



**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES
REGULAR MEETING
January 7, 2013**

Trustees Present:

Betsy Bechtel, President
Joan Barram
Pearl Cheng
Laura Casas Frier
Bruce Swenson

For Public Session Only:

Vincent Mendoza, De Anza College Student Trustee
Antonia Zavala, Foothill College Student Trustee

STUDY SESSION

CALL TO ORDER

Board President Bechtel called the study session to order at 3:40 p.m.

BOARDDOCS TRAINING

BoardDocs Implementation Specialist Martha Crook led trustees through the district's new Board of Trustees meeting material preparation and access system. She highlighted viewing, archive, and search features and responded to trustees concerns regarding the technical support, security, and data backup features provided through the BoardDocs service.

CLOSED SESSION

The Board convened in closed session at 5:00 p.m. in the Chancellor's Office to discuss:

CONFERENCE WITH LABOR NEGOTIATOR

Executive Administrators Present:

Charles Allen, Executive Director, Facilities, Operations and Construction Management
Kevin McElroy, Vice Chancellor, Business Services
Judy Miner, President, Foothill College
Joe Moreau, Vice Chancellor, Technology
Brian Murphy, President, De Anza College
Dorene Novotny, Vice Chancellor, Human Resources and Equal Opportunity
Linda Thor, Chancellor

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Executive Administrators Present:

Charles Allen, Executive Director, Facilities, Operations and Construction Management
Kevin McElroy, Vice Chancellor, Business Services
Judy Miner, President, Foothill College
Joe Moreau, Vice Chancellor, Technology
Brian Murphy, President, De Anza College
Dorene Novotny, Vice Chancellor, Human Resources and Equal Opportunity
Linda Thor, Chancellor

CALL TO ORDER

President Bechtel called the regular meeting of the Board of Trustees to order at 6:00 p.m. and led those present in the pledge of allegiance.

REPORTING OUT FROM CLOSED SESSION

President Bechtel announced that no reportable action was taken during closed session.

APPROVAL OF MINUTES

Trustee Barram asked that page 7 of the minutes of the December 10, 2012, Board of Trustees meeting be corrected to show the vote for item 20, Resolution Authorizing Trustee Absence, as two advisory votes in favor, three trustee votes in favor, one absence, and one abstention.

M/S/C:	Casas Frier/Barram
Advisory vote:	2
Board vote:	5
Action:	Approved the minutes of December 10, 2012, meeting as corrected.

HEARINGS: ITEMS NOT ON THE AGENDA

Public

Ken Horowitz reiterated concerns about perceived health and safety issues resulting from the De Anza College Stadium and Track project, asked trustees to be diligent when approving projects, and expressed hope that funds will become available to upgrade the press box, add lights and another set of bleachers, and improve restroom access.

Staff

De Anza College President Brian Murphy announced that Puente Coordinator Alicia Cortez, Faculty Coordinator for Disability Support Programs & Services Jim Haynes, Curriculum Co-Chair and ANNAPISI Curriculum Coordinator Anu Khanna, Dean of Physical Education and Athletics Coleen Lee-Wheat, Evaluation Coordinator Kent McGee, System Administrator Kevin Metcalf, CIS Coordinator/Instructor Mary Pape, Student Learning Outcomes Coordinator Tono Ramirez, and Puente Coordinator Paula Silva have been nominated by De Anza College for the League for Innovation in the Community College's John and Suanne Roueche Excellence Awards. President Murphy also praised De Anza College Academic Senate President Karen Chow for her initiative in staffing outreach tables throughout the college for the opening day of winter quarter.

Foothill College President Judy Miner reported that the Physical Sciences and Engineering Center opened to students for the first day of the quarter. She announced that an open house to showcase the building will be held February 26, 2013, from 4:30 to 6:30 p.m.; 450 students from eight local middle schools will be introduced to the idea of going to college at a full-day early outreach event on January 29, 2013, involving both Foothill and De Anza colleges; and tickets to the Physics Show, which will be held February 2, 3, 9, and 10, 2013, at 10:00 a.m. and 1:00 p.m., are now available for \$3.00 each.

Chancellor Linda Thor advised that the district is working to secure appointments with legislators in connection with the Community College League of California's annual Legislative Conference, which is being held January 27 and 28, 2013, in Sacramento. She announced that the Foothill-De Anza Foundation Board of Directors has scheduled a retreat on February 7, 2013, to work on the strategic plan and that Sheryl Alexander, Foothill-De Anza Foundation Executive Director, has been elected secretary of the Board of Directors of the Silicon Valley Planned Giving Council.

Board

De Anza College Student Trustee Vincent Mendoza reported sending information to trustees, the college presidents, and Chancellor Thor regarding the new process available for undocumented (AB 540) students to access financial aid.

Foothill College Student Trustee Antonia Zavala announced a Women's Heritage Month Panel and Reception focused on women in leadership positions, which will be held on March 12, 2013, from 1:30 to 2:30 p.m. in the Hearthside Lounge.

Trustee Bruce Swenson provided information regarding a recent visit with former Foothill-De Anza Community College District Chancellor and United States Department of Education Under Secretary Martha Kanter and former trustee and Senior Policy Advisor to the Under Secretary Hal Plotkin. He stated that although fiscal issues remain a challenge, the Under Secretary is proud of the increased availability of Pell Grants to lower-income students and intends to focus on the issue of student loans during the next few years.

President Betsy Bechtel congratulated everyone involved in the opening of the new Foothill College Physical Sciences and Engineering Center.

APPROVAL OF CONSENT CALENDAR

Trustee Casas Frier asked that items 3, Sale of Miscellaneous Surplus Electronic Equipment, and 7, De Anza College Associate Degree for Transfer and State Approval, be removed from the consent calendar.

M/S/C: Casas Frier/Cheng

Advisory vote: 2

Board vote: 5

Action: Approved Items 1-2 and 4-6 on the Consent Calendar as follows:

Item 1 – **Ratified** contracts and agreements

Item 2 – **Ratified** wire transfers greater than \$5,000 for October, November, and December 2012

Item 4 – **Made** a finding that the items are of insufficient value to defray the costs of arranging a sale, and **authorized** the Interim Director of Purchasing Services to recycle or dispose of the unusable surplus furniture in the local public dump

Item 5 – **Approved** the Human Resources Report

Item 6 – **Approved** the advertising contract with The Lamar Companies in the amount of \$90,500

Item 3

Sale of Miscellaneous Surplus Electronic Equipment

Vice Chancellor, Technology, Joseph Moreau explained the process used to determine a computer's surplus status in response to trustee Casas Frier's questions. He stated that surplus computers are generally older models that cannot be upgraded to a level that would meet staff or student needs.

M/S/C: Casas Frier/Cheng
Advisory vote: 2
Board vote: 5
Action: **Made** a finding that the property does not exceed \$5,000 in value, and **authorized** the Interim Director of Purchasing Services to sell the miscellaneous surplus electronic equipment in accordance with Education Code 81452(a)

Item 7

De Anza College Associate Degree for Transfer and State Approval

In response to trustee Casas Frier's questions, De Anza College President Brian Murphy advised that Math was one of the first transfer degrees approved. Foothill College Academic Senate President Dolores Davison noted that the original legislation called for the 20 most-transferred degrees, including Math and English, to be the first addressed by colleges and indicated that she would forward information regarding recent legislative changes to trustees.

M/S/C: Casas Frier/Cheng
Advisory vote: 2
Board vote: 5
Action: **Approved** the De Anza College Associate in Arts Degree in English (AA-T) for Transfer and State Approval

Item 8

Appointment of Two Members to the Trustee Scholarship Interview Committee

M/S/C: Bechtel/Swenson
Advisory vote: 2
Board vote: 5
Action: **Appointed** trustees Laura Casas Frier and Pearl Cheng to the Trustee Scholarship Interview Committee

Item 9

Resolution Authorizing Trustee Absence

M/S/C: Cheng/Zavala
Advisory vote: 2
Board vote: 4
Abstained: 1 (Swenson)
Action: **Adopted** the resolution pursuant to Education Code Section 72024(d) authorizing the absence of trustee Bruce Swenson from the December 10, 2012, regular and organizational meeting of the Board of Trustees

Item 10

Measure E Consent

Approval of Lease Agreement with Mobile Modular Inc.

M/S/C: Barram/Mendoza
Advisory vote: 2
Board vote: 5
Action: **Approved** the 18-month lease agreement between the District and Mobile Modular Inc. for a 12' x 40' relocatable, modular structure at a total cost of \$32,482.41 based upon the Franklin McKinley School District bid #1298, and **adopted** the attached resolution

entitled Resolution of the Governing Board of Foothill De Anza Community College District to Lease a Relocatable Structure

Item 11
Measure C Consent

In response to trustee Cheng's questions regarding item K, Executive Director Facilities, Operations, and Construction Management Charles Allen and Bond Program Director Art Heinrich explained that the instructional biology pond is being treated in order to minimize the impact of chemicals from the concrete leaching into the pond.

M/S/C: **Cheng/Casas Frier**

Advisory vote: 2

Board vote: 5

Action: **Ratified/Approved** items on the Measure C Consent items as follows:

De Anza College –

- A) Gilbane-MAAS – Revision #1 to Agreement for Project Management Services – Mediated Learning Center - \$0
- B) Noll & Tam Architects – Revision #1 to Project Authorization Amendment D09-B – A-8 Renovations - \$47,162
- C) OC Jones & Sons, Inc. – Change Order #6 – Stadium and Track - \$13,217
- D) Swenson Associates – Change Order #4 – Corporation Yard - \$33,381

Foothill College –

- E) Allana Buick & Bers, Inc. – Revision #2 to Project Authorization Amendment #F-ABB-04 – Pool Elevator and Storage Rooms - \$29,790
- F) Robert A. Bothman, Inc. – Change Order #4 – Parking and Circulation Phase I - \$33,002
- G) Cleary Consultants, Inc. – Change #2 to Agreement for Design Professional Services – Physical Sciences and Engineering Center - \$14,400
- H) Energy Resource Associates, Inc. – Revision #2 to Agreement – Fire Alarm System Replacements Phase II - \$5,000
- I) Gilbane-MAAS – Revision #2 to Agreement for Project Management Services – Physical Sciences and Engineering Center - \$0
- J) Hathaway Dinwiddie Construction Company – Change Order #16 – Physical Sciences and Engineering Center - \$68,006
- K) Taber Construction, Inc. – Change Order #9 – Central Campus Site Improvements - \$98,827
- L) WRNS Studio – Revision #8 to Project Authorization Amendment F-WRNS-2B – Parking and Circulation \$25,590
- M) WRNS Studio – Revision #9 to Project Authorization Amendment F-WRNS-2B – Parking and Circulation - \$37,005
- N) WRNS Studio – Revision #10 to Project Authorization Amendment F-WRNS-1B – Central Campus Site Improvements - \$7,200

Central Services –

- O) Vista Environmental Consulting – Revision #1 to Agreement – FHDA Educational Center - \$13,300

Item 12

Approval of Lease Agreement with Mobile Modular Inc.

M/S/C: **Mendoza/Zavala**

Advisory vote: 2

Board vote: 5

Action: **Approved** the 22-month lease agreement between the District and Mobile Modular Inc. for a 48' x 40' relocatable, modular structure at a total cost of \$103,403.60 based upon the Franklin McKinley School District bid #1298, and **adopted** the attached resolution entitled Resolution of the Governing Board of Foothill-De Anza Community College District to Lease a Relocatable Structure.

ADJOURNMENT

President Bechtel adjourned the meeting at 6:45 p.m.



Chancellor and Secretary to
the Board of Trustees

Approved 2/4/13