

## Quick Tip on Finding Past Meeting Invites in OWA - equivalent to Proposals in Meeting Maker

All meeting proposals once you respond to the invite (accept, tentative or decline) are automatically moved to the **Deleted Items** folder. If you **Arrange by Type**, the items in this folder are grouped by email messages and meeting proposals. Here is an example list of **Types**:

- Calendar Item
- Message
- Meeting Request
- Meeting Decline
- Meeting Acceptance
- Meeting Tentative Acceptance
- Sharing Message
- Read Receipt Fail
- Read Receipt Success
- Note Non-Delivery Report
- unknown
- Meeting Cancellation Non-Delivery Report (unknown)