

CHANCELLOR'S ADVISORY COUNCIL SUMMARY APRIL 27, 2007

Present

Abbey Brown/ASFC, Cindy Castillo, Kim Chief Elk (for Enright), Dolores Davison, Scott Heffner (for Lane), Brock Kreiss, Andrew LaManque, Penny Patz, Eric Rosenthal (for Franco), Jose Rueda, Shelley Schreiber, Letty Serna (for Kubo), Fred Sherman, Bret Watson (for LaManque)

Others

Charles Allen, Jon O'Bergh

I. CHECK-IN/BURNING ISSUES

Davison reported that Paul Starer and Barbara Illowsky had been elected to the Statewide Academic Senate. Serna reported that a former student had returned to assist Foothill College with student retention, which prompted the Council to discuss the value of student success stories.

II. DRAFT SUMMARY OF PREVIOUS MEETING

The summary of the March 23, 2007 meeting was approved as drafted.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee. No report was provided.

Legislative Committee. Patz reported that the District co-sponsored a successful forum for local legislators on April 13. Schreiber noted the positive feedback from the legislators and their aides who attended.

ETAC. Sherman distributed draft minutes from the April 18 ETAC meeting and reported on the Committee's discussion of software/hardware standards, network replacement and server consolidation. Patz expressed concern that the District is budgeting only for the replacement of existing computers but not for additional computers to accommodate new faculty and staff and the expansion of computer labs during the next ten years. In reference to the \$1,800 hardware standard for computers, she stressed the importance of keeping expenses down to accommodate additional purchases, not just replacements.

HRAC. Chief Elk said that HRAC had not met recently but Human Resources continues to implement the conflict resolution program and will be promoting training opportunities for faculty and staff in the coming months.

V. FACILITIES UPDATE

Patz advanced Item V on the agenda in order that Charles Allen could provide his report. He noted that Measure E projects would be winding down during the next year while Measure C projects would be starting up. Two new Measure C bond program directors had been hired, one for each campus. The selection of an architectural firm to provide design services for Measure C projects

was underway. He discussed project labor agreements, for which staff has started negotiations with the Building and Construction Trades Council. He also provided an update regarding the Griffin House, noting that the District would be exploring possible adaptive re-use of the building for District functions in conjunction with the construction of a new Central Services office building.

IV. ENROLLMENT UPDATE

LaManque reported that enrollment was currently down 4% overall for spring quarter, reflecting an enrollment decline in the De Anza job corps program. Patz clarified that Foothill expects enrollment to be flat once the final numbers for spring are counted at the end of the quarter.

VI. EIS UPDATE

Sherman distributed an EIS Project Status Briefing and discussed the process for evaluating the functions needed for a new Educational Information System. The project is on schedule, but the workload impact on staff in evaluating the functions will be large. Everyone throughout the District is needed to participate in evaluating the functional requirements of a new system; details are available online at www.fhda.edu/eis. Patz and Chief Elk urged everyone to spread the word to their constituencies about the importance of participating. The contact person for the project is Kathy Kyne. Once the District identifies what system is desired, the conversion will take about three years. Sherman expects that the conversion will commence next January. He said that the Measure C lawsuit will probably not affect the timeline much.

Castillo said she heard that the State Chancellor's Office is looking into whether colleges in multi-college districts can legally view student information from their sister colleges. Sherman was not aware of any such restriction, so Castillo offered to find out more information.

VII. AP 3140, PURCHASING PROCEDURES

Patz pointed out the changes that were proposed at the last meeting. The Council endorsed the revised procedures, which will be incorporated in the Administrative Procedures Manual. Sherman noted that a suggestion had been made for the next revision to eliminate the reference to the statutory dollar amounts, which change annually, in favor of a more general reference; the current dollar amounts can be specified on the Purchasing Services website. This will obviate the need to go through the process of revising the procedure every year.

VIII. BP 9125, REGULAR MEETINGS

Patz presented the revised policy for a first reading, explaining that it had been updated to reflect current practice. Some Council members expressed concern about holding Board meetings only once a month. The policy and these concerns will be further discussed at the next meeting.

IX. STUDENT HEALTH FEE INCREASE

Patz noted that the State Chancellor's Office had authorized districts to increase the student health fee by \$1 to better reflect the cost of providing health services, and discussed how not enacting the increase could jeopardize the District's ability to collect mandated cost reimbursements from the state. The Council endorsed the proposal to increase the student health fee by \$1, which the Board will be asked to approve on June 4.

X. WRAP UP / QUICK NEWS

Patz noted that the Chancellor had signed on to the American College and University Presidents Climate Commitment. Chief Elk reminded everyone about the deadline for open enrollment and stressed that employees must now show proof of eligibility for dependents. She also mentioned the establishment of a new administrative position, Director of Benefits. Serna noted a series of events for Latino Heritage Month.

CALENDAR OF PENDING ITEMS 2006-07

Board Policy 9125, Regular Meetings	May 25, 2007
Board Policy 4185	May 25, 2007
Student and Staff Email (Sherman)	Spring 2007
District Educational Master Plan, Critical Success Factors	Spring 2007
Board Policy 2610, Communication Between Staff and Board	Spring 2007
Board Policy 4190, Academic Freedom	Spring 2007
Long-Term Enrollment Planning and Role of CAC.....	TBA

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