

# CHANCELLOR'S ADVISORY COUNCIL SUMMARY OCTOBER 7, 2005

## Present

*Mike Brandy, Anna Callahan/DASB, Kim Chief Elk, Leo Contreras, Bob Cormia (for Starer), Jane Enright, Dave Garrido, Rich Hansen, Lydia Hearn, Martha Kanter, Duane Kubo, Chuck Lindauer, Judy Miner (for Murphy), Rose Myers (for Fong), Willie Pritchard, Javier Rueda, Dennis Shannakian, Bret Watson*

## Others

*Jon O'Bergh*

## **I CHANCELLOR'S ADVISORY COUNCIL CHARGE**

Kanter reviewed the Council's charge.

## **II SUMMARY OF PREVIOUS MEETINGS**

The summaries of the June 10 and July 14 meetings were approved as drafted.

At the request of Hansen, several items were moved ahead on the agenda.

## **VII HUMAN RESOURCES UPDATE**

Enright reported that the Sexual Harassment policy was being reviewed by the Academic Senates and was not yet ready for the Council to review. She asked for feedback on the Computer Use policy and noted two typographical corrections. The Computer Use policy will be scheduled for action on October 28 and will be taken to the Board for action on November 5.

## **IX 2006-07 SYSTEM LEGISLATIVE PROPOSALS**

Kanter distributed the District's proposed responses to the system request for legislative proposals: full funding for equalization to the 90%; relief from the excessive number of state reporting mandates; and the need for of a stable, predictable student enrollment fee policy. Kanter pointed out that the state requires 632 different reports from community college districts. Hansen noted that some reports are important and wondered whether the wording in the District's response was too general. Kanter agreed and clarified that the request is for the system office to review the reports and make a recommendation on how to economize or simplify the reporting. Hansen reported that faculty statewide support no student fees as originally set forth in the state's Master Plan for Higher Education. Kanter said the District's proposal would be revised to request that the fees be as low as possible. She also clarified that full funding for equalization to the 90% is recommended if additional funds become available (for example, if growth dollars statewide are not spent).

## **X EQUALIZATION RESOLUTION**

Kanter proposed changing the last paragraph to read, "If additional funding becomes available..." Hansen discussed the importance of a unified system proposal and the danger of going around the system to lobby the legislature directly. Kanter clarified that the District supports the system budget, and the request for full equalization funding would be done within the consultation process.

## **XI COMMUNITY COLLEGE BALLOT INITIATIVE**

Kanter explained that the initiative would protect the bilateral governance of community colleges (local boards and a state board of governors) and help the system office be more effective. She stressed that support for the initiative would need to be done by volunteers in their free time outside of the work week. She discussed responses from other districts. Hansen stressed the importance for the CEO at each district to be fully supportive of fundraising efforts, and asked the District to take on a leadership role to convince other districts to support the initiative. Rueda noted the need to publicize the issue if people are to get behind it and volunteer. The involvement of the Foundation was also discussed. Brandy mentioned Propositions 75 and 76, which have a more immediate impact on the District.

## **III ENROLLMENT UPDATE AND GROWTH PLANS**

Miner reviewed efforts at De Anza to strengthen enrollment, and Myers reviewed efforts at Foothill. The highest priorities of the colleges this year are to increase enrollment back to the cap and to maintain productivity.

## **IV EDUCATIONAL MASTER PLAN GOALS AND INDICATORS**

Kanter reported that she asked Bob Barr to narrow down the list of indicators, and she expects by November to have a proposal for how to measure progress annually in reaching the District's goals. Chief Elk suggested adding "workload" under "Improving work environment." Brandy suggested adding the accreditation reports and State Chancellor's report.

## **V ACCREDITATION MATRIX AND WEBSITE**

Kanter pointed out the accreditation matrix and District website.

## **VI BUDGET UPDATE**

Brandy noted that the District stands to lose some funding if it is unable to restore 1% growth this year while maintaining productivity. There is also a concern about utility price increases in the aftermath of the Gulf Coast hurricanes.

## **VIII BOND PLANNING**

Kanter discussed a possible bond election and plans to poll District voters. She stressed that campaigning to support the bond would need to be done outside of work hours without using District facilities, equipment or funds. She asked Council members to look at the list of tasks and provide feedback on how likely it would be for each member and constituency group to assess its role in such a campaign effort if the Board approves a bond election. She also pointed

out the attorney general's opinion regarding what is prohibited and what is allowed in terms of the development and support of a bond campaign.

Brandy explained that the bond would likely include unfunded projects originally intended for the Measure E bond, instructional equipment, and perhaps development of facilities at the Middlefield campus or NASA-Ames. Chief Elk asked about the enormous workload on staff to set up and service instructional equipment once funding comes through. Shannakian agreed, stressing the importance of having additional staff to handle the increased workload and provide information in advance to allow adequate planning.

Rueda asked about the viability of a bond to cover the unfunded retiree health benefits liability. Brandy explained that a capital outlay bond, which is based on property tax revenues and is what the Board is considering, cannot be used for this purpose. A pension offset bond can be issued; however, it is considered a loan rather than revenue and must therefore be paid back with interest out of the District's funds.

**XII ISSUES LIST FROM SPRING**

Kanter briefly reviewed the list and asked for input on any items that should be added.

**XIII QUICK NEWS / WRAP UP**

Kanter provided an update on the appointment process for the Board vacancy. She noted that Assembly Member Ira Ruskin has requested feedback concerning legislative priorities and would be coming to the October 17 Board meeting. She pointed out the information on Hurricane Katrina relief efforts, the article on retiree benefits and the CCLC Legislative Update for the Council's information.

***CALENDAR OF PENDING ITEMS***

Revised Board Policy 4640, Harassment and Discrimination (action).....	October 28, 2005
Computer Use Policy 3250 (action).....	October 28, 2005
Impact of Propositions 75 and 76 on Foothill-De Anza (Brandy).....	October 28, 2005
Technology Strategic Plan.....	Fall 2005
Conflict Management Action Plan (Enright).....	Fall 2005
Respect in the Workplace.....	2005-06
Board Policy 5550, Time, Place & Manner .....	Fall 2005
Board Policy 2610, Communication Between Staff and Board .....	Fall 2005
District Educational Master Plan, Critical Success Factors .....	Winter 2006
Results of the Implementation of Plus/Minus Grading.....	Winter 2006
Review of Non-Smoking Policy and Implementation .....	Spring 2006