



FOOTHILL-DE ANZA
Community College District

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES
REGULAR MEETING
March 11, 2013**

Trustees Present:

Betsy Bechtel, President
Joan Barram
Pearl Cheng
Laura Casas
Bruce Swenson

For Public Session Only:

Antonia Zavala, Foothill College Student Trustee

Absent:

Vincent Mendoza, De Anza College Student Trustee

RECOGNITION OF TENURE RECIPIENTS

Prior to the regular board meeting, tenure recipients from both colleges were recognized at a reception in the Foothill College campus center dining room. Board President Betsy Bechtel, Chancellor Linda Thor, De Anza College President Brian Murphy, and Foothill College President Judy Miner presented tenure certificates to the following faculty:

De Anza College

Robert Alexander
Randy Claros
Ronald Francis
Cleve Freeman III
Shagundee Kaur
Kevin Mello
Jeff Schinske
Jue Thao

Foothill College

Brenda Hanning
Erica Onugha
Jennifer Sinclair

REGULAR MEETING

CALL TO ORDER

President Bechtel called the regular meeting of the Board of Trustees to order at 6:15 p.m. in the Foothill College Hearthside Lounge and led those present in the Pledge of Allegiance. She indicated that student trustee Vincent Mendoza was not in attendance.

HEARINGS: ITEMS NOT ON THE AGENDA

Foothill College President Judy Miner announced that Foothill College Mathematics instructors Nicole Gray and Rachel Mudge are currently featured on the Bill and Melinda Gates Foundation Post-Secondary Success Strategy web page.

Chancellor Linda Thor reported that trustee Cheng will give a presentation to the Cupertino City Council next week as part of the district's continuing series of presentations to local city councils and school districts.

Student trustee Antonia Zavala commented that Foothill College sent three buses filled with students to the March in March in Sacramento. In addition, she indicated that four Foothill students met with Assemblymembers Jim

Beall, Rich Gordon, and Paul Fong and attended the Faculty Association of California Community Colleges (FACCC) Advocacy & Policy Conference held in conjunction with the march.

Faculty Association President Richard Hansen announced that English as a Second Language instructor Mary Ellen Goodwin was given the 2013 Margaret Quan Part-Time Faculty of the Year Award at the recent FACCC conference. He reported serving as part of the California Community Colleges Chancellor's Office advocacy team that met with legislators after the conference and noted the Faculty Association sponsored the conference attendance of the four Foothill College students mentioned by student trustee Zavala as well as 35 De Anza College students.

AUDIT & FINANCE COMMITTEE REPORT

Trustee Swenson advised that at the meeting held March 7, 2013, the Audit and Finance Committee reviewed information regarding the district's current fiscal condition and heard an auditor's report concerning the resolution of a cash control issue identified in 2010.

APPROVAL OF CONSENT CALENDAR

Trustee Casas asked that item 4, Board Policy 6060 Prerequisites/Corequisites – Revised (2nd Reading), be removed for the consent calendar and considered separately.

M/S/C: Barram/Zavala
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Approved** items 1 – 3 and 5 - 12 on the Consent Calendar as follows:

Item 1 – **Adopted** board policy 3440 Service Animals

Item 2 – **Adopted** board policy 3500 Alcohol on Campus

Item 3 - **Approved** revised board policy 5050 Disclosure of Student Records, and **revoked** board policies 5045 Student Information and Educational Records and 5048 Furnishing Directory Information

Item 5- **Ratified** contracts and agreements

Item 6 – **Approved** the Human Resources Report

Item 7– **Approved** Foothill College Stand Alone Courses for the 2013-2014 catalog

Item 8– **Approved** Foothill College curriculum changes for the 2013-2014 catalog

Item 9– **Approved** reemployment of probationary first year faculty (Phase I) to probationary first-year faculty (Phase I) for the 2013-2014 academic year

Item 10 - **Approved** reemployment of probationary first-year faculty (Phase I) to probationary second-year faculty (Phase II) for the 2013-2014 academic year

Item 11 – **Approved** reemployment of probationary second-year faculty (Phase II) to probationary second-year faculty (Phase II) for the 2013-2014 academic year

Item 12 - Approved reemployment of probationary second-year faculty (Phase II) to probationary third- and fourth-year faculty (Phase III) for the 2013-2014 and 2014-2015 academic years

Item 4

Board Policy 6060 Prerequisites/Corequisites – Revised (2nd Reading)

Trustee Casas expressed concern regarding the last sentence of section D.2 of administrative procedure 6060 Prerequisites/Corequisites, which reads “Where there is disproportionate impact on any such group of students, the district shall, in consultation with the Chancellor, develop and implement a plan setting forth the steps the district will take to correct the disproportionate impact.” She recommended that the district have a plan to correct disproportionate impact now, rather than waiting until it occurs, and questioned how disproportionate impact is documented.

President Murphy cited the detailed data provided by De Anza College’s Developmental and Readiness Education task force and indicated that both colleges have equity plans in each division. Academic Senate President Chow added that the annual program review updates, Basic Skills Initiative report provided to the California Community Colleges Chancellor’s Office, and DARE task force all document student equity issues. President Miner suggested that trustees address student equity data during the annual presentation of Accountability Reporting for the Community Colleges (ARCC) data.

Chancellor Thor explained that administrative procedures implement policy and are not approved by the Board. She noted that administrative procedure 6060, which was approved by the Chancellor’s Advisory Council on February 22, 2013, was included for trustees’ information.

M/S/C: Swenson/Cheng
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Approved** revised board policy 6060 Prerequisites/Corequisites

Item 13

Awarding of Tenure and Reemployment as Tenured Faculty Employee Effective the 2013-2014 Academic Year

M/S/C: Cheng/Swenson
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Awarded** tenure to the following faculty and **approved** reemployment as tenured faculty effective the 2013-2014 year:

De Anza College
Robert Alexander
Randy Claros
Ronald Francis
Cleve Freeman III
Shagundeeep Kaur
Kevin Mello
Jeff Schinske
Jue Thao

Foothill College
Brenda Hanning
Erica Onugha
Jennifer Sinclair

Item 14

Agreement between Foothill-De Anza (FHDA) Community College District and the California School Employees Association (CSEA), Chapter 96

M/S/C: Barram/Cheng
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Approved** the agreement between the Foothill-De Anza Community College District and the California School Employees Association, Chapter 96.

Item 15

Agreement between Foothill-De Anza (FHDA) Community College District and Operating Engineers, Local 3 (OE-3)

M/S/C: Cheng/Casas
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Approved** the agreement between the Foothill-De Anza Community College District and the Operating Engineers, Local 3.

Item 16

Association of Classified Employees (ACE) Staff Development Leaves

M/S/C: Casas/Swenson
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Approved** the request for two (2) Classified Staff Development Leaves for the 2013-2014 college year.

Item 17

Foothill-De Anza Foundation Report

Foothill-De Anza Foundation Executive Director Sheryl Alexander shared information regarding the Foundation's new Board members, strategic planning, goal to raise assets to \$100 million by 2020, alumni database development, and change in focus from large events to small, personal gatherings that provide better opportunities for communication. She presented trustees with ways they can help the Foundation in its mission, including providing names of potential Board members and new contacts to the Foundation, introducing acquaintances to the colleges, hosting events, and speaking to service clubs.

President Bechtel recommended that the Board of Trustees do more to help the Foundation work toward its \$100 million goal and provided suggestions, such as filling the guest list for Celebrity Forum receptions. With regard to difficulties attracting unrestricted funding, trustee Swenson suggested that donors be encouraged to include a provision in endowments for restricted activities specifying that the funds will become unrestricted after a specified period of time or that interest generated is unrestricted. He also recommended that the role of the Foothill and De Anza commissions be clarified, commission members be reminded of their value, and planned giving be discussed with the retiree group. In response to student trustee Zavala's comment regarding the need to build donor trust, Executive Director Alexander commented that developing relationships with donors is an important part of the process and that trust is enhanced when potential donors are introduced to the Foundation by those familiar with the good work of the district.

Item 18

Foothill College Resolution Authorizing Assessment of a Mandatory Transportation Fee to Foothill College Students for the Valley Transportation Authority (VTA) Eco-Pass Program

After a brief presentation regarding the student transportation fee ballot measure and election results, Associated Students of Foothill College (ASFC) President Joseline Diaz asked trustees for their support. She noted that 83 percent of the students who participated in the election voted in favor of the \$5 per quarter mandatory fee. In response to questions from trustee Swenson, Director of Student Activities and Affairs Daphne Small explained that the VTA contract will be renewed periodically and ASFC President Diaz advised that the Eco-Pass will be free to students.

M/S/C: Zavala/Cheng
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Adopted** the resolution of the Board of Trustees of the Foothill-De Anza Community College District approving the Foothill Student Body Referendum to Assess Transportation Fee.

Item 19

Resolution Authorizing Trustee Absence for Vincent Mendoza

M/S/C: Cheng/Zavala
Advisory vote: 1
Board vote: 5
Absent: Student trustee Mendoza
Action: **Adopted** resolution 2013-10 regarding trustee absence pursuant to Education Code Section 72024(d).

ADJOURNMENT

President Bechtel adjourned the meeting at 7:32 p.m.



Chancellor and Secretary to
the Board of Trustees

Approved 4/1/13