



Chancellor's Advisory Council Meeting Agenda – October 7, 2011

Purpose: **Participatory Governance Leaders Meeting**
 Location: **District Board Room**
 Time: **1:30-3:30 p.m.**

AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	NOTES
I. Welcome/Introductions	I	Thor/All	
II. Review of Charge of Council (http://www.fhda.edu/about_us/stories/storyReader\$136)	I/D	Thor	
III. Approval of May 20, 2011 Meeting Summary (<i>Attach. 1</i>)	A		
IV. Task Force on Student Success Update	I/D	Hansen	
V. Budget Update	I/D	McElroy	
VI. PCI Compliance	I/D	McElroy/Sherman	
VII. Banner//Degree Works Update	I/D	Sherman	
VIII. Education Center Update	I/D	McElroy/Allen	
IX. Accreditation Update	I/D	Miner/Murphy	

Next CAC Meeting: Thursday, November 10, 1:30, Board Room

Distribution: Linda Thor, Karen Chow, Leo Contreras, Dolores Davison, Jorell Dye/ ASFC, Rich Hansen, Coleen Lee-Wheat, Virginia Marquez, Kevin McElroy, Judy Miner, Blanche Monary, John Mummert, Brian Murphy, Leif Nelson, Dorene Novotny, Arvind Ravichandran/DASB, Jackie Reza, George Robles, Fred Sherman, Roberto Sias, Carol Skoog, Chris White

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL
DRAFT SUMMARY
May 20, 2011**

Present

Dawn Allshouse, Gregory Anderson, Rich Hansen, Ze-Kun Li, Kevin McElroy, Virginia Marquez, Judy Miner, Brian Murphy, Dorene Novotny, Gustavo Okamura, Jackie Reza, Shelley Schreiber, Fred Sherman

Others

Robert Cormia, Donna Toyohara

Foothill President Judy Miner chaired the meeting in Chancellor Thor's absence.

I. Approval 4/8/11 Meeting Summary

The April 8, 2011 meeting summary was approved.

II. Budget Update

Kevin McElroy gave an overview of the tentative budget.

Revenue

Due to increased state income tax projections based upon the numbers presented in the May revise and the advice of the State Chancellor's Office, a new scenario has been developed for the district. This "middle ground" scenario will still equate to an overall cut to the district of approximately \$22.8 million and will still have very similar negative impacts on operations and programs.

Revenue projections include an update from the most recent scenarios that reflect the latest P-2 enrollment projections indicating that the resident FTES decline increased from 4% to 5% for the district. It also includes a 1% deficit factor that has been a consistent and necessary planning component in state funding the past several years. After allowing for the total 13.7% reduction in apportionment revenue, and even with the inclusion of a projected increase in non-resident income, the district will be starting the year with over \$19 million fewer revenue dollars compared to last year.

Expenses

Expenses have remained fairly stable from what was projected in January so there have been few adjustments in the tentative budget scenario provided. The most significant adjustments are in the part-time faculty expenses incorporating calculations for a revised workload reduction percentage estimate (approximately 13.7% versus 20%). The district is estimating a net operating deficit (after subtracting \$6.5 million for part time faculty workload reduction) in 2011/12 of \$16.2 million at current 2010/11 spending levels.

Based on the third quarter financial reports, the district is now projecting a cumulative ending fund balance to be approximately \$34.7 million. After subtracting the restricted fund balances and the designated fund balances, the net Stability Fund is approximately \$10.7 million. The operating budget plan continues to depend on using the Stability Fund to balance the projected 2011/12 deficit until all required district budget cuts are implemented. The colleges and central services are committed to using a portion of their carryover dollars to add to the Stability Fund to arrive at the number that will match the \$16 million shortfall and get us through the end of 2011/12.

III. Board Policy – XXXX Standards of Ethical Conduct (New)

A new board policy on standards of ethical conduct was presented. One grammatical correction was made before the group approved the policy. It will be presented to the board on June 6 for a 1st reading.

IV. Status of Accreditation Self-Studies

Judy reported that PARC has approved Foothill's report with minor adjustments. Foothill will present their report to the Board on June 6.

Brian reported that De Anza's report will not be presented at the June 20 meeting as originally planned because their College Council will not be meeting to approve the report until June 23. Brian anticipates being ready to present to the Board in July or August.

Other Items

Jackie announced that the MSA has awarded the Edna Campbell Scholarship to 2 students, 1 at each college; Dawn Allshouse reported that the Central Services Classified Staff had awarded its very first scholarship to 1 recipient; Gregory said that De Anza's Academic Senate awarded scholarships to 2 deserving students.

Brian said that the DASB leadership's lobbying efforts to support eco passes through voluntary self-taxation paid off with a 90% approval.

A Foothill student expressed appreciation and thanks for the reporting of Foothill events in La Voz, De Anza's student newspaper, and asked if a section of La Voz could be dedicated to Foothill events on a regular basis. Judy responded that that would need to be discussed with the newspaper's faculty advisor, Beth Grobman.

DASB President Ze-Kun Li extended an invitation to attend the swearing in ceremony of the newly elected DASB Senate on May 31 from 6-8 p.m. in Conference Room A.

Adjournment

Judy adjourned the meeting at 2:25 p.m.