

## **Board of Trustees Agenda Item**

**Board Meeting Date:** 03-08-2010

**Title of Item: Human Resources Report**

### **Background and Analysis:**

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

### **Recommendation:** (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity
Additional contact names:	
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
HUMAN RESOURCES BOARD ITEMS - MARCH 8, 2010

TO: THE BOARD OF TRUSTEES

RECOMMENDATION - ACTION: APPROVE THE FOLLOWING EMPLOYMENT ACTIONS

NEW HIRES

Employee Name	Date	Level & Step	Job Title	Division	Campus
Nguyen, Ngoc	3-22-2010	68 A	Chief Accountant*	Business Services	CS

NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW POSITIONS

Job Title	Level	Position Number	Months - FTE	Funding Source	Division	Campus
None						

PROMOTIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
Kaliangara, Araceli	3-09-2010	41 G	Admissions & Records Assistant	Vice President Student Services	DA
		46 F	Human Resources Technician I	Human Resources & Equal Opportunity	CS

REASSIGNMENTS

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

RECLASSIFICATIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
None					

\*Supervisory Unit

Prepared By Kristine Lestini  
02-25-2010

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**ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:**

Employee Name	Date	Years Of Services	Job Title	Division	Campus
Gonzales Jr, Francisco	6-01-2010	21.50	Community Services Officer	District Safety & Security	CS

**39 MONTH RE-EMPLOYMENT**

Employee Name	Effective Date	Job Title	Division	Campus
None				

**PERMANENT CONTRACT INCREASES**

Employee Name	Date	Change	Job Title	Division	Campus
None					

**PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)**

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

**PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)**

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
Gallagher, Georgiana	3-01-2010	8	Human Resources Technician II	Educational Resources & Instruction	FH
Madden, William	3-01-2010	1	Academic Advisor	Counseling	DA
Migliaccio, Andrea	3-01-2010	1	Admissions & Records Assistant	Vice President Student Services	FH
Muntean, Nicolae	3-01-2010	4	Printing Services Coordinator	Educational Resources & Instruction	FH
Nguyen, Katherina	3-01-2010	2	Accountant	Chancellor's Office	CS
Pham, Hao	3-01-2010	3	Admissions & Records Coordinator	Middlefield Campus	FH
Riggins, Julie	3-01-2010	10	Instructional Associate	Language Arts	FH

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**SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)**

<b>Employee Name</b>	<b>Date</b>	<b>Number Of Awards</b>	<b>Job Title</b>	<b>Division</b>	<b>Campus</b>
Dunham, Scott	4-01-2010	2	Construction Laborer I	Operations	CS
Durham Jr, Gerald	4-01-2010	5	Journey - Plumber	Operations	CS
Gurrola, Andy	4-01-2010	3	Lead Construction Laborer	Operations	CS
Li, Li Ye	4-01-2010	1	Journey - Heat, Vent, Air Conditioning	Operations	CS

**LONGEVITY AWARDS**

<b>Employee Name</b>	<b>Date</b>	<b>Years Of Service</b>	<b>Monthly Amount</b>	<b>Job Title</b>	<b>Division</b>	<b>Campus</b>
Almasi, Maziar Michael	4-01-2010	8	\$ 130.00	Instr Computer Lab Admin	Middlefield Campus	FH
Gill, Nancy	4-01-2010	23	\$ 590.00	Instructional Associate	Language Arts	FH
Gillett, David Wilburn	4-01-2010	8	\$ 130.00	Systems & Network Program, Sr	Educational Technology Services	CS
Miller, Carole Lynn	4-01-2010	13	\$ 270.00	Accountant	Operations	CS
Mitchell, Stephen D	4-01-2010	18	\$ 420.00	Program Coordinator II	Student Affairs & Activities	FH
Munson, Kathleen Marie	4-01-2010	13	\$ 270.00	Library Technician, Senior	Library Services	DA
Stenger, Jan Annette	4-01-2010	23	\$ 590.00	Exec Asst - Presidents Office	President's Office	FH
West, Kerry D	4-01-2010	13	\$ 270.00	Administrative Assistant I	Biological & Health Sciences	FH