

Course Repetition to Alleviate a Grade for Substandard Academic Work 4225

Students may repeat a course that is not designated by Title 5 as a repeatable course if they have received a non-evaluative notation of W or a substandard evaluative notation of D, F, or NP.

Students wishing to alleviate a grade for substandard academic work may enroll in a course a maximum of three times in the Foothill-De Anza Community College District. This total includes all attempts in which a student has received a W or a substandard academic notation, and is inclusive of courses taken at either Foothill College or De Anza College. In rare cases of documented extenuating circumstances the colleges may give special permission to enroll in a course more than three times.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Each college shall post clear instructions and procedures relative to this policy on the college website and in official communications pertaining to registration and enrollment.

Each college may implement an intervention to improve student success before allowing a student to repeat the course. These intervention procedures will be determined by each college and clearly posted on the colleges' websites and in official communications pertaining to registration and enrollment.

See Administrative Procedure 4225 Course Repetition

See Administrative Procedure 5075 Credit Course Adds, Drops, and Withdrawals

Title 5, Sections:
55024 Withdrawal
55040 District Policy for Course Repetition
55041 Repeatable Courses
55042 Repetition to Alleviate Substandard Academic Work
55043 Significant Lapse of Time
55044 Repetition of Variable Unit Courses
58161 Apportionment for Course Repetition
Education Code Section 76224

Approved 6/16/08
Approved by Chancellor's Advisory Council 4/13/12
Amended 6/4/12
Amended and renumbered 9/8/14 (formerly BP 6124)