

Foothill-DeAnza Community College District

**Foothill-DeAnza Community College District Change No. \_\_\_\_\_  
To Agreement/Purchase Order No. \_\_\_\_\_**

**CHANGE NO. \_\_\_\_\_ TO AGREEMENT FOR  
DESIGN PROFESSIONAL SERVICES Less than \$350,000  
(short form)**

The Agreement is changed only as described herein. All other terms, conditions, and prices remain unchanged. This Change to the Agreement is entered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the District, a community college district of the State of California, hereinafter called "District" and \_\_\_\_\_ hereinafter called "Design Professional."

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Services to be performed by Design Professional. In consideration of the payments hereinafter set forth, Design Professional shall perform services for District in accordance with the terms, conditions and specifications set forth in the original Agreement and in the revised Exhibit "A" which is attached hereto and by this reference made a part hereof.
2. Payments. In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in revised Exhibit "A", District shall make payment to Design Professional in the manner specified in revised Exhibit "A".
3. Contract Term. This Agreement shall be in effect only as specified in the revised Exhibit "A". The District may terminate this contract at any time for any reason by providing 30 days notice to Design Professional. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, Design Professional shall be paid for all work provided to the date of termination.
4. Other changes. (indicate "none" or describe applicable changes in detail)

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PROJECT # \_\_\_\_\_ DESIGN FIRM \_\_\_\_\_

BREIF DESCRIPTION OF TYPE OF SERVICE \_\_\_\_\_

Foothill-DeAnza Community College District

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**Revised EXHIBIT "A"**

Contract between Foothill-DeAnza Community College District and \_\_\_\_\_,  
\_\_\_\_\_ hereinafter called "Design Professional."

I. Detailed description of the change in services to be performed or work product to be delivered to District by Design Professional: (reference and attach additional pages, if necessary)

II. Amount and Method of Payment: (indicate the additional fee for increased scope of work or the deductive amount for decreased scope of work)

**ORIGINAL AGREEMENT AMOUNT \$ \_\_\_\_\_**

**PLUS OR MINUS AMOUNT OF ALL PREVIOUS CHANGE NO. \$ \_\_\_\_\_**

**PLUS OR MINUS AMOUNT FOR THIS CHANGE NO. \$ \_\_\_\_\_**

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PROJECT # \_\_\_\_\_ DESIGN FIRM \_\_\_\_\_

BREIF DESCRIPTION OF TYPE OF SERVICE \_\_\_\_\_

Foothill-DeAnza Community College District

**NEW TOTAL AGREEMENT AMOUNT**\$\_\_\_\_\_

**Foothill-DeAnza Community College District Change No.** \_\_\_\_\_

**To Agreement/Purchase Order No.**\_\_\_\_\_

In any event, the total payment for services of Design Professional shall not exceed \$\_\_\_\_\_ and District shall have the right to withhold payment if District determines that the quantity or quality of the work performed is unacceptable.

III. Term of the contract: The term of this contract shall commence on the date specified in the first paragraph of this contract, and shall continue until \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Design Professional Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Design Professional's Company Name

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**

By \_\_\_\_\_

\_\_\_\_\_  
Date

Title: \_\_\_\_\_

This contract is not valid until signed by both parties above.

\_\_\_\_\_  
Date Approved by Board of Trustees if the total cost including change exceeds \$20,000.

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PROJECT # \_\_\_\_\_ DESIGN FIRM \_\_\_\_\_

BREIF DESCRIPTION OF TYPE OF SERVICE \_\_\_\_\_