

CHANCELLOR'S ADVISORY COUNCIL SUMMARY APRIL 28, 2006

Present

Mike Brandy, Anna Callahan/DASB, Adrian Diaz/ASFC, Bernadine Fong, Dave Garrido, Scott Heffner (for Hansen), Martha Kanter, Brock Kreiss, Chuck Lindauer, Brian Murphy, Willie Pritchard, Jose Rueda, Shelley Schreiber, Dennis Shannakian, Bret Watson

Others

Jon O'Bergh

I. CHECK IN/BURNING ISSUES

Kanter distributed a copy of an email she plans to send to faculty and staff encouraging everyone to perform their civic duty and vote. Callahan and Diaz asked that the Associated Student Body organizations also be sent a copy.

II. DRAFT SUMMARY OF PREVIOUS MEETING

No changes were made to the draft summary of the March 24, 2006 meeting.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee. Brandy distributed a copy of his memo to the Board reviewing the 2006-07 draft budget. He discussed some of the significant budget assumptions, which include recovery of the FTES base, a 5.18% COLA, and equalization funding. He noted that the negotiated salary settlements call for the COLA to pass through to salaries, which leaves no money to cover increases in utility and health benefits costs. He explained the proposed use of one-time funds to cover ongoing increases in health benefits, noting that the Benefits Committee is working to address a better long-term solution. There was a discussion of utility costs, which are increasing partly due to market conditions and partly due to new buildings on the campuses. Maintenance and operations growth funding from the state, resulting from the increase in facilities square footage, will cover the cost of 17 new positions but is not sufficient to cover all of the 34 recommended positions requested. Brandy reported that he is budgeting \$640,000 for the unfunded retiree medical benefits liability. He summarized by saying the budget is in fairly good shape thanks to COLA and equalization, but there are still some issues to resolve for the long-term.

Legislative Committee. Kanter reported on developments regarding SB 361 and equalization funding. She distributed information on the key findings of a study examining the demand for highly educated workers.

ETAC. Pritchard reported that ETAC continues to work on Service Level Agreements. He gave an update on the wi-fi and portal projects.

HRAC. Enright said there was no information to report.

IV. ENROLLMENT UPDATE

It was reported that De Anza experienced a large surge in enrollment of approximately 800 FTES due to the job corps training program.

V. ADMINISTRATIVE PROCEDURES: TIME, PLACE AND MANNER

Additional time is needed to review the procedures at the campuses. The procedures will be scheduled for discussion at the May 12 CAC meeting, with action scheduled for May 26.

VI. BOARD POLICY 5550 – TIME, PLACE AND MANNER

The Council approved the revisions to Board Policy 5550.

VII. BOARD POLICY 3211 – DISPOSAL OF DISTRICT PROPERTY

Kanter noted one change regarding an increase in the property value limit in order to conform to changes in the Ed. Code. The Council approved the revision to Board Policy 3211.

VIII. REVIEW CALENDAR OF AGENDA ITEMS

The Council reviewed the calendar of pending items. There was a discussion about Nutrition Recommendations. Brandy pointed out that the contract for snack food is due to go out for bid, so the issue needs to be discussed soon. Kanter suggested some of the questions that the constituency groups should consider in discussing the issue: Is nutrition an issue that the colleges should address, and if so, what form should that take? What are some avenues to pursue, if any? If there is a policy, what is the impact on food services? Who are those most knowledgeable about the issues (health services, nutrition faculty, etc.)? The list will be reviewed again at the next meeting. Kanter welcomed suggestions for additions to the list.

CALENDAR OF PENDING ITEMS

Time, Place and Manner Procedures (discussion)	May 12, 2006
Review of Calendar of Agenda Items	May 12, 2006
Public Domain Survey	May 12, 2006
District Educational Master Plan, Critical Success Factors	May 12, 2006
Time, Place and Manner Procedures (action).....	May 26, 2006
Nutrition Recommendations	May 26, 2006
ETS Service Level Agreements (info)	June 9, 2006
Technology Strategic Plan.....	Spring 2006
Conflict Management Action Plan (Enright).....	Spring 2006
Respect in the Workplace.....	2005-06
Board Policy 2610, Communication Between Staff and Board	Spring 2006
Board Policy 4190, Academic Freedom	Spring 2006
Review of Non-Smoking Policy and Implementation	Spring 2006
Long-Term Enrollment Planning and Role of CAC	TBA