

CHANCELLOR'S ADVISORY COUNCIL SUMMARY MAY 12, 2006

Present

Mike Brandy, Anna Callahan/DASB, Adrian Diaz/ASFC, Bernadine Fong, Scott Heffner (for Hansen), Martha Kanter, Brock Kreiss, Jose Nava (for Kubo), Willie Pritchard, Jose Rueda, Shelley Schreiber, Paul Setziol (for Hearn and Murphy), Dennis Shannakian, Bret Watson

Others

Jon O'Bergh, Catherine Scott/ASFC

I. CHECK IN/BURNING ISSUES

Enright reminded members that the Diversity Climate Survey would be available online starting Monday, May 15. Scott commented on increased utility costs and the need to be conscientious about not wasting energy, such as vacant classrooms with lights on.

II. DRAFT SUMMARY OF PREVIOUS MEETING

No changes were made to the draft summary of the April 28, 2006 meeting.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee. Brandy provided information about upcoming Board activities related to the bond plans, pending the results of the June 6 election: interviews and selection of a bond underwriter, the recommendation to hire two bond program management positions (one for each campus) as a means to focus accountability, and two accountant positions. He noted that a task group has been reviewing lessons learned from Measure E. On July 10 the colleges will finalize the list of recommendations on specific projects to be included in the first bond issuance. He also noted the possibility of a lawsuit from an individual residing outside the District.

Brandy distributed a summary of major changes in the Third Quarter Report, including the recovery of the FTES base enrollment, and maintenance and operations funding from the state sufficient to fund up to 17 positions but not enough for all 34 positions that have been recommended. He noted that the state is debating what to do with additional property tax revenues and may distribute at least a portion of it to schools on a one-time basis. He explained that the parking fund continues to struggle due to the state's failure to allow increased fees commensurate with the increase cost of living during the past two decades. The tentative budget will be presented to the Board on June 19.

Legislative Committee. Kanter reported that the Governor's May revise is about to be released. It is expected that equalization will be funded to 90%. The COLA is now expected to be 5.92%, all of which has been negotiated to be passed through to salaries. She talked to legislators at the CCCT Conference and is pleased with their support of community colleges.

ETAC. Pritchard reported that ETS Service Level Agreements are going through the governance process. He intends to bring them to the Council in June. He also noted the conversion to an upgraded version of Meeting Maker had taken place.

HRAC. Enright said the committee has not met. She noted that more communication skills workshop are being scheduled, along with a three-day mediation workshop for interested employees who complete the communication skills workshop. Schreiber commented on the program's excellence, and Enright confirmed that there has been very positive feedback. She will prepare a report for the Council.

IV. ENROLLMENT UPDATE

Setziol reported that there is some concern about increased enrollment of regular students that puts the District over cap and competes with the strong enrollment in the job corps training program. Brandy noted that resident student enrollment is down, outside of the job corps program.

V. ADMINISTRATIVE PROCEDURES: TIME, PLACE AND MANNER

Fong noted that Foothill suggests some minor changes to the procedures. Setziol asked why the vice president of finance and college services was identified as the individual who decides whether a speaker is controversial in procedure 5550.2. Callahan noted that procedure 5550.1 does not apply to student government organizations and wondered whether a third policy was needed. She also suggested striking the reference in section IIC regarding payment in an amount equivalent with the rate for other colleges or agencies. Shannakian suggested instead that the sentence reference payment in accordance with the appropriate funding source (e.g., DASB guidelines or college guidelines).

Fong asked which procedure governs organizations comprised of students that are neither clubs nor student government. She suggested that procedure 5550.2 needs to clarify that community organizations include both internal and external organizations or it must be determined how to address the issue, perhaps through a separate procedure.

Kanter urged Council members to complete their consideration of any changes so the procedures can be approved at the next meeting.

VI. PUBLIC DOMAIN SURVEY

Kanter noted the results of the public domain survey for the Council's information.

VII. TECHNOLOGY STRATEGIC PLAN

Pritchard reviewed the Technology Strategic Plan, explaining that this version reflects the changes suggested by governance groups last spring. The Council will be asked to approve the plan at the next meeting. Kanter asked how the District will assess progress, and Pritchard explained that ETAC will monitor progress toward the plan's goals. Kanter asked him to ensure that this is referenced in the plan.

VIII. REVIEW CALENDAR OF AGENDA ITEMS

Kanter reviewed the list of calendar items and established dates for follow-up.

Brandy asked how the colleges were progressing in reviewing the proposed increase to the health fee. Fong reported that Foothill supports the increase. It was reported that De Anza still has some questions. Brandy emphasized that he needs to know by May 25 in order for the Board to take action on June 5 in time for the Fall schedule of classes.

The Council discussed the non-smoking policy. Fong noted that the issue is essentially how to handle enforcement of the policy. Scott asked about enforcement through fines. Brandy doubted that fines are authorized under California law, but he will research the question. Kanter will also follow-up with Bob Cormia, Naomi Kitajima and Mary Jo Lomax to discuss how to follow up on the question of enforcement.

Fong reported that there is not much interest at Foothill in the issue of formulating nutrition guidelines or a policy.

CALENDAR OF PENDING ITEMS

District Educational Master Plan, Critical Success Factors	May 26, 2006
Time, Place and Manner Procedures (action).....	May 26, 2006
Nutrition Recommendations.....	May 26, 2006
Technology Strategic Plan (action).....	May 26, 2006
Review of Non-Smoking Policy and Implementation	May 26, 2006
ETS Service Level Agreements (info)	June 9, 2006
Report on Conflict Management Action Plan (Enright)	Summer 2006
Respect in the Workplace.....	2005-06
Board Policy 2610, Communication Between Staff and Board	Fall 2006
Board Policy 4190, Academic Freedom	Fall 2006
Long-Term Enrollment Planning and Role of CAC	TBA

jco