

## **Board of Trustees Agenda Item**

**Board Meeting Date:** March 8, 2010

**Title of Item:**

Personnel Items

**Background and Analysis:**

*Name:* **Andy Dunn**  
*Position:* Vice Chancellor  
*College:* Central Services  
*Division:* Business Services  
*Action:* **Resignation**  
*Effective Date:* June 30, 2010

*Name:* **Pat Hyland**  
*Position:* Dean  
*College:* Foothill College  
*Division:* Student Affairs and Activities  
*Action:* **Reassignment**  
*Effective Date:* July 1, 2010 through June 30, 2011

*Name:* **Marsha Kelly**  
*Position:* Manager  
*College:* Central Services  
*Division:* Risk Management  
*Action:* **Employment**  
*Effective Date:* July 1, 2010 through June 30, 2011  
*Comments:* Appointment at 80% FTE

*Employee:* **Donald Mac Neil**  
*Position:* Faculty  
*College:* Foothill College  
*Division:* Physical Education  
*Action:* **Reassignment**  
*Effective Date:* July 1, 2010

*Employee:* **Robert Doc Pelzel**  
*Position:* Faculty  
*College:* Foothill College  
*Division:* Fine Arts and Communication  
*Action:* **40% load reduction as per Article 18**  
*Effective Date:* AY 2010-2011, AY 2011-2012, AY 2012-2013

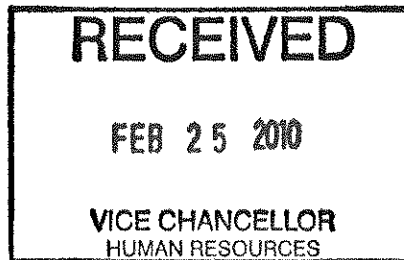
**Recommendation:** (specify if information only)

Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny recommends **approval.**

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity, ext. 6211
Additional contact names:	Kim Chief Elk, Director of Human Resources, ext. 6109
Is backup provided?	Yes

2/24/10

Dr. Judy Miner  
Foothill College  
12345 El Monte Road  
Los Altos Hills, CA 94022



RECEIVED  
FEB 24 2010  
FOOTHILL COLLEGE  
PRESIDENT'S OFFICE

Dear Judy,

In accordance with the reduced workload program provisions of Article 18, I am requesting a reduction in contract from 100% to 60%, effective in the 2010-11 college year. I am electing this option in response to the college's budgetary decision to alter the current academic nature of the radio program. Because this program change will severely impact my position as Radio Station Supervisor and Instructor in Broadcasting, my Article 18 option will also serve the purposes of Article 15.3 and 15.4, alternatives to formal reduction in force proceedings.

I am requesting Article 18 for a period of three years, 2010-11, 2011-12, and 2012-13. I will resign from the District for purposes of retirement no later than the end of the 2012-13 academic year.

I have met the January 15 deadline specified in Article 18, meeting with Mark Anderson, Interim Dean of Fine Arts, to determine the schedule by which my reduced contract shall be fulfilled. Due to the operational demands of the radio station, my Article 18 contract will include any—and perhaps all—of the following core radio major courses, for .2 load during each academic quarter:

Fall Quarter

Radio 90A, Radio 91A, Radio 92A, Radio 93A, all 3 unit courses, loaded at .111 each;  
Radio 190XYZ – Directed Study, ranging from .5-3 units; and,  
Radio 70XYZ – Special Projects, ranging from 1-3 units.

Winter Quarter

Radio 90B, Radio 91B, Radio 92B, Radio 93B, all 3 unit courses, loaded at .111 each;  
Radio 190XYZ – Directed Study, ranging from .5-3 units; and,  
Radio 70XYZ – Special Projects, ranging from 1-3 units.

Spring Quarter

Radio 90C, Radio 91C, Radio 92C, Radio 93C, all 3 unit courses, loaded at .111 each;  
Radio 190XYZ – Directed Study, ranging from .5-3 units;  
Radio 70XYZ – Special Projects, ranging from 1-3 units.

While enrollment varies in each of these classes, and from quarter to quarter, I consistently have from 74-90 students in the program and thus, with an Article 18 quarterly load of .2 (essentially 2 classes), I can meet the "rule of thumb" cost-analysis that pegs 37 students per class as the number required to pay for the cost of instruction. In addition, I suggest changing the RAD 190 series courses, which are currently "term-spanning" classes, back to their original "enroll each quarter" status for a variety of practical and productivity reasons.

Since the radio station operates continuously, I also request classes during the summer session, but I understand that this request is not covered under Article 18 and must be made under Article 26.

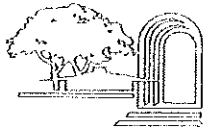
As you know, in addition to my concern about the eventual termination of my position, I am also concerned about the future of the radio station that I have helped build during my 30 years in the District. In the three years of my Article 18 contract, I hope to contribute to the transformation of the current program into one that is financially and operationally feasible for the College.

Sincerely,

*Robert Doc Pelzel*  
Robert Doc Pelzel  
Radio Department  
Fine Arts and Communication

Approved for ~~55%~~ .60  
load.  
*JC*  
2-25-10

3/2/10



FOOTHILL-DE ANZA  
Community College District

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February 28, 2010

Linda Thor, Chancellor  
Foothill-De Anza Community College District  
12345 El Monte Road  
Los Altos Hills, CA 94022

Dear Linda,

Consistent with our recent conversation, I will resign my position effective June 30, 2010.

Sincerely,

Andy Dunn, Vice Chancellor  
Business Services

C: Dorene Novotny

