



**FOOTHILL-DE ANZA**  
Community College District

# DISTRICT OFFICE OF HUMAN RESOURCE SERVICES

## HR Deadline Dates 2011-2012

Board materials due to HR from the campuses	HR staff meets with Director/Vice Chancellor to review board items	HR reports due to Chancellor's Office	Board meeting date
<b>Monday, December 12, 2011 before 12:00PM</b>	Tuesday, December 13, 2011	Wednesday, December 14, 2011	January 9, 2012
<b>Monday, January 9, 2012 before 12:00PM</b>	Tuesday, January 10, 2012	Wednesday, January 11, 2012	January 23, 2012
<b>Monday, January 23, 2012 before 12:00PM</b>	Tuesday, January 24, 2012	Wednesday, January 25, 2012	February 6, 2012
<b>Monday, February 20, 2012 before 12:00PM</b>	Tuesday, February 21, 2012	Wednesday, February 22, 2012	March 5, 2012
<b>Monday, February 27, 2012 before 12:00PM</b>	Tuesday, February 28, 2012	Wednesday, February 29, 2012	March 12, 2012 <i>(if needed)</i>
<b>Monday, March 19, 2012 before 12:00PM</b>	Tuesday, March 20, 2012	Wednesday, March 21, 2012	April 2, 2012
<b>Monday, April 23, 2012 before 12:00PM</b>	Tuesday, April 24, 2012	Wednesday, April 25, 2012	May 7, 2012
<b>Monday, May 21, 2012 before 12:00PM</b>	Tuesday, May 22, 2012	Wednesday, May 23, 2012	June 4, 2012
<b>Monday, June 4, 2012 before 12:00PM</b>	Tuesday, June 5, 2012	Wednesday, June 6, 2012	June 18, 2012
<b>Monday, June 18, 2012 before 12:00PM</b>	Tuesday, June 19, 2012	Wednesday, June 20, 2012	July 2, 2012

**Please note: dates and times are subject to change and notification will be sent out prior to these changes.**



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### **2011-2012**

<b>Board materials due to HR from the campuses</b>	<b>HR staff meets with Director/Vice Chancellor to review board items</b>	<b>HR reports due to Chancellor's Office</b>	<b>Board meeting date</b>
<b>Monday, July 23, 2012 before 12:00PM</b>	Tuesday, July 24, 2012	Wednesday, July 25, 2012	August 6, 2012
<b>Monday, August 13, 2012 before 12:00PM</b>	Tuesday, August 14, 2012	Wednesday, August 15, 2012	August 27, 2012
<b>Monday, August 27, 2012 before 12:00PM</b>	Tuesday, August 28, 2012	Wednesday, August 29, 2012	September 10, 2012
<b>Monday, September 17, 2012 before 12:00PM</b>	Tuesday, September 18, 2012	Wednesday, September 19, 2012	October 1, 2012
<b>Monday, October 22, 2012 before 12:00PM</b>	Tuesday, October 23, 2012	Wednesday, October 24, 2012	November 5, 2012
<b>Monday, November 19, 2012 before 12:00PM</b>	Tuesday, November 20, 2012	Wednesday, November 21, 2012	December 3, 2012

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