

Board of Trustees Agenda Item

Board Meeting Date: January 5, 2010

Title of Item: Human Resources Report

Background and Analysis:

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

Recommendation: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity
Additional contact names:	
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JANUARY 5, 2010

TO: THE BOARD OF TRUSTEES

RECOMMENDATION - ACTION: APPROVE THE FOLLOWING EMPLOYMENT ACTIONS

NEW HIRES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW POSITIONS

Job Title	Level	Position Number	Months - FTE	Funding Source	Division	Campus
None						

PROMOTIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
None					

REASSIGNMENTS

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JANUARY 5, 2010

TRANSFERS

Employee Name	Date	Level & Step	Job Title	Division	Campus
Vorghin, T	1-06-2010	45 B	Laboratory Technician	Biological & Health Sciences	FH

RECLASSIFICATIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
None					

ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:

Employee Name	Date	Years Of Services	Job Title	Division	Campus
Buchwald, Nicole	12-01-2009	2.25	Program Coordinator I	Biological, Health & Environmental Sciences	DA
Larson, Sally Rae	12-30-2009	32	Division Administrative Assistant	Applied Technologies	DA
Lyumkis, Tatyana	12-11-2009	12.25	Programmer Analyst, Senior	Educational Technology Services	CS

39 MONTH RE-EMPLOYMENT

Employee Name	Effective Date	Job Title	Division	Campus
None				

PERMANENT CONTRACT INCREASES

Employee Name	Date	Change	Job Title	Division	Campus
None					

Prepared By Kristine Lestini
December 15, 2009

*Supervisory Unit

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JANUARY 5, 2010

PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
Rayas, Ron	1-01-2010	5	Programmer Analyst II	Educational Technology Services	CS
Sainten, Margaret	1-01-2010	1	Laboratory Technician, Physical Therapy	Biological, Health & Environmental Sciences	DA
Washington, Mary	1-01-2010	4	Division Administrative Assistant	Language Arts	DA

SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

LONGEVITY AWARDS

Employee Name	Date	Years Of Service	Monthly Amount	Job Title	Division	Campus
Armstrong, Deborah	2-01-2010	8	\$130.00	Alternative Media Specialist	Special Education	DA
Mahi, Linda	2-01-2010	8	\$130.00	Executive Assistant	Material Services	CS
Wall, Peter	2-01-2010	23	\$590.00	Graphic Design Technician	President's Office	FH

Prepared By Kristine Lestini
December 15, 2009

*Supervisory Unit

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - January 5, 2010

APPROVAL

SEASONAL

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Barraza, Jezebel	21	Technical Specialist II	1-06-2010	6-30-2010	Fine Arts	FH
Kaur, Rajinder	26	Assistant IV	1-06-2010	6-30-2010	Child Development	DA
Miracle, Flavia	14	Assistant Coach	1-15-2010	4-30-2010	Physical Education & Human Performance	FH
Okada, Noriyuki	41	Accompanist	1-06-2010	6-30-2010	Creative Arts	DA
Price, Mikail	14	Assistant Coach	1-15-2010	4-30-2010	Physical Education & Human Performance	FH
Quan, Trisha	15	Assistant Coach	1-10-2010	5-30-2010	Physical Education & Human Performance	FH
Rebhan, Cayla	14	Administrative Support II	1-06-2010	2-28-2010	Bookstore	DA
Van, James	21	Assistant IV	1-06-2010	6-30-2010	Counseling	FH

SHORT TERM

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Chafey, Catherine	21	Coordinator III	1-06-2010	6-30-2010	Biological, Health & Environmental Sciences	DA
Nguyen, Amanda	21	Administrative Support IV	1-06-2010	6-30-2010	Biological, Health & Environmental Sciences	DA
Santucci, Marc	21	Coordinator I	1-06-2010	6-30-2010	Biological, Health & Environmental Sciences	DA
Wenkel, Veronika	21	Coordinator I	1-06-2010	6-30-2010	Biological, Health & Environmental Sciences	DA

SHORT TERM (45 DAYS)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
None						

ALLIED HEALTH PROFESSIONALS

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
De Leon, Tammy	21	RN Program Support	1-06-2010	3-30-2010	Biological & Health Environmental Services	DA
Zavareh, Marianne	21	RN Program Support	1-06-2010	3-26-2010	Biological & Health Environmental Services	DA

EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
None						

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCES

December 16, 2009

New Part-Time Faculty List
2009-2010

NAME	DIVISION	CMP	SALARY SCHEDULE
FALL 2009			
GERINGER, MARGARET M	Biological & Health Sciences	FH	D020E
KNEELAND, ERIC	Fine Arts & Communication	FH	D0101
NGUYEN, ROSA LIU	Physical Sciences, Math & Engineering	FH	D020A
RUHLAND-FRITSCH, BEATRICE	Physical Sciences, Math & Engineering	FH	D050E
SANFORD, RANIA HEGAZI	Intercultural/International	DA	D050E
TSIH, STEPHEN	Business & Social Sciences	FH	D020E
YUEN, YIN	Physical Sciences, Math & Engineering	FH	D020A
ZWACK, TERESA A	Physical Sciences, Math & Engineering	FH	D020E