

CHANCELLOR'S ADVISORY COUNCIL SUMMARY JUNE 9, 2006

Present

Maria Elena Apodaca (for Garrido), Adrian Diaz/ASFC, Don Dorsey (for Fong), Jane Enright, Rich Hansen, Lydia Hearn, Brock Kreiss, Duane Kubo, Chuck Lindauer, Brian Murphy, Dan Mitchell, Willie Pritchard, Jose Rueda, Dennis Shannakian, Bernata Slater (for Brandy), Bret Watson

Others

Abbey Brown (ASFC), Jeanine Hawk, Marsha Kelly, Naomi Kitajima, Mary Jo Lomax, Mary Sullivan

I, CHECK IN/BURNING ISSUES

Outgoing ASFC President Diaz introduced Abbey Brown, newly elected President of ASFC.

II, SUMMARY OF PREVIOUS MEETING

No changes were made to the draft summary of the May 12, 2006 meeting.

III, REPORTS FROM SUBCOMMITTEES

Budget Advisory Committee. Slater distributed the meeting agenda for the District Budget Committee Meeting held 6/6/06. She noted that the 2006-07 budget is currently balanced with equalization money (\$2.1 million) which may need to be considered one-time funds. Slater also noted that the list of 2006-07 Maintenance and Operations positions was distributed and discussed during the meeting and that the recommendation to approve 17.5 new positions will be submitted to the Board on June 19, 2006.

HRAC. Enright reported that the Diversity Climate Survey is still available online for employees to participate in the survey.

IV, REVIEW OF NON-SMOKING POLICY AND IMPLEMENTATION

Members of the Committee for a Smoke Free Campus reviewed the current strategies for education about and enforcement of the Smoking Policy and reviewed results of the Winter 2006 Survey. Murphy reminded the Council that, regarding implementation of the smoking policy, the first year of the policy was to focus on education and in the second year the District would consider enforcement. The Committee reported that the Student Code of Conduct contains the process for violation of Board Policy and Dorsey noted that he had applied the policy successfully. Hearn reported that the issue at the De Anza College Council concerned the appropriate level of enforcement and what impact that would have on students, particularly those with cultural acceptance of smoking. Kubo expressed concern about offices that border on designated parking lots being exposed to ever increasing levels of second hand smoke.

Murphy noted that it appears that the current enforcement strategies are educational rather than punitive and the consensus is to continue that pattern. Hansen asked about the precise extent of the problem currently and whether stricter enforcement measures are warranted. The issue will be discussed further at the campuses and brought back to the Council at the next meeting.

V, PREPARATION FOR PANDEMIC FLU

Kelly reported that a Task Force comprised of Ron Levine, Naomi Kitajima, Mary Sullivan and herself are working with Santa Clara County to establish a protocol for dealing with a pandemic. Sullivan noted that, unlike an earthquake, for which there is no warning, there will be warning signs for a pandemic flu. Kelly distributed a brochure on Preparing for Pandemic Flu published by the Public Health Department of Santa Clara Valley Health and Hospital system and urged everyone to go onto the website (www.sccphd.org) for more information.

VI, REVISED PROCEDURES, HARASSMENT AND DISCRIMINATION

Enright explained that the current procedures needed to be updated to reflect changes approved for the District's Policy on Harassment and Discrimination and to comply with recent changes to Title 5 of the California Code of Regulations. She noted which changes reflected District Policy and which reflected Title 5 or State Chancellor Office recommendations. Council members were asked to review the draft revision and return with comments at the next meeting.

VII, TIME, PLACE AND MANNER PROCEDURES

Murphy noted that the final revised procedures were presented for approval. Shannakian made a number of editorial corrections and title changes. He also noted that Section II. B. 2 of AP5550.1 should state, "Programs must be presented in the appropriate authorized areas and times to be determined by the Student Activities office in accordance with college policies." Similar editorial and title corrections were made to AP5550.2. Mitchell asked for qualifying language to the statement prohibiting distribution of any material in classrooms. Council members agreed to all changes and approved the procedures. Murphy stated he would forward the concern about time, place and manner for employee organizations and clubs to the Chancellor.

VIII, NUTRITION RECOMMENDATIONS

Watson reported that the Central Services Classified Senate recommends that at least 25% of all vending machine selections be "healthy" choices. Shannakian reported that the De Anza Classified Senate agreed that a policy may be a good idea but that the Bookstore and Food Services must retain the discretion to change selections based on sales to maintain profit levels. Murphy suggested that the Council conduct a survey to determine whether other community colleges have nutrition policies and to gather sample policies from those institutions.

IX. TECHNOLOGY STRATEGIC PLAN

Pritchard noted that, in response to concerns about accountability for implementation of the plan, the grid on page 19 of the plan clearly identified the individual responsible for each goal and further noted that ETAC will review the accountability periodically. Hansen asked for

clarification on Goal 7 to include how much is spent on technology and what specifically is included in the term “technology.” Murphy recommended that Hansen provide specific questions to Brandy, Slater and Pritchard for response. The Council approved the Technology Strategic Plan.

X. PLANS FOR JUNE 23 MEETING

The Council requested an update on Measure C planning. The Revised Procedures, harassment and Discrimination and the Non-Smoking Policy implementation will also return for the next meeting.

CALENDAR OF PENDING ITEMS

District Educational Master Plan, Critical Success Factors	June 23, 2006
Revised Procedures – Harassment and Discrimination.....	June 23, 2006
Nutrition Recommendations.....	June 23, 2006
Implementation of Non-Smoking Policy	June 23, 2006
ETS Service Level Agreements (info)	June 23, 2006
Measure C Planning	June 23, 2006
Report on Conflict Management Action Plan (Enright)	Summer 2006
Respect in the Workplace.....	2005-06
Board Policy 2610, Communication Between Staff and Board	Fall 2006
Board Policy 4190, Academic Freedom.....	Fall 2006
Long-Term Enrollment Planning and Role of CAC	TBA

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