

**CHANCELLOR'S ADVISORY COUNCIL
SUMMARY
MARCH 10, 2006**

Present

Anna Callahan/DASB, Jane Enright, Bernadine Fong, Dave Garrido, Scott Heffner (for Hansen), Martha Kanter, Duane Kubo, Shelley Schreiber, Bernata Slater (for Brandy)

Others

Jon O'Bergh

I. CHECK IN / BURNING ISSUES

There were no burning issues.

II. DRAFT SUMMARY OF PREVIOUS MEETING

Due to lack of a quorum, review of the draft summary was postponed to the next meeting.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee. Slater reported that the District received additional one-time and ongoing funds from the state, including funds resulting from new square footage that will be able to fund new positions for the maintenance and operations area. She noted that this may be the last time the state distributes funding for increased square footage. She briefly reviewed the Second Quarter Report to the Board. Kanter noted that, if a new funding formula is enacted by the state, the Council will need to discuss how best to allocate the funds.

Legislative Committee. Kanter reported that the Board approved the Legislative Goals which were revised according to suggestions received from the Council. She reported that one-on-one meetings are being planned with legislators. Developments related to the issue of equalizations were discussed.

ETAC. Heffner reported that Service Level Agreements continue to be discussed. The wireless project is moving forward, with the Board expected to approve a vendor contract. The portal project is still being tested.

HRAC. Enright announced upcoming communication skills workshops, which she described as the first step for employees interested in mediation training.

IV. ENROLLMENT UPDATE

Kanter said she expects that the colleges will be able to achieve their enrollment goals for 2005-06.

V. ADMINISTRATIVE PROCEDURES: TIME, PLACE AND MANNER

VI. ADMINISTRATIVE PROCEDURES: STUDENT-TO-STUDENT COMPLAINTS OF HARASSMENT AND DISCRIMINATION

Due to the lack of a quorum, it was decided to bring the administrative procedures back at the next meeting.

VII. NUTRITION POLICY OR GOALS?

Kanter explained that the Board had asked the District to follow up on a request made at the Board meeting for a nutrition policy. She distributed an example of such a policy, cautioning that she is not advocating for a policy at this time, but the pros and cons should be discussed. Callahan asked if the policy would apply to vending machines as well as the cafeteria, and emphasized the need to consider the financial implications. Kanter said those issues should be discussed. She requested each Council member to bring back recommendations from the various constituencies for the May 26 meeting.

VIII. BOARD CODE OF ETHICS POLICY

Kanter noted that the Board would discuss the proposal to incorporate its Code of Ethics into Board policy at the March 13 meeting at the recommendation of the visiting accreditation teams.

IX. UPDATE ON BOARD'S DECISION REGARDING BOND

Kanter advised Council members that employees cannot engage in bond campaign activity during work hours or use District resources such as phones and computers to promote the bond. She reviewed other guidelines and noted the chart of average assessed valuation in response to questions on how the cost of the bond would impact homeowners.

X. UPDATE ON COMMUNITY COLLEGES INITIATIVE

Heffner reported that a meeting is planned during non-work hours to discuss signature gathering and fundraising for this initiative. He distributed a fact sheet to address questions about the initiative. Kanter reviewed the four initiatives planned for the June and November elections that would impact Foothill-De Anza and community colleges.

CALENDAR OF PENDING ITEMS

Student-to-Student Harassment and Discrimination (second reading)	March 10, 2006
Time, Place and Manner Procedures (second reading)	March 10, 2006
Nutrition Recommendations	May 26, 2006
Technology Strategic Plan	Winter 2006
Conflict Management Action Plan (Enright)	Winter 2006
Respect in the Workplace	2005-06
Board Policy 2610, Communication Between Staff and Board	Winter 2006
District Educational Master Plan, Critical Success Factors	Winter 2006
Board Policy 4190, Academic Freedom	Spring 2006
Review of Non-Smoking Policy and Implementation	Spring 2006
Public Domain Survey Results	Spring 2006
Long-Term Enrollment Planning and Role of CAC	TBA