CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 2:33 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022. She led the Board and those present in the Pledge of Allegiance. The following trustees, staff, press, students and members of the public were present:

Trustees Present:
- Betsy Bechtel, President
- Laura Casas Frier
- Bruce Swenson
- Erica Anderson, Foothill College Student Trustee
- Isabelle Barrientos, De Anza College Student Trustee

Absent
- Pearl Cheng

Staff:  
- Charles Allen
- Anne Argyriou
- Becky Bartindale
- Shirley Barker
- Mike Brandy
- Dolores Davison
- Andy Dunn
- Marie Fox Ellison

- Christina Espinosa-Pieb
- Rich Hansen
- Art Heinrich
- Letha Jeanpierre
- Donna Jones-Dulin
- Judy Miner
- Brian Murphy
- Charles Norona

- Dorene Novotny
- Fred Sherman
- Bernata Slater
- Marisa Spatafore
- Donna Toyohara
- Brenda Davis Visas

Press:  
- Terry Terman

Students:  
- Ahmed Mostafa
- Jose Romero

Public:  
- Russell Atkinson
- Joan Barram
- Bill Dietz
**Item 1**
**DISCUSSION OF 2009-10 BUDGET**

Chancellor Mike Brandy, Vice Chancellor Andy Dunn, and Director of Budget Operations Bernata Slater presented an overview of the 2009-2010 budget through the use of a power point presentation dated 8/3/09. Major changes in revenue and expense projections between the Tentative Budget and the draft of the Adopted Budget were reviewed. The new state cuts to the general fund were estimated to be $6.7 million with another $4.4 million in cuts to the categorical programs. Categorical program directors were formulating new budget plans to restructure their budgets to live within the decreased revenue. Course sections will be reduced by about 5% as had been the district plan for the last few months. After revenue and expense were recalibrated with these sets of assumptions, the unresolved operating deficit for 09-10 was estimated to be $5.3 million.

It was expected that there would be sufficient fund balance to carry this deficit through the 09-10 year expecting that cuts would be identified by yearend to bring the budget into balance as the 10-11 budget began to be formulated. It was estimated that about $10 million in unrestricted fund balance would be available at the end of 09-10 to offset general fund and categorical fund cuts anticipated for the 10-11 year.

Areas of uncertainty regarding the budget assumptions centered around the anticipated receipt of federal money to backfill categoricals, the volatility of State revenue projections, the uncertainty of the Self Insured Medical program expenses and the outcome of labor negotiations.

During discussion with the Board, Trustee Swenson asked about the sufficiency of funds to offset revenue reductions in 10-11. Chancellor Brandy indicated that staff was reviewing this issue and would return at the August 31 meeting with a more specific recommendation on a 2 year plan for budget stability. The current estimate for expense increases in the 10-11 year was between $3-4 million.

**Item 2**
**DISCUSSION OF PARCEL TAXES**

After a presentation by Chancellor Mike Brandy and Vice Chancellor of Business Services Andy Dunn, trustees discussed the possibility of placing a parcel tax initiative on the June 2010 ballot. SCA 6, (Simitian) has been introduced into legislation. If passed, the bill would allow parcel tax initiatives to be enacted with a 55% majority vote, rather than at the current 2/3 majority vote. Concern was expressed about whether the bill would pass in light of today’s economy.

The Board authorized staff to take the first step in the process which includes talking with firms about performing the preliminary work of determining the number of parcels in the district and possible revenue that could be generated from a parcel tax. District staff will report back to the Board on possible firms and will provide a decision making calendar.

After reviewing the preliminary information the Board could determine whether it is interested in placing a parcel tax on the June 2010 ballot and may direct staff to request proposals from qualified firms to do market testing and provide advice on how to best word a proposal for passage. At that time the Board could decide if they want to go forward with placing a parcel tax on the June ballot.
Brandy emphasized the need to do everything possible to provide the services to students that they need to be successful. Proceeds from a successful parcel tax initiative would provide much needed income.

**Item 3**
**UPDATE ON MEASURES E AND C (SEMI-ANNUAL) AND NASA PROJECT**

Executive Director of Facilities Charles Allen gave an update on Measure E. It is anticipated that Measure E projects will be completed in the next 2-3 years.

Allen gave an overview of the Measure C spending and commitments plan to date. Two major contracts totaling about $100 million will be issued next year. Bonds will need to be issued prior to signing contracts for the new buildings to ensure that there is enough cash on hand to cover those commitments through the life of the contracts. Allen highlighted projects at both campuses.

Vice Chancellor Dunn gave an update on the NASA project. Four developers submitted proposals and two were asked to provide a business plan to include how they would fund and deliver the overall development of the center. Selection of a firm will occur in the fall. Trustee Swenson asked if the current Middlefield Campus would be viable long-term solution until the NASA project is completed or if it is not successful. He suggested a fall Board meeting scheduled at Middlefield as a way to acquaint others with the current facilities.

**Item 4**
**UPDATE ON PLANNING EFFORTS FOR 2009-10 AND SUSTAINABILITY PLAN**

Vice Chancellor of Technology Fred Sherman gave an overview of the strategic planning process. Sherman gave an overview of the Board’s role in the process, which includes giving guidance to the planning process by aligning the outcomes of the final process with the Board goals.

The first three steps in the planning approach have been completed; commitments, initiatives, and goals are now being reviewed. The colleges will be working on strategies, resources, and work plans. The District’s strategic plan commitments include the Sustainability Plan, Technology Master Plan and Facilities Master Plan. The colleges’ strategic plan initiatives include their Staffing Master Plans and other master plans. The final document will articulate the alignment of the district’s commitments with the colleges’ initiatives and resources required to implement the plan. Phase I of the planning process has been completed, and Phase II, development of District commitments and metrics, is underway. Development of Phases III and IV will begin in winter and spring of 2010.

Some factors that impact the strategic planning process:
- Accreditation begins in July 2010 – faculty and staff have already been engaged in the accreditation process
- Budget shortfall – may impact staffing and organizational structure
- New chancellor in January – will want to engage the Board in setting a new direction

New district commitments will consist of some initiatives from the existing 2005-15 Educational Master Plan combined with current initiatives. The final document will articulate the long-term district commitments along with the colleges’ initiatives and the resources required to implement the plans.
The next steps in the process include review and refining of the District commitments by the Chancellor’s staff in August. The Chancellor’s Advisory Committee will review the District commitments, metrics, and table of contents in the fall.

The Sustainability Plan was included in the board packet for information.

**Item 5**
COMMUNITY CONNECTION PLAN FOR 2009-10

President Bechtel praised the Community Connection Plan. Brandy commented that it is an effort to articulate a communication strategy that will be very important in 2009-10. This will be on a future agenda for review and update.

Casas-Frier suggested that statement regarding community colleges’ contribution to educating about 80 percent of the state’s undergraduate students and being the most cost efficient educational system be placed at the beginning of the plan.

**Item 6**
BOARD CALENDAR

- **M/S/C:** Swenson/Barrientos
- **Advisory Vote:** 2 yes
- **Board Vote:** Unanimous
- **Action:** Adopted the Board Calendar with one change: the January 4 meeting was moved to January 5, 2010

**CLOSED SESSION**

At 4:30 p.m., the Board adjourned into closed session in the Chancellor’s Office with the individuals listed below to discuss:

**LITIGATION UPDATE ON CONSTRUCTION**

Name of Case: West Bay Builders v. Foothill-De Anza Community College District

**Executive Administrators Present:**
- Charles Allen, Executive Director of Facilities, Operations and Construction Management
- Mike Brandy, Interim Chancellor
- Andy Dunn, Vice Chancellor of Business Services
- Brian Murphy, President of De Anza College
- Judy Miner, President of Foothill College
- Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
- Fred Sherman, Vice Chancellor of Technology

**Others Present:**
- Phil Jaret

**CONFERENCE WITH LABOR NEGOTIATOR**

**Executive Administrators Present:**
- Charles Allen, Executive Director of Facilities, Operations and Construction Management
Mike Brandy, Interim Chancellor  
Andy Dunn, Vice Chancellor of Business Services  
Brian Murphy, President of De Anza College  
Judy Miner, President of Foothill College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor of Technology

**PUBLIC EMPLOYEE APPOINTMENT – FACULTY POSITION, DE ANZA COLLEGE**

**Executive Administrators Present:**  
Andy Dunn, Vice Chancellor of Business Services  
Mike Brandy, Chancellor  
Brian Murphy, President of De Anza College  
Judy Miner, President of Foothill College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor of Technology

**RE-CONVENE PUBLIC SESSION**

President Bechtel re-convened the public session at 6:02 p.m. in the District Board Room

**Trustees Present:**  
Betsy Bechtel, President  
Laura Casas Frier  
Bruce Swenson  
Isabelle Barrientos, De Anza College Student Trustee  
Erica Anderson, Foothill College Student Trustee  

**Absent**  
Pearl Cheng

The following staff, press, students and members of the public were present:

**Staff:**  
Charles Allen  
Anne Argyriou  
Becky Bartindale  
Shirley Barker  
Mike Brandy  
Dolores Davison  
Andy Dunn  
Marie Fox Ellison  

**Press:**  
Terry Terman

**Students:**  
Ahmed Mostafa  
Jacqueline Procter  
Jose Romero

**Public:**  
Russell Atkinson  
Joan Barram  
Bill Dietz
**REPORTING OUT FROM CLOSED SESSION**

Vice President Bechtel reported that no action was taken in closed session.

**APPROVAL OF MINUTES**

<table>
<thead>
<tr>
<th>M/S/C:</th>
<th>Swenson/Casas Frier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory Vote:</td>
<td>2 yes</td>
</tr>
<tr>
<td>Board Vote:</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Action:</td>
<td>Approved the minutes of the July 6, 2009 meeting</td>
</tr>
</tbody>
</table>

**CORRESPONDENCE**

President Bechtel asked if there was any correspondence which should be brought to the Board’s attention. There was none.

**HEARINGS: ITEMS NOT ON THE AGENDA**

*Public / Students*

League of Women Voters representative Terry Terman requested an assessment of class waiting lists and how budget cuts will affect those waiting to get into courses.

Foothill College student Jacqueline Procter expressed her concerns that she had not been treated fairly when denied financial aid.

*Staff*

Interim Chancellor Brandy gave an update on the trustee vacancy. There have been several phone inquiries and two applications have been received.

President Bechtel requested that all applications be sent to the Board and received by August 18 in order to allow sufficient time to review them before the meeting on August 20.

Foothill College President Miner informed the Board that Foothill College received a delegation of educational dignitaries from Mexico who were interested what types of technical training Foothill offers. Information was provided on NSF grants in nanotechnology as well as Foothill’s Math My Way curriculum.

Miner also reported that 82 students from the Mountain View-Whisman School District graduated in the math acceleration program held at Foothill. The Foothill program’s approach to teaching math has been adopted by Mountain View-Whisman’s middle school faculty.

Lastly, Miner reported that Foothill’s Gala was held last week, featuring Jay Manley’s direction of “The Producers”. She reported that this year’s sponsorship exceeded last year’s. She also said that Foothill received a $1.5 million grant from the Hewlett Foundation for the Community College Open Textbook Project.

De Anza President Murphy said that he and President Miner attended a briefing held for Under Secretary of Education Kanter sponsored by Aim High, a Bay Area summer bridge program for high
school youth. President Murphy invited board members to the program’s summer graduation ceremonies to be held on August 6.

**Trustees**
Student Trustee Anderson apologized for missing the July 6 meeting. Anderson reported that she and student trustee Barrientos met with Trustee Casas Frier regarding the responsibilities of being student trustees. Plans to attend student trustee conference on August 14 in San Francisco.

Student Trustee Barrientos reported that she will be working on an environment project with President Murphy. Barrientos will also be attending the student trustee conference later this month.

Trustee Swenson attended an event that was a tribute to the political connectivity of the APALI program. Congressman Mike Honda delivered a special message from Congresswoman Anna Eshoo.

Trustee Casas Frier praised the student trustees and said she looks forward to meeting with them regularly. Casas Frier reported on attending a presentation on a proposal to hold a constitutional convention to reform state government. Trustees Bechtel and Swenson also attended, along with several other district staff.

**APPROVAL OF CONSENT CALENDAR**

President Bechtel requested the removal of Warrant #25-886342 from Item 8.

<table>
<thead>
<tr>
<th>M/S/C:</th>
<th>Swenson/Anderson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory vote:</td>
<td>2 yes</td>
</tr>
<tr>
<td>Board vote:</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Action:</td>
<td>Approved / Ratified Items on the Consent Calendar as follows:</td>
</tr>
</tbody>
</table>

**Item 7** — Ratified CONTRACTS AND AGREEMENTS

**Item 8** - Ratified B WARRANTS AND WIRE TRANSFEERS GREATER THAN $5,000 FOR MAY AND JUNE 2009 WITH THE EXCEPTION OF WARRANT #25-886342

**Item 9** — Approved CONTRACT WITH CALIFORNIA EMPLOYER’S RETIREE BENEFIT TRUST PROGRAM (CERBT)

**Item 10** — Approved MAINTENANCE SERVICE CONTRACT WITH COLLICUTT ENERGY SERVICES

**Item 11** — Approved MICROSOFT CAMPUS AGREEMENT

**Item 12** — Approved FOOTHILL AND DE ANZA COLLEGES IMPACT – COMMUNITY EDUCATION SHORT COURSES

**Item 13** — Approved PERSONNEL ACTIONS:

- **Name:** Robert M. Alexander
- **Position:** Counselor
- **College:** De Anza College
- **Division:** Counseling
- **Program:** Student Success and Retention Services
<table>
<thead>
<tr>
<th>Action</th>
<th>Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Date:</td>
<td>August 4, 2009</td>
</tr>
<tr>
<td>Compensation:</td>
<td>Column II, Step A at $5,545.86/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Kathleen A. Depaolo</td>
</tr>
<tr>
<td>Position:</td>
<td>Instructor</td>
</tr>
<tr>
<td>College:</td>
<td>Foothill College</td>
</tr>
<tr>
<td>Division:</td>
<td>Biological &amp; Health Sciences</td>
</tr>
<tr>
<td>Program:</td>
<td>Veterinary Technology</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>September 17, 2009</td>
</tr>
<tr>
<td>Compensation:</td>
<td>Column I, Step G at $6,954.74/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Ronald W. Francis</td>
</tr>
<tr>
<td>Position:</td>
<td>Instructor</td>
</tr>
<tr>
<td>College:</td>
<td>De Anza College</td>
</tr>
<tr>
<td>Division:</td>
<td>Physical Science, Mathematics and Engineering</td>
</tr>
<tr>
<td>Program:</td>
<td>Physics</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>September 17, 2009</td>
</tr>
<tr>
<td>Compensation:</td>
<td>Column V, Step I at $8,645.40/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Cleve L. Freeman III</td>
</tr>
<tr>
<td>Position:</td>
<td>Counselor</td>
</tr>
<tr>
<td>College:</td>
<td>De Anza College</td>
</tr>
<tr>
<td>Division:</td>
<td>Counseling</td>
</tr>
<tr>
<td>Program:</td>
<td>International Student’s Office</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>August 4, 2009</td>
</tr>
<tr>
<td>Compensation:</td>
<td>Column III, Step A at $5,827.63/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Shagundeep Kaur</td>
</tr>
<tr>
<td>Position:</td>
<td>Instructor</td>
</tr>
<tr>
<td>College:</td>
<td>De Anza College</td>
</tr>
<tr>
<td>Division:</td>
<td>Language Arts</td>
</tr>
<tr>
<td>Program:</td>
<td>Speech Communication</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>September 17, 2009</td>
</tr>
<tr>
<td>Compensation:</td>
<td>Column IV, Step E at $7,236.2/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Andrew LaManque</td>
</tr>
<tr>
<td>Position:</td>
<td>Interim Director, Institutional Research</td>
</tr>
<tr>
<td>College:</td>
<td>Central Services</td>
</tr>
<tr>
<td>Division:</td>
<td>Educational Technology Services</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>August 4, 2009 through June 30, 2010</td>
</tr>
<tr>
<td>Compensation:</td>
<td>$11,212.10/month</td>
</tr>
<tr>
<td>Name:</td>
<td>Ann Lee-Yen</td>
</tr>
<tr>
<td>Position:</td>
<td>Faculty</td>
</tr>
</tbody>
</table>
College: De Anza College  
Division: Child Development Center  
Action: Revocation of Article 18 request to reduce load to .80 effective Fall 2009  
Effective Dates: Fall 2009  
Comments: Previously approved on May 4th, 2009  

Name: Kevin Mello  
Position: Instructor  
College: De Anza College  
Division: Business / Computer Systems  
Program: Accounting  
Action: Employment  
Effective Date: September 17, 2009 # of months: 10  
Compensation: Column II, Step E at $6,672.96/month  

Name: Loraine Moen  
Position: Faculty  
College: De Anza College  
Division: Physical Sciences, Math & Engineering  
Action: Cancellation of load reduction by .1111 for the Fall 2009 quarter  
Effective Dates: Fall Quarter, 2009  
Comments: Load reduction of .1111 approved on May 4th, 2009  

Item 14 — Approved HUMAN RESOURCES REPORT  

Item 15 — Approved SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT  
Made a finding that the property does not exceed $5,000 in value and authorized the Director of Purchasing and Material Services to sell the items in accordance with Education Code 81452(a)  

Item 16 — Approved SALE OF MISCELLANEOUS SURPLUS DISTRICT EQUIPMENT  
Made a finding that the property does not exceed $5,000 in value and authorized the Director of Purchasing and Material Services to sell the items in accordance with Education Code 81452(a).  

Item 17 — Approved DONATION OF SURPLUS DISTRICT PERSONAL PROPERTY  
Made a finding that the property is unsatisfactory for further use by the District and authorized the Director of Purchasing and Material Services to make a donation of the equipment described to the Santa Clara Unified School District in accordance with Education Code 81450.5  

Item 18 — Approved DONATION, RECYCLE, OR DISPOSAL OF MISCELLANEOUS SURPLUS DISTRICT FURNITURE  
Made a finding that the property is of insufficient value to defray the cost of a sale, and authorized the Director of Purchasing and Material Services to make a donation to the EHP and to recycle or dispose items that are not accepted by the EHP in accordance with Education Code 81452(c)
**Item 19**
DISTRICT MISSION STATEMENT (SECOND READING)

**M/S/C:** Casas Frier/ Swenson  
**Advisory Vote:** 2 yes  
**Board Vote:** Unanimous  
**Action:** Approved District Mission Statement as presented

**Item 20**
ELECTION OF VICE PRESIDENT OF BOARD OF TRUSTEES

**M/S/C:** Casas Frier/Bechtel  
**Advisory Vote:** 2 yes  
**Board Vote:** Unanimous  
**Action:** Appointed trustee Swenson Vice President of the Board of Trustees

**Item 21**
APPOINTMENT OF TRUSTEE TO AUDIT AND FINANCE COMMITTEE

**M/S/C:** Bechtel/Anderson  
**Advisory Vote:** 2 yes  
**Board Vote:** Unanimous  
**Action:** Elected Trustee Cheng to the Audit and Finance Committee and appointed Trustee Swenson as Chair of the Audit and Finance Committee

**Item 22**
APPROVE AUGUST 20 BOARD MEETING AT 5:00 P.M.

**M/S/C:** Swenson/Barrientos  
**Advisory Vote:** 2 yes  
**Board Vote:** Unanimous  
**Action:** Approved Board meeting on August 20, 2009 at 5:00 p.m. for the purpose of selecting interview candidates for the vacant Trustee position

**Item 23**
UPDATE ON CHANCELLOR SEARCH COMMITTEE

President Bechtel reported that the Chancellor’s Search Committee’s next meeting is on October 9, 2009. In mid-July ads were placed in a variety of educational publications. The ads will run for about one month.

**Item 24**
APPROVAL OF INSTRUCTIONAL MATERIALS AND USE FEES FOR 2009-10

Vice Chancellor Dunn addressed the proposed instructional materials and use fees for 2009-10. The list of courses with fees will be presented to the Board annually. Brandy explained that the fees must be for
tangible items, not consumable items. Trustee Casas Frier expressed concern that some of the fees might prevent some students from taking classes.

M/S: Swenson/Anderson
Advisory Vote: 2 yes
Board Vote: 2 yes (Bechtel, Swenson)
1 no (Casas Frier)
Action: Denied the motion to approve the instructional materials and use fees for 2009-10

M/S/C: Swenson/Casas Frier
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: Reconsider the motion to approve the instructional materials and use fees after the lists could be copied and distributed

The lists were distributed and discussed.

M/S/C: Swenson/Bechtel
Advisory Vote: 1 yes
1 no (Barrientos)
Board Vote: Unanimous

**Item 25**
MEASURE E CONSENT CALENDAR

A. De Anza College – None
B. Foothill College – None
C. Central Services – None

There was no action to be taken on this item.

**Item 26**
MEASURE C CONSENT CALENDAR

M/S/C: Casas Frier/Anderson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: Approved / Ratified the Measure C Consent Calendar, A-M as follows:

A. Title: PAA #D-01 to Master Agreement
Vendor: Sandis Civil Engineer
Agreement Date: December 15, 2008
Campus: De Anza College
Project No.: 217
Project Name: Secured Bicycle Storage for Students
Amount: $12,500
For: Professional services for topographic survey, construction
document preparation, bidding and construction
administration. The funding is included in the current budget.

Action: Ratification

B. Title: Revision #1 to PAA #3 to Master Agreement
Vendor: Allana Buick & Bers, Inc
Agreement Date: October 6, 2008
Campus: De Anza College
Project No.: 766-204
Project Name: PE Quad Breezeway
Amount: $0
For: Revision #1 to PAA #3 extends the contract duration end point from October 6, 2008 to October 6, 2009
Action: Ratification

C. Title: PAA #F01 and Master Agreement
Vendor: Enovity, Inc.
Agreement Date: August 4, 2009
Campus: Foothill College for PAA #F01; District for Master Agreement
Project No.: 100E
Project Name: KCI HVAC Upgrades
Amount: $30,855
For: Professional Services for investigation of mechanical shortcomings, preparation of construction documents and provision of construction services for corrections to the existing HVAC system at Krause Center for Innovation.

Enovity, Inc. is one of three commissioning agents selected by the District to perform investigation and commissioning services related to mechanical system operations. The Master Agreement expedites contracting procedures for project design.

Action: Approval

D. Title: Change Order #1
Vendor: John Plane Construction
Agreement Date: July 8, 2009
Campus: Foothill College
Project No.: 113
Project Name: Reconstruction of Stadium Bleachers
Amount: $3,145
For: Installing eight addition 7’ long benches found to be damaged. The funding is included in the current budget.

This change order plus all previous change orders represents 1.5% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

E. Title: Change Order #2
Vendor: Victory Construction Inc.
Agreement Date: July 15, 2009
Campus: Foothill College
Project No.: 111
Project Name: Modular Renovation (Gilbane Maas Offices)
Amount: $1,308
For: At the request of ETS, contractor re-organized the existing communication closet in order to fit a new 44” port-patch panel.

This change order plus all previous change orders represents 10% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

F. Title: Revision #1 to PAA #1
Vendor: Sandis Civil Engineer
Agreement Date: July 15, 2009
Campus: Foothill College
Project No.: 130A
Project Name: Utility Lids – Phase 5
Amount: $2,085
For: Professional services to provide coordination with geotechnical engineer for addition of piers and trench drain and provide additional CA service for doing Alternate 1 of the project.

Action: Approval

G. Title: Revision to PAA #F-HMC-#3A
Vendor: HMC Architects
Agreement Date: July 17, 2009
Campus: Foothill College
Project No.: 120
Project Name: Smithwick Theater
Amount: $15,450
For: Professional services to provide feasibility study for accessibility upgrades at Smithwick Theater. The funding for this change is within the current budget.

Action: Approval

H. Title: Design Services
Vendor: tBP Architecture
Agreement Date: August 3, 2009
Campus: Foothill College
Project No.: #109, #113
Project Name: PE Lab Space and Press Box Replacement
Amount: $231,221
For: Design, bidding and construction administration services for Measure C Project #109 – Physical Education Lab Space and Project #113 – Reconstruction of Stadium Bleachers & Press Box, to be designed concurrently.
In early May, 2009 a Request for Qualifications was published to select a designer for Foothill College Measure C sports-specific renovation projects. Fifteen architectural firms responded to the RFQ. Responses were reviewed by a selection panel to evaluate respondent’s qualifications, experience of key staff, and understanding of the project work plan. The firm receiving the highest score was tBP Architecture.

Action: Approval

I. Title: Change #1 to Agreement
Vendor: Salas O’Brien Engineers
Agreement Date: October 21, 2008
Campus: Foothill College
Project No.: 135
Project Name: Utility and Technology Infrastructure
Amount: $0
For: Extend contract milestones until July 31, 2009 for the final utility conditional assessment report and the conformed utility drawing set. The funding for this change is within the current budget.
Action: Ratification

J. Title: Revision #1 to PAA #F-WRNS-#3A
Vendor: WRNS Studio
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 134
Project Name: Exterior Signage
Amount: $8,000
For: Architectural design services to update the Foothill campus roadway signage standards, refresh the monument sign lettering, and develop graphic standards for several miscellaneous signs. The funding for this change is within the current budget.
Action: Approval

K. Title: PAA #F-HMC-#2B
Vendor: HMC Architects
Agreement Date: August 3, 2009
Campus: Foothill College
Project No.: 107, 110, 163
Project Name: Language Lab; LA General Classrooms; LA Division Office General Classrooms
Amount: $170,000
For: Professional services to provide Construction Documents and Construction Administration services for the Modernization of buildings 6300 and 6500. Room 6201 will be converted from the LA Division Office to General Classroom. The funding is included in the current budget.
Action: Approval

L. Title: Change Order #1
Vendor: Redwood Engineering Construction
Agreement Date: July 17, 2009
Campus: Foothill College
Project No.: 130A
Project Name: Utility Lids – Phase 5
Amount: $1,375
For: Removal and replacement of two additional utility lids and repair of the adjacent concrete sidewalk, to correct a potential tripping hazard, as requested by the District.

This change order plus all previous change orders represent 1.4% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

M. Title: Standard Agreement for Design Services
Vendor: Salas O’Brien Engineers
Agreement Date: August 4, 2009
Campus: Foothill College
Project No.: 135
Project Name: Utility and Technology Infrastructure
Amount: $344,963
For: Design Professional services (schematic design through construction administration) for the necessary electrical and mechanical infrastructure upgrades required to support the new buildings (PSEC and ETS Data Center) and renovation buildings on the Foothill Campus. The funding for this change is within the current budget.

Action: Approval

Item 27
MEASURE C PROJECT LIST REVISION WITH FOOTHILL BUDGET TRANSFER #14 AND DE ANZA BUDGET TRANSFER #17

M/S/C: Casas Frier/Barrientos
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: Approved Measure C Project List Revision with Foothill budget transfer #14 and De Anza budget transfer #17

Item 28
AUTHORIZATION TO AWARD CONTRACT FOR BID DOCUMENT 1219-116 – FOOTHILL COLLEGE JAPANESE CULTURAL CENTER & CARRIAGE HOUSE ROOF REPLACEMENT PROJECT

Director of Purchasing and Material Services Carmen Redmond was present to address this item. The cost is higher than originally projected, however the prices are reasonable and the dollars are available.
M/S/C: Swenson/Anderson  
Advisory Vote: 2 yes  
Board Vote: Unanimous  
Action: Authorized the Director of Purchasing and Material Services to award a contract, including Alternate #1, in the amount of $124,000 to IMR Contractor Corporation

Item 29  
RECOMMENDATION TO PRE-QUALIFY PROSPECTIVE BIDDERS FOR MEASURE C PROJECTS AT FOOTHILL COLLEGE

M/S/C: Casas Frier/Barrientos  
Advisory Vote: 2 yes  
Board Vote: Unanimous  
Action: Authorized the pre-qualification procedure for the listed Measure C project in accordance with public Contract Code Section 20101

Item 30  
AUTHORIZATION TO INCREASE SPENDING LIMIT FOR DE ANZA COLLEGE FURNITURE PURCHASES USING PIGGYBACK CONTRACT

M/S/C: Barrientos/Swenson  
Advisory Vote: 2 yes  
Board Vote: Unanimous  
Action: Authorized the District’s Director of Purchasing and Material Services to issue purchase orders for an additional $570,000 for De Anza College classroom and office furniture pursuant to the County of Alameda contract as described through the contract expiration date (currently April 2, 2010) or through June 30, 2010, whichever is sooner

DATES TO REMEMBER

August 20, 2009 — Special Meeting  
August 31, 2009 — Regular Meeting

ADOURNMENT

President Bechtel adjourned the meeting at 6:50 p.m.