

Board of Trustees Agenda Item

Board Meeting Date: April 5, 2010

Title of Item: International Travel Approval

Background and Analysis:

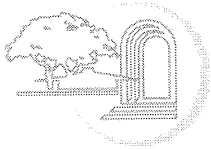
In conjunction with District Board Policy 4176, board approval is requested for international travel on behalf of two De Anza College faculty members.

Li Wei Sun has requested travel to Taiwan to attend an Early Childhood Education seminars in Taiwan the week of March 26, 2010.

Mike Engle has requested travel to Vietnam from April 10 – 25 to consult with Dong An Technical University in the area of MCNC, Manufacturing and Computer-Aided Numerical Control Technologies.

Recommendation: Information only

Submitted by:	Brian Murphy, President, ext 8705
Additional contact names:	Christina Espinosa-Pieb, ext 8958
Is backup provided?	Yes



FOOTHILL-DE ANZA
Community College District

Foothill-De Anza Community College District

International Travel Authorization College Related Business Board Policy 4176

"The Board of Trustees recognizes that there is an occasional need for international travel to advance the purpose of the District. Except for the staff members employed within the Office of International Students and approved academic programs at FHDA, the Board of Trustees, in advance of the travel, must approve all international travel, which is funded from General fund."

BOARD APPROVAL IS REQUIRED BEFORE MAKING TRAVEL ARRANGEMENTS

I, Li Wei Sun request permission to attend
Please Print Name
The Annual Early Childhood Education Seminars in Taiwan
on March 26th, 2010 through April 2nd, 2010, The following arrangements

have been made for coverage of my classes/work:

The time I will spend out of the country for this professional visit will be during the one-week break before spring quarter starts.

Source of Funding: Fund _____ Org _____ Acct _____ Prog _____

Fund Description: De Anza College Professional Conf & Travel Funds

Employee Signature: Li Wei Sun Date: 3/17, 2010

Managing Supervisors Signature: [Signature] Date: 03.19.10

College President/Chancellor Signature: [Signature] Date: 3.22.10

Date of Board Approval: _____

A copy of this form must be submitted with your request for Travel Reimbursement

To the Board of Trustees:

March 3, 2010

I have been building professional relationships with the Department of Early Childhood Care and Education of HungKuang University in Taiwan and the Early Childhood Education Department of Shanghai General University in China. Both in Taiwan and China people lack knowledge about the community college system and do not consider it a part of formal education. For the past two years I have had opportunities to introduce the Child Development and Education Department of De Anza College to these two universities. Both universities are highly interested in establishing further professional relationships and exchange programs with De Anza. Actually, some of their students have shown interest in coming to De Anza to take courses required by the Department of Education for obtaining the California Child Development Permit.

Two weeks ago, Professor Li from HungKuang University invited me to visit their university and attend the Annual Early Childhood Education Seminars from March 26th to April 2nd sponsored by the Ministry of Education in Taiwan. I am also invited to present early childhood related topics to the event participants and college students on March 26th, March 29th, and March 30th. During my stay I will meet with their staff and students and introduce them to De Anza College, the courses offered by the Child Development and Education Department and discuss the licensing and permit regulations of California.

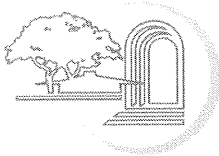
The time I will spend out of the country for this professional visit will be during the one-week break before spring quarter starts. Therefore, this event will not conflict with my regular teaching schedule.

Attached are the invitation letter and presentation schedule by HungKuang University. I would appreciate your consideration for approval.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Li Wei Sun', with a stylized, flowing script.

Li Wei Sun, Ed.D.
Child Development and Education Dept.
Social Sciences/Humanities Division
(408)864-5329



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BOARD APPROVAL IS REQUIRED BEFORE MAKING TRAVEL ARRANGEMENTS

I, Michael Engle request permission to attend
Please Print Name
Dong AN Technical University in Viet NAM
on April 10 through April 25, The following arrangements
have been made for coverage of my classes/work:

Source of Funding: Fund _____ Org _____ Acct _____ Prog _____

Fund Description: Dong An Technical University

Employee Signature: M. h. [Signature] Date: 3/24/2010 *John K. Swenson
District GER
Global Education
Ambassador
(Signature attached)*

Managing Supervisors Signature: [Signature] Date: 3/24/10

College President/Chancellor Signature: [Signature] Date: 3/24/10

Date of Board Approval: _____

A copy of this form must be submitted with your request for Travel Reimbursement



Memorandum

**Office of the President
(408) 864-8705**

Date: March 24, 2010

Subject: Mike Engle's trip to Viet Nam and China

De Anza College and Don An Technical University in Binh Duong Viet Nam have a signed MOU as sister colleges, signed by myself and Mr. Lan, owner and President. Don An has sought our help in the area of Manufacturing and Computer-Aided Numerical Control Technologies (MCNC) education. One of their faculty, Dr. Dan Nguyen is currently a student in our program. Mr. Lan has requested Mike Engel, longtime Department Chair (currently retired) to visit and assess their educational needs in order to develop a program. Mr. Lan will take Mike Engle to an Asian MCNC Trade Show in China. The plan is for Mike to assess their program, make recommendations and prepare for five of their faculty to attend De Anza College for the 2010-2011 academic year. Dong An will cover all trip expenses for Mike Engel in addition to the request for \$5,000 to cover Mike's two units of Article 19.

BM/caw