

CHANCELLOR'S ADVISORY COUNCIL SUMMARY NOVEMBER 21, 2008

Present

Dolores Davison, Don Dorsey (for Miner), Andy Dunn (also chaired for Kanter), Gigi Gallagher (for Chenoweth), Al Guevara, Cynthia Lee-Klawender (for Argyriou), Jeri Montgomery, Brian Murphy, Leif Nelson, Dorene Novotny, Anne Paye (for Hansen), Javier Rueda, Fred Sherman, Martin Varela, Jim Williams (for Contreras), Yujin Yoshimura/DASB

Others

Bob Barr, Jon O'Bergh

Dunn advanced Item II on the agenda.

II. DISTRICT STRATEGIC PLANNING

Barr distributed an updated "Stages, Process and Timeline" and reviewed the list of definitions, noting that today's task was to review the mission statement and values. It was decided that, due to Kanter's absence, establishing the relationship between the District and college master plans would be postponed to the next meeting. Sherman clarified that, for the District's purposes, the strategic plan is synonymous with the District Educational Master Plan.

To reflect the current changes to accreditation standards, Barr advocated strengthening the mission to state that the District enables learning, produces learning and gets better at it over time. Davison suggested obtaining feedback from a Foothill faculty member who currently serves on the Accrediting Commission for Community and Junior Colleges. Nelson distributed a copy of the mission statement and values of the District Police Department. Murphy suggested that each Council representative discuss the existing mission and values with his or her constituency group in order to determine whether to keep them the same or revise them in light of the accreditation standards. Feedback should be emailed to Barr for discussion at the first meeting in January.

Murphy proposed that the Master Plan also address state funding, since the extent of that funding limits how well the colleges and District can achieve the accreditation goal of constantly improving student learning. Barr noted that this could be addressed in the strategies and/or goals of the Master Plan.

I. CHECK-IN / BURNING ISSUES

Yoshimura reported that DASB formed an ad hoc committee to address budget issues.

III. SUMMARY OF PREVIOUS MEETING

The summary of the October 31, 2008 meeting was approved.

IV. REPORTS FROM SUBCOMMITTEES

Budget Committee. Dunn distributed a CCLC estimate on community college system proposed budget cuts. He noted that that the combination of state budget cuts and cuts to bring the District's budget into structural balance equals 10% of the District's budget. Murphy discussed an effort by community college CEOs to identify revenue sources that the legislature can be urged to pursue. Dunn reviewed the budget presentation to be given to the Board on December 1. The total budget deficit for 2009-10 is projected to range between \$11 million and \$18 million. He reviewed possible strategies to address the deficit. Gallagher and Guevara reported that classified staff are proposing creative ideas to address the deficit. Rueda expressed hope that the District will listen to staff suggestions that were made at the recent Budget Town Hall meeting. He also reported that an SEIU educational facilities council met to coordinate efforts to influence the legislature and bring more funding to education. Murphy and Dorsey discussed efforts at the colleges to address the budget crisis. Novotny addressed inquiries received by Human Resources from faculty and staff about vacant positions, hiring and employment.

Legislative Committee. There was no information to report.

ETAC. Sherman reported that ETAC discussed revisions to hardware and software standards; progress on the wireless project; implementation of an emergency notification system; plans to increase internet bandwidth (the results of which will not be widespread until the network architecture is updated); a security audit that is underway to examine how information is accessed throughout the District; and the EIS project, which is on schedule and on budget.

HRAC. Novotny reported that HRAC discussed changes to the District's employment processes, including a fully automated online application system; mass communications; safety issues; further mediation training for interested faculty and staff; and a request by the classified senates for the authority to confirm the appointment of classified staff representatives on administrator hiring committees.

V. BOARD POLICY 3260, "ELECTRONIC INFORMATION SECURITY," AND AP 3260

The Council supported the new policy and administrative procedure by consensus.

VI. TRUSTEE APPOINTMENT QUESTIONS

Davison said she believed that Question #9 (participatory governance and community college decision-making) accurately captured Hansen's comments from the last meeting. Lee-Klawender suggested deleting "acknowledged as" from the question, which the Council supported. Paye questioned whether Question #4B (experience and expertise) was strong enough to elicit adequate information about a candidate's fiscal experience. The Council agreed to replace "especially" with "to make financial policy decisions."

CALENDAR OF PENDING ITEMS 2008-09

District Strategic Planning	January 23, 2008
Non-Resident Tuition	January 23, 2009 (annual)
Board Policy 2610, Communication Between Staff and Board	Winter 2008
AP 3214 – Environmentally Sustainable Practices	Winter 2008
Board Policy 4185 (revision) – Publication of Instructional Materials.....	TBA
Board Policy 4186 (new) – Intellectual Property.....	TBA
Board Policy 4190, Academic Freedom.....	Winter 2008
Board Policy 5562 (new) – Associated Student Elections	TBA
Board Policy 6000 (new) – General Education	TBA
Board Policy – Withdrawal.....	Winter 2008
Mass Communications Recommendation (Kelly)	Winter 2008
Setting Up Email Accounts (Sherman)	TBA
Email Usage and Online Grade Submissions (Novotny/Sherman).....	Winter 2008
Planning for Smart Enrollment Growth – temporary title (Starer)	TBA
Principles and Strategies for Budget Augmentation/Recovery	Winter 2008
District Educational Master Plan, Critical Success Factors.....	Winter 2008
Statewide Basic Skills Initiative Update	Winter 2008
Measure C	TBA
Closeout of Measure E	TBA
Staffing Study	TBA

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