

CHANCELLOR'S ADVISORY COUNCIL SUMMARY APRIL 15, 2005

Present

Karen Alfsen, Kee Hoon Chung/ASFC, Leo Contreras, Bernadine Fong, Nadine Foster-Mahar/DASB, Dave Garrido, Scott Heffner (for Hansen), Martha Kanter, Andrew La Manque (for Chief Elk), Dan Mitchell, Willie Pritchard, Javier Rueda, Bernata Slater (for Brandy), John Swensson (for Murphy)

Others

Bob Barr, Jon O'Bergh

I. CHECK-IN/BURNING ISSUES

There were no burning issues.

II. DRAFT SUMMARY OF PREVIOUS MEETINGS

The draft summaries of the February 25 and March 11 meetings were approved.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee — Slater reported that more refined projections for the tentative budget would soon be ready.

Legislative Committee — Kanter reported that she has been strongly advocating for equalization funding through letters and meetings with legislators. She will also participate in the legislative advocacy trip to Sacramento later this month with the Silicon Valley Leadership Group.

ETAC — Pritchard reported that ETAC will meet next week to review the draft Technology Strategic Plan. He also reported that beta testing of the portal project will commence in May; the portal will enable a greater degree of online self-service functions for staff and students.

HRAC — It was reported that the workplace respect focus groups will soon be expanded to faculty.

IV. ENROLLMENT UPDATE

Barr distributed an enrollment indicators report for Spring quarter showing that De Anza headcount was down about 1.1% and Foothill was down about 6% (although Foothill's yearlong P.E. classes have not yet been included in the count). He estimated that, overall, resident FTES enrollment would be down 1-2% for the year, but we should be at or very close to cap. Chung mentioned the difficulty that foreign students were having obtaining visas, which is contributing to the downturn in non-resident enrollment. The federally-mandated foreign student tracking system was discussed. The importance of restoring enrollment to reach cap and grow 1% in order to obtain growth funding next year was discussed. It was suggested the Barr include cap information on future enrollment indicators report.

V. PRINCIPLES AND STRATEGIES FOR BUDGET REDUCTIONS

Kanter reviewed the proposed changes. Alfsen suggested that the phrase “for the next 36 months” be removed from Administrative Strategies “N”; she also expressed that she agreed with the proposed elimination of the date in Administrative Strategies “O” and the proposed language in brackets in section IV. Mitchell suggested changing “wants to” to “will” in section I. The statement of Principles and Strategies for Budget Reductions was approved with all changes by consensus.

VI. CCC STRATEGIC PLANNING MEETING, MAY 3

Kanter reported that the State Chancellor’s Office has invited 10 representatives from Foothill, 10 representatives from De Anza and 10 representatives from Central Services to attend the strategic planning meeting on May 3 in San Jose. The purpose of the meeting is to solicit advice on what should be part of the systemwide strategic plan; Kanter mentioned the California Community College mission and the District’s legislative goals as possible ideas. Fong recommended that representatives from Institutional Research attend the meeting, and La Manque agreed to discuss this with Barr. Kanter asked that Council members send her the names of anyone else who wishes to attend.

VII. ADMINISTRATIVE PROCEDURES 9110.1 – STUDENT TRUSTEE SELECTION PROCEDURE

Kanter reviewed changes proposed by the Board at its April 4 meeting. She recommended not increasing the GPA requirement over 2.0 since the Ed. Code stipulates only “minimum academic standards,” and the minimum GPA to remain in good academic standing at the colleges is 2.0. She discussed the importance of the meetings prior to each Board meeting between the student trustee and college president, but proposed additional language to permit more flexibility at the discretion of both parties. She supported the proposed additional requirement of a letter of reference. Foster-Mahar reported that DASB supported this requirement as well, but Chung questioned whether this would unfairly disqualify some students. There was a discussion of whether the qualification could be broadened to include anyone from the community. Heffner noted that De Anza College Council had some recommendations but was unable to provide details. Changes to the procedures will be further discussed at the next meeting.

VIII. STRATEGIES TO RE-FOCUS ON THE POSITIVE

Several ideas were added to the list: sporting events, mentoring classified staff in career advancement opportunities, movies and social events. It was clarified that the purpose of the strategies are to improve morale internally in the wake of so much negative news regarding the budget situation. Kanter will send the list to both campus governance groups and the vice chancellors, instructing them to discuss the ideas.

IX. WRAP UP

Alfsen reported that Starer has been named to the Executive Committee of the Statewide Academic Senate.

CALENDAR OF PENDING ITEMS

Student Trustee Selection Procedure: AP 9110.1	April 29, 2005
Accreditation Self-Studies	May 2005
Educational Master Plan.....	Spring 2005
Technology Strategic Plan.....	April 2005
Conflict Management Action Plan (Enright).....	Spring 2005
Smoking Policy	Spring 2005
Board Policy 5550, Time, Place & Manner	Spring 2005
Board Policy 2610, Communication Between Staff and Board	Spring 2005

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