

## **Credit Course Drops and Withdrawals**

**5075**

Students may drop a course prior to the census date without receiving an evaluative notation (A, B, C, D, F, P, NP) or a non-evaluative notation (W) on their transcripts.

Students may withdraw from a course and receive a non-evaluative notation (W) on their transcripts at any time between the dates on which the course has met for 20 percent and 75 percent of its duration. After 75 percent of the course duration, a student shall be given an evaluative grade except in documented extenuating circumstances.

The drop and withdrawal dates for all courses shall be communicated to students and the public including, but not limited to, on the colleges' websites and other official communications pertaining to registration and enrollment.

*See Administrative Procedure 5075 Credit Course Adds, Drops, and Withdrawals*

Title 5 Sections:  
55023 Academic Record Symbols and Grade Point Average  
55024 Withdrawal  
58161 Apportionment for Course Repetition

Approved by CAC 4/13/12  
Approved 6/4/12  
Renumbered and amended 7/7/14 (formerly BP 6126)