



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

October 5, 2009

CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 5:30 p.m. in Conference Rooms A/B, Campus Center, De Anza College, 21250 Stevens Creek Blvd., Cupertino, CA 95014. The following trustees staff, press, students and members of the public were present:

Trustees Present:

Betsy Bechtel, President
Joan Barram
Laura Casas Frier
Pearl Cheng
Bruce Swenson

For Public Session

Isabelle Barrientos Vargas, De Anza College Student Trustee
Erica Anderson, Foothill College Student Trustee

CLOSED SESSION

At 5:30 p.m., the Board adjourned into closed session in the Don Bautista Room with the individuals listed below to discuss:

UPDATE ON PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Executive Administrators Present:

Mike Brandy, Interim Chancellor
Andy Dunn, Vice Chancellor of Business Services
Judy Miner, President of Foothill College
Brian Murphy, President of De Anza College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

RE-CONVENE PUBLIC SESSION

President Bechtel re-convened the public session at 6:07 p.m. in Conference Rooms A/B. She led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Charles Allen	Beth Grobman	Dorene Novotny
	Anne Argyriou	Letha Jeanpierre	Leslye Noone
	Tom Armstrong	Donna Jones-Dulin	Julie Phillips
	Becky Bartindale	Rich Hansen	Fred Sherman
	Mike Brandy	Art Heinrich	Marisa Spatafore
	Pat Cornely	Andrew LaManque	Katie Townsend-Merino
	Dolores Davison	Judy Miner	Donna Toyohara
	Andy Dunn	Blanche Monary	
	Marie Fox Ellison	Brian Murphy	

Students: Jose Romero
Students from the Environmental Studies Department, De Anza College

Public: John Shupe
Terry Terman
Representatives from Environmental Protection Agency
Representatives from US Navy
Representatives from UC Santa Cruz

REPORTING OUT FROM CLOSED SESSION, SEPTEMBER 14, 2009

President Bechtel reported that no action was taken in closed session on September 14, 2009.

REPORTING OUT FROM CLOSED SESSION

President Bechtel reported that no action was taken in closed session.

APPROVAL OF MINUTES

M/S/C: Swenson/Barram
Advisory Vote: 2 yes
Board Vote: unanimous
Action: **Approved** the minutes of the August 31, 2009 meeting as corrected
Approved the minutes of the September 14, 2009 meeting as submitted
Approved the minutes of the September 24, 2009 meeting as

submitted

CORRESPONDENCE

President Bechtel asked if there was any correspondence which should be brought to the Board's attention.

There was none.

CHANCELLOR SEARCH COMMITTEE REPORT

President Bechtel reported that the Chancellor Search Committee will be meeting on October 9, 2009 to narrow down the applications. The sub-committee of Trustees Swenson and Cheng will be meeting with district staff to look at comparable salaries and draft a proposed contract.

HEARINGS: ITEMS NOT ON THE AGENDA

Students

Students Julianne Eckhardt, La Voz Editor and Tamara Hahn, La Voz Audio-Visual Editor, introduced themselves to the board. President Bechtel congratulated them on the excellence of their publication.

Staff

Foothill President Judy Miner reported that Foothill is 6% over its FTES target. There are 1,063 on wait lists. She also reported that 379 students were not able to get any classes. Trustee Cheng asked for a list of students by division.

President Miner congratulated staff member Art Hand for receiving a longevity award for 23 years of dedicated and excellent service to the district.

She also mentioned that on October 14-15 Foothill will be hosting staff from the Legislative Analysts office as well as those who serve on the Higher Education committee.

De Anza President Brian Murphy reported that De Anza has enrolled 24,000 students; about 8,400 students are on wait lists. Some were able to get at least one class, however, about 2,300 were unable to get any classes.

Foothill Faculty member Dolores Davison praised faculty member Allison Lenkeit-Meezan, chair of the geology department, who was a presenter at the Geographic Information Systems workshop in September. The workshop, held at Foothill, was funded by a NSF grant.

Davison also distributed copies of the Statewide Academic Senate publication, "The Rostrum". Davison said that this would be the last issue published, but future issues could be accessed online. She also informed the board that she had written an article in the publication.

Trustees

Trustee Bruce Swenson attended a memorial service for Sid Davidson who taught Foothill business students for 48 years. As a tribute to Davidson, students from as far back as the early 90's were in attendance.

Item 1

DISCUSSION OF NASA SITE DEVELOPMENT

Vice Chancellor of Business Services Andy Dunn introduced guests who would be addressing issues related to the proposed NASA Research Park. This discussion was prompted by environmental concerns previously expressed by trustee Laura Casas Frier. Several De Anza Environmental Studies students and faculty were in attendance to listen to the presentations.

Presenters included Michael Marlaire, Director of NASA Research Park and NASA Ames Research Center, Alana Lee, Project Manager, Superfund Division, U.S. Environmental Protection Agency Region 9, and Kelly Drumm, Senior Counsel, Office of General Counsel, University of California Office of the President.

Michael Marlaire gave an overview of the history and future plans for the 77-acre development site. Plans include development of academic and research facilities as well as housing. Foothill-De Anza is interested in the project because of the learning opportunities it would afford its students.

Alana Lee addressed the environmental issues stating that NASA-Moffett Field is on the EPA's national priorities list of superfund sites and focused on the contaminated groundwater plume which runs about 5-20 feet below the ground surface and through a portion of the proposed site. The plume originated in the 1960's-1970's when industrial companies conducted business in the area. These companies and the Navy have admitted to contaminating the site through a consent decree. One of the main concerns is the potential of trichlorethene (TCE, a cleaning solvent) vapors to migrate from the soil into buildings via cracks, plumbing, etc. Sampling of the vapor intrusion areas indicated no short-term health risks and tests are conducted periodically. In order to minimize any long-term effects, mitigating measures were also taken which included: conduits were sealed, ventilation systems were modified, air purifiers were installed, sub-slab ventilations systems were installed, and HVAC systems were modified.

NASA will be responsible for enforcing the EPA guidelines, as opposed to city government. The EPA is circulating proposed guidelines for new construction which could include: no action with monitoring; HVAC system monitoring; sub-slab passive ventilation with vapor barrier; sub-slab depressurization; sub-membrane depressurization; and sub-slab pressurization with vapor barrier.

Additional information on proposed remediation measures can be obtained at: <http://www.epa.gov/region09/MEW>.

Kelly Drumm explained the California Environmental Quality Act (CEQA) guidelines which all state governmental agencies and entities must follow and which the NRP's master plan will follow. The CEQA analysis will examine the size and proposed mitigation measures in more detail. The CEQA process would take 18-24 months once a Master Developer is selected.

Board members expressed concerns for the safety and health of its students, faculty and staff and asked for reassurance that CEQA guidelines would be followed in incorporating mitigating measures to remedy the problem areas on the proposed site.

The following students, faculty, and member of the public addressed the board regarding their concerns about the environmental issues.

Students - Hugo Hernandez, P.J. Iyer, and Hilary McNulty

Faculty - Julie Phillips, Kristin Jensen Sullivan, and Mark Sullivan
Public – Terry Terman, Lenny Siegel, and Erwin Morton

President Bechtel thanked the students and faculty for attending the information session.

President Bechtel called for a 10-minute recess.

APPROVAL OF CONSENT CALENDAR

Trustee Swenson requested the removal of consent item #4, Renew Contract with Capture Technologies, Inc.

M/S/C: Barrientos Vargas/Anderson
Advisory vote: 2 yes
Board vote: unanimous
Action: **Approved / Ratified** Items 2-3 and 5-12 on the Consent Calendar as follows:

ITEM 2 — **Assigned** TRUSTEE CHENG AS THE VOTING DELEGATE TO CAST THE 3 VOTES ASSIGNED TO THE DISTRICT AT THE ACCT COMMUNITY COLLEGE LEADERSHIP CONGRESS

Item 3 — **Approved** SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING CONSORTIUM CONTRACT, FY 2009-10

Item 5 — **Ratified** CONTRACTS AND AGREEMENTS

Item 6 — **Approved** PERSONNEL ACTIONS:

Name: **Randy Claros**
Position: Counselor
College: De Anza College
Division: Counseling
Action: **Employment Correction**
Effective Dates: September 17, 2009 through June 25, 2010 # of months: 11
Compensation: Column II, Step A at \$5,545.86 / month
Comments: In accordance with Education Code Section 87470

Name: **Edmundo Norte**
Position: Coordinator of Diversity, Community and Civic Engagement
College: De Anza College
Division: Academic Services
Action: **Employment**
Effective Date: October 12, 2009 # of months: 10
Compensation: Column V, Step E at \$7,518.29 / month

Name: **Jue Thao**
Position: Counselor
College: De Anza College
Division: Counseling
Action: **Employment Correction**
Effective Dates: July 1, 2009 through June 25, 2010 # of months: 11
Compensation: Column IV, Step A @ \$6,109.41 / month
Comments: In accordance with Education Code Section 87470

Item 7 — **Approved HUMAN RESOURCES REPORT**

Item 8 — **Approved PROFESSIONAL ACHIEVEMENT AWARDS AS FOLLOWS:**

Foothill College

Janis Bergmann	Ali Khejjou	Kathryn Perino
Carolyn Brown	Marc Knobel	David Sauter
Falk Cammin	Scott Lankford	Bonny Wheeler
Beatrix Cashmore	Maureen McDougall	Bill Ziegenhorn
Lesley Dauer	Martin Melia	
Mary Hawkins	Richard Morasci	

De Anza College

Marcy Betlach	Reginald Hamer	Vladimir Logvinenko
Susan Bruch	Richard Hansen	Diane Mathios
Catie Cadge-Moore	Melinda Hughes	Scott Osborne
Michael Chang	Millia Ison	Eugene Rodriquez
Judy Coleman	Cynthia Kessler	Kulwant Singh
Juanita Cordero	Ben Kline	Doris Spanggord
Mayra Cruz	Arden Kragalott	Ameeta Tiwana
Lenore Desilets	George Krestas	Deborah Wagner

Item 9 — **Approved SALE OF SURPLUS DISTRICT VEHICLES**

Made a finding that the District will no longer need the District vehicles because the vehicles are unsatisfactory and not suitable for school use and authorized the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a)

Item 10 — **Approved SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT**

Made a finding that the property does not exceed \$5,000.00 in value and authorized the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a)

Item 11 — **Approved** DONATION OF SURPLUS DISTRICT PERSONAL PROPERTY

Made a finding that the used equipment is unsatisfactory for further use by the District and authorized the Director of Purchasing and Material Services to make a donation of the equipment to the Santa Clara Unified School District.

Item 12 — **Approved** DONATION OF SURPLUS DISTRICT PERSONAL PROPERTY

Made a finding that the property is of insufficient value to defray the cost of a sale, and authorize the Director of Purchasing and Material Services to make a donation to the Foothill-De Anza Foundation.

Item 4 — RENEW CONTRACT WITH CAPTURE TECHNOLOGIES, INC.

In response to Trustee Swenson's question regarding the Capture Technologies contract, Interim Chancellor Brandy said that Capture's main function is providing the student ID cards at both campuses. Although the program has been in place for the past few years, it has not met all the district's expectations and will be under discussion this year.

M/S/C: Swenson/Barram
Advisory vote: 2 yes
Board vote: unanimous
Action: **Approved** Item 4 on the Consent Calendar

BOARD BUSINESS

Item 13

AUDIT AND FINANCE COMMITTEE MEMBERSHIP

The terms of two members on the Audit and Finance Committee will be expiring at the end of 2009. The board is asked to appoint two of its members to a sub-committee to select replacements on the Audit and Finance Committee.

M/S/C: Swenson/Bechtel
Advisory vote: 2 yes
Board vote: unanimous
Action: **Appoint** Trustees Swenson and Casas Frier to the sub-committee to select members to fill the upcoming vacancies on the Audit and Finance Committee

Item 14

CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERSHIP

The second term of four members on the Citizens' Bond Oversight Committee will be expiring at the end of 2009. The board is asked to appoint two of its members to a sub-committee to select replacements on the Citizens' Bond Oversight Committee.

M/S/C: Cheng/Casas Frier
Advisory vote: 2 yes
Board vote: unanimous
Action: **Appoint** Trustees Barram and Bechtel to the sub-committee to select members to fill the four upcoming vacancies on the Citizens' Bond Oversight Committee

Item 15

ACCJC FOLLOW-UP REPORT, 2009, Foothill

President Miner thanked Vice President Katie Townsend-Merino, and Faculty member Dolores Davison for their work on the report and the progress made in meeting the commission's standards on Student Learning Outcomes (SLOs). Miner assured the Board that the ACCJC's deadline for submission of the report will be met. Trustee Barram praised Foothill for its excellent work.

M/S/C: Swenson/Cheng
Advisory vote: 2 yes
Board vote: unanimous
Action: **Accepted** the ACCJC Follow-Up Report submitted by Foothill College

Item 16

ACCJC FOLLOW-UP REPORT, 2009, DE ANZA

President Murphy distributed an updated list of De Anza College courses with Student Learning Outcomes (SLO's). He said about 69% of the college's courses now have SLOs. President Murphy thanked Interim Director of Institutional Research Andrew LaManque for his work on the report. Murphy expressed confidence that the report will satisfy the Commission's requests.

Faculty member Rich Hansen said that the faculty worked very hard on the student learning outcomes. He added that the state Chancellor's Office has formed a community college task force that will express faculty concerns to ACCJC.

The board thanked all who worked on both reports for their dedication.

M/S/C: Casas Frier/Cheng
Advisory vote: 2 yes
Board vote: unanimous
Action: **Accepted** the ACCJC Follow-Up Report submitted by De Anza College

Item 17

ANNUAL ACCOUNTABILITY FOR REPORTING FOR COMMUNITY COLLEGES REPORT

Interim Director of Institutional Research Andrew LaManque presented the Accountability for Reporting for Community Colleges. The report is required by AB 1417 and is submitted annually to the state Chancellor's Office. The purpose of the report is to encourage colleges to improve their student success-related outcomes over time and compares a college's performance against that of its peers in 7 key areas:

1. student progress and achievement in terms of degrees/certificates earned and transfers to four-year institutions
2. percent of students who earned at least 30 units
3. student persistence rate
4. annual successful course completion rate for credit vocational courses
5. annual successful course completion rate for credit basic skills courses
6. improvement rate for ESL
7. improvement rate for Credit Basic Skills Courses

The comparative data indicate that Foothill and De Anza have performed extremely well in their peer groups.

M/S/C: Cheng/Casas Frier

Advisory vote: 2 yes

Board vote: unanimous

Action: **Accepted** the Annual Accountability for Reporting for Community Colleges Report as submitted

Item 18

DESIGNATION OF RESERVE STRUCTURE

The board approved the following reserve funds:

1. Staff Protection Reserve, \$7 million
2. Medical Rate Stabilization Fund, \$5 million
3. Medical Plan Reserve, \$2 million
4. Election Reserve, \$300 thousand

M/S/C: Swenson/Barram

Advisory vote: 2 yes

Board vote: unanimous

Action: **Approved** the reserve structure as presented with the caveat that the title of the Staff

Protection Reserve be renamed.

Item 19

FEASIBILITY STUDY OF PARCEL TAX ELECTION

Due to the economic climate the board expressed its hesitation about putting a parcel tax election on the June 2010 ballot. This item was deferred.

Item 20

MEASURE E CONSENT CALENDAR

M/S/C: Barram/Barrientos Vargas
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved / Ratified** the Measure E Consent Calendar, A-B as follows:

- A.** *Title:* Revision #1 to Addendum #11 for Agreement for Services
Vendor: Gilbane
Agreement Date: April 4, 2000
Campus: Foothill College
Project No.: 153
Project Name: Measure E Bond and Campus Center
Amount: \$25,000
For: Construction Management Services for litigation support related to the Campus Center Project.
Action: Ratification
- B.** *Title:* Revision #2 to Agreement for Services
Vendor: Quali-Con Enterprises, Inc.
Agreement Date: June 12, 2005
Campus: Foothill College
Project No.: 152
Project Name: Lower Campus Complex
Amount: \$0
For: Extension of duration of existing agreement to provide services of the Inspector of Record; anticipated services will be primarily to close project out with Division of State Architect. Inspector's hourly rates are increased from original 2005 rates. No increase in the contract amount is required.
Action: Ratification

Item 21

MEASURE C CONSENT CALENDAR

M/S/C: Swenson/Casas Frier
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved/Ratified** the Measure C Consent Calendar A-S as follows:

- A.** *Title:* Standard Agreement
Vendor: Consolidated Engineering Laboratories
Agreement Date: September 15, 2009
Campus: De Anza College
Project No.: 766-203
Project Name: Baldwin Winery-East Cottage Renovation
Amount: \$29,370.45
For: DSA approved special inspection and testing firm to conduct required scheduled inspection.
Action: Approval
- B.** *Title:* PAA #4-B to Agreement
Vendor: Noll & Tam Architects
Agreement Date: December 6, 2007
Campus: De Anza College
Project No.: 766-214
Project Name: Corporation Yard
Amount: \$48,130
For: Professional services for Design Development Phase to include the preparation of all design documentation for the project based on the outcome of the Programming and Schematic Design services performed under PAA #4-A; the facilitation and management of design review and comment incorporation; the preparation of construction cost estimate; and the reconciliation of scope and construction budget prior to the Construction Documentation phase.
Action: Approval
- C.** *Title:* Revision #2 to Agreement, PO #G979822

Vendor: Salas O'Brien Engineers, Inc.
Agreement Date: August 5, 2008
Campus: De Anza College
Project No.: 766-241
Project Name: S2/S6 Phase II – Utility Master Plan Phase I
Amount: \$0
For: Extension of contract end date by 819 calendar days from 10/3/2008 to 12/31/2010 to match the construction end date of the S2/S6 project.
Action: Approval

D. *Title:* Change Order #5
Vendor: Zolman Construction and Development, Inc.
Agreement Date: April 6, 2009
Campus: De Anza College
Project No.: 766-255
Project Name: Autotech Renovation
Amount: \$44,807
For: Miscellaneous change orders: Fur out parapet wall at new building extension; connect existing fire sprinklers to new system; additional unforeseen but necessary abatement; re-frame three existing door openings; add top coating to roofing system.
The total Change Orders to date represent 7.65% against the original contract amount. Funding is included in the current budget.
Action: Ratification

Title: Change Order #4
E. *Vendor:* O. C. Jones & Sons, Inc.
Agreement Date: June 12, 2009
Campus: De Anza College
Project No.: 766-261
Project Name: Mediated Learning Center – Site Preparation Package
Amount: \$4,542

For: Provide additional hazardous materials abatement, signage & fencing relocation, and accelerated concrete retaining wall form removal.

The total Change Orders to date represent 17.52% against the original contract amount. Funding is included in the current budget.

Action: Ratification

F. *Title:* Revision #2 to Agreement

Vendor: Ratcliff Architects

Agreement Date: June 17, 2008

Campus: De Anza College

Project No.: 766-261

Project Name: Mediated Learning Center

Amount: \$12,745

For: Additional design and construction administration services for the following elements at the MLC building:

1. Anthropology casework design consultant fees for lab/exhibit space.
2. Structural Peer Review, as requested by DSA, to assist in the construction document review process.

Action: Approval

G. *Title:* Revision #3 to Agreement

Vendor: Ratcliff Architects

Agreement Date: June 17, 2008

Campus: De Anza College

Project No.: 766-261

Project Name: Mediated Learning Center

Amount: \$14,900

For: Additional design and construction administration services for the following elements at the MLC building:

1. Uninterrupted temperature and humidity control at Anthropology Room 101C.
2. Audiovisual and telecommunications as required for Public Address System.

Action: Approval

H. *Title:* Agreement for Services

Vendor: Ross/Luthin Creative
Agreement Date: October 6, 2009
Campus: De Anza College
Project No.: 218
Project Name: Signage and Wayfinding
Amount: \$55,300
For: Professional services by Ross Luthin Creative will be performed for the development of an interior building signage master plan, implementation of additional signage to complete the exterior signage master plan, and will provide updates to existing sign messages.
Ross Luthin's scope of services will include but is not limited to, programming, design, bid documentation, construction administration, and close out. The final deliverable will be compilation of the Master Signage Program documenting the development and implementation of the Signage program.

Background: Ross Luthin Creative was selected to perform design services for Measure C Project 215 – Signage Phase 1 from a group of respondents to a Request for Qualifications. Since they were successful in exceeding the expectations of the College during the initial Phase I signage development and implementation program, had developed explicit familiarity with the College's requirements, could quickly engage and support the completion of the signage program in Phase II, and provided a cost effective proposal for delivery of the Phase II signage program, they were selected to provide these services. Other firms were considered for the delivery of Phase II signage, but trying to establish roles, responsibilities and delivery expectations of a new, unproven designer was considered to be inefficient, since other current and upcoming projects will rely on the efforts of the Phase II signage design and delivery of that work to be successful and meet College expectations.

Action: Approval

- I.** *Title:* Change Order #1
Vendor: Chevron Energy Solutions
Agreement Date: June 17, 2009
Campus: Foothill College
Project No.: 154

Project Name: Install Photovoltaic Arrays
Amount: \$48,988
For: Replacement of the existing transformer at photovoltaic project's point of connection to campus main line, at District request.
Replacement of the old, undersized transformer and related equipment at this time avoids duplication of work required for future projects in the area.

This change order plus all previous change orders represent 1.5% above the base contract amount. The funding for this change order is within current budget.

Action: Ratification

J. *Title:* Change Order #2
Vendor: Chevron Energy Solutions
Agreement Date: June 17, 2009
Campus: Foothill College
Project No.: 154
Project Name: Install Photovoltaic Arrays
Amount: \$5,441
For: Increasing height of carport support structure adjacent to playing field to increase clearance, as requested by District.

This change order plus all previous change orders represent 1.6% above the base contract amount. The funding for this change order is within current budget.

Action: Ratification

K. *Title:* Change Order #2
Vendor: Edward R. Bacon
Agreement Date: September 29, 2009
Campus: Foothill College
Project No.: 135
Project Name: Utility and Technology Infrastructure – Medical Air Compressor

Amount: \$850
For: Increased labor cost due to delay in delivery of district-supplied compressor.

The funding is included in the current budget.

This change order plus all previous change orders represent 8.8% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

- L.** *Title:* Commissioning Service Agreement
Vendor: Engineering Economics, Inc.
Agreement Date: September 21, 2009
Campus: Foothill College
Project No.: Multiple Projects
Project Name: Multiple Projects
Amount: To be determined by each Project Authorization Amendment
For: Engineering Economics, Inc. was approved at the 7/7/08 Board of Trustees meeting to be included in a Commissioning Agency Pool and authorized the Executive Director of Facilities, Operations and Construction Management to negotiate contracts for commissioning services on an as-needed basis. This Master Standard Form of Master Agreement Between Foothill-De Anza Community College District & Commissioning Agency defines scope of work and allows project assignment with Project Authorization Amendments.
Action: Approval

- M.** *Title:* Commissioning Service Agreement
Vendor: Engineering Economics, Inc.
Agreement Date: September 21, 2009
Campus: Foothill College
Project No.: 112
Project Name: Modernization of Administration Building and General Classrooms
Amount: \$41,500

For: Fundamental Commissioning Services for Measure C Project 112 which includes buildings 1900, 5500, and 6400. Engineering Economics, Inc. will review the project design, incorporate Commissioning Requirements, Develop a Commissioning Plan, Verify the Installation, function, performance, training and documentation of mechanical systems, and issue a final commissioning report.

Action: Approval

N. *Title:* Change Order #1
Vendor: Ferma Corporation
Agreement Date: July 27, 2009
Campus: Foothill College
Project No.: 149
Project Name: Choral Rehearsal Hall Demolition
Amount: (\$8,000)
For: Credit for not salvaging the exterior siding of building 1300. After several of the planks were removed, it was determined that the material was unusable.
Action: Ratification

O. *Title:* Change Order #1
Vendor: Ferma Corporation
Agreement Date: July 27, 2009
Campus: Foothill College
Project No.: 147
Project Name: Horticultural, Veterinary Technology Demolition
Amount: (\$8,740)
For: Credit of (\$10,800) for not removing the Atlas Cedar, and adding cost for removing trees located near the Physical Education complex \$2,060.
Action: Ratification

P. *Title:* Revision #3 to PAA #F-HMC-#3A
Vendor: HMC Architects
Agreement Date: September 18, 2009
Campus: Foothill College

Project No.: 120
Project Name: Smithwick Theatre
Amount: \$6,690
For: Services to provide acoustical assessment of existing mechanical system, review proposed new design, and provide recommendations for the new mechanical design.
Action: Approval

Q. *Title:* Revision #2 to PAA #F-HMC-#3A
Vendor: HMC Architects
Agreement Date: September 9, 2009
Campus: Foothill College
Project No.: 120
Project Name: Smithwick Theatre
Amount: \$14,950
For: Provide services relating to design, bidding, construction administration and DSA closeout services for replacement of the air handler unit servicing the ticket office, coat room and lobby, and replacement of wiring for house lights, exterior pendants, and all back of house areas.
Action: Approval

R. *Title:* Change Order #1
Vendor: IMR Contractor Corporation
Agreement Date: September 18, 2009
Campus: Foothill College
Project No.: 116 and 100
Project Name: Japanese Cultural Center and Carriage House Roof Replacement
Amount: (\$23,052)
For: Remove and replace the rotten siding and fascia board at Carriage House and delete the Alternate #1 (new sheet metal gutters) from the contract.

This change order plus previous change orders represents an 18.6% reduction of the base contract amount.
Action: Ratification

S. *Title:* Change Order #3
Vendor: Redwood Engineering Construction
Agreement Date: October 5, 2009
Campus: Foothill College
Project No.: 130
Project Name: Utility Lids – Phase II
Amount: \$1,000
For: Installation of galvanized angle iron and fill concrete to close gaps resulting from existing field conditions.

This change order plus all previous change orders represents 9.5% above the base contract amount. The funding for this change is within the current budget.

Item 22

PROJECT ASSIGNMENT AMENDMENT FOR WRNS STUDIO

M/S/C Anderson/Barrientos Vargas
Advisory 2 yes
Board unanimous
Action: **approved** project assignment amendment #F-WRNS-1B for architectural design services

Item 23

RENTAL AGREEMENT WITH THE NORMAN HARRIS FAMILY TRUST TO RENT THE FACILITY LOCATED AT 525 DEL REY AVENUE, UNIT F, SUNNYVALE, CA, FOR THE INTERIM USE BY THE DE ANZA COLLEGE BOOKSTORE FOR RECEIVING AND WAREHOUSING SPACE

M/S/C Swenson/Barram
Advisory 2 yes
Board unanimous
Action: **approved** the rental agreement with the Norman Harris Family Trust at a cost of \$121,196 for the four-year term

Adjournment

President Bechtel adjourned the meeting at 9:50 p.m.

dt

Approved: _____

Mike Brandy, Interim Chancellor
Secretary, Board of Trustees