

# CHANCELLOR'S ADVISORY COUNCIL SUMMARY MARCH 24, 2006

## Present

*Anna Callahan/DASB, Adrian Diaz/ASFC, Jane Enright, Dave Garrido, Rich Hansen, Lydia Hearn, Martha Kanter, Duane Kubo, Chuck Lindauer, Dan Mitchell, Brian Murphy, Willie Pritchard, Shelley Schreiber, Dennis Shannakian, Paul Starer, Bret Watson*

## Others

*Jon O'Bergh*

### **I. CHECK IN/BURNING ISSUES**

There were no burning issues

### **II. DRAFT SUMMARY OF PREVIOUS MEETING**

No changes were made to the draft summaries of the February 10, 2006 and March 10, 2006 meetings.

### **III. REPORTS FROM SUBCOMMITTEES**

**Budget Committee.** Enright reported that the Budget Committee had discussed equalization and plans for a Request for Proposal (RFP) for an actuarial study. She said Mike Brandy plans to present the RFP to the Budget Committee, the Audit & Finance Committee and the Benefits Committee.

**Legislative Committee.** Kanter reported that the Legislative Committee had not met last week. She noted that a movement is underway to ease the restriction on concurrent enrollment.

**ETAC.** Pritchard reported that ETAC has been focusing on Service Level Agreements. He gave an update on the wi-fi project, noting that one of the challenges will be to develop a policy to address non-work-related use of the network since anyone will be able to tap into the network without a physical connection. He also provided an update on the portal project.

**HRAC.** Enright reported that there has been great interest in the mediation training workshops and more workshops will be scheduled. She reported that the Diversity Advisory Committee is looking at the questionnaire for the Diversity Climate Survey, which is expected to roll out in May. She said she would notify the student governments at that time so they can encourage students to participate.

### **IV. ENROLLMENT UPDATE**

No new information was reported.

## **V. ADMINISTRATIVE PROCEDURES: TIME, PLACE AND MANNER**

Most of the comments focused on AP 5550.1, *Regulations Concerning Time, Place and Manner for Student Organizations*. There were considerable questions about sections of the procedures. It was unclear if student clubs were covered by the definition of student organizations. The recommendation for campus advisors needed further review by the student governments and vice presidents of student services, especially in terms of requiring advisors and clarifying that both faculty and staff can serve as advisors. The issue of appealing the determination of the vice president needed further review. In the case of “controversial” speakers, there were questions about defining what is controversial or objectionable and what happens after that determination is made. The issue of payment for performers, speakers and the like needed further review. There was a question about the requirement that distributed materials must be in English or have English interpretations included.

Agreement was reached to make several changes. Starer pointed out several corrections, including the addition of sexual orientation and gender identity in both AP 5550.1 and AP 5550.2. For programs presented in appropriate authorized areas, it was agreed to add “and times” and “in accordance with college policies.” Regarding distribution of materials, it was agreed to add “The reason for a denial will be provided,” although the issue of appeal needed further review. Regarding distribution of material in classrooms, it was agreed to add “unless approved by the faculty member teaching the class.”

For AP 5550.2, *Regulations Concerning Time, Place and Manner for Community Organizations*, it was agreed to change “De Anza College” under Definitions to “the college or district.” Again, the issue of controversial speakers raised questions about defining what is controversial or objectionable and the need to refine the appeal process. It was agreed to add “The reason for a denial will be provided” under the section regarding Distribution of Materials, but the appeal process needed further review. As with AP 5550.1, the requirement that distributed material must be in English or have English interpretations included needed further review.

Kanter requested that the procedures be further reviewed and feedback provided to her by the April 14 meeting in order that changes can be incorporated for discussion and approval at the April 28 meeting.

## **VI. REVISED BOARD POLICY 5550 – TIME, PLACE AND MANNER**

Kanter reviewed the changes to the policy, which will be brought back to the next meeting for approval.

## **VII. ADMINISTRATIVE PROCEDURES: STUDENT-TO-STUDENT COMPLAINTS OF HARASSMENT AND DISCRIMINATION**

Enright recounted how the procedures had been revised to address concerns raised by the Office of Civil Rights, and noted additional changes. The Council endorsed the revised procedures.

## **VIII. PLUS/MINUS GRADING**

Kanter reported that the academic senates will meet to discuss how to support faculty and provide training in the implementation of plus/minus grading. It was clarified that notification

for students will occur via the catalog and schedule of classes. The question was raised whether green sheets would specify plus/minus grading, and Mitchell clarified that the green sheets are supposed to reflect the grading system that is in use throughout the District. The plus/minus scale will officially go into effect beginning in Fall Quarter 2006. Senior Staff will discuss coordinating the implementation with scheduling, marketing, and admissions and records; for example, consultation with the academic senates will need to occur regarding changing the language on the scanner forms.

**IX. BOARD PRESENTATION ON HEALTH CARE WORKFORCE CHALLENGES AND OPPORTUNITIES**

Kanter provided an update on the development of the Silicon Valley Center for the Health Professions and plans to provide an update to the Board on April 3.

**CALENDAR OF PENDING ITEMS**

Time, Place and Manner Procedures (discussion) .....	April 14, 2006
Time, Place and Manner Procedures (action).....	April 28, 2006
Board Policy 5550: Time, Place and Manner (action).....	April 14, 2006
Nutrition Recommendations.....	May 26, 2006
Technology Strategic Plan.....	Spring 2006
Conflict Management Action Plan (Enright).....	Spring 2006
Respect in the Workplace.....	2005-06
Board Policy 2610, Communication Between Staff and Board .....	Spring 2006
District Educational Master Plan, Critical Success Factors .....	Spring 2006
Board Policy 4190, Academic Freedom.....	Spring 2006
Review of Non-Smoking Policy and Implementation .....	Spring 2006
Public Domain Survey Results .....	Spring 2006
Long-Term Enrollment Planning and Role of CAC .....	TBA

jco