



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

August 3, 2009

CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 2:33 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022. She led the Board and those present in the Pledge of Allegiance. The following trustees staff, press, students and members of the public were present:

Trustees Present:

Betsy Bechtel, President

Laura Casas Frier

Bruce Swenson

Erica Anderson, Foothill College Student Trustee

Isabelle Barrientos, De Anza College Student Trustee

Absent

Pearl Cheng

Staff:

Charles Allen

Anne Argyriou

Becky Bartindale

Shirley Barker

Mike Brandy

Dolores Davison

Andy Dunn

Marie Fox Ellison

Christina Espinosa-Pieb

Rich Hansen

Art Heinrich

Letha Jeanpierre

Donna Jones-Dulin

Judy Miner

Brian Murphy

Charles Norona

Dorene Novotny

Fred Sherman

Bernata Slater

Marisa Spatafore

Donna Toyohara

Brenda Davis Visas

Press: Terry Terman

Students: Ahmed Mostafa
Jose Romero

Public: Russell Atkinson
Joan Barram
Bill Dietz

Item 1

DISCUSSION OF 2009-10 BUDGET

Chancellor Mike Brandy, Vice Chancellor Andy Dunn, and Director of Budget Operations Bernata Slater presented an overview of the 2009-2010 budget through the use of a power point presentation dated 8/3/09. Major changes in revenue and expense projections between the Tentative Budget and the draft of the Adopted Budget were reviewed. The new state cuts to the general fund were estimated to be \$6.7 million with another \$4.4 million in cuts to the categorical programs. Categorical program directors were formulating new budget plans to restructure their budgets to live within the decreased revenue. Course sections will be reduced by about 5% as had been the district plan for the last few months. After revenue and expense were recalibrated with these sets of assumptions, the unresolved operating deficit for 09-10 was estimated to be \$5.3 million. It was expected that there would be sufficient fund balance to carry this deficit through the 09-10 year expecting that cuts would be identified by yearend to bring the budget into balance as the 10-11 budget began to be formulated. It was estimated that about \$10 million in unrestricted fund balance would be available at the end of 09-10 to offset general fund and categorical fund cuts anticipated for the 10-11 year.

Areas of uncertainty regarding the budget assumptions centered around the anticipated receipt of federal money to backfill categoricals, the volatility of State revenue projections, the uncertainty of the Self Insured Medical program expenses and the outcome of labor negotiations.

During discussion with the Board, Trustee Swenson asked about the sufficiency of funds to offset revenue reductions in 10-11. Chancellor Brandy indicated that staff was reviewing this issue and would return at the August 31 meeting with a more specific recommendation on a 2 year plan for budget stability. The current estimate for expense increases in the 10-11 year was between \$3-4 million.

Item 2

DISCUSSION OF PARCEL TAXES

After a presentation by Chancellor Mike Brandy and Vice Chancellor of Business Services Andy Dunn, trustees discussed the possibility of placing a parcel tax initiative on the June 2010 ballot. SCA 6, (Simitian) has been introduced into legislation. If passed, the bill would allow parcel tax initiatives to be enacted with a 55% majority vote, rather than at the current 2/3 majority vote. Concern was expressed about whether the bill would pass in light of today's economy.

The Board authorized staff to take the first step in the process which includes talking with-firms about performing the preliminary work of determining the number of parcels in the district and possible revenue that could be generated from a parcel tax. District staff will report back to the Board on possible firms and will provide a decision making calendar.

After reviewing the preliminary information the Board could determine whether it is interested in placing a parcel tax on the June 2010 ballot and may direct staff to request proposals from qualified firms to do market testing and provide advice on how to best word a proposal for passage. At that time the Board could decide if they want to go forward with placing a parcel tax on the June ballot.

Brandy emphasized the need to do everything possible to provide the services to students that they need to be successful. Proceeds from a successful parcel tax initiative would provide much needed income.

Item 3

UPDATE ON MEASURES E AND C (SEMI-ANNUAL) AND NASA PROJECT

Executive Director of Facilities Charles Allen gave an update on Measure E. It is anticipated that Measure E projects will be completed in the next 2-3 years.

Allen gave an overview of the Measure C spending and commitments plan to date. Two major contracts totaling about \$100 million will be issued next year. Bonds will need to be issued prior to signing contracts for the new buildings to ensure that there is enough cash on hand to cover those commitments through the life of the contracts. Allen highlighted projects at both campuses.

Vice Chancellor Dunn gave an update on the NASA project. Four developers submitted proposals and two were asked to provide a business plan to include how they would fund and deliver the overall development of the center. Selection of a firm will occur in the fall. Trustee Swenson asked if the current Middlefield Campus would be viable long-term solution until the NASA project is completed or if it is not successful. He suggested a fall Board meeting scheduled at Middlefield as a way to acquaint others with the current facilities.

Item 4

UPDATE ON PLANNING EFFORTS FOR 2009-10 AND SUSTAINABILITY PLAN

Vice Chancellor of Technology Fred Sherman gave an overview of the strategic planning process. Sherman gave an overview of the Board's role in the process, which includes giving guidance to the planning process by aligning the outcomes of the final process with the Board goals.

The first three steps in the planning approach have been completed; commitments, initiatives, and goals are now being reviewed. The colleges will be working on strategies, resources, and work plans. The District's strategic plan commitments include the Sustainability Plan, Technology Master Plan and Facilities Master Plan. The colleges' strategic plan initiatives include their Staffing Master Plans and other master plans. The final document will articulate the alignment of the district's commitments with the colleges' initiatives and resources required to implement the plan. Phase I of the planning process has been completed, and Phase II, development of District commitments and metrics, is underway. Development of Phases III and IV will begin in winter and spring of 2010.

Some factors that impact the strategic planning process:

- Accreditation begins in July 2010 – faculty and staff have already been engaged in the accreditation process
- Budget shortfall – may impact staffing and organizational structure
- New chancellor in January – will want to engage the Board in setting a new direction

New district commitments will consist of some initiatives from the existing 2005-15 Educational Master Plan combined with current initiatives. The final document will articulate the long-term district commitments along with the colleges' initiatives and the resources required to implement the plans.

The next steps in the process include review and refining of the District commitments by the Chancellor's staff in August. The Chancellor's Advisory Committee will review the District commitments, metrics, and table of contents in the fall.

The Sustainability Plan was included in the board packet for information.

Item 5

COMMUNITY CONNECTION PLAN FOR 2009-10

President Bechtel praised the Community Connection Plan. Brandy commented that it is an effort to articulate a communication strategy that will be very important in 2009-10. This will be on a future agenda for review and update.

Casas-Frier suggested that statement regarding community colleges' contribution to educating about 80 percent of the state's undergraduate students and being the most cost efficient educational system be placed at the beginning of the plan.

Item 6

BOARD CALENDAR

M/S/C:	Swenson/Barrientos
Advisory Vote:	2 yes
Board Vote:	Unanimous
Action:	Adopted the Board Calendar with one change: the January 4 meeting was moved to January 5, 2010

CLOSED SESSION

At 4:30 p.m., the Board adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

LITIGATION UPDATE ON CONSTRUCTION

Name of Case: West Bay Builders v. Foothill-De Anza Community College District

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management

Mike Brandy, Interim Chancellor

Andy Dunn, Vice Chancellor of Business Services

Brian Murphy, President of De Anza College

Judy Miner, President of Foothill College

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity

Fred Sherman, Vice Chancellor of Technology

Others Present:

Phil Jaret

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny

Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management

Mike Brandy, Interim Chancellor
Andy Dunn, Vice Chancellor of Business Services
Brian Murphy, President of De Anza College
Judy Miner, President of Foothill College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

PUBLIC EMPLOYEE APPOINTMENT – FACULTY POSITION, DE ANZA COLLEGE

Executive Administrators Present:

Andy Dunn, Vice Chancellor of Business Services
Mike Brandy, Chancellor
Brian Murphy, President of De Anza College
Judy Miner, President of Foothill College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

RE-CONVENE PUBLIC SESSION

President Bechtel re-convened the public session at 6:02 p.m. in the District Board Room

Trustees Present:

Betsy Bechtel, President
Laura Casas Frier
Bruce Swenson
Isabelle Barrientos, De Anza College Student Trustee
Erica Anderson, Foothill College Student Trustee

Absent

Pearl Cheng

The following staff, press, students and members of the public were present:

<i>Staff:</i>	Charles Allen	Christina Espinosa-Pieb	Dorene Novotny
	Anne Argyriou	Rich Hansen	Fred Sherman
	Becky Bartindale	Art Heinrich	Marisa Spatafore
	Shirley Barker	Letha Jeanpierre	Donna Toyohara
	Mike Brandy	Donna Jones-Dulin	Brenda Davis Visas
	Dolores Davison	Judy Miner	
	Andy Dunn	Brian Murphy	
	Marie Fox Ellison	Charles Norona	

Press: Terry Terman

Students: Ahmed Mostafa
Jacqueline Procter
Jose Romero

Public: Russell Atkinson
Joan Barram
Bill Dietz

REPORTING OUT FROM CLOSED SESSION

Vice President Bechtel reported that no action was taken in closed session.

APPROVAL OF MINUTES

M/S/C:	Swenson/Casas Frier
Advisory Vote:	2 yes
Board Vote:	Unanimous
Action:	Approved the minutes of the July 6, 2009 meeting

CORRESPONDENCE

President Bechtel asked if there was any correspondence which should be brought to the Board's attention. There was none.

HEARINGS: ITEMS NOT ON THE AGENDA

Public / Students

League of Women Voters representative Terry Terman requested an assessment of class waiting lists and how budget cuts will affect those waiting to get into courses.

Foothill College student Jacqueline Procter expressed her concerns that she had not been treated fairly when denied financial aid.

Staff

Interim Chancellor Brandy gave an update on the trustee vacancy. There have been several phone inquiries and two applications have been received.

President Bechtel requested that all applications be sent to the Board and received by August 18 in order to allow sufficient time to review them before the meeting on August 20.

Foothill College President Miner informed the Board that Foothill College received a delegation of educational dignitaries from Mexico who were interested what types of technical training Foothill offers. Information was provided on NSF grants in nanotechnology as well as Foothill's Math My Way curriculum.

Miner also reported that 82 students from the Mountain View-Whisman School District graduated in the math acceleration program held at Foothill. The Foothill program's approach to teaching math has been adopted by Mountain View-Whisman's middle school faculty.

Lastly, Miner reported that Foothill's Gala was held last week, featuring Jay Manley's direction of "The Producers". She reported that this year's sponsorship exceeded last year's. She also said that Foothill received a \$1.5 million grant from the Hewlett Foundation for the Community College Open Textbook Project.

De Anza President Murphy said that he and President Miner attended a briefing held for Under Secretary of Education Kanter sponsored by Aim High, a Bay Area summer bridge program for high

school youth. President Murphy invited board members to the program's summer graduation ceremonies to be held on August 6.

Trustees

Student Trustee Anderson apologized for missing the July 6 meeting. Anderson reported that she and student trustee Barrientos met with Trustee Casas Frier regarding the responsibilities of being student trustees. Plans to attend student trustee conference on August 14 in San Francisco.

Student Trustee Barrientos reported that she will be working on an environment project with President Murphy. Barrientos will also be attending the student trustee conference later this month.

Trustee Swenson attended an event that was a tribute to the political connectivity of the APALI program. Congressman Mike Honda delivered a special message from Congresswoman Anna Eshoo.

Trustee Casas Frier praised the student trustees and said she looks forward to meeting with them regularly. Casas Frier reported on attending a presentation on a proposal to hold a constitutional convention to reform state government. Trustees Bechtel and Swenson also attended, along with several other district staff.

APPROVAL OF CONSENT CALENDAR

President Bechtel requested the removal of Warrant #25-886342 from Item 8.

M/S/C: Swenson/Anderson
Advisory vote: 2 yes
Board vote: Unanimous
Action: Approved / Ratified Items on the Consent Calendar as follows:

Item 7 — **Ratified** CONTRACTS AND AGREEMENTS

Item 8 - **Ratified** B WARRANTS AND WIRE TRANSFERS GREATER THAN \$5,000 FOR MAY AND JUNE 2009 WITH THE EXCEPTION OF WARRANT #25-886342

Item 9 — **Approved** CONTRACT WITH CALIFORNIA EMPLOYER'S RETIREE BENEFIT TRUST PROGRAM (CERBT)

Item 10 — **Approved** MAINTENANCE SERVICE CONTRACT WITH COLLICUTT ENERGY SERVICES

Item 11 — **Approved** MICROSOFT CAMPUS AGREEMENT

Item 12 — **Approved** FOOTHILL AND DE ANZA COLLEGES IMPACT – COMMUNITY EDUCATION SHORT COURSES

Item 13 — **Approved** PERSONNEL ACTIONS:

Name: **Robert M. Alexander**
Position: Counselor
College: De Anza College
Division: Counseling
Program: Student Success and Retention Services

Action: **Employment**
Effective Date: August 4, 2009 # of months: 11
Compensation: Column II, Step A at \$5,545.86/month

Name: **Kathleen A. Depaolo**
Position: Instructor
College: Foothill College
Division: Biological & Health Sciences
Program: Veterinary Technology

Action: **Employment**
Effective Date: September 17, 2009 # of months: 10
Compensation: Column I, Step G at \$6,954.74/month

Name: **Ronald W. Francis**
Position: Instructor
College: De Anza College
Division: Physical Science, Mathematics and Engineering
Program: Physics

Action: **Employment**
Effective Date: September 17, 2009 # of months: 10
Compensation: Column V, Step I at \$8,645.40/month

Name: **Cleve L. Freeman III**
Position: Counselor
College: De Anza College
Division: Counseling
Program: International Student's Office

Action: **Employment**
Effective Date: August 4, 2009 # of months: 11
Compensation: Column III, Step A at \$5,827.63/month

Name: **Shagundeeep Kaur**
Position: Instructor
College: De Anza College
Division: Language Arts
Program: Speech Communication

Action: **Employment**
Effective Date: September 17, 2009 # of months: 10
Compensation: Column IV, Step E at \$7,236.2/month

Name: **Andrew LaManque**
Position: Interim Director, Institutional Research
College: Central Services
Division: Educational Technology Services

Action: **Employment**
Effective Date: August 4, 2009 through June 30, 2010
Compensation: \$11,212.10/month

Name: **Ann Lee-Yen**
Position: Faculty

College: De Anza College
Division: Child Development Center
Action: **Revocation of Article 18 request to reduce load to .80 effective Fall 2009**

Effective Dates: Fall 2009
Comments: Previously approved on May 4th, 2009

Name: **Kevin Mello**
Position: Instructor
College: De Anza College
Division: Business / Computer Systems
Program: Accounting
Action: **Employment**
Effective Date: September 17, 2009 # of months: 10
Compensation: Column II, Step E at \$6,672.96/month

Name: **Loraine Moen**
Position: Faculty
College: De Anza College
Division: Physical Sciences, Math & Engineering
Action: **Cancellation of load reduction by .1111 for the Fall 2009 quarter**
Effective Dates: Fall Quarter, 2009
Comments: Load reduction of .1111 approved on May 4th, 2009

Item 14 — **Approved** HUMAN RESOURCES REPORT

Item 15 **Approved** SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT
Made a finding that the property does not exceed \$5,000 in value and authorized the Director of Purchasing and Material Services to sell the items in accordance with Education Code 81452(a)

Item 16 **Approved** SALE OF MISCELLANEOUS SURPLUS DISTRICT EQUIPMENT
Made a finding that the property does not exceed \$5,000 in value and authorized the Director of Purchasing and Material Services to sell the items in accordance with Education Code 81452(a).

Item 17 **Approved** DONATION OF SURPLUS DISTRICT PERSONAL PROPERTY
Made a finding that the property is unsatisfactory for further use by the District and authorized the Director of Purchasing and Material Services to make a donation of the equipment described to the Santa Clara Unified School District in accordance with Education Code 81450.5

Item 18 **Approved** DONATION, RECYCLE, OR DISPOSAL OF MISCELLANEOUS SURPLUS DISTRICT FURNITURE
Made a finding that the property is of insufficient value to defray the cost of a sale, and authorized the Director of Purchasing and Material Services to make a donation to the EHP and to recycle or dispose items that are not accepted by the EHP in accordance with Education Code 81452(c)

Item 19

DISTRICT MISSION STATEMENT (SECOND READING)

M/S/C: Casas Frier/ Swenson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved** District Mission Statement as presented

Item 20

ELECTION OF VICE PRESIDENT OF BOARD OF TRUSTEES

M/S/C: Casas Frier/Bechtel
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Appointed** trustee Swenson Vice President of the Board of Trustees

Item 21

APPOINTMENT OF TRUSTEE TO AUDIT AND FINANCE COMMITTEE

M/S/C: Bechtel/Anderson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: Elected Trustee Cheng to the Audit and Finance Committee and **appointed** Trustee **Swenson** as Chair of the Audit and Finance Committee

Item 22

APPROVE AUGUST 20 BOARD MEETING AT 5:00 P.M.

M/S/C: Swenson/Barrientos
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved** Board meeting on August 20, 2009 at 5:00 p.m. for the purpose of selecting interview candidates for the vacant Trustee position

Item 23

UPDATE ON CHANCELLOR SEARCH COMMITTEE

President Bechtel reported that the Chancellor's Search Committee's next meeting is on October 9, 2009. In mid-July ads were placed in a variety of educational publications. The ads will run for about one month.

Item 24

APPROVAL OF INSTRUCTIONAL MATERIALS AND USE FEES FOR 2009-10

Vice Chancellor Dunn addressed the proposed instructional materials and use fees for 2009-10. The list of courses with fees will be presented to the Board annually. Brandy explained that the fees must be for

tangible items, not consumable items. Trustee Casas Frier expressed concern that some of the fees might prevent some students from taking classes.

M/S: Swenson/Anderson
Advisory Vote: 2 yes
Board Vote: 2 yes (Bechtel, Swenson)
1 no (Casas Frier)
Action: **Denied** the motion to approve the instructional materials and use fees for 2009-10

M/S/C: Swenson/Casas Frier
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Reconsider** the motion to approve the instructional materials and use fees after the lists could be copied and distributed

The lists were distributed and discussed.

M/S/C: Swenson/Bechtel
Advisory Vote: 1 yes
1 no (Barrientos)
Board Vote: Unanimous

Item 25

MEASURE E CONSENT CALENDAR

- A.** De Anza College – None
- B.** Foothill College – None
- C.** Central Services – None

There was no action to be taken on this item.

Item 26

MEASURE C CONSENT CALENDAR

M/S/C: Casas Frier/Anderson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved / Ratified** the Measure C Consent Calendar, A-M as follows:

- A.** *Title:* PAA #D-01 to Master Agreement
Vendor: Sandis Civil Engineer
Agreement Date: December 15, 2008
Campus: De Anza College
Project No.: 217
Project Name: Secured Bicycle Storage for Students
Amount: \$12,500
For: Professional services for topographic survey, construction document preparation, bidding and construction

- administration. The funding is included in the current budget.
- Action:* Ratification
- B.** *Title:* Revision #1 to PAA #3 to Master Agreement
Vendor: Allana Buick & Bers, Inc
Agreement Date: October 6, 2008
Campus: De Anza College
Project No.: 766-204
Project Name: PE Quad Breezeway
Amount: \$0
For: Revision #1 to PAA #3 extends the contract duration end point from October 6, 2008 to October 6, 2009
Action: Ratification
- C.** *Title:* PAA #F01 and Master Agreement
Vendor: Enovity, Inc.
Agreement Date: August 4, 2009
Campus: Foothill College for PAA #F01; District for Master Agreement
Project No.: 100E
Project Name: KCI HVAC Upgrades
Amount: \$30,855
For: Professional Services for investigation of mechanical shortcomings, preparation of construction documents and provision of construction services for corrections to the existing HVAC system at Krause Center for Innovation.
- Enovity, Inc. is one of three commissioning agents selected by the District to perform investigation and commissioning services related to mechanical system operations. The Master Agreement expedites contracting procedures for project design.
- Action:* Approval
- D.** *Title:* Change Order #1
Vendor: John Plane Construction
Agreement Date: July 8, 2009
Campus: Foothill College
Project No.: 113
Project Name: Reconstruction of Stadium Bleachers
Amount: \$3,145
For: Installing eight addition 7' long benches found to be damaged. The funding is included in the current budget.
- This change order plus all previous change orders represents 1.5% above the base contract amount. The funding for this change is within the current budget.
- Action:* Ratification
- E.** *Title:* Change Order #2

Vendor: Victory Construction Inc.
Agreement Date: July 15, 2009
Campus: Foothill College
Project No.: 111
Project Name: Modular Renovation (Gilbane Maas Offices)
Amount: \$1,308
For: At the request of ETS, contractor re-organized the existing communication closet in order to fit a new 44” port-patch panel.

This change order plus all previous change orders represents 10% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

F. *Title:* Revision #1 to PAA #1
Vendor: Sandis Civil Engineer
Agreement Date: July 15, 2009
Campus: Foothill College
Project No.: 130A
Project Name: Utility Lids – Phase 5
Amount: \$2,085
For: Professional services to provide coordination with geotechnical engineer for addition of piers and trench drain and provide additional CA service for doing Alternate 1 of the project.

Action: Approval

G. *Title:* Revision to PAA #F-HMC-#3A
Vendor: HMC Architects
Agreement Date: July 17, 2009
Campus: Foothill College
Project No.: 120
Project Name: Smithwick Theater
Amount: \$15,450
For: Professional services to provide feasibility study for accessibility upgrades at Smithwick Theater. The funding for this change is within the current budget.

Action: Approval

H. *Title:* Design Services
Vendor: tBP Architecture
Agreement Date: August 3, 2009
Campus: Foothill College
Project No.: #109, #113
Project Name: PE Lab Space and Press Box Replacement
Amount: \$231,221
For: Design, bidding and construction administration services for Measure C Project #109 – Physical Education Lab Space and Project #113 – Reconstruction of Stadium Bleachers & Press Box, to be designed concurrently.

In early May, 2009 a Request for Qualifications was published to select a designer for Foothill College Measure C sports-specific renovation projects. Fifteen architectural firms responded to the RFQ. Responses were reviewed by a selection panel to evaluate respondent's qualifications, experience of key staff, and understanding of the project work plan. The firm receiving the highest score was tBP Architecture.

Action: Approval

- I.** *Title:* Change #1 to Agreement
Vendor: Salas O'Brien Engineers
Agreement Date: October 21, 2008
Campus: Foothill College
Project No.: 135
Project Name: Utility and Technology Infrastructure
Amount: \$0
For: Extend contract milestones until July 31, 2009 for the final utility conditional assessment report and the conformed utility drawing set. The funding for this change is within the current budget.

Action: Ratification

- J.** *Title:* Revision #1 to PAA #F-WRNS-#3A
Vendor: WRNS Studio
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 134
Project Name: Exterior Signage
Amount: \$8,000
For: Architectural design services to update the Foothill campus roadway signage standards, refresh the monument sign lettering, and develop graphic standards for several miscellaneous signs. The funding for this change is within the current budget.

Action: Approval

- K.** *Title:* PAA #F-HMC-#2B
Vendor: HMC Architects
Agreement Date: August 3, 2009
Campus: Foothill College
Project No.: 107, 110, 163
Project Name: Language Lab; LA General Classrooms; LA Division Office General Classrooms
Amount: \$170,000
For: Professional services to provide Construction Documents and Construction Administration services for the Modernization of buildings 6300 and 6500. Room 6201 will be converted from the LA Division Office to General Classroom. The funding is included in the current budget.

Action: Approval

- L.** *Title:* Change Order #1
Vendor: Redwood Engineering Construction
Agreement Date: July 17, 2009
Campus: Foothill College
Project No.: 130A
Project Name: Utility Lids – Phase 5
Amount: \$1,375
For: Removal and replacement of two additional utility lids and repair of the adjacent concrete sidewalk, to correct a potential tripping hazard, as requested by the District.

This change order plus all previous change orders represent 1.4% above the base contract amount. The funding for this change is within the current budget.

Action: Ratification

- M.** *Title:* Standard Agreement for Design Services
Vendor: Salas O'Brien Engineers
Agreement Date: August 4, 2009
Campus: Foothill College
Project No.: 135
Project Name: Utility and Technology Infrastructure
Amount: \$344,963
For: Design Professional services (schematic design through construction administration) for the necessary electrical and mechanical infrastructure upgrades required to support the new buildings (PSEC and ETS Data Center) and renovation buildings on the Foothill Campus. The funding for this change is within the current budget.

Action: Approval

Item 27

MEASURE C PROJECT LIST REVISION WITH FOOTHILL BUDGET TRANSFER #14 AND DE ANZA BUDGET TRANSFER #17

M/S/C: Casas Frier/Barrientos
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Approved** Measure C Project List Revision with Foothill budget transfer #14 and De Anza budget transfer #17

Item 28

AUTHORIZATION TO AWARD CONTRACT FOR BID DOCUMENT 1219-116 – FOOTHILL COLLEGE JAPANESE CULTURAL CENTER & CARRIAGE HOUSE ROOF REPLACEMENT PROJECT

Director of Purchasing and Material Services Carmen Redmond was present to address this item. The cost is higher than originally projected, however the prices are reasonable and the dollars are available.

M/S/C: Swenson/Anderson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Authorized** the Director of Purchasing and Material Services to award a contract, including Alternate #1, in the amount of \$124,000 to IMR Contractor Corporation

Item 29

RECOMMENDATION TO PRE-QUALIFY PROSPECTIVE BIDDERS FOR MEASURE C PROJECTS AT FOOTHILL COLLEGE

M/S/C: Casas Frier/Barrientos
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Authorized** the pre-qualification procedure for the listed Measure C project in accordance with public Contract Code Section 20101

Item 30

AUTHORIZATION TO INCREASE SPENDING LIMIT FOR DE ANZA COLLEGE FURNITURE PURCHASES USING PIGGYBACK CONTRACT

M/S/C: Barrientos/Swenson
Advisory Vote: 2 yes
Board Vote: Unanimous
Action: **Authorized** the District's Director of Purchasing and Material Services to issue purchase orders for an additional \$570,000 for De Anza College classroom and office furniture pursuant to the County of Alameda contract as described through the contract expiration date (currently April 2, 2010) or through June 30, 2010, whichever is sooner

DATES TO REMEMBER

August 20, 2009 — Special Meeting
August 31, 2009 — Regular Meeting

ADOURNMENT

President Bechtel adjourned the meeting at 6:50 p.m.

di
Approved: _____

Mike Brandy, Interim Chancellor
Secretary, Board of Trustees