



BOARD HIGHLIGHTS

Board of Trustees Betsy Bechtel Paul Fong Laura Casas Frier Hal Plotkin Bruce Swenson Jordan Eldridge Sarah Snow

Board meeting of June 2, 2008

SWEARING IN OF STUDENT TRUSTEES

Chancellor Martha Kanter administered the oath of office to student trustees **Patrick Ahrens** from De Anza and **Confiance Dukunde** from Foothill.

DE ANZA'S STATE OF THE COLLEGE REPORT

President **Brian Murphy** presented the college's annual report, titled "Engaging Change." The report for 2007-08 tracks the college's progress on four initiatives developed through the strategic planning process: outreach, retention and success, cultural competence and community collaborations, which together embody De Anza's commitment to increasing the number and success of its students. The overarching goal for the year was integrating these strategic initiatives into the daily life of the campus, Murphy said. To present the overview on each initiative, he called upon team leaders **Rob Mieso**, **Shirley Kawazoe**, **Marion Winters** and **Rowena Tomaneng**. The report also covers construction progress and student, staff and faculty accomplishments over the year.

Trustee **Laura Casas Frier** praised the college for a year of outstanding work. She and several other trustees asked how the state's fiscal crisis might affect future progress. Murphy said there are adequate reserves to allow steady progress. Trustee **Betsy Bechtel** urged the college to do everything it can to increase the number and rate of students transferring to universities and achieving career certificates.

Murphy thanked the report's creators, including **Lori Susi**, **Lois Jenkins** and **Marisa Spatafore**. Copies are available on the president's web page at www.deanza.edu/president

REPORTS AND HEARINGS OF ITEMS NOT ON THE AGENDA

Presidents' comments: Foothill President **Judy Miner** noted that **Kate Jordahl**, interim dean of fine arts, has published a nature photography

book, "Searching for True North," with her husband, photographer **Gair Jordahl**. Miner also remarked on the 40 years of very capable service provided by **Dick Henning**, founder and impresario of the Celebrity Forum series. Trustees later renewed Henning's contact for 2008-09, and Miner said she hoped it would be the first one leading to 50 years of service for Henning. In addition, Miner congratulated Murphy and colleagues at De Anza for "the really outstanding work you've done" as described in the state of the college report.

Chancellor's comments: Kanter thanked the team at De Anza for an excellent annual report. She also offered congratulations to all those contributing to the recent platinum-level LEED® certification by the U.S. Green Building Council for the Kirsch Center for Environmental Studies. Research by **Pat Cornely**, the center's director, suggests that De Anza is the first community college in the nation to receive a platinum rating, which denotes meeting the highest Leadership in Energy and Environmental Design standards.

Faculty comments: Faculty Association President **Rich Hansen** said a rapid response team is being formed for budget advocacy during the summer. He noted that Californians for Community Colleges, the group behind the failed community college initiative, Proposition 92 on the November 2007 ballot, is meeting again to discuss next steps.

Trustees' comments: Board President **Bruce Swenson** reported on the praise the district received during his recent appearance before the Fremont Union High School District Board of Trustees. Swenson presented a resolution from Foothill-De Anza trustees in support of Fremont Union's \$198 million bond measure.

ACTION AND INFORMATION ITEMS

International student recruitment: The board approved a contract with **Gregory Barattini** to assist the district with year-round international student recruitment in Turkey, Scandinavia, and Southwest and South Asia, at a cost of \$3,500 per month. Other educational institutions will share Barattini's travel costs.

Environmental sustainability policy: Executive Director of Facilities, Operations and Construction Management **Charles Allen** presented the first reading of an environmental sustainability policy (Board Policy 3214), along with administrative guidelines. The policy calls for such things as incorporating principles of energy efficiency into all capital projects, promoting alternative transportation and minimizing greenhouse gases,

landfill waste and use of non-renewable resources. Trustee Bechtel, who has spoken out against the use of individual water bottles, urged the inclusion of drinking fountains in all new buildings and renovations, and a prohibition on pesticide use. Trustee Plotkin applauded Bechtel for her continuing environmental focus and noted the need for flexibility to allow emergency pesticide applications. Allen said the proposed policy and procedures set broad goals, and specifically how the goals are applied would be addressed in the district's and the colleges' annual sustainability plans. **Frank Nunez**, director of facilities and operations, said the district is developing an integrated pest management plan that provides alternatives to pesticides. Allen said he expects that under the policy, all new construction and renovation would meet or exceed LEED® standards.

Health fee increase: The board approved a \$1 increase in the student health fee to cover costs of inflation as provided in the state Education Code. Trustee **Hal Plotkin** noted that raising the fee to \$14 per quarter for 2008-09, effective summer quarter, is something the board does reluctantly. Under state funding formulas, he said, trustees must increase the fee for the colleges to maintain the same level of health services and be fully reimbursed by the state. Health Services Coordinators **Mary Sullivan**, from De Anza, and **Naomi Kitajima**, from Foothill, described the array of services and products offered at the campus health centers that save money for students who use them. Trustee Bechtel reported that she had received complaints from people who take classes at NASA and the Middlefield campus about having to pay the fee and not having convenient access to health services. However, the state requires that the health fee be charged to all students wherever they attend classes.

Performing Arts Alliance: Trustees approved contracts with 19 community organizations that comprise the Performing Arts Alliance, at a cost of \$1.3 million for 2008-09. These organizations provide arts education to Foothill students. Participants are the Bay Area Music Foundation, Bus Barn Stage Company, California Theatre Center, California Youth Symphony, Cantabile Choral Guild, Cantabile Youth Singers, Children's Musical Theatre of San Jose, City Lights Theatre Company, Crystal Children's Choir, El Camino Youth Symphony, Gamelan Dekar Jaya, Los Altos Youth Theatre, Music for Minors, Nova Vista Symphony, Palo Alto Chamber Orchestra, Peninsula Youth Theatre, San Jose Taiko, Schola Cantorum and West Bay Opera. Trustee Casas Frier asked the college to work with these organizations to acknowledge the relationship with Foothill in their publicity and marketing.

PRESENTATIONS

Tentative budget: Vice Chancellor of Business Services **Andy Dunn** and Director of Budget Operations **Bernata Slater** presented the 2008-09 tentative budget. It shows an estimated negative ending balance of \$7.6 million resulting from anticipated state funding reductions and rising costs. The tentative budget projects \$191 million in expenses and provides for no cost of living increases from the state.

Dunn said one-time solutions have been identified to cover the gap between revenue and expenses for 2008-09. However, if the state continues to experience large budget deficits, the district will need to look at structural changes to balance its own budget. That planning should begin before the end of the year, he said.

Board President Swenson urged the administration to begin reducing expenses as much as possible in preparation for several possibly difficult years ahead. Chancellor Kanter and President Murphy said the board's fiscal prudence in recent years has paid off and the district is now stronger financially than many others. They assured the board that the colleges are being judicious and planning for flat budget years ahead.

Budget information presented to trustees can be downloaded at http://www.fhda.edu/about_us/board under Board Presentations.

Campus safety: District Police Chief **Ron Levine** presented trustees with the findings of the International Association of Campus Law Enforcement Officers on the Virginia Tech shootings and their implications for campus safety. Levine said the district has taken many of the recommended steps but that all staff members need continual training in emergency preparedness. Responding to a question from De Anza's student trustee, Vice President of Finance and College Services **Jeanine Hawk** said that evacuation points have been established on campus, building monitors know their location and participate in annual practice drills. Hawk also said the district is moving forward with a project to install video surveillance systems. The report can be downloaded at www.iaclea.org/visitors/PDFs/VT-taskforce-report_Virginia-Tech.pdf

Emergency mass communications: **Marsha Kelly**, director of risk management, reviewed progress to date in developing a mass communications plan for quickly and effectively notifying students and staff in the event of an emergency. A number of companies that provide mass communications via email, voice and text messaging have come into the market. Kelly said the district is in the process of developing a request for qualifications and expects to make a recommendation before the end of the year.

HUMAN RESOURCES/PERSONNEL

For De Anza, trustees approved the employment of **Gaeir L. Dietrich**, **Michael J. Johnson** and **Sean J. Keegan** as instructors in De Anza's High Tech Center Training Unit; **Ilan Glasman** as a music instructor; **Rich Schroeder** as dean of the physical education and athletics division; and **Ellen Miller** as program developer for workforce and economic development.

For Foothill, the board approved the employment of **Don Dorsey** as interim vice president of student services; **Martha Carlson** as coordinator of cooperative work experience; and **Kelly Masegian** as coordinator of the NASA/Ames Internship Program. They also extended the contact of **Eloise Orrell** as interim dean of the Biological and Health Sciences Division through August.

The board approved the following new hires for Foothill: **Lark Cratty**, program supervisor for International Education; **Naziko Galoyan**, admissions and records assistant in counseling; and **Lily Luu**, EOPS program specialist.

Trustees approved the following new hires for De Anza: **Olga Evert** as administrative assistant in the Academic Services Division; **Gary Lewis** as custodian; and **Michelle Sampson** as furniture, fixtures and equipment coordinator. The board also approved a promotion to financial aid outreach coordinator for De Anza's **Nina Van**.

Professional growth awards: The board awarded the following professional growth awards: In Central Services, to **William Ayers**, **Richard Gaca**, **Henry Ly**, **Scottie McDaniel**, **Elvia Navarro**, **David Tran** and **Paul Zink**. At De Anza, to **Eloise Alvarez**; **Silvia Bichler**; **Larry Bloom**; **Pisamai Chamkasem**; **Mi Chang**; **Norma Johnstone**; **Bachmai Kha**; **Keri Kirkpatrick**; **Rob Mieso**; **Thao Phuong Nguyen**; **Irene Niazov**; **Kelly Pettit**; **Janet Schmidt**; **Binh Thai**; **May Thai**; and **Judy Ting**. At Foothill, to **Luis Barretto**, **Tung Duong**, **Kathy Fransham**, **Ach'sah Harris**, **Susanne Hinds**, **Patricia Mondik**, **Corinne Nunez** and **Murthy Tanniru**.

Professional development leave: Trustees approved a professional development leave for CTIS faculty member **John Farber**.

Faculty training stipends: The board awarded 23 stipends, totaling \$30,823, for faculty training or retraining. Stipend recipients from De Anza

are **Judy Cuff-Alvarado, Patricia Guitron, Richard Hansen, Herminio Hernando, Natasha Joplin, Christopher Kwak, Ky-Duyen Le Huynh, Ann Lee-Yen, Diana Lydgate, Loraine Moen** and **U. Clare Nguyen**. Stipend recipients from Foothill are **Janis Bergmann, Carolyn Brown, Falk Cammin, Robert Cormia, Dolores Davison, Kara Giannetto, Keith Pratt, Joe Ragey, Katy Ripp, Loretta Silverman, Shawn Townes** and **Rebecca Urrutia-Lopez**.

Administrative training stipends: Trustees awarded seven administrative training stipends, totaling \$12,500, to **Carmen Redmond** in Central Services; **Jeanine Hawk** and **Letha Jeanpierre** at De Anza; and **Shirley Barker, Kurt Hueg, John Mummert** and **Rose Myers** at Foothill.

Administrative achievement awards: The board approved administrative achievement awards of \$3,000 each to **Caron Blinick** at De Anza and **George Beers, Don Dorsey, Sue Gatlin** and **Rose Myers** at Foothill. Kanter said that to be eligible for the awards, administrators must be recognized three years in a row for excellence in their work.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees is scheduled for **Monday, June 16** at 6 p.m. in the Hearthside Lounge in the Foothill College Campus Center.

Board Highlights is designed to communicate board meeting news to faculty and staff across the district. This publication is not the official minutes. If you would like more comprehensive information, you may visit http://www.fhda.edu/about_us/board/minutes to read the minutes, generally available after approval at the subsequent board meeting. Please contact **Becky Bartindale** at the above e-mail address or at extension 6107 with comments or questions about *Board Highlights*.