the RFQ; and draft a recommendation. An initial selection

committee was formed, consisting of the Vice Chancellor of Business Services, Controller and representatives from each college. Ten SOQ's were ultimately received and four firms, felt to be those best qualified, were short-listed for further consideration. As a part of the due-diligence process, telephone interviews between each firm and the core committee were conducted to gain a better understanding of the firm's qualifications.

At the March 2, 2009 meeting of the Audit/Finance Committee, each of the four finalists were invited to present their qualifications to the Committee. The RPM Group developed the supporting quantitative analysis and helped lead these interviews. This was an informational presentation. A follow-up meeting of the Audit & Finance Committee was held on April 6, 2009 to allow for further discussion of a preferred GASB 45 compliance vendor. The meeting concluded with the Audit & Finance Committee unanimously recommending that the District begin contract negotiations with CalPERS.

The Audit & Finance Committee and Vice Chancellor of Business Services Andy Dunn recommend that the Board **authorize staff to begin contract negotiations with CalPERS.**

22. **Budget Update**

Vice Chancellor of Business Services Andy Dunn will provide the latest information related to the state budget and its impact on Foothill-De Anza.

MEASURE E PROJECT

23. **Measure E Consent Calendar**

The aggregate amount for these items is \$1,253,165.

A. Title:	Change #2 to ICA – PO #H980062
<i>Vendor:</i>	Peter Gray Scott
<i>Agreement Date:</i>	December 4, 2008
<i>Campus:</i>	Foothill College
<i>Project No.:</i>	765-501
<i>Project Name:</i>	Campus Center Building
<i>Original Amount:</i>	\$ 8,775
<i>Previous Change:</i>	\$10,000
<i>This Change:</i>	<u>\$ 6,600</u>
<i>New Total:</i>	\$25,375
<i>For:</i>	Prepare for and attend two mediation conferences
<i>Action:</i>	Ratification

- B. Title:** Change Order #03R1
Vendor: JJ Nguyen, Inc.
Agreement Date: May 29, 2008
Campus: De Anza College
Project No.: 765-237
Project Name: Master Landscaping Phase I
Amount: \$8,467
For: Change order to return funds withheld from contractor for anticipated legal fees due to 600 pair damage settlement. The original amount withheld was \$8,894.11. Actual legal fees incurred by the District were \$427.50. \$8,466.61 will be returned to the contractor by this change order. The original contract completion date of September 19, 2008 is unaltered by this change order.

The total change orders to date represent less than 1% against the original contract amount. The funding is included in the current budget.
Action: Ratification
- C. Title:** Revision #02 to PAA #D09 of Master Agreement
Vendor: Salas O'Brien Engineers, Inc.
Agreement Date: March 15, 2004
Campus: De Anza College
Project No.: 765-202
Project Name: Science Center
Amount: \$20,000
For: Services to be provided include appeals documentation/fees for seven unapproved credits, and all required materials and information for accreditation as a LEED Certified project. This revision is payable only upon receipt of LEED Certification.
Action: Approval

- D. Title:** PAA #D01
Vendor: Joni L. Janecki & Associates, Inc.
Agreement Date: May 4, 2009
Campus: De Anza College
Project No.: 765-278
Project Name: Master Landscape Phase II
Amount: \$108,780
For: The development of De Anza's Landscape Master Plan by the landscape architect will include an evaluation of current site conditions, a review of previous Master Plan efforts, review and observations regarding the conditions of prior landscape construction projects, a review of all accumulated arborist's condition reports, a review of site conditions including soils, drainage, pathways, site lighting and site furnishings, coordination of the college's arborist for current tree conditions and recommendations, and meetings and discussions with the college and others to develop a substantive, college-specific Landscape Master Plan for use in future landscape project planning efforts. The information developed in preparation of the De Anza College Landscape Master Plan will be utilized in the Design Development & Construction Document phases for Landscaping Phase II.
- Action:* Approval

- E. Title:** Agreement for Design Services
Vendor: Cody Anderson Wasney Architect, Inc.
Agreement Date: May 4, 2009
Campus: Foothill College
Project No.: 401
Project Name: New ETS/Data Center Building
Amount: \$1,109,318
For: Cody Anderson Wasney Architects, Inc. was selected to design a new ETS/Data Center building that will house the Educational Technology Services staff offices as well as the main data center for both Foothill and De Anza campuses. Design services include schematic design, design development, construction documentation, bidding/negotiations, and construction administration. This Agreement authorizes the basic services above for a fixed fee of \$1,109,318. The fee includes design services of all engineering consultants to the Architect.
- Action:* Approval

Executive Director of Facilities, Operations, and Construction Management Charles Allen, De Anza Director of Bond Program Management Tom Armstrong, and Foothill

Director of Bond Program Management Art Heinrich recommend that Board **approve/ratify Measure E consent items A-E.**

MEASURE C PROJECT

24. Measure C Consent Calendar

The aggregate amount of these items is \$198,944.

- A. Title:** Agreement for Services
Vendor: Gilbane – MAAS
Agreement Date: April 11, 2009
Campus: Foothill College
Project No.: 121
Project Name: Library & ISC
Amount: \$20,000
For: Each year the District prepares a Five Year Construction Plan for submittal to the State Chancellor’s Office on July 1. The purpose of the plan is to identify the District’s capital construction needs for the support of academic programs. Project Proposals are submitted with the Five Year Construction Plan to request State Capital Outlay funding for the District’s capital construction needs. This Agreement authorizes Gilbane-MAAS to develop Project Proposals for State Capital Outlay funding to submit with this year’s 2011-2015 Five Year Construction Plan. The State Capital Outlay Funding would be used to augment Bond funding for the following projects: Final Project Proposal, 2011-12 Funding; Library & ISC Renovation, Foothill College, Initial Project Proposal, 2012-13 Funding; and Project to be determined. Payment will be made for services on an hourly basis, not to exceed \$20,000.
Action: Approval

- B. Title:** PAA #F-HMC-2A
Vendor: HMC Architects
Agreement Date: April 6, 2009
Campus: Foothill College
Project No.: #107, #110, #163
Project Name: #107 – Language Lab (Building 6300)
#110 – LA General Classrooms (Building 6500)
#163 – LA Division Office/Classrooms (Building 6200)
Amount: \$74,800
For: Architectural and engineering design services for schematic design and design development for renovation of the three projects listed above. The fee cost will be funded jointly by the corresponding Measure C project budgets. The projects will be designed concurrently under a single contract for efficiency of design and project management efforts. The Project Authorization Amendment establishes a fee of \$74,800, consisting of a lump sum for all basic services and allowance for reimbursable expenses. The fee includes design services of engineers consulting to the architect.
Action: Approval
- C. Title:** Revision #3 to PO #G876084
Vendor: Sugimura and Associates Architects
Agreement Date: April 14, 2009
Campus: Foothill College
Project No.: 101
Project Name: Forum
Amount: #11,320
For: Professional services to complete the design, submittal, and approval of the structural steel gutters at Forum 5000. The installation of new steel gutters was required due to an unforeseen condition discovered during construction. The new gutters will provide needed roof drainage and structural support of the roof deck. The structural engineer and building enclosure consultant will perform the appropriate analysis, prepare the substantiating calculations, prepare the necessary drawings and revise the existing drawings as required, prepare the associated retrofit details, and respond to DSA review comments and submittal requests relating to these items.
Action: Approval

- D.** *Title:* PAA #3A
Vendor: WRNS Studio
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 134
Project Name: Exterior Signage
Amount: \$39,600
For: Professional architectural services to refresh the Foothill College signage standards and produce a bid-appropriate set of drawings and specifications to install additional wayfinding signage at the Lower Campus and replace damaged or missing wayfinding and building signage campus-wide.
Action: Approval
- E.** *Title:* Change Order #2
Vendor: Rosendin Electric
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 161
Project Name: Fire Alarm Phase II
Amount: \$31,088
For: Correction of unforeseen conditions related to campuswide electrical safety repairs and upgrades work includes:
 - Repair damaged conduits and wiring in Building 3500
 - Relocation of main graphic annunciator for easier access
 - Replacement of rusted and defective gate valve in Building 5500
 - Provision of stock material for future cable repair/replacement
 - A 14-day time extension due to unforeseen field conditions*Action:* Ratification

- F.** *Title:* Change Order #6
Vendor: CRW Industries, Inc.
Agreement Date: February 11, 2009
Campus: Foothill College
Project No.: 101
Project Name: Forum 5000 Renovation
Amount: \$22,136
For: Miscellaneous changes related to design clarifications and unforeseen field conditions.
- This change order plus previous change orders represents 9.65% above the base contract amount. The funding for this change is within the current budget.
- Action:* Ratification

Executive Director of Facilities, Operations, and Construction Management Charles Allen and Foothill Director of Bond Program Management Art Heinrich recommend that the Board **approve/ratify Measure C consent items A-F.**

25. Foothill College Soccer and Softball Complex – Design Development Review

Programming and design development phases of the Foothill College Soccer and Softball Complex, Measure C Project #142, have been completed. The design has been developed by Verde Design, Inc. in close coordination with District and Foothill College staff and faculty.

The project replaces three existing softball fields and a soccer field situated in the softball outfields, located on the site of the current complex at the northwest corner of the campus. The new design features a single softball field and a soccer field with adjacent practice area. The soccer field is planted with natural turf, while the soccer practice field and the softball field have synthetic turf surfaces.

The fields include new netted backstop and ball-stop fencing, and are enclosed with a perimeter fence to secure and control of the use of the facilities. Supporting structures include dugouts, batting cages, restrooms and equipment storage rooms, and a maintenance area. Seating is provided behind the softball backstop for 100 spectators. Space is allocated adjacent to the soccer fields for future manufactured bleacher seating.

The design will substantially reduce water consumption by the use of synthetic turf, and the natural turf field will be planted with lower-maintenance low-water-use turf. Planting to increase visual screening around the facility will require minimal watering.

The cost estimate completed with the design development phase predicts that the facility will be completed within the project budget of \$4,799,799.

Executive Director of Facilities, Operations and Construction Management Charles Allen recommends that the Board **authorize staff to continue with the design and proceed with preparation of construction documents.**

26. Approval of Two-Month Extension of Existing Three-Year Moving Services Contract with Corovan Moving and Storage Company

On May 15, 2006, the Board awarded a three-year moving services contract not to exceed \$400,000 pursuant to Bid #1033 to Corovan Moving and Storage Company. The contract provides moving and modular furniture installation services through May 31, 2009. Although the bid specification provided that the contract could be extended for up to two-years, the District and Corovan mutually agreed to extend it only through July 31, 2009. Meanwhile, Purchasing Services staff and representatives from both Foothill and De Anza colleges are creating new bid specifications to meet the current needs of the District.

Due to building renovation and construction activity, Foothill College and De Anza College must frequently move programs, including classrooms and administrative offices, to alternate locations. The two-month extension of the moving services contract will continue to facilitate these moves. The cost of moves and modular furniture installations shall be based upon the Bid #1033 rates for labor, materials and equipment, with a firm, not-to-exceed price to be established for each move or installation prior to the start of any work. The colleges estimate that they will require an approximate \$100,000 increase in the agreement to cover both pending and future moves through July 31, 2009.

The moves will be funded using various Measure C accounts.

Purchasing Services Supervisor Gina Bailey recommends that the Board **approve Change No. 1 to the agreement for moving services with Corovan Moving and Storage Company to extend the contract term through July 31, 2009 and increase the contract value by \$100,000.**

27. Authorization to Award Contract Pursuant to Bid Document #1196-123D/226A — P.E. and Campus Center Floor Finishes

This project consists of various natural wood repairs, hardware installation, game line painting, and finishes of athletic courts, conference rooms, corridors, and dining hall at Foothill College and De Anza College. Bill Gould Design Art & Architecture prepared the plans and specifications, and a complete set of all bid documents are on file in the Purchasing Services Department.

The bid was legally advertised to contractors on March 4, 2009 and March 11, 2009. The "Invitation to Bid" was also sent to nine (9) builder's exchanges and advertised in the Daily Pacific Builder, as well as posted on "BidNet" at www.govbids.com. Bids were publicly

opened and read on April 2, 2009 at 2:00 p.m. in Purchasing Services. Five (5) contractors submitted bids, the results of which are listed below:

BID RESULTS

Contractor	Base Bid
Hy Floor & Gameline Painting Inc.	\$63,556
Hur Flooring Company	\$64,800
Geary Floors	\$83,770
Pro Sport Floors, Inc.	\$86,680
Merit Floor Care*	\$87,060

*Bidder did not submit signed PSA, deeming them non-responsive

The lowest responsive and responsible bidder is Hy Floor & Gameline Painting, Inc. in the amount of \$63,556. Hy Floor & Gameline Painting, Inc. completed similar work for the District in 2007 and the work was satisfactory. Furthermore, Hy Floor& Gameline Painting, Inc. and its listed sub-contractor have signed the “Agreement To Be Bound” and the “Agreement of Contractors” for the Project Stabilization/Construction Careers Agreement between the District and the Santa Clara and San Benito Counties Building and Construction Trades Council. The bid price submitted by Hy Floor & Gameline Painting Inc. is within the estimated construction budget of \$95,044 for this project and will be funded through Measure C.

Purchasing Services Supervisor, Gina Bailey recommends that the Board **authorize the Purchasing Services Supervisor to award a contract pursuant to Bid 1196-123D/226A in the amount of \$63,556 to Hy Floor& Gameline Painting, Inc.**

28. Authorization to Award Contract Pursuant to Bid Document #1197-130A — Utility Lids Phase 5, Foothill College

This project replaces utility lids and provides for miscellaneous site improvements at Foothill College. The work includes removal and disposal of existing utility lids, installation of owner-furnished utility lids, replacement of transition walkways and adjacent concrete flat work, and replacement of fencing and gates. Sandis Civil Engineers Surveyors Planners prepared the plans and specifications and a complete set of all bid documents are on file in the Purchasing Services Department.

The bid was legally advertised to contractors on March 17, 2009, March 24, 2009, and March 31, 2009. The “Invitation to Bid” was also sent to nine (9) builder’s exchanges and advertised in the Daily Pacific Builder, as well as posted on “BidNet” at www.govbids.com. Bids were publicly opened and read on April 16, 2009 at 2:00 p.m. in Purchasing Services. Six (6) contractors submitted bids, the results of which are listed below:

BID RESULTS

Contractor	Base Bid Proposal Amount
Redwood Engineering Construction	\$98,888
Terra Coast Construction	\$99,438
Dream View Construction	\$117,000
Guerra Construction Group	\$134,742
Sonoma Engineering, Inc.	\$139,000
Golden Bay Construction, Inc.	\$143,474

The lowest responsive and responsible bidder is Redwood Engineering Construction in the amount of \$98,888. Purchasing Services checked their references and found them to be satisfactory. They recently completed a project for the City of South San Francisco Wet Weather Project. Redwood Engineering Construction has submitted and signed the “Agreement To Be Bound” and the “Agreement of Contractors” for the Project Stabilization/Construction Careers Agreement between the District and the Santa Clara and San Benito Counties Building and Construction Trades Council. The bid price submitted by Redwood Engineering Construction is within the estimated construction budget of \$100,120 for this project and will be funded through Measure C.

Purchasing Services Supervisor Gina Bailey recommends that the Board **authorize the Purchasing Services Supervisor to award a contract pursuant to Bid 1197-130A in the amount of \$98,888 to Redwood Engineering Construction.**

29. Recommendation to Pre-Qualify Prospective Bidders for Measure C Project at Foothill College

Public Contract Code Section 20101 allows community college districts to require licensed contractors to “pre-qualify” for the right to bid on public works projects. The purpose of pre-qualification is to ensure that all prospective bidders have the appropriate construction experience and financial capacity to perform the work. The laws require that community college districts: (1) use a standardized questionnaire and financial statement, (2) adopt and apply a uniform system of rating bidders based on objective criteria, and (3) establish a process that allows prospective bidders to dispute their proposed pre-qualification rating prior to the closing time for receipt of bids.

The Foothill College Construction Management team have concluded that prime contractors on the Measure C project listed below should be pre-qualified to ensure the financial stability of the contractors and to promote safety, quality, timeliness, and cost effectiveness in the construction of District projects.

Foothill College:
Project #142 – Soccer and Softball Fields

A draft of the pre-qualification document is attached. The Purchasing Department will report the pre-qualification results to the Board at a future meeting. At that time, the Board can choose to either:

1. Accept the list of Prime Contractors who met all of the pre-qualification requirements as the only contractors who are “pre-qualified” to bid on the listed projects, OR
2. Cancel the pre-qualification procedure for Prime Contractors for the listed project.

Purchasing Services Supervisor Gina Bailey recommends that the Board **authorize the pre-qualification procedure for the listed Measure C project in accordance with Public Contract Code Section 20101.**

30. Authorization to Advertise for Pre-Qualification of Synthetic Turf Products

The Foothill College Soccer and Softball Field project (Measure C Project #142) will renovate the existing fields with a natural turf soccer field, a synthetic turf soccer practice field, and a synthetic turf softball field. The project is currently in the design phase. Foothill College representatives would like to provide an equal opportunity for all synthetic turf manufacturers to present their product for pre-qualification. A committee consisting of representatives from Foothill College, the District, the Measure C construction management team, and the design consultant created a pre-qualification packet and evaluation procedure for this purpose. Attached for review is a working copy of the pre-qualification packet.

After the pre-qualification process is complete, the committee will report the results to the Board and make a recommendation to accept a single approved product or a list of pre-qualified products. Upon acceptance of the products, the bid specifications will then incorporate the field conditions and drainage preparation requirements of the pre-qualified synthetic turf. Furthermore, only the synthetic turf products that are pre-qualified through this process would be specified in the bid of the Foothill College Soccer and Softball Field project.

Purchasing Services Supervisor Gina Bailey recommends that the Board **authorize advertisement for pre-qualification of synthetic turf products.**

31. Measure C Project List Revision with Central Services Budget Transfer #07, Foothill Budget Transfer #13 and De Anza Budget Transfer #14

This revision to the Measure C Project List is being presented to recognize the actual earned interest of \$2,070,675.50 for the third quarter of fiscal year 2008-09 by distributing it into the projects of the Measure C Program in the following manner:

- Central Services Budget Transfer #07 places \$76,614.99 of interest earned in project #499 (District Program Contingency).
- Foothill Budget Transfer #13 places \$904,277.62 of interest earned in project #199 (Foothill Program Contingency) and \$100,000 in project #147 (Ornamental Horticulture & Veterinary Technology Demolition). The buildings and supporting infrastructure of Project #147 will be demolished prior to PSEC construction (Physical Sciences & Engineering Center). The budget and scope of Project #147 has been impacted due to a hazardous materials issues.
- De Anza Budget Transfer #14 places \$989,782.89 of interest earned into project #261 (Mediated Learning Center). The Mediated Learning Center Project is the largest project of the De Anza Measure C Program and will establish a state-of-the-art environmentally sustainable building to house the Technical Resources Area, Anthropology, and additional classrooms.

This revision to the Measure C Project List also recognizes (as part of De Anza's Transfer #14) the transfer of scope and budget from Project #241 to Project #261 for underground hydronic utility piping required to service the future Mediated Learning Center and the transfer of scope and budget from Project #221 to Project #241 to improve efficiency.

- The new underground hydronic piping required for service of the future Mediated Learning Center was originally designed and intended for procurement under Project #241. After further analysis, the College, Program and Bond Managers jointly determined that re-assigning this portion of the work to the Mediated Learning Center Side Preparation bid package would be more efficient and would eliminate the need to have multiple prime contractors working in the same trench.
- To improve efficiency, specified infrastructure for future Campus Exterior Lighting Phase II (#221) is being included in the construction of S2-26 Phase II – Utility Master Plan – Phase I (#241).
- De Anza Budget Transfer #14 reallocates \$618,229 (and associated project scope – underground hydronic piping) from Project #241 to Project #261 and reallocates \$71,030 (and associated project scope – selected underground infrastructure) from Project #221 to Project #241.

Executive Director of Facilities, Operations and Construction Management Charles Allen recommends that the Board **approve the Bond Project List Revision with District Budget Transfer #07, Foothill Budget Transfer #13 and De Anza Budget Transfer #14.**