

CHANCELLOR'S ADVISORY COUNCIL SUMMARY JUNE 11, 2004

Present

Mike Brandy, Leo Contreras, Jane Enright, Bernadine Fong, Nadine Foster-Maher/DASB, Allen Frische, Gigi Gallagher, Rich Hansen, Martha Kanter, Dan Mitchell, Judy Miner, Willie Pritchard, Javier Rueda, Paul Setziol, Rodolfo Vazquez/ASFC, Rhoda Wang (for Chief Elk)

Others

Jon O'Bergh, Saba Zariv

I. CHECK-IN / BURNING ISSUES

There were no burning issues

II. DRAFT SUMMARY OF PREVIOUS MEETING

The summary of the May 21 meeting was approved as drafted.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee — Brandy presented an overview on the tentative budget, noting that the colleges and Central Services (CS) were still finalizing the detailed plans concerning budget reductions. He reviewed strategies implemented to balance the budget, which includes the colleges and CS intentionally forcing dollars to the 2003-04 ending balance to carry forward to deal with the 2004-05 deficit of \$2.3 million. The unfunded retiree medical benefit liability was discussed. Setziol pointed out that, if productivity is increased for sequential courses in the first quarter, it can dramatically drop off in the subsequent sequences below what would normally occur. Hansen reported that the Faculty Association does not agree with certain assumptions in the budget and is concerned about how COLA is being treated.

Legislative Committee — Kanter thanked Kurt Hueg for his leadership and asked Council members to let her know if any new representatives wished to serve on the Legislative Committee in the fall. She reported that a master calendar of legislative issues is being prepared. Setziol asked to be informed about efforts by individuals within various employee groups regarding their legislative activism. Foster-Maher and Zariv discussed student activism.

Mission Committee — Kanter reported that the Board had approved the revised mission. The next step will be to examine the values statement, and prepare a draft of the District's mission, values, directions and strategies for review in the fall.

HRAC — Enright reported that a focus group questionnaire had been finalized and sessions will be scheduled at each college to follow up on the issue of respect that surfaced in the diversity climate study.

IV. BOARD POLICIES

Policy 1115, Community Outreach — Fong proposed to change the name to "Neighborhood Outreach" to clarify that the rationale for the policy was to keep the colleges' immediate

neighbors informed primarily about construction projects and major events that might impact them, rather than all types of communication with the community. Hansen noted a number of stylistic corrections for the administrative procedure AP 1115.

Policy 5002, Auditing by Students and Auditing Fees — Setziol noted the practice of not allowing students to audit a class unless the student has already taken the course. The rationale is to prevent students from taking the class as a trial run, then repeating the class for credit. Foster-Maher spoke in favor of not restricting auditing. Miner suggested that, rather than codify the practice in the policy, it be left to the colleges to determine how to implement the policy.

Policy 5076, Suspension/Termination of Support Services — Some stylistic changes were proposed in the policy and the accompanying administrative procedure.

Policy 5077, Academic Accommodations — Some stylistic changes were proposed in the policy and the accompanying administrative procedure.

Policy 5078, Course Repetitions for Students with Disabilities — Miner asked Brandy to obtain advice concerning the colleges' collection of apportionment for classes outside of special education. The question was raised whether to include the definition of "Special Class," and it was decided that it was not necessary, but perhaps there could be a reference to the types of classes. A question was also raised the need for administrative procedures and clarification of the terminology "Student Education Contract." A number of stylistic changes were also suggested. The policy will be brought back to the Council once these issues have been addressed.

Policies 3320, 3321 and 3050 — Kanter noted that these policies, which the Council had already reviewed and approved, would be presented to the Board for a first reading on June 21. She also noted that policies 9300 and 9301 concerning Board Self-Evaluation and the Board's Evaluation of the Chancellor had been presented to the Board for a first reading on June 7.

Policies 1115, 5002, 5076 and 5077 were approved with the suggested changes. It was clarified that Marisa Spatafore will review the policies for stylistic consistency, then they will be presented to the Board for a first reading. Policy 5078 will need to be further revised and reviewed again by the Council.

V. CAC MEETINGS OF JULY 15 AND AUGUST 12

Kanter asked Council members to hold two dates in July and August for tentative meetings. It was agreed to change the August 12 meeting to August 19. In reference to the July meeting, it was pointed out that the campuses are closed on Fridays during the summer [the date of July 15 was mistakenly listed on the agenda as a Friday rather than a Thursday]. The July 15 meeting will be held if needed.

VI. BOARD CALENDAR 2004-05 (DRAFT)

The draft calendar was presented for information. It was noted that the colleges would exchange dates for the State of the College reports. Kanter thanked everyone for their participation on the Council this year.

CALENDAR OF PENDING ITEMS

Policy 5078, "Course Repetition for Students with Disabilities" July 15, 2004
Mission, Values, Directions and Strategies Fall 2004

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