

Part-Time Faculty Pool Counselor

JOB NUMBER

PT072

DESCRIPTION:

Provide counseling services in the areas of academic, personal and career concerns.

MINIMUM QUALIFICATIONS:

Education: Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, **OR** The equivalent.

Ability: Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

APPLICATION PROCEDURE:

To be considered for this pool, you must submit the following:

1. A completed application form located at www.fhdajobs.net.
(The only form of application accepted)
2. A current resume that details your education and complete work history
3. A cover letter
4. A separate document that provides information which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
5. Copies of **all** college transcripts

Please note: If you are unable to attach your transcripts electronically, please have them available when interviewed.

Do not: Submit application, resume, cover letter or transcripts in paper form—they will not be accepted.

APPLICATION DEADLINE:

Foothill-De Anza Community College District is establishing a pool of qualified applicants for Counselor. Applications will be accepted continuously until otherwise noted. Applications will remain on file for two years from the date it is received.

SELECTION PROCEDURE:

Applications will be screened by appropriate department representatives on an as-needed basis.

Qualified applicants who best meet the needs of the division will be contacted for an interview.

SALARY:

Education and accredited teaching experience determine placement on a non-negotiable part-time faculty salary schedule.