

Exchange Daily Implementation Meeting Minutes

July 3, 2012

Attendees: Chien Shih, Ace (STA), Susan Malmgren, Tom Roza, Sharon Luciw, Kelly Pettit and Kari Elliott (note taker).

Status updates

The mass mailings Chien has sent out last week (Thursday & Friday) were not forwarded to the Exchange server.

- Foothill classified staff were not receiving the emails and did not know about the open lab on July 2, 2012.
- Sendmail is not forwarding to Exchange – Tom will investigate.
- One user was able to log into webmail after being converted – need to investigate.

Conversion Status/Issues:

- Many users were unaware they were being converted; Call Center is receiving lots of calls.
- Middlefield campus needs help with address book & getting contact information out of webmail.

Load Balancer:

- Operational, can log into Exchange though load balancer path.
- More testing is needed.

Single Sign-on:

- May get working this week.
- Need volunteers to test (Kelly Pettit & Allyson Rainieri will volunteer).
- Implement next week.

Faculty Conversion – July 6, 2012:

- List has been given to Ace and Vartan at STA.
- Department accounts and Meeting Maker accounts have not been created yet.
 - Tom is confident his team can create the accounts; STA does not need to create accounts.
- Board of Trustees & TechHelp department account will be the first group converted, teaching Summer faculty will be second and non-teaching Summer faculty will be last.
 - STA will provide periodic conversion updates throughout Saturday & Sunday.

Decisions and take away items

1. Cache Address issue:
 - Can cache be cleared at server level once conversion is complete?
 - STA will investigate.
2. Hidden accounts impacting address book:
 - Issue has been fixed; Tom will follow up with Matt to make sure it does not happen with Faulty conversion.