



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES

REGULAR MEETING

March 12, 2009

CALL TO ORDER AND ROLL CALL

President Betsy Bechtel declared a quorum was present and called the meeting to order at 5:00 p.m. in the District Board Room of the Foothill-De Anza Community College District, 12345 El Monte Road, Los Altos Hills, CA 94022.

Trustees Present:

Betsy Bechtel, President
Hal Plotkin, Vice President
Pearl Cheng
Bruce Swenson

for Public Session

Patrick Ahrens, De Anza College Student Trustee
Confiance Dukunde, Foothill College Student Trustee

Absent

Laura Casas Frier

CLOSED SESSION

The Board immediately adjourned into closed session in the Chancellor's Office with the individuals listed below to discuss:

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management
Andy Dunn, Vice Chancellor of Business Services
Martha Kanter, Chancellor
Brian Murphy, President of De Anza College
Judy Miner, President of Foothill College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology

RE-CONVENE PUBLIC SESSION

President Bechtel re-convened the public session at 6:02 p.m. in the District Board Room. She led the Board and those present in the Pledge of Allegiance. The following staff, press, students and members of the public were present:

<i>Staff:</i>	Charles Allen	Marie Fox Ellison	Blanche Monary
	Anne Argyriou	Rich Hansen	Brian Murphy
	Gina Bailey	Letha Jeanpierre	Dorene Novotny
	Becky Bartindale	Donna Jones-Dulin	Frank Nunez
	Maureen Chenoweth	Martha Kanter	Jon O’Bergh
	Dolores Davison	Marsha Kelly	Fred Sherman
	Andy Dunn	Ron Levine	
	Christina Espinosa-Pieb	Judy Miner	
<i>Press:</i>	None		
<i>Students:</i>	Hong Hu		
<i>Public:</i>	Terry Terman		

REPORTING OUT FROM CLOSED SESSION

President Bechtel reported that no action was taken in closed session.

CORRESPONDENCE

President Bechtel asked if there was any correspondence which should be brought to the Board’s attention. There was none.

HEARINGS: ITEMS NOT ON THE AGENDA

Public / Students

There were no students or members of the public who wished to address the Board on items not on the agenda.

Staff

De Anza President Murphy thanked the trustees who attended the opening events for the Visual and Performing Arts Center and the Euphrat Museum of Art. Foothill President Judy Miner acknowledged the work of Middlefield Campus Dean Denise Swett and Outreach Specialist Alexandra Duran for organizing a college prep family program event at the request of the Boys and Girls Club of the Peninsula. She expressed appreciation to Instructor Lauren Balducci for organizing the second Community College Careers Consortium conference for regions 3 and 4 at Foothill. Lastly, she announced that the college would host a national Focus the Nation sustainability summit for educators, students and civic leaders on April 18.

Chancellor Martha Kanter reported that the Community College Consortium for Open Educational Resources met earlier in the day, and 89 colleges from the United States and Canada have now joined the Consortium. She announced that appointments with legislators have been scheduled for students during the March 16 rally in Sacramento. She shared a letter from Congressman Mike Honda congratulating De Anza on the opening of the Visual and Performing Arts Center. She also said that she had been invited to speak at an upcoming meeting of the Community College EOPS/CARE Consortium.

Faculty Association (FA) President Rich Hansen read a statement that, while FA and the District were able to reach agreement regarding an increase to part-time faculty load, as provided for by recent legislation, FA expressed disappointment that the District had not agreed to using

reemployment preference to determine the method by which additional assignments were made, and which FA believed to be inherent in the legislative intent.

Trustees

Trustee Plotkin reported on a surge of interest in his article “Free Textbooks at Foothill-De Anza: First Annual Report” which he posted along with the February 2, 2009 Open Educational Resources presentation to the Board. Student Trustees Dukunde and Ahrens shared details about the planned student rally in Sacramento on March 16. President Bechtel commented on the well-received opening of the Visual and Performing Arts Center and Euphrat Museum.

APPROVAL OF CONSENT CALENDAR

M/S/C: Swenson/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified Items 1-6 of the Consent Calendar as follows:

Item 1 — **Approved** RESOLUTION #2009-07 AUTHORIZING TRUSTEE ABSENCE FOR LAURA CASAS FRIER

Item 2 — **Approved** SALE OR DISPOSAL OF THREE MODULAR TRAILERS
Made a finding that the three (3) trailers are not required for school purposes and authorized the Purchasing Services Supervisor to sell them in accordance with Education Code 81450(a)

Item 3 — **Approved** AWARD OF CONTRACT PURSUANT TO BID 1157 – THREE-YEAR CONTRACT FOR PRINTING FOOTHILL COLLEGE ANNUAL CATALOG
Authorized the Purchasing Services Supervisor to award a three-year contract to Delta Web Printing

Item 4 — **Approved** PERSONNEL ACTIONS:

Name: **John Swensson**
Position: Dean, Language Arts
College: De Anza
Division: English
Action: **Reassignment to English Instructor, Language Arts, De Anza College**
Effective Date: June 30, 2009 *# of Months:* 10
Compensation: Column V, Step M @ \$9,772.51 per month
Comments: In accordance with Chapters III and VI of the Administrators Handbook

Item 5 — **Approved** HUMAN RESOURCES REPORT

Item 6 — **Approved** ADDITIONAL PROFESSIONAL DEVELOPMENT LEAVE FOR 2009-10 Charles Lee

Item 7

ADMINISTRATOR CONTRACTS

Trustee Plotkin expressed his appreciation to administrators for agreeing to shorter contracts in light of the budget situation.

M/S/C: Plotkin/Cheng
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved Administrator Contracts as listed in Attachment A

Item 8

EXECUTIVE ADMINISTRATOR CONTRACTS

Chancellor Kanter confirmed that the requested action would reaffirm the contract dates currently in effect for herself, De Anza President Murphy and Vice Chancellor Sherman.

M/S/C: Plotkin/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved Executive Administrator Contracts as follows:

- Martha J. Kanter, Chancellor: not to exceed beyond June 30, 2012
- M. Brian Murphy, President, De Anza College: not to exceed beyond June 30, 2011
- Fred Sherman, Vice Chancellor, Technology: not to exceed beyond June 30, 2011
- Judy C. Miner, President, Foothill College: not to exceed beyond June 30, 2010
- W. Andrew Dunn, Vice Chancellor, Business Services: not to exceed beyond June 30, 2010

Item 9

TRANSFER OR REASSIGNMENT OF EMPLOYEES AND SUSPENSION OF POSITIONS DUE TO LACK OF FUNDING

Responding to a question from Trustee Swenson, Foothill President Miner clarified that the position of Dean of Computer Technology and Information Systems would be fully funded by a grant instead of by Fund 14, and the current dean, Tim Woods, would continue in the position under the changed funding arrangement. She explained that the position would assume additional duties related to the grant, and added that the proposed change was not related to enrollment patterns in the division, which have been increasing lately after a sharp decline several years ago. Addressing the proposed suspension of two faculty positions, she acknowledged the dedication of the two faculty members in the affected positions and said it was a difficult decision.

M/S/C: Swenson/Ahrens
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved the following actions:

- Transfer of Foothill Geology faculty member Christopher Di Leonardo to De Anza Geology faculty position — effective date July 1, 2009

- Reassignment of Foothill administrator Timothy Woods to Foothill administrative duties funded by non-fund 14 dollars
- Suspension of Foothill administrative position *Dean, Computer Technology and Information Systems* — effective date June 30, 2009
- Suspension of Foothill faculty position *Travel Careers* — effective date June 30, 2010
- Suspension of Foothill faculty position *Geology* — effective date June 30, 2009
- Layoff of faculty member Sharon Hack — effective date July 1, 2010

Item 10

MEASURE E CONSENT CALENDAR

Executive Director of Facilities, Operations and Construction Management Charles Allen asked that Item 10-B be removed from the agenda.

M/S/C: Plotkin/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved / Ratified the Measure E Consent Calendar, A and C as follows:

- A.** *Title:* Budget Transfer DA #70
Campus: De Anza College
For: Budget Transfer DA #70 includes program contingency to project transfers required to fund the design and construction of existing projects. These actions reflect a joint effort by De Anza College, the District and Gilbane representatives to prioritize and plan the efforts required to complete the Measure E Program needs at De Anza College.
Action: Approval

- C. Title:** Revision 01 to PAA D001 for Design Services
- Vendor:** Salas O’Brien Engineers, Inc.
- Agreement Date:** December 1, 2008
- Campus:** De Anza Campus
- Project No.:** 765-279
- Project Name:** Campus Site Lighting Phase II
- Amount:** \$162,000
- For:** PAA D001 initiated this project and assigned the Campus Site Lighting Phase 2 project to Salas O’Brien Engineers’ Master Agreement. It provided for a conditions assessment, programming, scope development, and exterior lighting design recommendations for MCC and Seminar renovation projects. The PAA D001 for \$18,460 was ratified by the Board on 12/01/08. This Revision 01 to PAA D001 provides architectural, engineering and design services for the De Anza College Campus Site Lighting Phase II project for complete design services for the Design Development, Construction Documentation and Bid Document phases. In addition, Salas O’Brien’s scope is to provide a complete Campus-wide Master Site Lighting Plan. The value of Rev. 01 to PAA D001 is \$162,000, bringing the total value for this PAA D001 contract to \$180,460.

Master Agreement (dated 12/01/08)	
PAA D001 (dated 12/01/08)	\$ 18,460
PAA D001 Rev.01 (dated 03/12/09)	<u>\$162,000</u>
Total Contract Value	\$180,460

Action: Approval

Item 11

MEASURE C CONSENT CALENDAR

- M/S/C:** Ahrens/Dukunde
- Advisory vote:** 2 yes
- Board vote:** unanimous
- Action:** Ratified the Measure C Consent Calendar, item A as follows:

- A.** *Title:* Revision #1 to PAA #F-HMC-#1B
Vendor: HMC Architects
Agreement Date: February 23, 2009
Campus: Foothill College
Project No.: 104, 108, 112
Project Name: 104 – General Classrooms (Building 5500)
108 – General Classrooms (Building 6400)
112 – Administration Building (Building 1900)
Amount: \$37,500
For: Provide services relating to Historic Architecture Review of 100% Design Development Drawings and Specifications for Renovation Design and Construction at Buildings 1900, 5500, and 6400 using the Secretary of the Interior’s Standards for Rehabilitation as a basis for review per EIR mitigation measure IV.D-1a. Provide services relating to Room Acoustics, Interior Sound Isolation and Mechanical System Noise and Vibration Control modifications required related to the renovation scope.
Action: Ratification

Item 12

MEASURE C PROJECT LIST REVISION: DE ANZA BUDGET TRANSFER #13 AND DE ANZA PROJECT NAME CHANGE

Responding to a question from President Bechtel, Executive Director Allen explained that the hope was to find a way to fund the entire scope of the baseball/softball project at a later date, but the college had identified the Auto Tech project as a priority.

- M/S/C:** Dukunde/Ahrens
Advisory vote: 2 yes
Board vote: unanimous
Action: Approved the Measure C Bond Project List Revision with De Anza Budget Transfer #13

Item 13

AWARD OF CONTRACT PURSUANT TO BID DOCUMENT 1179-255 — AUTO TECH RENOVATION PROJECT AT DE ANZA COLLEGE

Executive Director Allen explained that the tightly clustered bid amounts suggest that the plans and specifications were very well prepared. He added that the project should take approximately one year to complete.

- M/S/C:** Plotkin/Dukunde
Advisory vote: 2 yes
Board vote: unanimous
Action: Authorized the Purchasing Services Supervisor to award a contract pursuant to Bid 1179-255 in the amount of \$2,682,000 to Zolman Construction & Development, Inc.

DATES TO REMEMBER

April 6, 2009 — Regular Meeting

ADJOURNMENT

President Bechtel adjourned the meeting at 6:30 p.m.

jco

Approved: 4/6/09

Martha J. Kanter, Chancellor
Secretary, Board of Trustees

ATTACHMENT A
FOOTHILL - DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCE SERVICES
ADMINISTRATOR CONTRACTS
MARCH 12, 2009

EXTENDED CONTRACT THROUGH JUNE 30, 2010

NAME	TITLE	LOCATION	CATEGORY	CURRENT END DATE	NEW END DATE
ALLEN, CHARLES E	EXEC DIR, FAC/OPER/CONSTR MGMT	CENTRAL SERVICES	PROG	06/30/09	06/30/10
ARMSTRONG, THOMAS E	DIRECTOR, BOND PROGRAM	CENTRAL SERVICES	PROG	06/30/09	06/30/10
BAKER, JUDITH A	DEAN, FOOTHILL GLOBAL ACCESS	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
BARR, ROBERT B	EXEC DIR, INST RESEARCH & PLAN	CENTRAL SERVICES	PROG	06/30/10	06/30/10
BEERS, GEORGE S	DEAN, INTERNATIONAL EDUCATION	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
BLINICK, CARON S	DEAN, COMMUNITY EDUCATION	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
CANTER, NANCY J	DIV DEAN, CREATIVE ARTS	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
CASTILLO, CINDY	DIR, FINANCIAL AID & SCHOLARSH	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
CHIEF ELK, KIM	DIRECTOR, HUMAN RESOURCES	CENTRAL SERVICES	PROG	06/30/10	06/30/10
DORSEY, DONALD E	DEAN, STUDENT AFFAIRS AND ACTIVITIES	FOOTHILL COLLEGE	PROG	06/30/10	06/30/10
FOX, MARIE L	DIRECTOR FHDA FOUNDATION	CENTRAL SERVICES	PROG	06/30/10	06/30/10
GANNON, PATRICK L	DIRECTOR, CAMPUS CENTER	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
GATLIN, SUSAN L	DIV DEAN, PHY EDUC & HUMAN PER	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
GRAHAM, DUNCAN W	DIV DEAN, FINE ARTS & COMM	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
GREGORIO, GERTRUDES	DIV DEAN, ADPT LEARN&DIS SERV	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
HARADA, NAKO NANCY	DIRECTOR, CHILD CARE CENTER	DE ANZA COLLEGE	EDUC	06/30/09	06/30/10
HARRAL, KEVIN	DIRECTOR, FINANCIAL AID	FOOTHILL COLLEGE	PROG	06/30/09	06/30/10
HEINRICH, ARTHUR FREDERICK	DIRECTOR, BOND PROGRAM	CENTRAL SERVICES	PROG	06/30/09	06/30/10
HUEG, KURT	DIRECTOR, MRKT PR & DESIGN SER	FOOTHILL COLLEGE	PROG	06/30/10	06/30/10
HYLAND, PATRICIA J	DEAN, FACULTY & STAFF	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
IRVIN JR, HOWARD JAMES	DEAN, COUNSELING&MATRICULATION	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
JEANPIERRE, LETHA L	DIV DEAN, BUSINESS/COMP SYSTEM	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
JONES-DULIN, DONNA T	ASSOC VP, COLLEGE OPERATIONS	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
KELLY, MARSHA C	DIRECTOR, RISK MANAGEMENT	CENTRAL SERVICES	PROG	06/30/10	06/30/10
KUBO, DUANE	DIV DEAN, INTERCULT/INTERNAT	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
LEBLEU BURNS, ANTOINETTE	DEAN, EOPS/CARE & STUDENT DEV	DE ANZA COLLEGE	EDUC	06/30/09	06/30/10
LEVINE, RONALD JEROME	DIRECTOR, DISTRICT SAFETY & SECURITY	CENTRAL SERVICES	PROG	06/30/09	06/30/10
LUCIW, SHARON T	DIRECTOR, SYSTEMS & NETWORKS	CENTRAL SERVICES	PROG	06/30/10	06/30/10
LYONS, LESTER ANTHONY	ASSOC DIR, FAC,OPER&CONST MGMT	CENTRAL SERVICES	PROG	06/30/09	06/30/10
MENENDEZ, JOSE	DIRECTOR, PRINTING SERVICES	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
MICHAELIS, MARGARET H	DIRECTOR, BUDGET & PERSONNEL	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
MOBERG, KATHLEEN S KIEHL	DEAN, ADMISSIONS & RECORDS	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
MONTGOMERY, JERI L	DIRECTOR, DE ANZA BOOKSTORE	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
MUMMERT, JOHN BARRY	DIV DEAN, BUSINESS & SOC SCIEN	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
MURRAY, PETER	DIV DEAN, PHY SCI, MATH&ENGR FH	FOOTHILL COLLEGE	EDUC	06/30/10	06/30/10
MYERS, ROSEANN	VP, STUDENT DEVELOPMENT & INST	FOOTHILL COLLEGE	PROG	06/30/10	06/30/10
NUNEZ, FRANCISCO P	DIR, FACILITIES & OPERATIONS	CENTRAL SERVICES	PROG	06/30/10	06/30/10
PAULE, ROMEO B	DIRECTOR, FOOTHILL BOOKSTORE	FOOTHILL COLLEGE	PROG	06/30/10	06/30/10
QUINONEZ, HECTOR	CONTROLLER	CENTRAL SERVICES	PROG	06/30/10	06/30/10
REDMOND, CARMEN A	DIRECTOR, PURCHASING SERVICES	CENTRAL SERVICES	PROG	06/30/10	06/30/10
SELLITTI, STEVEN L	DEAN, SPECIAL ED & APPLIED TECH	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
SHERMAN, STEPHANIE JESSE	DEAN, BIOL/HEALTH/ENVR SCIENCE	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
SHIH, CHIEN I	DIRECTOR, INFO SYSTEMS & OPERATIONS	CENTRAL SERVICES	PROG	06/30/09	06/30/10
SLATER, BERNADETTE E	DIRECTOR, BUDGET OPERATIONS	CENTRAL SERVICES	PROG	06/30/10	06/30/10
SPATAFORE, MARISA A	DIRECTOR, MRKT, COMM & DEVEL	DE ANZA COLLEGE	PROG	06/30/10	06/30/10
SWETT, DENISE ANN	DEAN, MIDDLEFIELD & EVE CAMPUS	FOOTHILL COLLEGE	EDUC	06/30/09	06/30/10
VO, CHRISTINE	BENEFITS MANAGER	CENTRAL SERVICES	PROG	06/30/09	06/30/10
VOSS, MONA LEE	DIR, ENVIRONMENTAL HEALTH & SAF	CENTRAL SERVICES	PROG	06/30/10	06/30/10
WILKINS-GREENE, CAROLYN M	DEAN, HUMANITIES & SOCIAL SCIENCE	DE ANZA COLLEGE	EDUC	06/30/10	06/30/10
WILLIAMS, MARILYN	MANAGER, CUSTODIAL OPERATIONS	CENTRAL SERVICES	PROG	06/30/10	06/30/10
WOODWORTH, LAURA	ASSOC DIRECTOR, DEVELOPMENT	CENTRAL SERVICES	PROG	06/30/09	06/30/10

EXTENDED CONTRACT FOR ONE YEAR - CATEGORICALLY FUNDED

NAME	TITLE	LOCATION	CATEGORY	CURRENT END DATE	NEW END DATE
CRIDDLE, MARIA V	DIRECTOR, FHDA INTERNSHIP PROG	FOOTHILL COLLEGE	EDUC	06/30/09	06/30/10
KUHN JR, FREDERICK L	DIR, PROFESSIONAL & WKFCE DEV	DE ANZA COLLEGE	PROG	06/30/09	06/30/10

**FOOTHILL - DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCE SERVICES
ADMINISTRATOR CONTRACTS**

2ND 1 YEAR CONTRACT

NAME	TITLE	LOCATION	CATEGORY	CURRENT END DATE	NEW END DATE
BARKER, SHIRLEY JEAN TREANOR	VP, EDUCATIONAL RESOURCES & INSTRUCTION	FOOTHILL COLLEGE	PROG	06/30/09	06/30/10
GALOPE, RICHARD	VP, WORKFORCE DEVEL & INSTRUCTION	FOOTHILL COLELGE	PROG	06/30/09	06/30/10
SCHROEDER, RICHARD V	DEAN, PHYSICAL EDU & ATHLETICS	DE ANZA COLLEGE	EDUC	06/30/09	06/30/10