

Board meeting of July 1, 2013

SOME HEADLINES

Trustees reviewed or approved:

- Priorities for 2013-14 and board self-evaluation
- Proposed changes to credit by examination
- Agreements for demolition at Onizuka
- New hires, appointments, promotions and retirements
- Professional Growth Awards

To see background information for any of the items that appear below, go to <http://www.boarddocs.com/ca/fhda/Board.nsf/Public>. Click on the meeting of July 1, 2013 and then click on "View the Agenda" to access all supporting documents.

BOARD BUSINESS

Board priorities for 2013-14: Trustees approved the following board priorities for 2013-14: Keep the focus on student access and success; ensure that district facilities are modern and effective learning/working spaces; maintain fiscal stability and solvency; and ensure that planning is integrated and progressing.

Board self-evaluation: This year, in addition to its own annual self-evaluation, the board solicited input on its performance from members of the Chancellor's Advisory Council, which includes representatives of all constituency groups; the president of the Foothill-De Anza Foundation board; and public members of the board's Audit & Finance Committee and the Measure C Citizens' Bond Oversight Committee. On the whole the board received good marks from itself and others, said board President **Betsy Bechtel**, yet there are always opportunities to improve. One area in which she suggested everyone could do more is community outreach to make the district and its accomplishments better known. She also suggested that the board have more "big picture" discussions on topics such as diversity, hiring and what the district is doing to help students. She said it's important that people know trustees are accessible and available.

Trustee **Bruce Swenson** suggested that greater efforts be made in the future to coordinate trustees' attendance at campus year-end events to achieve an even broader trustee presence. Trustee **Laura Casas** noted that the district has excellent relationships with Fremont Union High School District and Mountain View-Los Altos Union High School District. She suggested the district take steps to strengthen its relationship with the Palo Alto Unified School District.

Credit by examination: Trustees discussed proposed changes to Board Policy 6030 and reviewed changes to the associated administrative procedure. Responding to questions from trustees, Chancellor **Linda Thor** explained that under the revised administrative procedure,

students could achieve a maximum of 30 credits by examination, down from 45. She said that Academic Senates at both campuses were concerned that if up to 45 credits are allowed, a student in theory could complete all requirements for a major using credit by exam, never having taken a course in the major at Foothill or De Anza.

Discipline faculty at the colleges decide whether a particular course is eligible for credit by exam, said Foothill Academic Senate President **Dolores Davison**. Foothill President **Judy Miner** said it's up to the receiving institutions whether to accept credit-by-exam courses for transfer. Cost to students for credit by exam is the same as the usual per-unit enrollment fee for the course, less any fees for supplies. Few students have taken advantage of credit by examination in the past, Chancellor Thor said. The Academic Senates, the Academic and Professional Matters Committee and the Chancellor's Advisory Council have approved the proposed changes. BP 6030 will come back to the board for action next month.

INFORMATION & ACTION ITEMS

Flint Center event management: The board approved a three-year contract renewal with Domus Aurea, Inc., which has managed events at Flint Center for the past 15 years. The company headed by **Paula Davis** has performed well in a competitive entertainment market despite the challenges of operating a 2,300-seat theater on a college campus during the past few years of economic downturn, Vice Chancellor **Kevin McElroy** told the board.

New CPA certificate: Trustees approved Foothill's application to the California Community Colleges Chancellor's Office for creation of a certificate of achievement that prepares students for the "financial accounting and reporting" and "audit and attestation" segments of the California exam for certified public accountants (CPA).

Reduction in classified service: The board approved elimination of two vacant senior buyer positions due to lack of funds in 2013-14.

Temporary re-employment: The board approved a resolution authorizing the post-retirement employment of **Susan Bloom** on a temporary basis as financial aid coordinator at De Anza before the 180-day waiting period required by PERS/STRS has passed. Vice Chancellor **Dorene Novotny** said the district tried to fill the critically needed position in a timely fashion before Ms. Bloom's June 30 retirement, but a suitable candidate was not found. The temporary appointment of Ms. Bloom is expected to last through Sept. 30. Vice Chancellor Novotny said that either De Anza would do a new recruitment for the position or give the new director of financial aid an opportunity to reorganize.

Measure C management: Trustees approved a \$2.6 million contract negotiated with Gilbane-MAAS for continued design, construction and project-management support for the Measure C bond program. The amount represents a 22 percent reduction in effort from 2012-13 reflecting the reduced level of Measure C activity planned in 2013-14. **Charles Allen**, executive director of facilities, operations and construction management for the district, said the services of Gilbane-MAAS and its cooperative work with the colleges have contributed significantly to the success of the Measure C program.

Agreement for demolition at Onizuka: The board awarded site and facilities leases to C.W. Driver to facilitate demolition of buildings and other improvements at the decommissioned Onizuka Air Force Station, paving the way for construction of a new Foothill-De Anza education center there. The guaranteed maximum price for this phase of the project is \$3.7

million, which is less than the district had projected. Much of the material will be salvaged and recycled. The price also includes demolition of some buildings and improvements on adjacent parcels owned by the Department of Veterans Affairs and the city of Sunnyvale; both agencies will reimburse the district for that part of the work.

Responding to a question from Trustee **Pearl Cheng**, Executive Director Allen said that the history of Onizuka has been well documented, recorded and coordinated with the state Office of Historic Preservation. Foothill President Miner said that the memorial garden at Onizuka will be preserved along with three vault doors and a control panel. Three murals inside the Blue Cube have been photographed and will be reproduced because the originals cannot be saved.

Moving forward with the education center at Onizuka is exciting, Trustee Cheng said. Trustee Swenson called it "a great step forward."

HUMAN RESOURCES & PERSONNEL

Administrator appointments: Trustees approved employment for **Gay Krause** as director of the Krause Center for Innovation at Foothill, effective July 1, and **Lisa Mandy** as director of financial aid and scholarships at De Anza College, starting July 8. The board approved new administrative appointments at Foothill College effective July 1 for **Alexandra Duran** as director of EOPS and community programs and **Naziko Galoyan** as dean of enrollment services.

Faculty employment: Trustees approved the employment of **Rosa Nguyen** as a PSME instructor at Foothill College, starting Sept. 19.

Faculty retirement: The board approved the resignation for the purpose of retirement of **Robert Dickerson**, language arts instructor at De Anza, effective Dec. 31.

Classified employment: Trustees approved the employment at De Anza of **Cynthia Chu** as adaptive physical education specialist starting July 1 and ratified employment of **Gabriel Herrera** as a maintenance worker, effective June 3.

Classified retirements: The board approved the retirement of **Lynn McComas**, energy management system technician, effective July 26.

Classified promotions: Trustees approved the promotion of **Brian Roberts** to evaluations specialist in Student Services at De Anza, effective July 1, and ratified the promotion of **Casie Wheat** to executive assistant to the president at Foothill, effective June 3.

Professional Growth Awards: The board approved Professional Growth Awards for the following classified employees: at Foothill, **Richard Knepp**, photo lab technician in Fine Arts; at De Anza, **Jennifer Nguyen**, accounting assistant; **Thao Nguyen**, financial outreach assistant; **Griselda Sigala-Aguilar**, academic advisor; and **Cynthia Smith**, human resources technical II in Educational Resources; and in Central Services, **Kristine Lestini**, human resources specialist.

REPORTS & HEARINGS OF ITEMS NOT ON THE AGENDA

Staff comments: Citing concerns about homeless people living in cars at Cubberley Center in Palo Alto, Foothill dental hygiene instructor **Ken Horowitz** urged the board to close Foothill's

Middlefield campus at Cubberley and move classes to the main campus until the new education center at Onizuka opens in 2016.

Presidents' comments: Foothill President Miner and De Anza President **Brian Murphy** thanked trustees for attending numerous year-end events and commented on the colleges' successful (and sun-baked) commencement ceremonies.

Trustee Swenson reported on a letter to the city of Palo Alto written by **Rob Lancefield**, a member of the district's Measure C Citizens' Bond Oversight Committee, praising Foothill-De Anza's management of its bond-funded construction projects. He said the letter was prompted by a recent news account of cost overruns, delays and other problems associated with Palo Alto's new Mitchell Park Library and Community Center.

Board President Bechtel commended staff for their work on year-end celebrations and commencement ceremonies.

Trustee **Joan Barram** reported on the Board of Directors meeting of the Foothill-De Anza Foundation. She noted that **Gay** and **Bill Krause** have donated \$1 million to endow the Scholar in Residence program at the Krause Center for Innovation, and that the gift is being credited toward the foundation's 2013-14 fundraising goal of \$4.8 million. She commented on a "Mission Moment" presentation by Foothill economics instructor **Brian Evans** and several students on the campus Microcredit Club's investments in economic development to fight poverty. After the presentation, board members contributed \$330 on the spot and the foundation's finance committee approved a \$1,000 contribution to the club. Club members conduct fundraisers and use the proceeds to invest through Kiva, a person-to-person micro-lending site, and The School Fund, which connects funders with students from around the world who need as little as \$150 to go to school. "It's nice to know our students are trying to help other students globally," Trustee Barram said. She commented on a helpful presentation by Chancellor Thor explaining the role of an auxiliary organization board, and reported on newly elected foundation board officers for 2013-14: **Kathleen Santora**, president; **Don Aoki**, vice president; **Lisa Elliott**, secretary; and **Martin Neiman**, treasurer. Immediate past president **Ben Dubin** will serve on the executive and finance committees.

Trustee Cheng commented favorably on the donation envelopes included inside commencement programs this year encouraging alumni to "pay it forward" by supporting the next generation of students at Foothill and De Anza. She also noted that Foothill Student Trustee **Alex Baker** is treasurer of the Microcredit Club.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is Monday, Aug. 5 at 6 p.m. in District Board Room. Agendas generally are posted 72 hours in advance at http://www.fhda.edu/about_us/board/agenda/. Please check the agenda to verify time and location of the meeting. *Note: During summer roadway and parking lot construction, parking for the District Office Building is available in Lot 1-D, which also provides the only entry to Lot 1-E.*

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. This publication is not the official minutes. The official minutes are available at http://www.fhda.edu/about_us/board/minutes after their approval at a subsequent board meeting. Please contact Becky Bartindale at bartindalebecky@fhda.edu or (650) 949-6107 with comments or questions about *Board Highlights*.