

CHANCELLOR'S ADVISORY COUNCIL SUMMARY FEBRUARY 11, 2005

Present

Karen Alfsen, Mike Brandy, Kim Chief Elk, Kee Hoon Chung/ASFC, Leo Contreras, Vicky Criddle, Jane Enright, Nadine Foster-Mahar/DASB, Dave Garrido, Scott Heffner (for Hansen), Martha Kanter, Dan Mitchell, Brian Murphy, Javier Rueda, Paul Starer

Others

Robert Cormia, Nadine Kitajima, Jon O'Bergh

VI. SMOKING POLICY AND RESULTS OF SMOKING SURVEY

At the request of Cormia and Kitajima, Item VI was advanced on the agenda. Cormia and Kitajima presented the results of the Districtwide smoking survey. Out of 6,800 responses, 60-70% of respondents stated that second-hand smoke is a problem, and 80% favor a stricter smoking policy. Cormia presented recommendations to 1) designate both campuses in their entirety as a "workplace," 2) recognize second-hand smoke as a carcinogen, 3) recognize trends in local cities and colleges to prohibit smoking in outdoor spaces, and 4) provide a smoke-free working and learning environment for District employees and students where smoking is permitted only in designated parking lots. Kitajima also reviewed ways in which Health Services could assist with smoking cessation.

The next step is to present the recommendations to the campus governance groups for discussion and recommendation, then bring the issue back to the Chancellor's Advisory Council for a policy discussion. Murphy asked if the survey tried to determine how many students would elect not to enroll if smoking was prohibited, and Cormia responded that it did not; Kanter asked that this issue be investigated. Chung asked about enforcement, and Kitajima explained that the police are authorized to write a ticket for violating the policy. Rueda asked about plans for a publicity campaign since the prohibition would affect guests coming to Flint Center events, sporting events, etc.

I. CHECK IN / BURNING ISSUES

Starer raised an issue concerning the electronic distribution of the agendas and the difficulty of printing when there is voluminous backup material. Chung raised a concern about parking permit dispensers, and Brandy said he would follow up with Campus Security.

II. DRAFT SUMMAR OF PREVIOUS MEETING

The summary of the January 21, 2005 meeting was approved as drafted.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee — Brandy discussed revenues and expenses estimated for 2004-05 and 2005-06. Since there will not be a positive ending balance from 2004-05 to cover the anticipated deficit for 2005-06, the District will be facing some difficult decisions. He noted that Enright will be discussing this information with the negotiating teams.

Legislative Committee — Kanter reported that the Committee met to discuss the District's legislative goals and advocacy efforts for March 2005. The goals will be brought to the Board for a first reading on February 22.

ETAC — Chief Elk reported that ETAC is working on the technology strategic plan; Heffner added that they expect the plan to be ready to be shared at the end of March.

HRAC — Enright reported that HRAC is discussing how to address conflict management for non-contractual issues; completion is expected this year. She also reported that "Respect in the Workplace" focus groups are planned for faculty and administrators. Rueda noted that the issue of respect is very important and needs sufficient resources so it can be addressed as soon as possible. Enright said that HRAC is waiting for the results of the De Anza and Central Services classified focus groups, and by the start of Spring Quarter should be able to report results and recommendations. Mitchell suggested trying to find national research data on the issues of respect/disrespect that occur between certain work groups.

IV. ENROLLMENT UPDATE

It was reported that Foothill Winter Quarter enrollment is up by 1-2% over Winter Quarter 2004, and De Anza is down 2-3%.

V. LEGISLATIVE PRINCIPLES AND GOALS

The Council reviewed the draft Legislative Principles and did not recommend any changes. Kanter distributed the draft Legislative Goals, which comprise four state goals (support the community college system budget request for COLA, equalization, growth and vocational education; maintain the state contribution to STRS and Partnership for Excellence funding; support stable, predictable funding; and increase authority of local districts) and two federal goals (increase federal funding; and achieve positive results for community colleges in legislative reauthorization).

Starer discussed the demoralization felt by employees as a result of the dismal budget news. Chief Elk agreed, noting that events and meetings seem to be geared toward negative information, and it is important to talk about the good things that are happening. Kanter asked Council members to bring suggestions to the next meeting for a discussion of strategies to re-focus on the positive. Heffner asked about the timing of a possible bond measure, and Kanter said the bond consultant would be expected to poll voters to determine the best timing, if the District proceeds in this direction.

VII. BOARD POLICY 3214, "ENVIRONMENTAL QUALITY AND SOUND PRACTICES"

Murphy raised a concern expressed in discussions at De Anza about the focus of the policy on compliance at the expense of environmental quality and sustainability. Brandy suggested that a

separate policy be developed to address environmental quality and sustainability. He explained that the compliance issue to satisfy county regulators is driving the need to approve this policy revision as quickly as possible. It was reported that Foothill College Roundtable supported the revised policy. At Mitchell's suggestion, it was agreed that the District would seriously work on developing a policy to address environmental quality and sustainability, letting the campus groups propose what should be included, and the new hazmat manager, once hired, would direct the process.

VIII. HUMAN RESOURCES HIRING UPDATE

Enright discussed the need to re-invigorate the role of the equal opportunity representative on hiring committees, stressing that diversity is everybody's job. Chief Elk reviewed the proposed tools for advocacy to ensure fairness and diversity. She clarified that bullet four refers to how criteria is applied. Alfsen expressed interest in seeing data by department rather than by division.

IX. QUICK NEWS/WRAP UP

Kanter brought to the Council's attention the District's response to the proposed community college system accountability model. She gave a brief report on the February 9 Public Sector Health Benefits Forum. Lastly, she distributed an article from the Chronicle of Higher Education regarding the President's education budget proposal at the federal level, and distributed an Accreditation Matrix showing the delineation of Central Services versus college responsibilities.

CALENDAR OF PENDING ITEMS

Strategies to Re-Focus on the Positive	February 25, 2005
Accreditation Self-Studies	May 2005
Conflict Management Action Plan (Enright).....	Spring 2005
Smoking Policy	Spring 2005
Board Policy 5550, Time, Place & Manner	Spring 2005
Board Policy 2610, Communication Between Staff and Board	Spring 2005